



TOWN COUNCIL REGULAR MEETING
Monday, February 26, 2024 @ 7:00pm
Warren County Government Center

View LIVE on Government Access Channel 16 or <https://www.frontroyalva.com/673/Town-Hall-Live>

1. MOMENT OF SILENCE
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

4. APPROVAL OF MINUTES – *I move that Council approve the Regular Meeting Minutes of January 22, 2024 and Work Session Minutes of February 5 and February 12, 2024, as presented.*

5. ADDITION/DELETION OF ITEMS FROM THE AGENDA OR REVISION TO ORDER OF BUSINESS
[Unanimous vote is required to add/delete Items. Added will be placed as the last item under Business Items.]

6. RECOGNITIONS/AWARDS/REPORTS/PRESENTATIONS
 - A. Recognition of Employee Scott Curry – Mayor Cockrell
 - B. Recognition of Employee Joe Roberts – Director of Electric Carey Saffelle
 - C. Proclamation for *Global Day of Unplugging* – Warren Coalition
 - D. Planning Commission’s Annual Report – Chairman Daniel Wells

7. PUBLIC HEARING
 - A. Magdalen Capital LLC Rezoning Application to Rezone 311 Leach Street from R-S to PND and Adjoining Properties from R-1 to PND

8. PUBLIC COMMENTS NOT RELATED TO PUBLIC HEARINGS

9. REPORTS
 - A. Report of Town Manager
 - B. Report of Councilmembers
 - C. Report of the Mayor

10. CONSENT AGENDA ITEMS - *I move that Council approve the Consent Agenda as presented.*
 - A. Purchase of a New Utility Compactor to Replace an Asphalt Roller
 - B. Purchase of a New John Deere Wheel Loader to Replace a 2002 Wheel Loader and Approval of a FY24 Budget Reallocation
 - C. Purchase/Installation/Training of a 66,000 lb. Heavy Duty Truck Lift for New Fleet Maintenance Bldg.
 - D. Purchase/Installation/Training of Various Equipment & Machinery for New Fleet Maintenance Bldg.
 - E. Resolution of Support for VA 250th Revolutionary War Soldiers Memorial Project
 - F. Recommendation to the Judge of Circuit Court for Appointment to the Board of Zoning Appeals (BZA)
 - G. Front Royal EDA Memorandum of Understanding (MOU) for Financial and Operational Support
 - H. Joint Town County Transportation and Infrastructure Committee Establishment and Appointments

11. Business Items - None

12. CLOSED MEETING

13. Adjourn



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Moment of Silence

Pledge of Allegiance led by Mia Perea

ROLL CALL BY CLERK OF COUNCIL

PRESENT: Mayor Lori A. Cockrell
Vice Mayor R. Wayne Sealock
Councilman Joshua L. Ingram
Councilwoman Amber F. Morris
Councilman H. Bruce Rappaport
Councilwoman Melissa DeDomenico-Payne
Councilman Glenn E. Wood

OTHERS PRESENT: Clerk of Council Tina L. Presley
Town Manager Joseph E. Waltz
Town Attorney George M. Sonnett, Jr.

APPROVAL OF MINUTES – Councilwoman Morris moved seconded by Vice Mayor Sealock that Council approve the Regular Meeting Minutes of December 11, 2023 and Work Session Minutes of January 2, and January 8, 2024, as presented.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

ADDITION/DELETION OF ITEMS FROM THE AGENDA OR REVISION TO ORDER OF BUSINESS

Councilwoman Morris moved seconded by Vice Mayor Sealock to revise the Order of Business by moving Public Hearings 7C and 7D up and make them 7A and 7B.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

RECOGNITIONS/AWARDS/REPORTS

A. Recognition of Retirement for Major Jason A. Ryman – Mayor Cockrell read a brief history of Mr. Ryman's work history with the Town. The Mayor and Council presented him with a plaque and congratulations.

B. Recognition of Promotions within the Police Department – Chief Magalis introduced his newest officers Casey Burns and Jaron Moore. He proceeded with promotions of Corporals Brad Pennington and Tyler Smith, Sergeants Kevin Orndorff and Michael Gallagher, and Captain Zach King. The Mayor and Council congratulated the officers and the Chief for their achievements.

PUBLIC HEARINGS

A. Rezoning Request from Skyline Realty Investments LLC to Rezone 29 W. Duck Street from C-1 to R-3
Mayor Cockrell opened the public hearing. Since no one spoke the public hearing was closed.



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Councilman Rappaport moved seconded by Councilman Wood that in furtherance of the purposes and objectives contained in Town Code §175-1 (B), Council approve the rezoning request from Skyline Realty Investments, LLC to rezone 29 W. Duck Street, (tax map# 20A12-3-25 & 28) from C-1, Community Business District to R-3, Residential District.

Councilmembers Rappaport and Morris stated that this was the right decision for this area, falling in line with what was already on Duck Street.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

B. Rezoning Request from Cook Realty to Rezone 1121, 1125, 1135 John Marshall Hwy. from R-1 to C-1.
Mayor Cockrell opened the public hearing. Since no one spoke the public hearing was closed.

Councilwoman Morris moved seconded by Councilwoman DeDomenico-Payne that in furtherance of the purposes and objectives contained in Town Code §175-1 (B), Council approve the rezoning request from Cook Realty, LLC to rezone 1121, 1125 and 1135 John Marshall Highway (tax map# 20A10-3-8, 20A10-3-8A and 20A10-3-9A) from R-1, Residential District to C-1, Community Business District.

Councilman Wood voiced concern for the residents in the nearby area that dealt with the overflow parking and inappropriate and/or loud music from the outside pavilion.

Councilman Ingram stated that the property was used as a motor inn in the past and was glad to see it being used as commercial again.

Councilman Rappaport questioned whether C-1 allowed for an event center. Planning Director Lauren Kopishke advised that there was no definition in the Town Code for event centers. She clarified that if the rezoning was approved tonight an approved zoning permit would begin the process of how the property could be used. Mr. Rappaport voiced concern over the outdoor noise complaints and that the Town did not have a meter to measure the decibels. Ms. Kopishke advised that per the Town's noise ordinance, violations were considered after 10:00pm. Town Attorney George Sonnett and Chief Magalis confirmed that distance from the noise complaint was also a standard that officers used. Councilwoman DeDomenico-Payne suggested advising applicants what the distance was to assist them in using their judgment when needed.

