



AGENDA

TOWN/COUNTY LIAISON COMMITTEE MEETING

Town Hall Upstairs Conference Room
102 E. Main Street



Thursday, January 18, 2024 at 6:00 PM

Livestream at <https://www.frontroyalva.com/714/Portal---2022>

1. Call to Order – Mayor Lori A. Cockrell

2. Town's Speed Cameras Installation and Enforcement - *Town*

Summary: Police Chief Magalis is to give an update on the Town's Speed Cameras being installed around four specific school areas.

3. Delay of Mailing Tax Bills – *Town*

Summary: per minutes of the last meeting both the Town and County were to review their codes and further discuss changing the due date and other options as needed.

4. McKay Spring - Potential Division to Separate the Water Source Area from Development Site – *County*

Summary: Continued Discussion for a potential division to separate the water source from the development Site. [documents are attached]

5. Town and County Tenant and Landlord Enforcement – *County*

Summary: Several calls have been received by tenant constituents about living conditions and lack of enforcement of Virginia laws and local building ordinances. It is requested to begin the discussion of how the Town and County can address and resolve these complaints.

6. Town Commitments to Share Utilities Costs with Community Partners – *County*

Currently, the county subsidizes leased building facilities and utilities to help offset costs for community outreach organizations and programs such as RON, Front Royal Little League, Front Royal Midget Football, Warren County Sunfish, etc. Develop a cost-share program between the town and county for providing facility utilities (water, sewage, electric) to support these outreach programs.

7. Transportation Subcommittee Update/Proposed Alternative Access to Shenandoah Shores Mission Statement and Policy – *Town/County*

Summary: This was an action from the last Liaison Committee meeting to develop a policy for this subcommittee. [draft policy is attached]

8. Avtex Conservancy Update - *Town*

Summary: per minutes of last meeting the application was submitted, and the EDA was currently awaiting the results. ARPA funds had been linked to that and was subject to change depending on the results. December 31st was the deadline to obligate the ARPA funds, and June 30th to spend and receive all goods.

Next Meeting – **Thursday, April 18, 2024 at 6:00 PM at the Government Center**

Adjournment

Town Council/Warren County Board of Supervisors Liaison Committee Meeting Minutes – Thursday October 19th @ 6:00 PM in the County of Warren Board Room

Present from the Town: Lori A. Cockrell, Mayor; H. Bruce Rappaport, Councilmember; Joseph E. Waltz, Town Manager

Present from the County: Vicky L. Cook, Chair-Supervisor (Fork District); Jerome K. Butler, Supervisor (Happy Creek District); Dr. Edwin Daley, County Administrator

Other Present: Zach Henderson, Deputy Clerk of the Board, and Members of the audience including but not limited to councilmembers, supervisors, and Town/County staff.

Call to Order:

Ms. Cook called the meeting to order at 6:00 PM.

Continued Discussion on Liaison Policy Revisions:

Mayor Cockrell stated that in the prior meeting both Town and County would go back and speak with their respective bodies for feedback, and emphasized the small changes made, words added, schedule, agenda item timeframes etc. Ms. Cook agreed and commented on the revision stating the Town Manager and County Administrator will submit an oral or written report to be presented at the other's respective meetings. Ms. Cook then asked about the contents of each report, Mayor Cockrell stated that it would be a general summary or highlights and projects etc. Lastly, Mayor Cockrell commented that the Liaison meetings hosted by the Town are recorded and filmed and asked if the County would be willing to do the same thing. Dr. Daley stated that there will need to be an arrangement with Swagit to have something to be done and put into the policy.

Continued Discussion on Delay of the Mailing of Real Estate and Personal Property Tax Bills:

Mr. B.J Wilson (Director of Finance – Town of Front Royal) stated that after speaking with the Commissioner of Revenue, they were told that the files cannot be given over until the tax rates are set by the Board of Supervisors and discussed the logistics of permanently extending the due date by updating ordinances. Dr. Daley stated that there are two sets of billings, one in Nov/Dec and April/May and for the former, the rates are already set. Furthermore, the County also has to wait for the State to approve its budget and if there are any corrections that need to be made as a result. If the tax bill due date is changed, however, it will still need to be due prior to July first and it was suggested that June 20th would be the most ideal but the Code would have to be changed. Ms. Cook suggested both the Town and County re-look at the code and further discuss changing the due date and other options as needed.

Youth Center Update:

Ms. Jane Meadows (Deputy County Administrator) stated that the asbestos and mold remediation have been completed and are not waiting until after the upcoming election for further demolition of the bathrooms so that they can be remodeled, HVAC can install then new unit, and finally the flooring. The current plan is to have renovations complete and the new tenant (Reaching Out Now - *RON*) to be in by January 1st. Mayor Cockrell stated that the Town has sent the MOA to the County Attorney and includes the Town's involvement and is currently waiting for the County's feedback. Ms. Cook stated that the County's position is that there is no requirement to have a 3-way MOA because of different commitments and obligations from all parties involved. Mayor Cockrell stated that part of it was from the Volunteer Settlement Agreement and the idea is that the Town is funding them as part of a pilot program, and the lease will be for recreational purposes. Ms. Cook questioned that if there is an agreement already in place that states what the facility will be used for,

then why would there need to be a second agreement needed to emphasize it. Mayor Cockrell stated that it was her understanding that everyone would be involved after meeting with *RON*. Secondly, any funds provided by the Town would need to be explicitly stated that they will be used for programs, and not the building itself. Mr. Waltz stated that what is needed is a written response that can be taken back to the Town Attorney and then exchanged with the County Attorney. Ms. Cook stated that the County will make an official response to the MOA. Mr. Rappaport stated that given the number of sponsorships that *RON* has is clear evidence of their confidence and the confidence the community and the people have in them.

Avtex Conservancy Update:

Mayor Cockrell stated that the Town was just looking for an update given the recent site visit and plan developments. Mr. Joe Petty (Director of Economic Development) thanked all those who were involved in the tour where the plan was discussed in depth with what can and cannot be done with the site. There were representatives from the EPA, Parsons, DEQ, which resulted in an application for a comfort letter for development from the EPA. The application is submitted and the EDA is currently awaiting the results, and ARPA funds have been linked to that and subject to change depending on the results of the letter. December 31st is the deadline to obligate the ARPA funds, and June 30th to spend and receive all goods.

