



TOWN COUNCIL WORK SESSION MINUTES

Monday, July 15, 2013 @ 7:00pm
Front Royal Administration Building Conference Room

Vice Mayor Parker requested to amend the CLOSED MEETING motion to include more regarding annexation. All members of Council voiced support of the change.

1. Net Metering Draft and Discussion – *Director of Energy Services*

Summary: Net metering will allow our customers who own or want to invest in renewable energy facilities to offset their energy usage during a billing period. The Town of Front Royal is not required to offer net metering services but there are several advantages to allowing our customers to have the option to offset their electric needs. Net metering encourages renewable generation and customer action to reduce their carbon footprint.

Staff Evaluation: Staff has evaluated all regulations regarding net metering standards that are set with the State Corporation Commission (SCC) and what other municipalities in Virginia are doing. During our evaluation, we found only one municipality (City of Danville) that allows net metering. The new code section 70-67 is based primarily on the SCC rules and what other utilities are doing nationwide.

Staff Recommendations: Staff recommends adding code section 70-67 Net Metering Service to the Town code. We currently have one resident that is waiting on this new ordinance and we have had several calls over the past year asking about our policy on net metering.

Council Discussion: text here

Darr voiced his support of the matter

He questioned the Planning Commission's input in the matter, whether windmills, etc.

Funk asked about wind turbines

Tharpe and Darr asked about solar panels placed inappropriately and looking aesthetically pleasing

Tewalt asked about those running generators being in place

Waltz noted that generators would not apply, it would only be solar, wind and water (renewable) type energy

Parker stated that he would want more information on the idea

Hrbek asked about Danville's permitting and application process

Sayre noted that Quality Inn had solar panels that were difficult to view

2. Update on Manhole Lining Bid – *Director of Environmental Services*

Summary: Prism completed a list of areas that need work to comply with the consent order the Town of Front Royal is currently under with the Department of Environmental Quality. This is to reduce the inflow and infiltration into the sanitary sewer system. Dave Reaves from Prism will be attending an August 2013 meeting to present the findings and recommendations.

Council is requested to consider the bid award to Shepherd Group/D & S Contractors to keep with the consent order.

Staff Evaluation: Due to the consent order and the I & I issues the Town has faced in the past and the future, rehabilitation of the sanitary sewer system must be taken to ensure environmental standards are met.

Budget/Funding: Funding has been allocated to the Water & Sewer Line Maintenance budget and the lowest bid received is \$211,750.00

Staff Recommendations: Staff recommends Council to review and discuss the recommendations of Prism and bidding award

Council Discussion: Hannigan noted that Only two bids received – made certain specs were in order

Reaves will be meeting with Council to bring the matter forward next month
Shepherd Group – same group as before – just name change

Breeden – almost at a million available

Burke stated that Prism will describe the next phase

Hannigan – Fristoe can tell a noted difference

Burke – after first phase – reeduction of base flow of I&I, about 200-300k reduction, we are making headway; they have been working to install flow meters

Darr - Make certain Fristoe is present

Tewalt – requested bladder lining, Hannigan noted that it appears to be the same process, just called by a different technique name

Sayre – there was an aggressive program a few years back, correct?

Hannigan - Burke – yes, but it will always be an ongoing problem

Hrbek – it is an ongoing major problem

Burke – award will be on the next agenda

3. Leach Run Parkway Design Award to Pennoni Associates, Inc. – Town Manager

Summary: Staff from the Town, County, and EDA have reviewed the proposals submitted to design the Leach Run Parkway, conducted interviews of the shortlisted firms, and recommend award of the design contract to Pennoni Associates, Inc. in an amount not to exceed \$712,000. Contract documents have been developed to comply with VDOT requirements for consideration by all involved parties. Per the MOU with the County and EDA for the project, award requires at least of the bodies to approve the contract.

Council is requested to consider approval of award to design the Leach Run Parkway to Pennoni Associates, Inc.

Staff Evaluation: Staff from the Town, County, and EDA have determined that Pennoni Associates, Inc. have demonstrated the appropriate skills, qualifications, and understanding of the project to perform the design work for this Revenue Sharing Project.

Budget/Funding: Funding for this project are shared by the Town and County. The Town has recently approved a resolution to participate in the funding program for the design work. Funding for the Town's share of this project is provided by the tax increase approved in FY12-13. The Finance Director will be available to address fiscal issues.

Town Manager & Staff Recommendations: Staff recommends award of the design contract for the Leach Run Parkway to Pennoni Associates, Inc. in an amount not to exceed \$712,000.

Council Discussion: Reviewed proposals, there are some variables that could affect the
Lowering the speed could lower the cost
Drainage adjustments could affect the matter as well
Unknown if traffic signal at Happy Creek Road is necessary

Sayre noted that it would be unnecessary to have things at 50 or 55 mph
Burke stated that the intent could be to post the parkway speed at 35 mph perhaps

Hrbek asked about the entrance and exits; Burke stated that perhaps there would be about four connections

Tewalt asked about meeting with Burke and Jennifer McDonald; Darr noted that he was in favor of said meeting

Funk – curious about the issues of Mr. Tewalt – Mayor Darr send very brief minutes to all Councilmen; Councilman Sayre noted that he would like to attend the Tewalt/Burke/McDonald meeting

4. Planning Commission Term Expires

Summary: Planning Commission Member Arnold M. Williams, Jr. term expires August 31, 2013. Mr. Williams was appointed to the Planning Commission to a 4-year term on August 10, 2009. Mr. Williams has asked that Council consider him for re-appointment.

Council Discussion: advertise please

5. Council Discussion/Goals

Tewalt asked Trail: bid specs being put together per burke-

Tewalt – called Winchester EDA guy, will meet with the guy – Jim Deskin

Funk asked – when someone is willing to serve on PC – could we just advertise -

6. Closed Meeting – 1) Consultation with Legal Counsel specific to Annexation

Vice Mayor Parker moved seconded by Councilman Tewalt that Council convene and go into Closed Meeting pursuant to Section 2.2-3711. A. 7. of the Code of Virginia for the consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically, annexation, and the 1998 and the 1999 Voluntary Settlement Agreement and Amendment thereto, requiring the provision of legal advice by such Counsel.

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE

Motion to Certify Closed Meeting at its Conclusion

Vice Mayor Parker moved, seconded by Councilman Tewalt that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Action as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE

Present: Mayor Timothy W. Darr, Vice Mayor N. Shae Parker, Councilman Thomas H. Sayre, Councilman Eugene R. Tewalt, Councilman Bret W. Hrbek, Councilman Daryl L. Funk
Councilman Hollis L. Tharpe, Town Manager Steven M. Burke, PE, Town Attorney Douglas Napier, =====

Clerk of Council Jennifer E. Berry, CMC, members of the media and members of the public.