

The regular meeting of the Town Council of the Town of Front Royal, Virginia was held on July 13, 2020, in the Warren County Government Center with the Pledge of Allegiance led by Vice Mayor Sealock and Moment of Silence led by the Mayor

ROLL CALL for MAYOR/TOWN COUNCIL

PRESENT: Mayor Eugene R. Tewalt
Vice Mayor William A. Sealock
Councilman Lori A. Cockrell
Councilman Gary L. Gillispie
Councilman Chris W. Holloway
Councilman Jacob L. Meza
Councilman Letasha T. Thompson
Town Attorney Douglas W. Napier
Int Town Manager Matthew A. Tederick
Clerk of Council Tina L. Presley

(The above represent municipal officers of the Town of Front Royal as stated in Town Charter Section 4)

APPROVAL OF MINUTES

Councilman Gillispie moved, seconded by Vice mayor Sealock to approve the Regular Council Meeting Minutes of June 22, 2020, Special Meeting Minutes of June 30, 2020 and Work Session Minutes of July 2, 2020, as presented

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

· ROLL CALL

RECEIPT OF PETITIONS AND/OR CORRESPONDENCE FROM THE PUBLIC

Paul Aldrich asked Council to consider a 2nd Amendment Resolution. Said proposed resolution was given to Council and Town Manager.

Mike McCool voiced concern over the potholes in Town and suggested that department heads inspect streets for asphalt repairs to make sure they are repaired correctly. He also questioned why some properties in Town did not require curb and gutter as he believed that all properties required it when there was a new build.

Betty Showers noted that the dog park needed more trash bins as there was a lot of people using the park on the weekends creating more trash.

REPORTS

a. Report of special committees or Town Officials and Interim Town Manager

Interim Town Manager Tederick advised Mr. McCool that Town supervisors currently inspect the repair work completed on the streets. He further advised him that curb and gutter is required for

new construction unless the Town Code states otherwise. He asked that Mr. McCool bring any concerns he may have regarding pot holes or curb and gutter installation to his attention.

Mr. Tederick noted that Town Business Offices would be closed on Wednesday, July 15 from 11:00am 1:00pm to allow employees to attend an employee appreciation lunch. He also gave an update on the lane closure at Sheetz on Shenandoah Avenue.

Mr. Tederick awarded Pride in Performance plaques to Solid Waste employees EJ Swindle and Jorge Guerrero. He also recognized their supervisors Issac Rushing and Robbie Boyer for a job well done in running their departments.

Mr. Tederick introduced Chief Magalis to pin new Police Officer Scott Baker.

b. Requests and inquiries of Council members

Councilman Meza questioned why the lane closure for Sheetz could not happen at night. Mr. Tederick advised he would look into it.

Councilman Cockrell praised the job of the company who is mowing Leach Run Parkway. She also noted that she, Vice Mayor Sealock, Councilman Gillispie and Mr. Tederick volunteered at "Prom Under the Stars" that was held this past weekend and quoted "it was a special event". She thanked all the businesses and the community for making a very special night for the high school seniors.

Vice Mayor Sealock praised the clean-up committee for "Prom Under the Stars".

Councilman Gillispie noted that "Prom Under the Stars" was a great evening that put a lot of smiles on faces and brought the community together. He expressed his appreciation to everyone.

c. Report of the Mayor – Mayor Tewalt apologized that he could not attend "Prom Under the Stars" because he was out of Town. He voiced his appreciation to all Town Employees.

d. Proposals for addition/deletion of items to the Agenda

Councilman Meza moved, seconded by Councilman Gillispie to remove Item #15-Closed Meeting from the agenda. Councilman Meza advised that since Councilman Holloway was not in attendance it was best to remove the Closed Meeting.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

ROLL CALL

Unanimous Vote – Removed from Agenda

Councilman Cockrell moved, seconded by Councilman Gillispie to add a Closed Meeting to the agenda to discuss EDA litigation.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie and Meza

No – Councilman Thompson

Abstain – N/A

Absent – Councilman Holloway

ROLL CALL

Not Unanimous - not added to the agenda

CONSENT AGENDA ITEMS –

COUNCIL APPROVAL – Revise CDBG Façade Improvement Program Design Grant Limit
Council approved a revision to the “Façade Improvement Program Design” increasing the grant limit from \$20,000 to \$30,000, as presented.

COUNCIL APPROVAL – Liaison Committee Meeting Items
Council approved the addition of the following item to be added to the Liaison Committee Meeting Agenda for July 16, 2020: Update on the SwagIT Production System LLC for Video Recording Services

COUNCIL APPROVAL – Second Quarter Write-Off for Bad Debt
Council approved the removal of 5 years or older of outstanding accounts receivable (bad debts) on the Town’s ledger for the second quarter of 2020 totaling \$20,325.01, which is comprised of 49 utility accounts. All possible recourse of attempting to collect these amounts has been completed and the accounts have no activity for at least 5 years.

COUNCIL APPROVAL – Electronic Time-Keeping System
Council approved the purchase and deployment of an electronic time-keeping system from Kronos in the amount of \$34,471.95 to improve the Town’s payroll system.

COUNCIL APPROVAL – Planning Commission – Gordon
Council re-appointed William C. Gordon to the Front Royal Planning Commission to a 4-year term expiring August 30, 2024.