Transportation Committee Update:

Ms. Delores Oates (Board of Supervisors – North River District) stated that in the previous meeting the overall transportation issues in the Town and County were discussed and emphasized the study that needs to be done for the Shenandoah Shores road issue and various numbers have to be provided to VDOT, such as the number of potential homes, volumes of traffic, estimations etc. Furthermore, Ms. Oates mentioned the ongoing discussion of potentially offering transportation, such as the trolley, to the Corridor for people who need it and help the broadest amount of people. Mr. Butler commented on the possibility of adding a bike lane down Shenandoah Shores road in between Happy Creek road and Christendom College. Ms. Cook asked for a description of what the study will be like and entail. Ms. Oates stated that the volume of traffic will be evaluated to see if the connector road from Shenandoah Shores to 8th Street should be a 2-lane or a 4-lane road as an alternative route in the event that the railroad is blocking the road, and from there VDOT will provide recommendations. There are many options that could come from said study but the most immediate would be the ability to have some access from 66 in case of emergency, but a study from that angle would have to come from the Federal Government since it is a federal highway. The largest hurdle to all conceptual projects still continues to be funding. The next meeting will take place on Wednesday November 15th. Ms. Cook suggested an action that the Committee create a draft for by-laws that state the overall mission, expectations, scope, and boundaries etc.

Continued Discussion on McKay Springs:

Ms. Cook reiterated the Town's position that they did not wish to sell their portion. Mr. Waltz stated that the Town does not wish to sell their portion to protect the springs and its integrity. Mr. Petty stated that the Town owns 1 parcel, the County owns 1 parcel, and 2 parcels are owned jointly. Mr. Waltz stated that there is an ongoing evaluation of how much land is needed for a footprint to mark the property better and hopes to have a tangible answer by the end of the year.

Discussion on Water Sources Amidst Drought:

Ms. Oates discussed the water study the County had done in the corridor and commented that Frederick Water of water in their quarry and addressed the concerns about the drought and its potential effects, and further commented on potentially having a sub-committee on water. Mayor Cockrell mentioned that discussions have taken place in the past about forming a committee to discuss water, and still thinks it's a good idea to form. Mr. Waltz stated that the Town has 3 water sources that are all surface water and re-emphasized the importance of McKay springs. Ms. Cook suggested this item be revisited at the next Liaison meeting and give the Town and County time to digest the issue and look at all viable issues. Mr. Butler commented that from a holistic perspective, what can and should be done as the County and community grows, because all will be impacted.

Workforce Housing:

Mr. Rappaport discussed workforce housing and emphasized the term, "incentivized developers" and the Federal Loan Income housing tax credit. In Virginia, the program funds 5,500 portable units per year. Furthermore, the Governor has \$16M in tax credits to help rental affordability, and the IRS gives tax credits to developers prior to apartment construction. Ms. Cook recommended that work force housing be on the next Liaison Agenda for further discussion.

Next meeting will take place January 18th 2024 at the Town of Front Royal Council Chambers

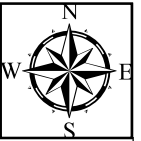
Meeting was adjourned at 8:00 PM



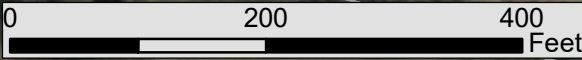
Warren County
2020

McKay Springs Property

TM# 12 & 12A - Lots 26D, 69, 1, & 3



1 inch = 150 feet



Legend

- McKay Springs Property
- Owned By: Town of Front Royal & County of Warren
- Owned By: Town of Front Royal
- Owned By: County of Warren
- Parcels

12 26D
9.03 acres
Town of Front Royal /
County of Warren

12 69
3.419 acres
Town of Front Royal

12A 113 1
2.06 acres
County of Warren

12A 111 3
0.95 acres
Town of Front Royal /
County of Warren

340
522

WINCHESTER RD

WINCHESTER RD

ROCKY HILL RD
658

RELIANCE RD

627

Map produced by
Warren County GIS
June 2022

Parcels maintained by Warren County GIS. While data is continuously updated from surveyed photos, this data is for representational purposes only and accuracy reflected is not that of a professional survey. The County does not warrant the accuracy thereof; all data and maps are accepted and used with all faults, and all warranties, express and implied, including all warranties of merchantability or of fitness for a particular purpose or otherwise, are hereby expressly disclaimed by Warren County.

Virginia Geographic Information network (VGIN)



OWNER'S CERTIFICATE

THE ABOVE AND FOREGOING BOUNDARY LINE ADJUSTMENT AND CONSOLIDATION, AS APPEARS ON THE ACCOMPANYING PLAT, IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

FOR THE INDUSTRIAL DEVELOPMENT OF THE TOWN OF FRONT ROYAL AND THE COUNTY OF WARREN, VIRGINIA DATE

FOR THE TOWN OF FRONT ROYAL, VIRGINIA DATE

FOR THE COUNTY OF WARREN, VIRGINIA DATE

COUNTY OF WARREN APPROVAL

APPROVED PURSUANT TO VIRGINIA STATE CODE SECTION 15.2-2272.

COUNTY ADMINISTRATOR DATE

COUNTY OF WARREN APPROVAL

REVIEWED AND CERTIFIED AS EXEMPT FROM THE WARREN COUNTY SUBDIVISION ORDINANCE UNDER SECTION 155-3 B (1)(a) ALLOWING BOUNDARY ADJUSTMENTS AND MAY BE COMMITTED TO RECORD.

