



TOWN COUNCIL WORK SESSION MINUTES

Monday, January 6, 2014 @ 7 p.m.

Front Royal Administration Building

1. St pats Festival

PPT Insert

Partner with the Town for the 2015 event

Council questions – none

Permit has been filed,

Just an update at this time

2. Proposals for Power Supply Consulting Services

In response to Council's questions, Waltz noted that he prefers they have been working with GDS for some time and they are familiar with the Town's system and the Town will not get lost in the shuffle

He added that there is funding located in the budget for the matter

Move to the agenda for voting

3. Review of Riverton Substation – *Director of Evergy Services/Director of Planning & Zoning* Summary:

Council Discussion:

Waltz stated that they spent two years obtaining the property and proceeded with the permitting process and held the public hearing. He noted that they are without a permit.

Burke noted that the County stated that they provided comments and VDOT and Mr. Merchant is working to respond to the County and VDOT's comments.

Darr stated that "screening" had been the only issue several months ago.

Tewalt stated that it should not take 6-9 months for a 1/2 acre parcel of property and the Town was placed

Breeden would like it to move forward on Consent to hold it to the price as listed.

Waltz stated that their prices will not hold substantially long without holding a definite timeframe soon.

Funk – any penalty if the Town does not obtain the permit within 60 days?

Burke – the 60 days is to award to contract, Hopefully Merchant can process the comments back in the desired timeframe

Darr – move it onto the agenda in order to not jeopardize the matter any further

4. Resolution to Regulate tall Grass on Occupied Property – *Director of Planning & Zoning*
Summary:

Council Discussion:

Mr. Camp stated that it goes to the owner not tenants on rental properties

Napier stated that we may tag onto another locality at this point

Add to the REGULAR AGENDA

5. Continued Discussion of nTelos Renewal Agreement – *Town Attorney*
Summary:

Council Discussion:

CONSENT AGENDA

6. Ordinance to Amend Election Districts – *Town Manager & Town Attorney*
Summary:

Council Discussion:

Darr noted that his concern was that the Town was not in any way voting by precinct

Napier stated that it was to be amended from what was in the packet, and he distributed the amendment

Council stated their concerns and thoughts about the change.

Poling places need to be named

Also concern with those that will be confused about the May/November change.

Text will be following the County wording.

Napier will do some rewording at this point and will then it will return for a vote by Council.

7. MOA for Septage Agreement with the County – *Town Manager*
Summary:

Council Discussion:

Burke stated that it was sent to County for review.

Minor tweaks were made specific to automatic renewal of MOA and County has approval of the design and County will reimburse the Town for design and the Town will be the owner/operator of the facility

Council discussed the notification process and possible repercussions. They also asked about the potential fines if the plant had to shut down. Burke stated that Warren County was working on an agreement with a neighboring community as a back-up plan for their needs. He added that the Town would not face any fines if they needed to deny the dumping by County materials

8. MOA for Bridge Lighting Agreement with the County – *Town Manager*
Summary:

Council Discussion:

Put it on Liaison to see when they would be moving forward with the matter

9. Public Hearing on Boundary Adjustment – *Leach Run Parkway*
Summary:

Council Discussion:

Tewalt asked about a previous ordinance regarding Green Hill Forest

Darr stated that they needed to move forward with the matter as it is

Burke noted that Green Hill Forest was entirely in the Town, and it was not half in the Town or half in the County

10. Town Banking Services – *Director of Finance*
Summary:

Council Discussion:

Breeden stated that it was a housekeeping matter
Move forward to the agenda.

11. Liaison Committee Meeting Agenda Items

Building Software REMOVE

Betty West – Assisted Living Facility REMOVE

Channel 16 REMOVE

Blue Ridge Shadows Proffer Amendment – Burke gave an update

PARKER up next for the Liaison rep

12. Council Discussion/Goals

Employee insurance discussed

High deductible plan discussed by Hrbek and Mrs. Breeden

Book of Councilmembers, Mayor, Town Manager, Town Attorney and Clerk of Council need to be listed in a book listed in the ongoing.

PARKER – private funding options for the Police Department, perhaps in seeing if FMC would like to make a private donation

Perhaps naming the building after Officer Smedley

Tewalt asked about the Pennoni Water Study – Burke, would get it soon

Tewalt – would like the path along Commerce Avenue to be removed

Burke stated that he would check to see what needed to be done to remove it

Tharpe asked about the COMCAST renewal – Burke noted that funds were never received by Comcast and

13. CLOSED MEETING – Disposition of Town Property

Motion to go Into Closed Meeting

Vice Mayor Parker moved, seconded by Councilman Tharpe, that Council convene and go into Closed Meeting for the discussion or consideration of the disposition of publicly held real property, specifically, property located on West Main Street and N. Royal Avenue, where discussion in an Open Meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711A.3. of the Code of Virginia; and for the purpose of assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of a public body, specific to applications for the Community Development Director, pursuant to Section 2.2-3711 A.1 of the Code of Virginia.

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE

Motion to Certify Closed Meeting at its Conclusion

Vice Mayor Parker moved, Councilman Tharpe that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Action as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE

ALL PRESENT

Staff:

Berry

Burke

Breeden

Napier

Jones

Camp

Waltz