



TOWN COUNCIL REGULAR MEETING MINUTES

May 23, 2022 @ 7:00PM in the Warren County Government Center

The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com.

Moment of Silence

Pledge of Allegiance was led by Vice Mayor Cockrell

ROLL CALL PRESENT: Mayor Chris W. Holloway
Vice Mayor Lori A. Cockrell
Councilman Gary L. Gillispie
Councilman Zachary Jackson (via Remote)
Councilman Joseph E. McFadden
Councilwoman Amber F. Morris
Councilwoman Letasha T. Thompson

APPOINTED STAFF PRESENT: Town Manager Steven W. Hicks
Deputy Clerk of Council Mary Ellen Lynn

APPOINTED STAFF ABSENT: Clerk of Council Tina L. Presley

LEGAL COUNSEL: Deputy Town Attorney George Sonnett

APPROVAL OF MINUTES – Vice Mayor Cockrell moved, seconded by Councilwoman Thompson that Council approve the minutes of the following meetings of Town Council as presented: Regular Meeting of April 25th; Special Meeting of May 9th and Work Session of May 9th, 2022.

Vote: Yes – Vice Mayor Cockrell, Councilmembers, Gillispie, Jackson (remote) McFadden, Morris, and Thompson

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

ADDITION/DELETION OF ITEMS FROM THE AGENDA – None

RECOGNITIONS/AWARDS/REPORTS – The Mayor and Town Council recognized three high school students (Anthony Carter, Ian Hoelsher and Jocelyn Moyer) and awarded them Town Scholarships in the amount of \$1,000 each. Councilmembers Gillispie and Thompson expressed their congratulations to the winners and thanked everyone who applied.

PUBLIC HEARINGS - None

PUBLIC COMMENTS (COMMENTS NOT RELATED TO PUBLIC HEARINGS) –

Donna Settle and Alex Bigles, 382 Morgans Ridge Road and 125 Blue Road respectively, representatives of the Front Royal Cardinals Board advised Council that during a meeting with the Board of Supervisors they were asked by them to advise Town Council of their intent to sell beer at the Cardinals home games. He noted that the Board of Supervisors has approved the sales.

REPORTS

A. Town Manager Report – Mr. Hicks advised that the Town Business Offices would be closed on May 30th for Memorial Day. He expressed appreciation to all those involved in the Wine/Craft Festival. He gave a list of projects ongoing and completed throughout Town:

Curb & Gutter Installation Project - \$415,000.00 (Start June)
 Crosswalks / Thermoplastics Project – 50,000.00 (on-going)
 Line Painting Project - \$35,000.00 (Start June)
 Paving Project - \$650,000.00 (Start June)
 Waterline Upgrade Project - \$1,210,000.00 on-going (Big piece – Royal Ave and isolated sections throughout Town)
 Sanitary Sewer Emergency Point Repairs - \$2,052,087.00 (completed)
 Happy Creek Sanitary Sewer Replacement - \$500,000.00 (completed)
 Robinhood Lane Pressure Reducing Vault Replacement - \$61,000.00 (September)
 Inflow & Infiltration Improvements - \$7,500,000.00 (on-going)
 Redundant Waterline Project - \$12,000,000.00 (summer)
 W. Duck St – Storm Drain Replacement - \$54,000.00 (July)
 AMR (Automated Meter Reading) Water Meters Upgrade - \$66,000.00 (completion in June)

B. Town Council Reports –

Vice Mayor Cockrell noted that that the Wine/Craft Festival was a huge success. She complimented the Town's Planning Department for organizing the Comprehensive Plan Public Meetings on Friday and Saturday and advised that input is still being gathered from the public and directed them to the Town's website for more information.

Councilwoman Thompson advised of a block party being planned on June 25th in the neighborhood of George Banks Boulevard.

Councilwoman Morris gave a “shout out” to the Town's Public Works Department who responded to a sinkhole in an efficient manner with the project still ongoing.

C. Mayor Report – Mayor Holloway welcomed new councilmember Zackary Jackson and noted that he had a pre-planned vacation for the reason he was remote for tonight's meeting. Councilman Jackson thanked everyone and advised he was looking forward to working with them.

CONSENT AGENDA ITEMS

Vice Mayor Cockrell moved seconded by Councilman Gillispie to remove (I.) from the agenda.