PLANNING DIRECTOR DATE

TOWN OF FRONT ROYAL APPROVALS

REVIEWED AND APPROVED BY THE TOWN PLANNING COMMISSION

PLANNING DIRECTOR DATE

APPROVED BY THE TOWN COUNCIL OF THE TOWN OF FRONT ROYAL

MAYOR DATE

CLERK DATE

LINE TABLE

LINE	BEARING	DISTANCE
L1	S 55°28'25" W	117.30'
L2	S 14°07'16" W	20.68'
L3	N 13°54'30" E	45.33'
L4	N 02°28'36" W	12.71'
L5	N 02°28'36" W	58.41'
L6	N 69°02'42" W	51.96'
L7	N 70°19'11" W	8.68'
L8	N 77°47'37" E	24.05'

WATER SOURCE EASEMENT LINE TABLE

LINE	BEARING	DISTANCE
E1	N 74°27'58" W	169.95'
E2	S 15°32'02" W	115.58'
E3	S 74°27'58" E	165.41'
E4	N 17°46'51" E	115.67'

CURVE TABLE

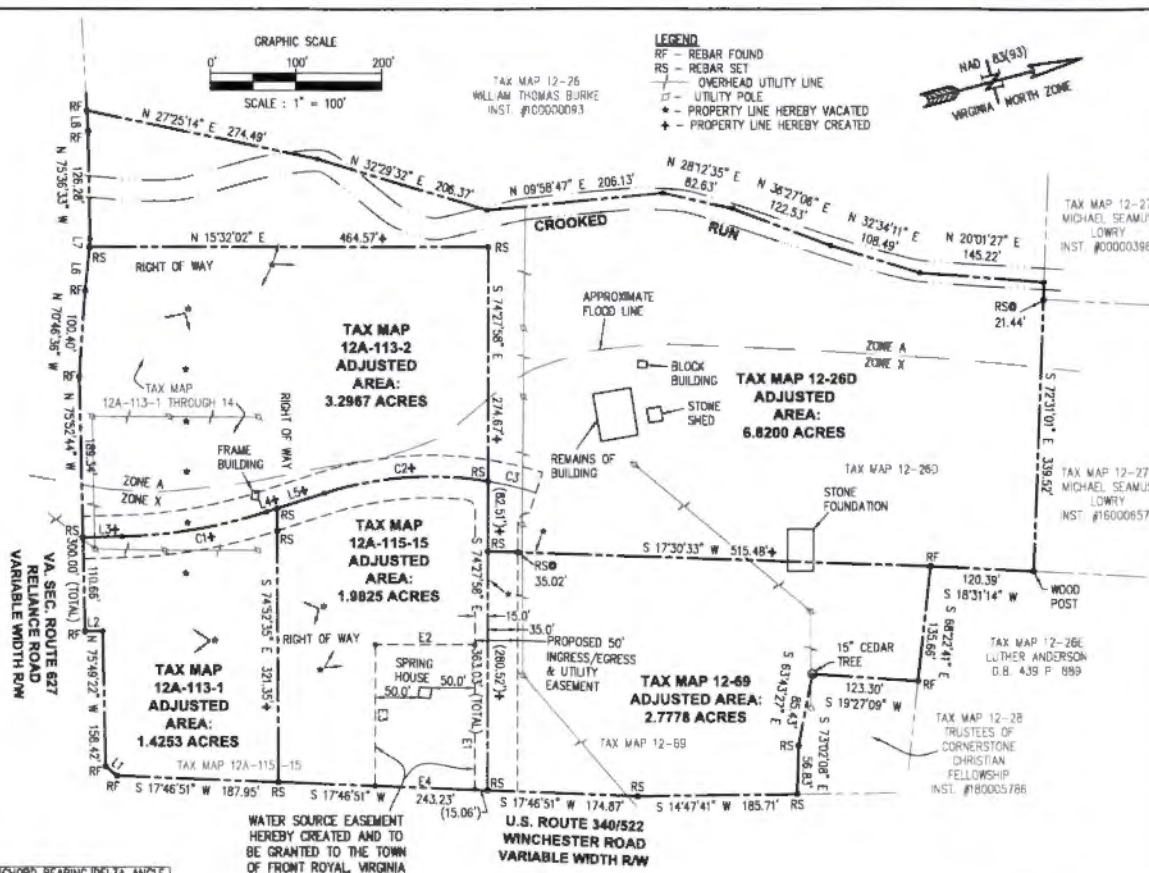
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	600.00'	171.61'	171.03'	N 05°43'01" E	16°23'15"
C2	400.00'	192.16'	190.37'	N 11°17'09" E	27°31'31"
C3	400.00'	157.57'	157.52'	N 29°10'19" E	167°4'48"

AREA SUMMARY

ORIGINAL TAX MAP 12A-113-1 THROUGH 14	2.056 ACRES
ORIGINAL TAX MAP 12A-115-15	0.950 ACRES
ORIGINAL TAX MAP 12-260	9.030 ACRES
ORIGINAL TAX MAP 12-69	3.419 ACRES
RIGHT OF WAYS	0.847 ACRES
TOTAL ORIGINAL AREA	16.302 ACRES
ADJUSTED TAX MAP 12A-113-1	1.425 ACRES
ADJUSTED TAX MAP 12A-113-2	3.297 ACRES
ADJUSTED TAX MAP 12A-113-3 THROUGH 14	VACATED
ADJUSTED TAX MAP 12A-115-15	1.982 ACRES
ADJUSTED TAX MAP 12-260	6.820 ACRES
ADJUSTED TAX MAP 12-69	2.778 ACRES
RIGHT OF WAYS	VACATED
TOTAL ADJUSTED AREA	18.302 ACRES

NOTES

- NO TITLE REPORT FURNISHED; THEREFORE, EASEMENTS OR ENCUMBRANCES AFFECTING THE PROPERTY REPRESENTED BY THIS SURVEY MAY EXIST THAT ARE NOT SHOWN ON THIS PLAT.
- THE LOCATIONS OF UNDERGROUND UTILITIES OR OTHER SUBSURFACE IMPROVEMENTS, IF ANY, WERE NOT ASCERTAINED; THEREFORE, ARE NOT SHOWN.
- THE BOUNDARY INFORMATION SHOWN ON THIS PLAT IS BASED ON PLAT DATED 10 MARCH 2010 BY KIRK W. NORTON, L.S., RECORDED IN SLIDE 257-B AND PLAT DATED 20 JANUARY 2016 BY L.C. HINELRIGHT, L.S. RECORDED WITH INSTRUMENT #160003334 AND VERIFIED ALONG WITH THE LOCATIONS OF PHYSICAL IMPROVEMENTS BY A FIELD RUN SURVEY COMPLETED UNDER MY SUPERVISION ON 31 MARCH 2020.
- ACCORDING TO FEMA FLOOD INSURANCE RATE MAP NO. 51187C0110C, DATED 3 JUNE 2008, A PORTION OF THE LANDS SHOWN ON THIS PLAT ARE WITHIN AN AREA DESIGNATED AS ZONE A, WHICH IS A SPECIAL FLOOD HAZARD AREA. FLOOD LINE SHOWN HEREON IS APPROXIMATE AND WAS SCALED FROM AFROREMENTIONED MAP.



SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THE LAND CONTAINED IN THIS BOUNDARY LINE ADJUSTMENT AND CONSOLIDATION ARE THE LANDS CONVEYED TO THE INDUSTRIAL DEVELOPMENT OF THE TOWN OF FRONT ROYAL AND THE COUNTY OF WARREN, VIRGINIA [TAX MAP 12A-113-1 THROUGH 14] BY DEED DATED 7 JULY 2016, RECORDED AS INSTRUMENT #160003334; THE LANDS CONVEYED TO THE TOWN OF FRONT ROYAL, VIRGINIA AND THE COUNTY OF WARREN, VIRGINIA [TAX MAP 12A-115-15 & 12-260] BY DEED DATED 21 MARCH 2012, RECORDED AS INSTRUMENT #120002714 AND THE LAND CONVEYED TO THE TOWN OF FRONT ROYAL, VIRGINIA [TAX MAP 12-69] BY DEED DATED 14 MARCH 2012, RECORDED AS INSTRUMENT #120002713.

**BOUNDARY LINE ADJUSTMENT AND CONSOLIDATION
OF THE LANDS OF THE INDUSTRIAL DEVELOPMENT OF THE TOWN OF FRONT ROYAL AND THE COUNTY
OF WARREN, VIRGINIA [TAX MAP 12A-113-1 THROUGH 14]
THE LANDS OF THE TOWN OF FRONT ROYAL, VIRGINIA AND THE COUNTY OF WARREN, VIRGINIA
TAX MAP 12A-115-15, 12-260]
AND THE LANDS OF THE TOWN OF FRONT ROYAL, VIRGINIA [TAX MAP 12-69]
NORTH RIVER MAGISTERIAL DISTRICT
WARREN COUNTY, VIRGINIA**

DATE:
04/20/2020
DWG NAME:
10939-BLA
DRAWN BY: JTC
SHEET 1 OF 1



Marsh & Legge Land Surveyors, P.L.C.

560 NORTH LOUDOUN STREET ~ WINCHESTER, VIRGINIA 22601
PHONE (540) 667-0488 ~ FAX (540) 667-0489 ~ EMAIL office@marshandlegge.com
www.marshandlegge.com



MEMORANDUM OF UNDERSTANDING
MCKAY SPRING PROPERTY

09/26/2011

THIS MEMORANDUM OF UNDERSTANDING made and entered into this 30th day of November, 2011, by and between the **COUNTY OF WARREN, VIRGINIA**, a political subdivision of the Commonwealth of Virginia (hereinafter "the County") and **THE TOWN OF FRONT ROYAL, VIRGINIA**, a Virginia municipal corporation (hereinafter "the Town").

WITNESSETH:

On December 21, 2004, the County and Town entered into a Memorandum of Understanding jointly to purchase a parcel of land at Cedarville consisting of 8.155 acres with improvements (the "Property") from Maureen O'Donnell, unmarried, to vacate certain rights-of-way in the vicinity, to convey the County's interest in an adjacent parcel (the "DuPont Parcel") to the Town, to pursue a commercial zoning designation for the property, to convey to the Virginia Department of Transportation ("VDOT") portions of the Town's and County's properties for improvements of the intersection of Reliance Road and U.S. Route 340/522, and to market and sell the parts of the Property, the DuPont Parcel, and the other adjacent lands owned by the Town which are not needed for the Town for the development of the McKay Spring as a source of potable water.

In March 2005, the County and Town jointly purchased the property.

Since March 2005, the County and Town have each conveyed to VDOT the appropriate rights-of-way for the intersection improvements. The Town has identified the portions of the various properties to be appropriately conveyed to the Town for development and use of the McKay Spring as a potable water source, and the various properties have been rezoned by the County to a commercial zoning designation. Further, the parties have agreed that the lands owned by the parties and not needed for the development of the McKay Spring should be consolidated and titled jointly in the County and the Town for purposes of marketing and selling for development, subject to the designation in a perpetual preservation easement of an area of at least 0.50 acres of land surrounding the ruins of the former Robert McKay, Jr. house and outbuildings, as provided for in proffered conditions of the rezoning.

The parties now desire to set forth their remaining agreement concerning the ownership, use, marketing and sale of the various properties, and to supersede the Memorandum of Understanding of December 21, 2004 with the following.

To that end, and for and in consideration of the mutual covenants contained herein, the County and Town agree as follows:

1. The County and the Town will cooperate together to obtain the vacation of existing rights-of-way now platted and present on the Property and on the Town's adjacent lands which are not necessary for the development of the

Property, the DuPont Parcel and the Town's adjacent lands, and which may hinder the development of the McKay Spring and the Town's lands for use as a potable water source.

2. The County and the Town will cooperate with each other to convey to or reserve for the Town an appropriate portion of the Property, as well as an appropriate portion of the County's DuPont Parcel required by the Commonwealth of Virginia for an appropriate buffer (hereinafter "the Buffer") surrounding the McKay Spring to allow its development as a water source and treatment facility to supplement the Town's water supply. The Buffer will be contained within the portion of the Property as shown and described on a plat entitled "Plat Showing Boundary, Consolidation, & Division Survey of Property of the Town of Front Royal, VA., and the County of Warren, VA., North River Magisterial District, Warren County, Virginia", dated 03/10/2010, made by Kirk W. Norton, Land Surveyor, for Racey Engineering.
3. The County will convey or is in the process of conveying to the Town its interest in the remaining portion of the DuPont Parcel (0.649 acres, Tax Map Parcel 12-69) and its one-half interest in a portion of Tax Map Parcel 12-26D, consisting of 2.003 acres, as shown on the aforesaid plat, to be combined with the Town's McKay Spring property to allow its development as a water source and treatment facility to supplement the Town's water supply.
4. In exchange for the County's conveying to the Town the desired portion of the DuPont Parcel for the Buffer and other equitable consideration, the Town will convey to the County from the Town's adjacent lands a one-half interest in the remaining portions of Lots 3, 4, 5, 6, 7, 8, 9, 10 and 11 in Block 11, and Lot 15 shown as Parcel 3 (0.950 acres), and Parcel 15 (2.779 acres) on the aforesaid plat.
5. The County and Town will cooperate to obtain a designation that the McKay Spring and the Town's adjacent lands are appropriate and in compliance with the County's Comprehensive Plan as a public potable water source to be developed in the future.
6. The County and/or Town will identify, plat and designate an area of at least 0.50 acres of land surrounding the ruins of the former Robert McKay, Jr. house and outbuildings and record a perpetual preservation easement, condition and/or restriction to ensure the preservation, restoration and/or interpretation of the site and structures.
7. The County and Town will jointly market the resulting jointly owned land for sale and development to commercial developers and incorporate the remaining elements of the former Robert McKay, Jr. house into the

eventual development of the site, to respect and recognize the historic value and significance of the remains of the house. Proceeds from the sale of the jointly owned land will be shared by the County and Town equally except that from the County's share of the proceeds, the County shall reimburse the Town for the property provided to the County by the Town for the construction of the Parks and Recreation maintenance facility through a credit, therefore, to the Town from the County's share of the sale proceeds prior to disbursement.