Ms. Kopishke clarified that the (25) spaces for parking were adequate but noted it would be reviewed once the establishment of use was determined after the rezoning. Councilwoman Morris advised that this property fell in line with the Town's Comprehensive Plan as commercial mixed use and that (25) parking spaces was a non-issue since there was a lease with the neighboring church for additional parking. Councilman Rappaport reiterated the concern of being close to R-1 and the live music.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, DeDomenico-Payne, Wood

No – Councilman Rappaport

Absent – N/A

Abstain – N/A

ROLL CALL



C. Ordinance Text Amendment Request by Magdalen Capital, LLLP to Amend Zoning Ordinance Pertaining to Minimum Acreage Requirement for Planned Neighborhood Development District (PND)

Mayor Cockrell opened the public hearing. She asked Planning Director Lauren Kopishke to give her presentation on this subject. Ms. Kopishke began with how the request was made, including meeting dates and the recommendation from the Planning Commission. She continued with an overview of the Planned Neighborhood Development (PND) Zone including permitted and prohibited uses, criteria, and rezoning process. She showed undeveloped land within Town limits concluding that not every parcel of land would be suitable for PND development. Council questioned the site plan review process and Ms. Kopishke advised that the Town, County and State would be involved, noting that the Town Code stated provisions for steep slopes and floodplain requirements.

Mayor Cockrell allowed Magdalen Capital, LLLC applicants/partners John Fidero and Alex Stieb to speak and give a brief presentation. Mr. Fidero shared a little about himself and Magdalen Capital, LLLP. He focused on creating a place for the youth to stay in Front Royal by creating job opportunities and affordable housing making Front Royal economically viable. He stressed opening the door for small developers to be part of the solution opposed to larger developers, creating a level playing field. Mr. Stieb showed the presentation to Council noting their intent, research, and impact of the text amendment. He explained segmentation vs integration along with the amount of research collected from various localities in Virginia and from the Town's existing Zoning Ordinance that included PNDs permitted uses. He concluded with the impact of the proposed text amendment.

Megan Marrazzo, 316 Virginia Avenue, opined that the text amendment would have a drastic change to Front Royal. She voiced concern on having a councilmember serve on the Planning Commission due to being able to cast votes in both meetings. Mayor Cockrell asked her to stay on topic and asked the Town Attorney if this was a good time to explain her concern. Town Attorney George Sonnett advised that it was not appropriate to respond to speakers but could be discussed during Council's discussion time.

Melanie Salins, 95 Murrays Drive, Middletown, reminded Council that there was only one property zoned PND in the community. She voiced concern that once site plans were approved developers did not adhere to their commitments to the community and that there were no mechanisms in place to ensure that they did. She stressed that an acreage reduction without first putting safety protections in place would be unwise and disastrous referencing the growth in Loudoun County. Mrs. Salins suggested allowing structure variances that provided revitalization preserving the small-town charm character while making community projects more achievable for local small developers.

Mike Salins, 95 Murray Drive, Middletown, opined that the text amendment was not in the best interest of the community. He urged Council to keep from becoming Loudoun County and to question everything.

Matthew Perdie, 138 Trent Trail Court, voiced concern that the text amendment was an unnecessary risk to the Town, suggesting that Council go over each project one at a time.

Aiden Miller, 630 BelAir Avenue, noted that the current PND Zoning was established in 2005 and questioned the point of the ordinance now. He stated that overdevelopment could run rampant doubling population and increasing taxes. He encouraged common sense and smart growth asking the Council to vote no.



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Cameron S. Williams, 1117 Kesler Road, advised that his family has had seven generations in Warren County and pleaded for Council to vote no.

Luke Miller, 65 Rollason Drive, advised he owned a small business in Town and would like to see affordable housing to support the youth and see them grow up in Front Royal. He voiced support of the text amendment.

Ben Ferri, 300 Sky Meadow Lane, advised he was a local business owner in Town and supported the text amendment noting it was a measured adjustment of change benefiting local developers and creating opportunities for affordable housing. He opined it was the role of the current zoning laws to maintain integrity and respectable growth, preservation, and enhancement.

Thomas Hinnant, 510 E Stonewall Drive, opined that the text amendment was a radical change and was more than just a simple text amendment. He voiced support for local small developers and using variances on a case-by-case basis.

Rick Novak, 273 Jacson Place, Middletown, advised that he was a private business owner in Town and owns rental properties in Town. He noted the many years of volunteer work and committees he had served on since he moved to Front Royal in 1990. He pointed out that property can be developed by-right noting a need for housing in the community. He advised that the PND Ordinance was nineteen years old and needed revision. Mr. Novak voiced support for local developers and urged Council to vote for this simple text amendment.

Marie O'Brien, Massanutten Farms Road, stated that affordable housing was needed in the community noting that tonight was not about Magdalen Capital's project but about an ordinance text amendment pertaining to PND development. She asked Council to consider the tax increase that comes with overdeveloping an area and what the change would do to the community as a whole not just one area. Ms. O'Brien voiced concern with a councilmember also being a planning commission member. She encouraged Council to vote no and consider variances within the PND ordinance.

John Lundberg, 203 Peachtree Court, asked that Council delay the vote tonight until the average voter was aware of the impact and the answers to the following questions: 1) What will really be the impact of the proposed change on Front Royal's small-town charm? 2) What local builders or national builders will benefit the most from the proposed change and why? 3) If 5-acre PND parcels are not attractive to big developers, is there some way big developers can get around the law and obliterate Front Royal's small-town charm? and 4) What does PND really mean?

Sloan Casey, 4103 Remount Road, agreed with most other speakers and asked Council to vote no and allow variances on a case-by-case basis.

Evan Casey, 4103 Remount Road, voiced concern that the simple text amendment had the potential for a big impact, noting that no one disagrees with affordable housing.