Vote: Yes – Vice Mayor Cockrell, Councilmembers, Gillispie, Jackson (remote), McFadden, Morris, and Thompson

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

A. Purchase of Bucket Truck for Department of Energy Services

Council approved the purchase of a telescopic articulating aerial device and chassis in the amount of \$144,355.00 from Altec Industries

B. Engineering for Design of Shenandoah Avenue Street Lights

Council approved the RK&K Engineering quote for the design of streetlights along Shenandoah Avenue in the amount of \$29,964.70.

C. Maintenance Agreement for Nutrient Analyzers

Council approved a sole source purchase of a three-year maintenance agreement with Hach Service totaling \$52,389.81 for the Wastewater Treatment Plant's nutrient analyzers.

D. Septage Receiving Station Mixing System

Council approved a sole source purchase of a Pulsair Bubbling Mixing System in the amount of \$58,650.00 to replace the two broken submersible mixers that are currently in the Wastewater Treatment Plant (WWTP) septage receiving station.

E. FY22-23 Budget Amendment Engineering Consultant for Water Tower Antenna for T-Mobile

Council approved a FY2021-2022 budget amendment to receive the amount of \$5,850.00 from T-Mobile for the Town to obtain an engineering consultant to review load factor rating on Town's water tower for changes in T-Mobile antenna per terms of lease agreement with the Town.

F. Revise Resolution "To Provide Water and Sewer Services to Certain Out-of-Town Lots"

Council approved the revision of the March 28, 2022 resolution "To Provide Water and Sewer Services to Certain Out-of-Town Lots" to remove the words "consider providing" throughout and place the word "provide" in its place as presented.

G. Virginia Municipal League (VML) Policy Committee Nominations

Council nominated the following individuals to the VML 2022 Policy Committees:

Community & Economic Development – Councilwoman Thompson/Town Manager Steven Hicks

Finance – Councilman McFadden and Finance Director BJ Wilson

General Laws – Councilwoman Morris and Deputy Town Attorney George Sonnett

Human Development & Education – Vice Mayor Cockrell

Infrastructure – Councilman Gillispie & Public Works Director Robbie Boyer

H. Resolution for Solar Generated Energy Purchases/Execution of 2022 Solar Energy Schedule

Council approved a Resolution for participation in a Solar Purchase Power Agreement (PPA) at the recommendation of American Municipal Power (AMP) and execution of the 2022 Solar Energy Schedule as presented.

~~I. Resolution Authorizing the Execution of the 2025-2028 Fixed Volume Energy Supply Schedule with American Municipal Power (AMP)~~ REMOVED FROM AGENDA

J. Refer to the Planning Commission an Ordinance Amendment to Town Code Chapter 175 re: Data Centers

Council referred to the Planning Commission an Ordinance Amendment to Town Code Chapter 175 to add Data Centers and other specifics to expand on the definition. I further move that the public hearing advertisements for both Planning Commission and Town Council run concurrently.

Vice Mayor Cockrell moved, seconded by Councilman McFadden that Council approve the Consent Agenda, as presented without item (I.).

Vote: Yes – Vice Mayor Cockrell, Councilmembers, Gillispie, Jackson (remote), McFadden, Morris, and Thompson

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Vice Mayor Cockrell suggested discussing Item (I) further. Interim Director of Energy Services Mary Lynn gave a brief overview of the resolution before them. Councilmembers Gillispie and Morris reminded Council that they had previously asked for the Town to investigate finding a cheaper rate. Mr. Gillispie asked that this item be brought to a work session. Council agreed.

BUSINESS ITEMS - None

CLOSED MEETING

Vice Mayor Cockrell moved seconded by Councilman Gillispie that Town Council convene and go into Closed Meeting for 1) discussion, consideration, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body, specific to the Town Attorney Position and Town Manager Evaluation, pursuant to §2.2-3711. A.1 of the Code of Virginia; and, 2) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual litigation, specifically Industrial Development Authority of the Town of Front Royal the County of Warren, Virginia, AKA The Front Royal-Warren County Economic Development Authority v. Town of Front Royal and Jennifer Berry Brown v. Town of Front Royal where such consultation or briefing in Open Meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to §2.2-3711.A.7 of the Code of Virginia.

Vote: Yes – Vice Mayor Cockrell, Councilmembers, Gillispie, Jackson (remote) McFadden, Morris, and Thompson

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Councilwoman Morris moved seconded by Councilwoman Thompson that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the

Vote: Yes – Vice Mayor Cockrell, Councilmembers, Jackson (remote) McFadden, Morris, and Thompson

No – N/A

Absent – Councilman Gillispie (left early)

Abstain – N/A

ROLL CALL

Approved by Town Council

Date: 6/27/22