8. The terms of this Memorandum of Understanding are contingent upon the County and the Town each formally ratifying the execution of this Memorandum of Understanding at public meetings of the Board of Supervisors and the Town Council, respectively.
9. The County and Town will cooperate to do all other things necessary or appropriate for the ends of this Memorandum of Understanding to be accomplished.
10. This Memorandum of Understanding shall effectively supersede the Memorandum of Understanding between the parties, dated December 21, 2004.

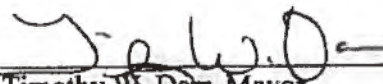
WITNESSETH the following signatures:

For the County of Warren, Virginia


Archie A. Fox, Chairman

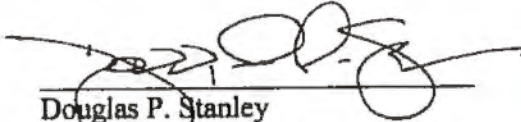
Date: 11-30-2011

For the Town of Front Royal, Virginia


Timothy W. Darr, Mayor

Date: 11-28-2011

Attest:


Douglas P. Stanley
County Administrator

Date: 11/30/11

Attest:


Steven M. Burke
Town Manager

Date: 11/28/11

000001 MAY 15 2012

[This deed is exempt from the recordation taxes imposed
pursuant to §58.1-811(A)(3)]

CONSIDERATION: \$ 0.00

DEED OF GIFT AND CONSOLIDATION

THIS DEED OF GIFT AND CONSOLIDATION, is made and entered into this 14th day of MARCH, 2012, by and between **THE COUNTY OF WARREN, VIRGINIA**, a political subdivision of the Commonwealth of Virginia (**GRANTOR**), and **THE TOWN OF FRONT ROYAL, VIRGINIA**, a Virginia municipal corporation, whose address is **16 North Royal Avenue, Front Royal, Virginia 22630, (GRANTEE)**.

W I T N E S S E T H :

WHEREAS the Grantor is the owner of Tax Map Parcel 12-69 within the County of Warren, Virginia, as identified below; and

WHEREAS the Grantor is owner of an undivided one-half interest in Tax Map Parcel 12-26D within the County of Warren, Virginia, as identified below; and

WHEREAS the Grantor desires to convey and transfer by gift to the Grantee all of its interest in Tax Map Parcel 12-69 and all of its interest in a portion of Tax Map 12-26D as described below;

NOW, THEREFORE, for and in consideration of the good will and cooperation between the parties as co-developers of several parcels of land, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Grantor hereby conveys with Special Warranty

000002 MAY 15th

unto the Grantee, in fee simple, the following described property in the

NORTH RIVER MAGISTERIAL DISTRICT of Warren County, Virginia, to-

wit:

Tax Map I.D. No: 12 - 69

All that certain tract of land situate in the North River Magisterial District of the County of Warren, Virginia, described as being 0.694 acres on a plat entitled "PLAT SHOWING BOUNDARY, CONSOLIDATION, & DIVISION SURVEY OF PROPERTY OF THE TOWN OF FRONT ROYAL, VA., AND THE COUNTY OF WARREN, VA., NORTH RIVER MAGISTERIAL DISTRICT, WARREN COUNTY, VIRGINIA" dated 03-10-2010, made by Kirk W. Norton, Land Surveyor, for Racey Engineering, a copy of which is attached hereto and made a part hereof.

BEING the remaining part of the same property conveyed to the Grantor by deed dated May 30, 2001 from E. I. Du Pont de Nemours and Company, and of record in the Clerk's Office of the Circuit Court of Warren County, Virginia, as Instrument No: 010008097. A 0.0854 acre portion of the land conveyed to the Grantor was previously dedicated to the Commonwealth of Virginia for road improvement purposes by a deed recorded at Instrument Number 090001177 in the Clerk's Office aforesaid.

The Grantor further hereby conveys with Special Warranty unto the Grantee, in fee simple, all of the Grantor's undivided one-half interest in the following described property in the **NORTH RIVER MAGISTERIAL DISTRICT** of Warren County, Virginia, to-wit:

Tax Map I.D. No: 12 - 26D (PART)

All that certain tract of land situate in the North River Magisterial District of the County of Warren, Virginia, shown and described as "P/O TM 12-26D 2.003 ACRES TO BE MERGED INTO PARCEL 2 ZONE: AGRICULTURAL" on a plat entitled "PLAT SHOWING BOUNDARY, CONSOLIDATION, & DIVISION SURVEY OF PROPERTY OF THE TOWN OF FRONT ROYAL, VA., AND THE COUNTY OF WARREN, VA., NORTH RIVER MAGISTERIAL DISTRICT, WARREN COUNTY, VIRGINIA"

000003 MAY 15 2

dated 03-10-2010, made by Kirk W. Norton, Land Surveyor, for Racey Engineering, a copy of which is attached hereto and made a part hereof.

BEING a part of the same property conveyed to the Grantor by deed dated March 15, 2005 from Maureen O'Donnell, and of record in the Clerk's Office of the Circuit Court of Warren County, Virginia, as Instrument No: 050002660.

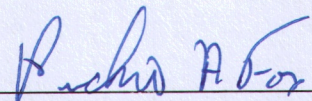
CONSOLIDATION

The properties conveyed hereby shall be consolidated with other parcels belonging to the Grantee as indicated on the aforesaid and attached plat to create a new parcel as indicated as **"PARCEL 2 3.419 ACRES TOTAL"** on the attached plat.