Connie Marshner, 804 Rodney Avenue, and a member of the Town's Planning Commission clarified the 5-acre minimum as suggested by the Planning Commission. She stated that this project was not a townhouse subdivision but compared it to Main Street being replicated in another area of Town. She noted that it was one change in one specific area of the zoning code.



There were no more speakers, but Mayor Cockrell did not close the public hearing.

Vice Mayor Sealock moved seconded by Councilwoman DeDomenico-Payne that Council continue the public hearing to February 26, 2024.

As a substitute motion Councilman Ingram moved seconded by Councilwoman Morris that Council in furtherance of the purposes and objectives contained in Town Code §175-1 (B) Council deny an amendment to the Town's Zoning Ordinance Sections 175-37.3.C., 175-37.4.A. and 175-37.17.A pertaining to Planned Neighborhood Development District (PND) minimum acreage requirement.

Councilman Rappaport referred to "small town charm" as stated in the Town's Comprehensive Plan, voicing concern that the Town was a little over 10 square miles and reducing the size of the lots would create congestion and impact on infrastructure. He noted that he could not support the text amendment at this time. Councilman Ingram echoed Mr. Rappaport's concerns noting that the text amendment would impact the future of the Town.

Councilwoman Morris explained that she was not in favor of delaying the public hearing since it would only be "kicking the can down the road". She stated that she did not oppose PNDs as they beautified the community giving diverse options of housing but how to approach them for the future and strategize for growth was a concern. She continued that she was opposed to "mega" homes that priced the local citizens out. Ms. Morris advised that the situation could be addressed with variances and by-right. She reiterated that delaying action would not help or benefit the applicant.

Councilman Wood advised that this was a platform for the future. He noted it was a mixed-use community generating tax revenue and using local developers to build single family homes, condos, duplexes, and apartments over commercial buildings labeling it a small walking community. He noted that whatever was done there will be an increase in traffic. He voiced support of the text amendment.

Councilwoman DeDomenico-Payne agreed that she did not like "kicking the can down the road" but encouraged looking at the Town Code to see how to address the situation. She advised that she preferred to see ten acres versus five creating less housing but a more reasonable step.

Councilwoman Morris reminded Council that tonight's action was a text amendment to the Zoning Ordinance and reiterated that she was not against PNDs.

Mayor Cockrell asked Town Attorney George Sonnett if he would explain the legalities of a councilmember serving also in a planning commission role. Mr. Sonnett stated that state law allowed one member of Council to serve on both. Councilman Wood also asked for an explanation of allowing the substitute motion. Mr. Sonnet stated that Council adopted the Roberts Rule of Order allowing for the process of substitute motions. He also advised that the Mayor does not need to close the public hearing for Council to take action since it was clear that a vote was to be taken therefore closing the public hearing.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne

No – Councilman Wood

Absent – N/A

Abstain – N/A

ROLL CALL



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

D. Special Use Permit Request from the Warren Coalition for a Lodging House at 501 S. Royal Avenue

Mayor Cockrell opened the public hearing.

Andrea Wright, 2168 Harvest Drive, Winchester, voiced support for the lodging house on behalf of those in recovery since she herself had been in recovery for (24) years. She advised Council on the stigma addicts face affecting them psychologically.

Hugh McGee, 96 Marsh Lane, White Post, voiced support for the lodging house, noting it was an asset to the community and was needed.

Michael Hall, 413 W. Spring Street, Woodstock, Peer Recovery Specialist, voiced support for the lodging house, noting that it provided hope, love, and structure to those in recovery.

Heather Rollins, 96 Marshal Lane, White Post, voiced support for the lodging house and the Warren Coalition, noting she had been an addict for (20) years and recovery houses helped her see the problem was hers.

James Funkhouser, 200 N. Royal Avenue, Peer Recovery Specialist and House Manager at The Landing located on N. Royal Avenue voiced support for the lodging house since there needed to be space for men. He explained that there were set rules for the tenants, they worked hand in hand with probation and supported Drug Court.

Alijah Alexander, 200 N. Royal Avenue, voiced support of the lodging house, noting how his life had been saved twice and they helped him find his way.

Tara Crawford, 96 Marsh Lane, White Post, Assistant Director of Rivendell Recovery Center, voiced concern that there were not a lot of options for those in recovery and expressed support for the lodging house.

Christa Shifflett, Executive Director of the Warren Coalition, thanked all those who had come forward to tell the public their stories. She expressed the need to make a difference in someone's life. She advised that tenants were drug tested and she along with others were dedicated and committed to the people residing in the house. She explained that The Landing would be for females and the lodging house on tonight's agenda would be for males.

Philip Vaught, Harmony Hollow Road, voiced support for the lodging house, noting that it was a resource for substance abusers. He stated that the Warren Coalition was the only safety net for those seeking recovery. He voiced concern over the negative fears some people may have and asked that Council concentrate on the facts.

Mayor Cockrell closed the public hearing.

Councilwoman DeDomenico-Payne moved seconded by Councilwoman Morris that, in furtherance of the purposes and objectives contained in Town Code §175-1 (B), Council approve a Special Use Permit to The Warren Coalition for a lodging house/apartment at 501 S. Royal Avenue (tax map# 20A7-8-1), contingent upon the following conditions: 1) The total number of lodging rooms or units shall not exceed eight (8) and, 2) Applicant to provide parking to accommodate ten (10) spaces prior to the commencement of the use.



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Councilman Rappaport confirmed that the Director of the House would be living in the accessory structure behind the main building.

Councilwoman Morris thanked everyone for sharing their stories and apologized for the negative feedback they may have received. She advised that a Special Use Permit was approved by Council for The Landing a few months ago and voiced her support of the lodging house tonight.

Councilwoman DeDomenico-Payne thanked the speakers for sharing their stories, noting the importance of the community to build each other up.

Councilman Rappaport echoed the sentiments of the other councilmembers, stating that it was owed to the community.

