



TOWN COUNCIL WORK SESSION MINUTES
TUESDAY, January 19, 2016 @ 7:00pm
Front Royal Administration Building

Work Session

January 19, 2016

1 UFAC

David presented.

Have Anne get with Jeremy to confirm public trees

Have Anne get with UFAC to develop handout about topping

Hollis - Send notice to Town landscaping companies

2 CIP

Kim presented w/ handout

3 Urban Archery

Gene - Don't want hunting in neighborhoods

Tim - Contact schools

Bebhinn - If you limit to large tracts, then few control hunting areas.

Gene - Don't want everyone hunting. Don't open to general public

Gene - Can we limit who hunts

Bebhinn & Bret - I like the Code

Check on size and who hunts

Check with schools to see if they want to be excluded

Return to WS when Doug addresses

4 MOA Video Equipment

Consent Agenda

5 Network Services Bid

To include not to exceed amount to include an award

Gene - They are local

Consent Agenda w/ upward limit

6 Food Trucks

Gene - Do they pay meals tax

Kim - They do pay meals & BPOL

Tim - How do we keep property clean

Bebhinn - Would like less than \$500

Tim - Protect existing building businesses

Bebhinn - Revise 138-6 to remove 90 day mention

Bebhinn - Modify 8:00 pm to 10:00 pm in 138-7.H.

Bret - Doesn't allow parking on street.

Tim - on property with owner's permission

Bret - Advertise at \$500 and have Bebhinn amend to lower

Gene - If they set up a truck on your own property you don't need a peddler license

Gene - Don't want it reduced because you can't get rent for \$500. These are competitors to

Town restaurants

Modify and advertise for PH late Feb or March

7 Funk iPad

Tim - Lifecycle

Bret - Give it to Daryl

Consent to sell

8 Power Blocks

Joe presentation

Tim - Why not buy more

Joe - Don't want to exceed 80% demand

Tim - Where are we with solar project

Joe - 90% on design; Looking construction in 3rd quarter

Resolution on Consent agenda

9 Scholarship Committee

Tim - volunteers to offer recommendation

Bebhinn & John

10 Main Street Lights

Tim - Make a decision

Gene - Did we check with VML that we would assume full liability. Is there a way that the Town could assume full liability. I'd like to see if we could cover under VML. If so, write letter to property owners saying that.

Tim - We can check with VML. Look at poles to string them

Craig - George and I have been involved. I spoke to engineer that he assumes liability for installation. What scares everybody is you holding the Town harmless for installation. George never got contacted about this. Only sent impersonal letter. Project can be done with hand holding. If someone sues, they'll sue everybody.

Hollis - Make George our diplomat to approach property owners.

George - I have a number of businesses to run. The only way it works is if I visit them. I spoke with George Goldsmith last week. I don't think people wanted to do it. FRIBA is just trying to simulate businesses.

Tim - Wait for Community Development person to carry forward. There is a lot of business in that the Town performs. Make it a priority for them to carry forward.

Gene - I'd like that Doug check with VML. I'd like to be liaison with George to contact folks.

11 Corridor Funds

Bret - Deal with County to fund Community Development person and activities in Town. Use this funding to support Town businesses.

John - Can we earmark for a budget in the future?

Bebhinn - In support? Can we put a cap to allow other funding above going to other stuff

Gene - Rather talk about at Retreat. A portion should go towards economic development

Tim - Summarize major projects with costs

12 VML Pop Up Businesses

Niki - Entrepreneur Cafe has gone regional with curriculum

Gene - What is SBDC doing?

Niki - SBDC will be doing brown bag for Chamber. They are waiting for Community Development Person.

Gene - Who is taking the lead?

Craig - Community organization are collaborating

Tim - Point is Community Development person

Bret - Get information for Community Development person. Get space for them.

13 Goals

Bret - Church sign will be on agenda in February.

Gene - Where are with rug sign @ Royal & Jackson - Check with Jeremy & Doug.

Bret - branch on utility lines on JMH on south side heading out of Town.

14 Closed

MOA Pertaining to Video Equipment in the Board Room

Summary: At the January 4th, Council requested that staff draft a Memorandum of Agreement with Warren County that committed to the pursuit of funding through the Town and the County's Franchise Agreements with Comcast Cable to upgrade the video equipment at the Government Center Board Room.

Council is requested to review and consider at the draft MOA that has been reviewed by Town and County staff.

Staff Evaluation: The draft MOA identifies that both the Town and County will pursue additional funding for video equipment. The MOA also specifies that the Town staff will take the lead in development of specifications and procurement of the equipment.

Staff Recommendations: Staff recommend that Council provide any suggestions to allow Council to consider the draft Memorandum of Agreement.

Town Manager Recommendation: The Town Manager recommends that Council provide any suggestions to allow Council to consider the draft Memorandum of Agreement.

Council Discussion: The Town Attorney was available for questions; Council chose to place the matter on the consent agenda at the next regular meeting.