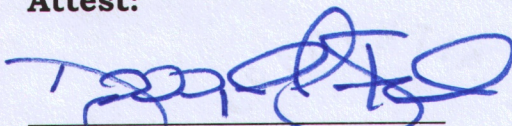
This property is conveyed subject to all recorded easements, conditions, restrictions, and agreements that lawfully apply to the property or any part thereof.

WITNESS the following signatures and seals:

COUNTY OF WARREN, VIRGINIA
A political subdivision of the
Commonwealth of Virginia

By:  (SEAL)
Archie A. Fox, Chairman
Board of Supervisors of
Warren County, Virginia

Attest:


Douglas P. Stanley
County Administrator

000004 MAY 15th

COMMONWEALTH OF VIRGINIA

COUNTY/CITY OF Warren, **TO-WIT:**

I, PAULA J. Blamer, a Notary Public in and for the Commonwealth of Virginia At Large, do hereby certify that Archie A. Fox, Chairman of the Board of Supervisors, and Douglas P. Stanley, County Administrator, whose names are signed to the foregoing Deed of Gift on behalf of Warren County, Virginia, have this day personally appeared and acknowledged the same before me in my State and in the City/County aforesaid.

Given under my hand this 20th day of JANUARY, 2012.

Paula J. Blamer
NOTARY PUBLIC

My commission expires 7-31-2015.

Notary certificate number 7109443.

PAULA J. BLAMER
NOTARY PUBLIC 7109443
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES 07/31/2015

The foregoing conveyance is hereby accepted by the Town of Front Royal, Virginia, as evidenced by the signature of the undersigned, who is authorized to accept this conveyance on behalf of the Town of Front Royal, Virginia, as evidenced by a Resolution adopted by the Town Council.

WITNESS the following signature:

TOWN OF FRONT ROYAL, VIRGINIA
A Virginia municipal corporation

BY: Timothy W. Darr
Timothy W. Darr, Mayor

000005 MAY 15 2012

**COMMONWEALTH OF VIRGINIA
COUNTY OF WARREN, TO-WIT:**

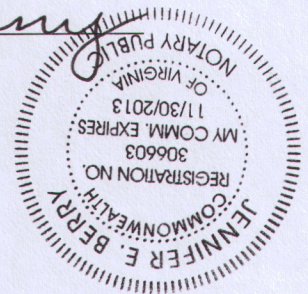
I, Jennifer E. Berry, a Notary Public in and for the Commonwealth of Virginia At Large, do hereby certify that Timothy W. Darr, Mayor, has this day personally appeared and acknowledged the same before me in my State and in the County aforesaid.

Given under my hand this 19th day of March, 2012.

Jennifer E. Berry
NOTARY PUBLIC

My commission expires 11-30-13.

Notary certificate number 306603.



Approved as to Form:

Blair D. Mitchell

Blair D. Mitchell
County Attorney

Approved as to Form:

Douglas W. Napier

Douglas W. Napier
Town Attorney

INSTRUMENT #120002713
RECORDED IN THE CLERK'S OFFICE OF
WARREN COUNTY ON
MAY 15, 2012 AT 10:17AM

JENNIFER R. SIMS, CLERK
RECORDED BY: SFK

SFK

WARREN COUNTY, VIRGINIA
LAND RECORDS

Deeds Prepared/McKay Town to Town & County 08-29-2011

000006 MAY 15th

[This deed is exempt from the recordation taxes imposed pursuant to §58.1-811(A)(3)]

CONSIDERATION: \$ 0.00

DEED OF GIFT AND CONSOLIDATION

THIS DEED OF GIFT AND CONSOLIDATION, is made and entered into this 21ST day of March, 2012, by and between **THE TOWN OF FRONT ROYAL, VIRGINIA (GRANTOR)**, and **THE TOWN OF FRONT ROYAL, VIRGINIA, AND THE COUNTY OF WARREN, VIRGINIA**, whose address is **c/o 16 North Royal Avenue, Front Royal, Virginia 22630, (GRANTEE)**.

WITNESSETH:

That for and in consideration of the good will and cooperation between the parties as co-developers of several parcels of land, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Grantor hereby conveys with Special Warranty unto the Grantee, in fee simple, the following described property in the **NORTH RIVER MAGISTERIAL DISTRICT** of Warren County, Virginia, to-wit:

Tax Map I.D. No: 12A - 1 - 11 - 3, 4, 5, 6, 7, 8, 9, 10, and 11, and 12A-1-15-15

All those certain lots or parcels of land together with all improvements thereon and any appurtenances thereunto belonging or in anywise appertaining, lying and being situate in the North River Magisterial District of the Warren County, Virginia, near the Village of Cedarville, being known and designated as the remaining portions of **Lots Three (3), Four (4), Five (5), Six (6), Seven (7) Eight (8), Nine (9), Ten (10), and Eleven (11) in Block Eleven (11), and Lot FIFTEEN (15)** as shown on the PLAT OF CEDARVILLE" recorded in the Clerk's

000007 MAY 15 2011

Office of the Circuit Court of Warren County, Virginia, in Deed Book 1 at Page 84 and Slide 76, Page 84 and Slide 22, Page 84 and on a plat entitled "Revision of the Security Land Company" recorded in Plat Book 2 at Page 84 and Slide 76, Page 84 in the Clerk's Office aforesaid, and as further shown as "PARCEL 3 0.950 ACRES TOTAL" and "TM 12A-111-15, 2.779 (CALC.) TO BE MERGED WITH TM 12-26D ZONE: COMMERCIAL" on a plat entitled "PLAT SHOWING BOUNDARY, CONSOLIDATION, & DIVISION SURVEY OF PROPERTY OF THE TOWN OF FRONT ROYAL, VA., AND THE COUNTY OF WARREN, VA., NORTH RIVER MAGISTERIAL DISTRICT, WARREN COUNTY, VIRGINIA" dated 03-10-2010, made by Kirk W. Norton, Land Surveyor, for Racey Engineering, a copy of which is attached hereto and made a part hereof.

BEING a part of the same property conveyed to the Grantor by deed dated June 15, 2001 from Thomas W. Grove and George L. McIntyre, Jr., and of record in the Clerk's Office of the Circuit Court of Warren County, Virginia, as Instrument No: 010004385. Several portions of the land conveyed to the Grantor were previously dedicated to the Commonwealth of Virginia for road improvement purposes by Deed of Dedication recorded at Instrument Number 090006003 in the Clerk's Office aforesaid.