Mayor Cockrell advised that it was needed, and it played a role in the community.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

PUBLIC COMMENTS NOT RELATED TO PUBLIC HEARINGS - None

REPORTS

A. Town Manager Report – No Report

B. Town Council Reports –

Vice Mayor Sealock thanked the Public Works Department for their hard work during the recent snow events. He attended the Fire Department's Annual Awards Banquet, noting his great nephew was recognized. He thanked all fire fighters for what they do every day.

Councilwoman DeDomenico-Payne attended the Liaison Committee Meeting, the VML Elected Officials Conference virtually and met with constituents on various issues.

Councilman Wood asked the following to be placed in the record:

Tina please read into the record tonight 1/22/23.

Madam Mayor and fellow councilmembers. I would like to address the recent interest in me continuing to serve out my term on the Planning Commission after being elected to the Town Council. As our town attorney Mr. Sonnet has stated, VA code 15.2-2212 allows one member to serve on both boards. Last summer I completed the recertification class for Commissioners at a cost of well over \$1,000 at the town's expense and 4 days of my life. My term on the Commission expires this August. After discussing this with all fellow commissioners except Mr. Mathie who has only been there two months, and receiving their support, I decided to offer my 10 years of knowledge and experience by serving out this term and giving the town a better return on their investment in me. As a Commissioner I promise to study all concerns brought before us, perform site visits research, listen to staff and applicant reports, ask questions, as well as listen to the public input in making decisions. I am not the only one to serve in dual capacities in our area per the Northern Virginia Daily article.

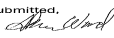
I also want to point out that since the rezoning request by Mr. Sayre the middle of last year, that the Planning Commission has voted unanimously on all issues brought before it other than one abstention, on a vote for an ordinance change requested by council. To think I exert any influence over the Commission is just not true.

As a town council member, I am aware that more information is usually presented to council than was to the PC and the Public Input can be great especially on controversial issues. Once again, I will

listen to all input and information provided before reaching my decision.

I am not a developer and the only property I own in town or in the county is our home. I plan to complete my term by serving all citizens faithfully and honestly as your public servant.

Respectfully submitted,

Glenn Wood 



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Councilman Morris had no report.

Councilman Ingram attended the Fire Department's Annual Awards Banquet and thanked all those who were recognized especially those who had many years of service.

Councilman Rappaport attended the VML Elected Officials Conference virtually and thanked the Chief of Police for his well-trained officers referencing an encounter he had with one.

C. Report of the Mayor – Mayor Cockrell noted several events she attended: Commonwealth Senior Living at Front Royal Christmas Party reading to the residents; Warren County Drug Court Meeting; Northern Shenandoah Valley Community Star Event honoring John and Joyce Marlow; the swearing in of Virginia Delegate Delores Oates, Open House for Reaching Out Now, and the Fire Department's Annual Awards Banquet. She thanked staff for their hard work during the recent snow events and water breaks.

CONSENT AGENDA ITEMS

A. Order of Business for 2024 Regular Meeting Agendas

Council approved the Order of Business for 2024 Regular Meeting Agendas, as presented, representing no change from 2023 agendas.

B. Council Appointments to Audit/Finance Committee and Town Scholarship Committee

Council appointed Councilmembers De-Domenico-Payne and Ingram to the 2024 Audit/Finance Committee and Councilmembers Morris and Wood to the 2024 Town Scholarship Committee, said terms ending December 31, 2024.

C. FY24 Budget Amendment to Receive Funds from Northern Virginia/District of Columbia Internet Crimes Against Children (NOVA/DC ICAC) Task Force

Council approved a FY24 Budget Amendment in the amount of \$3,000 to increase FY23 budgeted revenues to receive funds from the Northern Virginia/District of Columbia Internet Crimes Against Children (NOVA/DC ICAC) Task Force and allocate \$3,000 to reimburse for the purchase of two screens, four I-pads, and four Apple pencils.

D. Purchase and Replacement of Vehicles for the Police Department

Council approved the purchase and replacement of three (3) vehicles to be used within the Patrol Division of the Police Department. The purchase includes three (3) Ford Interceptor utility vehicles replacing two (2) 2017 utility units and one (1) 2018 utility unit at a cost of \$149,085.63.

E. Task Order for Contract Administration and Resident Representation Services Pertaining to the Sanitary Sewer Project Awarded to Snyder Environmental Services

Council approved a task order to CHA Consulting Inc for contract administration service in the amount of \$50,000 and resident representation services up to \$195,000 for the recently awarded \$2.7 million sanitary sewer project awarded to Snyder Environmental Services.

Councilman Ingram moved seconded by Vice Mayor Sealock that Council approve the Consent Agenda as presented.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

BUSINESS ITEMS

A. Resolution of Financial Support Reaching Out Now, Inc. and The Santmyers Student Union and Leadership Center (Formerly the Raymond E. Santmyers Youth Center)

Mayor Cockrell clarified that the title of the Resolution was revised to remove the word "LEADERSHIP" and replace it with "ACTIVITY".

Councilman Rappaport moved seconded by Councilwoman Morris that Council approve the Resolution of Financial Support for Reaching Out Now, Inc., as presented, with the Mayor to execute the Resolution on behalf of the Town.

Councilwoman Morris explained that typically the Town did not make contributions to nonprofits, but this was a unique situation. Councilman Rappaport stated that this was a community project, and the goal was to keep children straight and follow a path. Mayor Cockrell expressed her gratefulness to Founder/President Samanth Barber and her group on their hard work.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

CLOSED MEETING

Councilwoman Morris moved seconded by Councilman Rappaport that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purpose: pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, more specifically, First Bank and Trust; and, Town of Front Royal v. Front Royal Limited Partnership

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Councilwoman DeDomenico-Payne moved seconded by Vice Mayor Sealock that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Meeting adjourned approximately 10:55pm

Approved by Town Council

Date: _____



Roll Call by Clerk of Council

PRESENT: Mayor Lori A. Cockrell
Vice Mayor R. Wayne Sealock
Councilman Joshua L. Ingram
Councilwoman Amber F. Morris
Councilman H. Bruce Rappaport
Councilwoman Melissa DeDomenico-Payne
Councilman Glenn E. Wood

