



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

A regular meeting of the Board of Architectural Review of the Town of Front Royal, Virginia was held on January 9, 2024, in the Town Hall East Conference Room.

CALL TO ORDER

Chairman Waters called the Board of Architectural Review meeting to order at 7:00 p.m..

ROLL CALL

Present: Collin Waters, Chairman
Ellen Aders
Gary Vaughan

Absent: Holly Rhodenhizer, Vice Chairman
Katherine Snyder

Staff Present: Lauren Kopishke, Planning Director / Zoning Administrator
John Ware, Deputy Zoning Administrator

APPROVAL OF MINUTES

- December 12, 2023, Regular Meeting

There was not a quorum of members who attended the December 12, 2023 meeting to vote on the minutes. The minutes will be voted on at the next regular meeting.

Chairman Waters moved, seconded by Mr. Vaughan to postpone approval of the December 12, 2023 minutes until the next meeting.

VOTE: Yes – Waters, Vaughan, Aders
No – N/A
Abstain – N/A
Absent – Rhodenhizer, Snyder

VOICE VOTE

**NEW BUSINESS**

- **COA Application #2300789** – A Certificate of Appropriateness Application submitted by Warren County Planning Director Matt Wendling to place a granite memorial bench, two monuments, an access walkway to the bench and landscaping for the site for the Revolutionary War Soldiers Memorial Project to be located at the Warren County Courthouse, 1 E. Main Street, identified by tax map 20A7-4-25. The property is zoned C-2, Downtown Business District and is located in the Historic Overlay District.

Mr. Ware explained that the application was for the placement of a granite memorial bench, two monuments with plaques, an ADA accessible brick walkway to the bench and landscaping for the site of the Revolutionary War Soldiers Memorial Project to be located at the Warren County Court House, 1 E. Main Street. The contributing structure is located in the Downtown Business District at the southeast corner of East Main Street and South Royal Avenue. Mr. Ware gave a brief history of the building located at 1 E. Main Street. He gave a virtual presentation of where the monuments, bench, and walkway will be located. Mr. Ware noted that the existing monuments at this location hold significant value to the property according to the Preservation Association.

Leslie Bowery, Warren County Tourism Manager who represented the applicant described each proposed monument and provided information about the Virginia American Revolution 250 Commemoration.

Ms. Aders moved, seconded by Mr. Vaughan to approve the placement of a granite memorial bench, two (2) monuments with plaques, an ADA accessible brick walkway to the bench, and landscaping for the site of the Revolutionary War Soldiers Memorial project as submitted.

VOTE: Yes – Waters, Vaughan, Aders

No – N/A

Abstain – N/A

Absent – Rhodenhizer, Snyder

VOICE VOTE

OTHER

There was no other business for discussion.



ADJOURNMENT

Mr. Vaughan moved, seconded by Ms. Snyder to adjourn the meeting.

VOTE: Yes – Waters, Vaughan, Aders
No – N/A
Abstain – N/A
Absent – Rhodenhizer, Snyder

VOICE VOTE

The meeting was adjourned at 7:17 p.m.

Approved by Board of Architectural Review
Date: 3/12/2024