CONSOLIDATION - Lot 15 and Parcel 12-26D

Lot 15 as conveyed hereby shall be consolidated with a portion of Tax Map Parcel 12-26D belonging to the Grantee as indicated on the aforesaid and attached plat to create a newly-configured parcel as indicated as **"PARCEL 1 9.030 ACRES TOTAL"** on the attached plat.

CONSOLIDATION - Lots 3 - 11

Lots 3 through 11 as conveyed hereby shall be consolidated to form a single parcel, known as Parcel 3, containing 0.950 acres of land belonging to

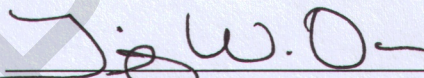
000008 MAY 15th

the Grantee as indicated on the aforesaid and attached plat to create a newly-configured parcel as indicated as **"PARCEL 3 0.950 ACRES TOTAL"** on the attached plat.

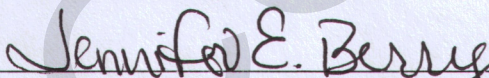
This property is conveyed subject to all recorded easements, conditions, restrictions, and agreements that lawfully apply to the property or any part thereof.

WITNESS the following signatures and seals:

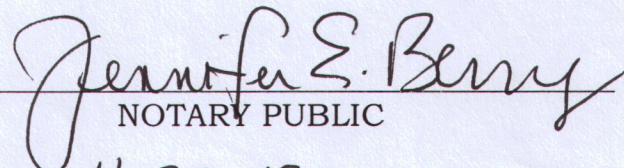
TOWN OF FRONT ROYAL, VIRGINIA
A Virginia municipal corporation

By:  (SEAL)
Timothy W. Darr, Mayor

COMMONWEALTH OF VIRGINIA
COUNTY OF WARREN, TO-WIT:

I, , a Notary Public in and for the Commonwealth of Virginia At Large, do hereby certify that **Timothy W. Darr, Mayor**, has this day personally appeared and acknowledged the same before me in my State and in the County aforesaid.

Given under my hand this 19 day of March, 2012.


NOTARY PUBLIC

My commission expires 11-30-13.

Notary certificate number 3060603.

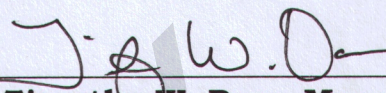
000009 MAY 15 2012

Deeds Prepared/McKay Town to Town & County 08-29-2011

The foregoing conveyance is hereby accepted by the Town of Front Royal, Virginia, and Warren County, Virginia, as evidenced by the signatures of the undersigned, who is authorized to accept this conveyance on behalf of the Town of Front Royal, Virginia, and Warren County, Virginia, as evidenced by Resolutions adopted by the Town Council and the Board of Supervisors.

WITNESS the following signatures:

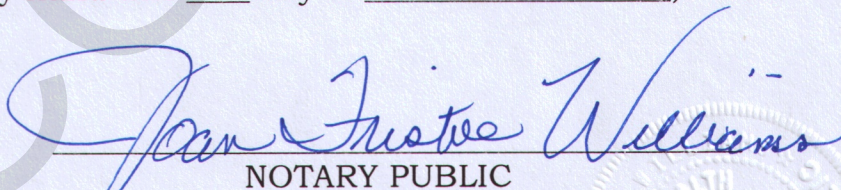
TOWN OF FRONT ROYAL, VIRGINIA
A Virginia municipal corporation

BY: 
Timothy W. Darr, Mayor

COMMONWEALTH OF VIRGINIA
COUNTY OF WARREN, TO-WIT:

I, Joan Frisbee Williams, a Notary Public in and for the Commonwealth of Virginia At Large, do hereby certify that **Timothy W. Darr, Mayor**, has this day personally appeared and acknowledged the same before me in my State and in the County aforesaid.

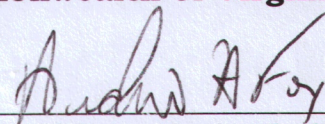
Given under my hand this 21st day of March, 2012.


NOTARY PUBLIC

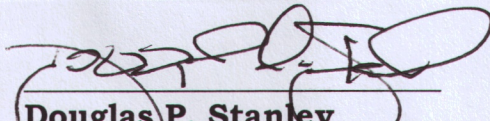
My commission expires 3-31-12.

Notary certificate number 173723.

COUNTY OF WARREN, VIRGINIA
A political subdivision of the
Commonwealth of Virginia

By:  (SEAL)
Archie A. Fox, Chairman
Board of Supervisors of
Warren County, Virginia

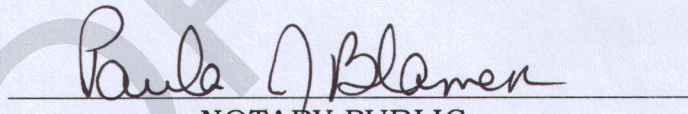
Attest:


Douglas P. Stanley
County Administrator

COMMONWEALTH OF VIRGINIA
COUNTY/CITY OF Warren, TO-WIT:

I, Paula J. Blamer, a Notary Public in and for the Commonwealth of Virginia At Large, do hereby certify that **Archie A. Fox, Chairman of the Board of Supervisors**, and **Douglas P. Stanley, County Administrator**, whose names are signed to the foregoing Deed of Gift on behalf of Warren County, Virginia, have this day personally appeared and acknowledged the same before me in my State and in the City/County aforesaid.

Given under my hand this 9th day of April, 2012.

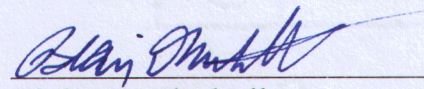

NOTARY PUBLIC

My commission expires 7-31-2015.

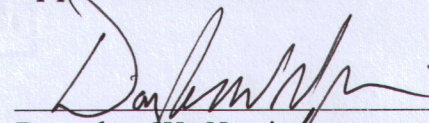
Notary certificate number 7109443.