OTHERS PRESENT: Town Manager Joseph E. Waltz
Town Attorney George M. Sonnett, Jr.
Clerk of Council Tina L. Presley
Various members of the staff and public

Consent Agenda Items for February 26th

A. Request for the Waiver of Fees for the Revolutionary War Solders Memorial Project on the Warren County Courthouse Grounds by the Warren County VA250 Revolutionary War Commemoration Committee and Resolution of Support – County Director of Planning Matt Wendling advised that he had been working with private citizens on ideas for a project to commemorate the 250th of the Revolutionary War. He explained the project needed to go before the Town's Board of Architectural Review (BAR) due to the brick sidewalk installation which was located in the Town's historical district. The BAR, he noted, approved the project but required a concrete foundation versus a gravel foundation. He requested that the Council waive the \$200.00 fees associated with the project and to consider approval of a Resolution of Support. Mr. Wendling noted that Lesile Bowery County Tourism Manager was applying for a grant to assist with the project's costs. It was confirmed that the bricks would be the same type of brick already in place in the area. It was agreed to add to the Consent Agenda for February 26th.

B. Purchase of a Utility Compactor (Asphalt Roller) – Purchasing Manager Michelle Campbell advised that this purchase would replace a 1987 roller. It was agreed to add to the Consent Agenda for February 26th.

C. Purchase of a Wheel Loader & FY24 Budget Reallocation – Ms. Campbell advised that this purchase would replace a 2002 John Deere that had 7200 hours on it, noting it came in under what was budgeted. It was agreed to add to the Consent Agenda for February 26th.

New Business

~~A. Proposed Ordinance Amendment to Revise the Personal Property & Real Estate Tax Due Dates~~
Removed from the Agenda and will be placed on the February 12th Work Session

B. Joint Transportation Committee – Since this item came from the January 2024 Liaison Committee Meeting, Mayor Cockrell gave a brief update. Town Attorney George Sonnett stated the reasons why the formation of a subcommittee under the Liaison Committee did not work. Councilwoman Morris gave an overview of the subcommittee's meetings held in 2023. Mayor Cockrell noted the chairman of the Board of Supervisors (BOS) was appointed every January and felt that was a good time for Council to select members to serve on the Joint Transportation Committee. Councilmembers Morris and Ingram suggested that they stay on the committee, if that was the desire of Council, since they attended the previous subcommittee meetings and spent time building relationships with other entities. They agreed to bring back information from the meetings to Council. It was noted that minutes of the meetings were not



mandatory, but a good idea. Mr. Sonnett stressed the importance of delegating the purpose of the committee and reporting back to the governing bodies. Mayor Cockrell advised that the BOS was approving the establishment of the committee along with their appointees, time and place on February 6, 2024. Mr. Sonnett suggested mirroring their motion if possible. There was further discussion on when the members of the committee would report to Council and whether the minutes would be sufficient. It was agreed to add to the February 26th agenda to establish the committee and appoint the committee members.

Old Business

A. Out of Town Utility Connection Application from the Catholic Diocese of Arlington and Warren County Board of Supervisors – Town Manager Joe Waltz advised that this item was a follow up discussion from their January work session. He noted that since Council was not going to proceed with a boundary adjustment a Town Code amendment was necessary to give the church out of Town water and sewer. Since Mr. Wendling was still in attendance, he was asked about the sidewalk installation. Mr. Wendling advised that the County's legal attorney cautioned about what the County asked for from churches referencing the Religious Land Use and Institutionalized Persons Act of 2000 (RLUIPA). There was discussion about asking for a Deed of Dedication from the church setting aside land for a sidewalk when connectivity for one came into play. It was noted that there was no guarantee that if the Town provided the water the church would dedicate the land. Mr. Waltz advised that currently there was enough land for a sidewalk but not for both a bike lane and a sidewalk on Criser Road. There was much discussion about whether the Town should be cautious about RLUIPA or was that specific to counties and were the first 3,000 gallons of water being free for all churches whether located in Town or County. After further discussion it was suggested to move to the next work session to get questions clarified.

CLOSED MEETING

Councilman Ingram moved seconded by Councilwoman DeDomenico-Payne that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purposes:

- 1) pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, more specifically, "McKay Springs"; and
- 2) pursuant to Section 2.2-3711(A)(8) of the Code of Virginia, for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, more specifically, a memorandum of understanding between the Town and the Front Royal EDA

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Council moved seconded by Councilwoman Morris that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in



Town Council Work Session Minutes of 2/5/24 - Page | 3

The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Adjourned approximately 9:08pm.

Approved by Town Council

Date: -----



Roll Call by Clerk of Council

PRESENT: Mayor Lori A. Cockrell
Vice Mayor R. Wayne Sealock
Councilman Joshua L. Ingram
Councilwoman Amber F. Morris
Councilman H. Bruce Rappaport
Councilwoman Melissa DeDomenico-Payne
Councilman Glenn E. Wood

OTHERS PRESENT: Town Manager Joseph E. Waltz
Town Attorney George M. Sonnett, Jr.
Clerk of Council Tina L. Presley
Various members of the staff and public

CLOSED MEETING

Councilwoman Morris moved seconded by Vice Mayor Sealock that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purpose:

1) pursuant to §2.2-3711(A)(1) of the Code of Virginia, for the discussion, consideration, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body, more specifically the Local Board of Building Code Appeals (LBBCA); and,

2) pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, for consultation with legal counsel and briefings by staff members or consultants pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, more specifically, HEPTAD, LLC v. Town Council

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Councilwoman Morris moved seconded by Councilman Wood that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Sealock, Ingram, Morris, Rappaport, DeDomenico-Payne, Wood

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL



Consent Agenda Items for February 26th

Mayor Cockrell advised that the next two items were items for the new Fleet Maintenance Building.

A. Purchase of 66,000lb Heavy Duty Truck Lift

B. Purchase of Various Equipment and Machinery for the Fleet Maintenance Building

Town Manager Joe Waltz along with Purchasing Manager Michelle Campbell gave an update on the completion of the building. There was no confirmation of when the equipment would be received. Council agreed to add both items to the consent agenda of February 26th.