Councilman Meza moved, seconded by Councilman Thompson to approve the Consent Agenda as presented. Councilman Meza thanked Mr. Gordon for serving another four years. He voiced appreciation for the time-keeping system as it will add value to the Town. He noted how alarming it was in bad debt increasing.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

No Roll Call taken

PUBLIC HEARING – FY2021 Budget Amendment to Receive Funds from the County of Warren Related to the CARES Act Equitable Distribution

Clerk of Council Presley read the summary: Council is requested to approve a budget amendment in the amount of \$1,276,558.00 to receive funds from the County of Warren related to the CARES Act Equitable Distribution.

Mayor Tewalt opened the public hearing. No one spoke and the public hearing was closed.

Councilman Meza moved, seconded by Councilman Thompson that Council approve a budget amendment in the amount of \$1,276,558.00 to receive funds from the County of Warren related to the CARES Act Equitable Distribution

There was no discussion by Council.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

ROLL CALL

COUNCIL APPROVAL – Agreement with the Chamber of Commerce for the Economic Recovery Assistance Administration & Distribution

Clerk of Council Presley read the summary: Council is requested to approve an agreement with the Chamber of Commerce that the Chamber of Commerce will comply with management and distribution of the CARES Act Funds the Chamber of Commerce receives from the Town in the amount of \$1,176,558.00.

Councilman Meza moved, seconded by Councilman Gillispie that Council approve an agreement with the Chamber of Commerce that the Chamber of Commerce will comply with management and distribution of the CARES Act Funds the Chamber of Commerce receives from the Town in the amount of \$1,176,558.00.

Councilman Cockrell questioned the administrative fee. Mr. Tederick advised that Council will be the administrative fee will be approved at a later time.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

ROLL CALL

COUNCIL APPROVAL – An Ordinance to Amend Chapter 16 – Industrial Development Authority (2nd Reading)

Clerk of Council Presley read the summary: Council is requested to adopt on its second and final reading an ordinance to amend and re-enact Town Code Chapter 16 – Industrial Development Authority. If approved during the second reading a Front Royal Economic Development Authority will be established.

Council Gillispie moved, seconded by Councilman Meza that Council adopt on its second and final reading an ordinance to amend and re-enact Town Code Chapter 16 – Industrial Development Authority, as presented.

There was no discussion by Council.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie and Meza
No – Councilman Thompson
Abstain – N/A
Absent – Councilman Holloway

ROLL CALL

COUNCIL APPROVAL – VESTA 9-1-1 Phone System for the Police Department

Clerk of Council read the summary: Council is requested to approve the purchase of VESTA 9-1-1 Phone System in the amount of \$82,159.72 to CenturyLink for use in the Communications Division of the Police Department. The installation will allow the Police Department and Sheriff's Office to be a remote Public Safety Answering Point (PSAP) for each other if one agency has a failure.

Councilman Cockrell moved, seconded by Councilman Thompson that Council approve the purchase of VESTA 9-1-1 Phone System in the amount of \$82,159.72 to CenturyLink for use in the Communications Division of the Police Department.

There was no discussion by Council.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson
No – N/A
Abstain – N/A
Absent – Councilman Holloway

ROLL CALL

COUNCIL APPROVAL – Replacement of In-Car and Body-Worn Cameras for the Police

Clerk of Council Presley read the summary: Council is requested to approve the purchase and replacement of (10) WatchGuard 4Re In-Car camera systems and (24) VISTA WIFI body cameras

Mayor Initial ERT

for the Police Department in the amount of \$162,000 (\$32,400 per year for five years) per Virginia State Contract pricing agreement.

Councilman Cockrell moved seconded by Councilman Thompson that Council approve the purchase and replacement of (10) WatchGuard 4Re In-Car camera systems and (24) VISTA WIFI body cameras for the Police Department in the amount of \$162,000 (\$32,440 per year for five years) per Virginia State Contract pricing agreement.

Councilman Meza confirmed that the interest rate was 0%. Chief Magalis gave a short overview of how the cameras would work.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

ROLL CALL

COUNCIL APPROVAL – Avtec Radio Consoles for Police Department

Clerk of Council Presley read the summary: Council is requested to approve the purchase of replacement end of life radio console equipment from Avtec, a Motorola Company in the amount of \$12,822 for the completion of professional services and expenses for this project.

Councilman Cockrell moved, seconded by Councilman Gillispie that Council approve the purchase for replacement of end of life radio console equipment from Avtec, a Motorola Company in the amount of \$12,822 for the completion of professional services and expenses for this project.

There was no discussion by Council.

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

ROLL CALL

COUNCIL APPROVAL – Resolution for Employee Appreciation Day

Councilman Thompson moved, seconded by Councilman Meza that Council approve a Resolution designating Employee Appreciation Day as July 15, 2020, as presented.

Clerk of Council Presley read the summary: Council is requested to approve a Resolution designating Employee Appreciation Day as July 15, 2020, as presented.

Mayor Initial _____

Vote: Yes – Councilmen Sealock, Cockrell, Gillispie, Meza and Thompson

No – N/A

Abstain – N/A

Absent – Councilman Holloway

ROLL CALL

~~CLOSED MEETING – Personnel~~ WAS REMOVED Under (6d) above

Meeting was adjourned at 7:49pm

APPROVED:



Eugene R. Tewalt, Mayor

ATTEST:



Tina L. Presley Clerk of Council

Councilman Meza moved, seconded by ^{Vice Mayor} Sealock approved the Regular Council Meeting minutes of July 13, 2020 on July 27, 2020.

Mayor Initial 