PAULA J. BLAMER
NOTARY PUBLIC 7109443
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES 07/31/2015

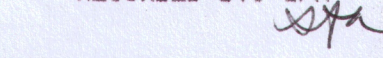
Approved as to Form:


Blair D. Mitchell
County Attorney

Approved as to Form:


Douglas W. Napier
Town Attorney

INSTRUMENT #120002714
RECORDED IN THE CLERK'S OFFICE OF
WARREN COUNTY ON
MAY 15, 2012 AT 10:21AM

JENNIFER R. SIMS, CLERK
RECORDED BY: SFK




OFFICIAL RECEIPT
WARREN COUNTY CIRCUIT
DEED RECEIPT

DATE: 05/15/12 TIME: 10:17:39 ACCOUNT: 187CLR120002713 RECEIPT: 12000005087
CASHIER: SFK REG: WK35 TYPE: DG-PL PAYMENT: FULL PAYMENT
INSTRUMENT : 120002713 BOOK: PAGE: RECORDED: 05/15/12 AT 10:17
GRANTOR: COUNTY OF WARREN VIRGINIA EX: N LOC: CO
GRANTEE: TOWN OF FRONT ROYAL VIRGINIA EX: N PCT: 100%
AND ADDRESS : NA NA, VA. NA
RECEIVED OF : TOWN OF FRONT ROYAL
CHECK: \$43.00 024892
DESCRIPTION 1: PARCELS NORTH RIVER DIST PAGES: 5 OP 10
2: NAMES: 0
CONSIDERATION: .00 A/VAL: .00 MAP:
PIN:
301 DEEDS 28.00 145 VSLE 3.00
212 TRANSFER FEE 1.00 106 TECHNOLOGY TRST FND 10.00
035 VOF FEE 1.00
TENDERED : 43.00
AMOUNT PAID: 43.00
CHANGE AMT : .00

CLERK OF COURT: JENNIFER R. SIMS

PAYOR'S COPY
RECEIPT COPY 1 OF 2



OFFICIAL RECEIPT
WARREN COUNTY CIRCUIT
DEED RECEIPT

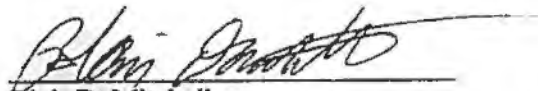
DATE: 05/15/12 TIME: 10:21:01 ACCOUNT: 187CLR120002714 RECEIPT: 12000005088
CASHIER: SFK REG: WK35 TYPE: DG-PL PAYMENT: FULL PAYMENT
INSTRUMENT : 120002714 BOOK: PAGE: RECORDED: 05/15/12 AT 10:21
GRANTOR: TOWN OF FRONT ROYAL VIRGINIA EX: N LOC: CO
GRANTEE: TOWN OF FRONT ROYAL VIRGINIA EX: N PCT: 100%
AND ADDRESS : NA NA, VA. NA
RECEIVED OF : TOWN OF FRONT ROYAL
CHECK: \$43.00 024882
DESCRIPTION 1: LTS CEDARVILLE PAGES: 5 OF 10
2: NAMES: 0
CONSIDERATION: .00 A/VAL: .00 MAP:
PIN:
301 DEEDS 28.00 145 VSLE 3.00
212 TRANSFER FEE 1.00 106 TECHNOLOGY TRST FND 10.00
035 VOF FEE 1.00

TENDERED : 43.00
AMOUNT PAID: 43.00
CHANGE AMT : .00

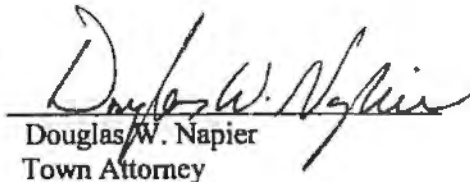
.CLERK OF COURT: JENNIFER R. SIMS

PAYOR'S COPY
RECEIPT COPY 1 OF 2

Approved as to Form:



Blair D. Mitchell
County Attorney



Douglas W. Napier
Town Attorney

COPY

The respective governing bodies will appoint the Town and County Representatives.



FRONT ROYAL – WARREN COUNTY

Liaison Committee

Sub-committee for Alternative Access to Shenandoah

Shores Road and Mary's Shady Lane

Mission Statement and Policies January 2024

Clean Draft as of 10.23.23

PURPOSE OF THE LIAISON SUB-COMMITTEE

The purpose of the Liaison Sub-Committee is to offer a venue whereby members of the Town of Front Royal and the County of Warren can discuss issues involved in the development of Alternative Access to Shenandoah Shores Road and Mary's Shady Lane. The Sub-Committee is NOT designed to be an environment where decisions are made, but one where issues are discussed, and Board and Council members take them back to their respective bodies for further discussion and recommendation.

MEMBERSHIP

The Sub-Committee shall include representatives of Front Royal Town Council, and the Warren County Board of Supervisors. Front Royal and Warren County staff members may attend sub-committee meetings as availability permits. **The respective governing bodies will appoint the Town and County Representatives**

MEETING SCHEDULE

Meetings shall be held on the third Wednesday every month at 4:00 p.m. unless otherwise agreed upon by the Town and County. The meetings shall be publicized by the Town and the County. Minutes shall be posted on Town and County websites.

MEETING AGENDA

- Meetings of the sub-Committee shall at all times be subject to the terms of the Virginia Freedom of Information Act.
- Wherever the meetings are held, the host (Town Manager or County Administrator) shall be responsible for the preparation of the agreed agenda upon consultation with the sub-committee members and provide a person who will take formal minutes of the meeting.
- Any request to place an item on the agenda shall be made by 1:00 pm on Wednesday the week prior to the Sub-Committee meeting.
- All requests to place an item on the agenda must be accompanied by a written summary of the request which can be placed in the agenda packet.
- The Sub-Committee may amend a meeting agenda by agreement at the meeting.

MEETING POLICY and PROCEDURES

- The Liaison Committee shall, at the first meeting of each year, appoint co-chairs and members of the Sub-Committee.
- The Co-Chairs shall make procedural or parliamentary decisions which may be overruled by a majority vote of the Committee.
- The Transportation Committee will report the status of topics discussed, proposed solutions, and plans to the Town/County Liaison Committee for approval before expending resources for studies and projects.
- The Town and/or County may invite any of their staff personnel, including attorneys, to attend meetings that either feels would be helpful for the issues and items scheduled to be addressed.
- This mission statement and policies shall be adopted by a majority of the Board of Supervisors and the Town Council. They may be amended by a majority vote of the Town Council and Board of Supervisors.

These Bylaws were approved by the Town Council of Front Royal and Warren County Board of Supervisors on _____ day of _____, 2023.

Lori Cockrell
Mayor, Town of Front Royal

[TBD]
Chair, Board of Supervisors