New Business

A. Proposed Ordinance Amendment to Revise the Personal Property & Real Estate Tax Due Dates – Director of Finance BJ Wilson explained the delay in receiving tax books from the Commissioner of Revenue the last five years prompted the request to change the due date of Town taxes. He asked whether Council wanted to continue delaying the interests and penalties or move the due date of the taxes to June 20th noting that December 5th would stay the same. There was much discussion about the confusion from the public on the due date of the taxes. Mr. Wilson admitted that while the 10 days to close out the year was tight, he would rather have citizens know when their taxes were due. It was noted that changing the due date would require a Town Code amendment that required a public hearing. Council agreed to amend the ordinance in Town Code and advertise for a public hearing in March.

B. Alley Vacation Request at 225 E. 7th Street & 631 Kibler Street – Property Connection – Director of Planning Lauren Kopishke gave a short presentation showing the applicant's request to vacate a portion of 7th Street located at its intersection with Kibler Street to create a legally conforming lot. She explained that the C-1 district had a minimum lot size requirement of 7500 square feet and the applicant needed to acquire an additional 3,191 square feet to create a legal lot. There was discussion on whether there were any concerns from the adjacent property owners. Mr. Waltz advised that the adjacent property owners had not been notified yet since Council had not directed staff on how they wanted to move forward. Council agreed to advertise for a public hearing in March.

C. Request for an Easement on Town Property from Donald Stallings near Duck Street – Mr. Waltz explained that this same property was discussed in November 2023 as part of a request from Mr. Hounshell, noting that since that time Mr. Hounshell sold the property to Mr. Stallings and Mr. Stallings was requesting the same thing. Mr. Waltz showed a picture of access to Mr. Stallings' property explaining the entrance was from a locked gate onto Town property, it crossed the Virginia Department of Transportation (VDOT) property and then Town property again before entering Mr. Stallings' property. He noted that crossing the railroad tracks was not permitted. Public Works Director Robbie Boyer advised that the first part of the access road was washed out and the rest was overgrown. He also advised that there was a sewer line in the middle of the road as well as an old water line to the corridor that goes under tracks and the river. There were many questions from Council including what the applicant planned to use the property for, how to control access, what kind of vehicles would be used to access the property, clearer understanding of VDOT's permission to the applicant and exposure of liability. Town Attorney George Sonnett stated that the scope of the easement would be what Council wanted it to be, stressing Council had control. Council directed Staff to review their questions and concerns and place back on a work session agenda.



Old Business

A. Magdalen Capitol LLLP Rezoning Application – Ms. Kopishke advised that the rezoning application did not meet the minimum lot requirements of 20 acres for a Planned Neighborhood District (PND); therefore, staff could not recommend approval. Mr. Sonnet stated that the request moves forward as a recommendation from the Planning Commission and Council's decision in December 2023 to hear the text amendment at the January public hearing and the rezoning request in February. He explained that the applicant had not withdrawn their application and therefore staff must proceed forward. There was much discussion about the difference between a rezoning and a variance. Mr. Sonnett explained that a variance was a relief valve from the zoning ordinance when the zoning does not work, noting it was a last resort; however, it was not acceptable in a change of use situation for undeveloped land. A rezoning, he continued, was a zoning map amendment which was basically a change to the Zoning Ordinance. Council agreed to the public hearing on February 26th noting the advertising had already begun.

B. Out of Town Utility Connection Application from the Catholic Diocese of Arlington and Warren County Board of Supervisors – Mayor Cockrell gave an overview from their last meeting asking whether Council wanted to boundary line adjust or not, giving the pros and cons of each. Mr. Sonnett stated with confirmation from Ms. Kopishke that curb, gutter, and sidewalks were required in the Town's Subdivision Ordinance for all new development for all uses including businesses, noting that there was the option in the Town Code to ask for a waiver from Council. Councilman Wood questioned whether the goal of Council was to have sidewalks along Criser Road and if they wanted to have the taxpayers pay for them expressing that this was a unique opportunity for someone else to pay for them if the Town were to boundary line adjust. He suggested a reduction in fees for the sidewalk construction. Mr. Waltz advised that the businesses along W. Criser Road paid out of town water and sewer rates except for Skyline High School, noting that was an agreement made years ago. He also confirmed that there was enough Town right-of-way for a sidewalk but not a sidewalk and bike lane. There was continued discussion regarding there being no tax revenue due to it being a church for the Town or the County. Mr. Sonnett reminded Council that if Council wanted to furnish out of town water and sewer a Town Code amendment would have to occur through a public hearing and then follow policy. Mr. Watz suggested that Council place the boundary line adjustment on the February 26th agenda and the action of Council would give staff the direction they needed to move forward. Council agreed to add to the February 26th agenda.

Review of FY24 Town Council Retreat – After some discussion Council agreed to have Mr. Waltz put everything received from the facilitator together in one document and bring back to another work session. It was also agreed that the mission, vision, and core values were already determined; therefore, additional discussion was not necessary and to begin pushing out to the public.

Adjourned approximately 9:30

Approved by Town Council

Date: -----

WARREN COUNTY IN REAL LIFE (IRL)



WHEREAS, the health and connection between the people of Warren County & Front Royal, Virginia, have been adversely impacted by the overuse of technology; and

WHEREAS, *Global Day of Unplugging*® was established with the mission to promote digital well-being and help people power down devices, reduce screen-time and power up real connections with their family & friends; and to teach people of all ages the importance of taking time from screens and embracing a healthy lifestyle; and

WHEREAS, *Global Day of Unplugging* is a worldwide event to be held sundown March 1 to sundown March 2, 2024; and,

WHEREAS, the U.S. Surgeon General, Dr. Vivek Murthy released an advisory highlighting the epidemic of loneliness and isolation and for ages 15-24, time spent in-person with friends has reduced by nearly 70% over almost two decades; and

WHEREAS, the average American spends 11 hours per day listening to, watching, reading, or interacting with media, AND checks their phone 96 times per day (once every 10-12 minutes); and

WHEREAS, although age 13 is commonly the required minimum age used by social media platforms in the U.S., nearly 40% of children ages 8–12 use social media; and

WHEREAS, on average, U.S. teenagers spend up to 9 hours on screens and two out of three do not get enough sleep; and

WHEREAS, a Pew Research Center study found that about three in ten adults in the U.S. say they are “almost constantly” online (2021), and the share of teens who report being online “almost constantly” (2023) has roughly doubled since 2014-2015 (24% vs. 46%); and

WHEREAS, excessive screen time during the pandemic combined with algorithms amplifying hate, has meant trust in the media, our neighbors and the world around us is at an all-time low while polarization is at an all-time high; and

WHEREAS, a recent study published in the Journal of Experimental Psychology found that reductions in smartphone usage (even as little as one hour per day) can make a noticeable difference in the mental health of smartphone users, especially fewer symptoms of depression and anxiety, and overall healthier living; and

WHEREAS, various businesses, government agencies, and organizations in Warren County are joining to together with Warren Coalition to offer events, activities, and prizes, spread awareness, and encourage all residents to take a break from technology; and

WHEREAS, connection and understanding happen when people physically spend time together; and,

THEREFORE, the Front Royal Town Council does hereby proclaim sundown March 1, 2024 to sundown March 2, 2024, as “Warren County IRL (In Real Life),” a *Global Day of Unplugging* event, and calls upon our residents to observe this occasion, disconnect from their phones, and participate in events and activities during these 24 hours.

APPROVED:

Lori A. Cockrell, Mayor

ATTEST:

Tina L. Presley, Clerk of Council

This proclamation was proclaimed at the Front Royal Town Council Meeting on February 26, 2024

TOWN OF FRONT ROYAL

DEPARTMENT OF PLANNING & ZONING



2023 ANNUAL REPORT



TABLE OF CONTENTS

2023 Annual Report

Town of Front Royal Staff.....	3
Planning Commission	4
Land Use Applications	
Special Use Permits	5
Special Exception Applications	7
Rezoning Applications.....	8
Ordinance Amendments.....	9
Site Development Applications	10
Subdivision Applications.....	11
Additional Items Reviewed.....	12
• Capital Improvement Plan (CIP)	
• Comprehensive Plan Rewrite	
Boards and Commissions Meeting Attendance	13
Board of Zoning Appeals.....	14
Board of Architectural Review	16
Planning & Zoning Department Activity.....	22
Code Violations	22



PLANNING STAFF

Lauren Kopishke

Director of Planning and Zoning

August 2, 2021 – Current

John Ware

Deputy Zoning Administrator/Planner I

November 15, 2021 - Current

Monica McClure

Property Maintenance Official/Code Enforcement

December 20, 2021 - Current

Connie L. Potter

Executive Assistant/Board and Commissions Clerk

January 17, 2006 - Current

Carol Buffa

Planning Technician

October 3, 2022 - Current

TOWN OF FRONT ROYAL PLANNING COMMISSION

The Planning Commission is established in accordance with an ordinance adopted by the Front Royal, Virginia Town Council on October 8, 1934, and in accordance with Title 15.2, Chapter 22, Article 2, Code of Virginia (1950), as amended.

The purpose of the commission is to serve in an advisory capacity to the Front Royal Town Council on all matters relative to the growth and development of the Town of Front Royal.

In 2023, the Planning Commission held eleven (11) regular meetings, fourteen (14) work sessions, one (1) joint meeting with Town Council, and two (2) special meeting. The following pages list applications reviewed by the Planning Commission in 2023.

Connie Marshner.....Term Expires August 31, 2027
Appointed March 28, 2016, Reappointed July 18, 2019 and July 24, 2023
Vice Chairman February 17, 2022 – February 15, 2023
Vice Chairman August 6, 2023 - Current

Darry G. Merchant.....Term Expired August 31, 2023
Appointed June 11, 2018
Chairman February 16, 2022 – August 31, 2023

Daniel S. WellsTerm Expires August 31, 2026
Appointed August 29, 2022
Vice Chairman February 15, 2023 – September 6, 2023
Chairman September 6, 2023 - Current

Glenn E. Wood.....Term Expires August 31, 2024
Appointed December 12, 2022

Michael Williams.....Term Expires August 31, 2025
Appointed January 23, 2023 to fill Unexpired Term of Joshua Ingram

Brian Matthiae.....Term Expires August 31, 2027
Appointed September 25, 2023 to fill Expired Term of Darryl Merchant

2023 SPECIAL USE PERMITS REVIEWED BY PLANNING COMMISSION		
DATE OF MEETING	APPLICANT	STATUS
January 18, 2023	2200494 – Barbara Samuels – A request for a Special Use Permit for a ground floor dwelling unit at 437 S. Royal Avenue identified by tax map 20A7-3-10. The property is zoned C-1, Community Business District.	Recommendation of Approval w/ Conditions.
February 15, 2023	2300021 – Jeffrey Kelble. A request for a Special Use Permit for a commercial outdoor recreation facility located at 1847 N. Royal Avenue and identified by Tax Map 20A3-1-1 & 2. The property is zoned A-1, Agriculture and Open Space Preservation District.	Recommendation of Approval w/ Conditions.
March 15, 2023	2300075 – Warren Coalition. A request for a Special Use Permit for a lodging house located at 200 N. Royal Avenue and identified by Tax Map 20A5-13-80-1 & 2. The property is zoned C-2, Downtown Business District and is located in the Historic Overlay District.	Recommendation of Approval w/ Conditions.
May 17, 2023	2200402 – Vesta Property Management – A request for a Special Use Permit to allow a short-term rental located at 211 S. Royal Avenue and identified on tax map 20A7-4-105. The property is zoned C-1, Community Business District and is located in the Historic Overlay District.	Recommendation of Approval.
	2300213 – Cook Realty – A request for a Special Use Permit to allow a short-term rental located at 1125 John Marshall Highway and identified on tax map 20A103-8A. The property is zoned R-1, Residential District.	Recommendation of Approval w/ Conditions.
	2300214 – Cook Realty - A request for a Special Use Permit to allow a short-term rental located at 1121 John Marshall Highway and identified on tax map 20A103-8. The property is zoned R-1, Residential District.	Recommendation of Approval w/ Conditions.
	2300215 – Cook Realty - A request for a Special Use Permit to allow a short-term rental located at 1135 John Marshall Highway and identified on tax map 20A103-9. The property is zoned R-1, Residential District.	Recommendation of Approval w/ Conditions.
July 19, 2023	2300330 – Joseph Chetupuzha – A request for a Special Use Permit to allow a short-term rental located at 912 Virginia Avenue, identified on tax map 20A5-3-38-6A1. The property is zoned R-3, Residential District.	Recommendation of Denial due to insufficient parking.

	<i>Special Use Permit 2023 - Continued</i>	
	2300381 – Independence Realty LLC – A request for a Special Use Permit for two (2) apartments to be located on the ground floor at 1127 N. Royal Avenue, identified on tax map 20A3-5-24 & 25. The property is zoned C-1, Community Business District and is located in the Entrance Corridor Overlay District.	Recommendation of Approval w/ Conditions.
	2300387 – Mesa Rose Coral – A request for a Special Use Permit to allow a short-term rental located at 417 Kerfoot Avenue, identified on tax map 20A6-7-41 & 42. The property is zoned R-1, Residential District.	Recommendation of Denial due to insufficient parking.
August 16, 2023	2300481 – Juliana and William Kryssing – A Special Use Permit request for a 210 square foot mural on the north facing side of the building and a 400 square foot mural on the south facing side of the building located at 1314 N. Royal Avenue and identified by tax map 20A2-4-56-7A. The property is located in the C-1, Community Business District and in the Entrance Corridor Overlay District.	Recommendation of Approval.
December 20, 2023	2300695 – Warren Coalition. A request for a Special Use Permit for a lodging house located at 501 S. Royal Avenue, identified by Tax Map 20A7-8-1. The property is zoned C-1, Community Business District and is located in the Entrance Corridor.	Recommendation of Approval w/ conditions.

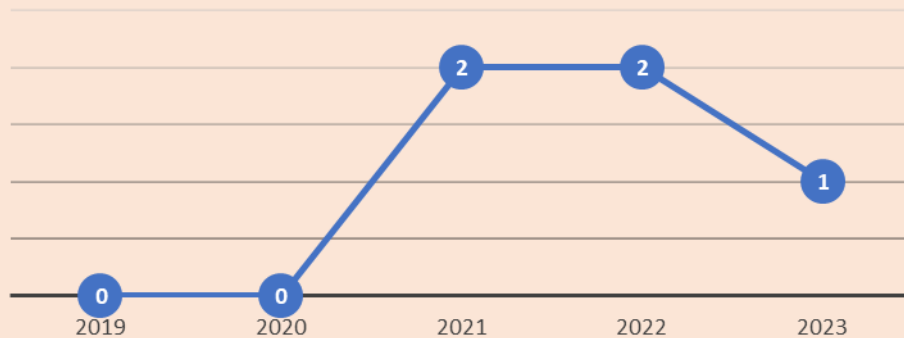


2023

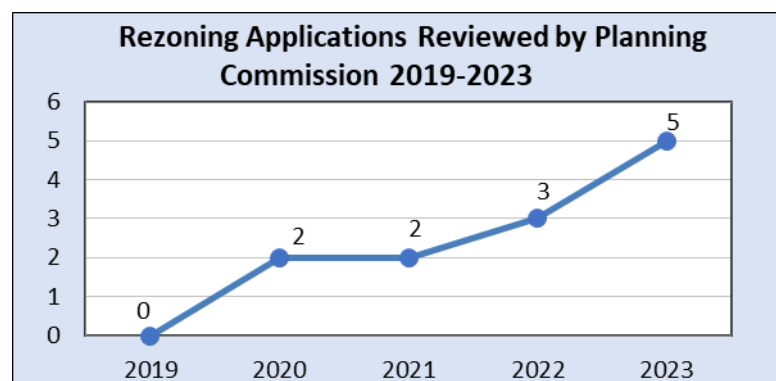
SPECIAL EXCEPTION REQUESTS REVIEWED BY PLANNING COMMISSION

DATE OF MEETING	APPLICANT	STATUS
May 17 , 2023	2300184 – Peter Lemmon and Scott Lloyd – An application requesting a Special Exception from the parking requirements of 148-870.A.2 pursuant to 148-870.A.18 & 148-211.A.1. for the property located at 15 Chester Street and identified on Tax Map 20A8-5-3. The property is zoned C-2, Downtown Business District and is located in the Historic Overlay District.	Recommendation of Approval w/ Conditions.

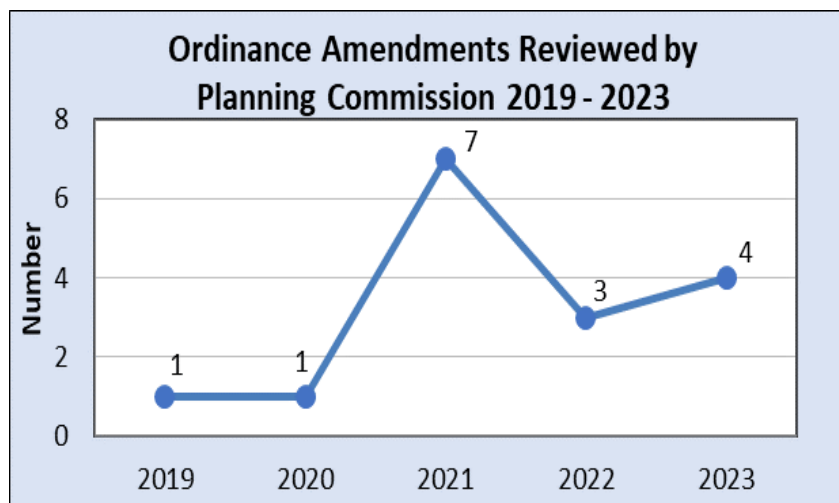
**Special Exception Applications
Reviewed by Planning Commission
2019-2023**



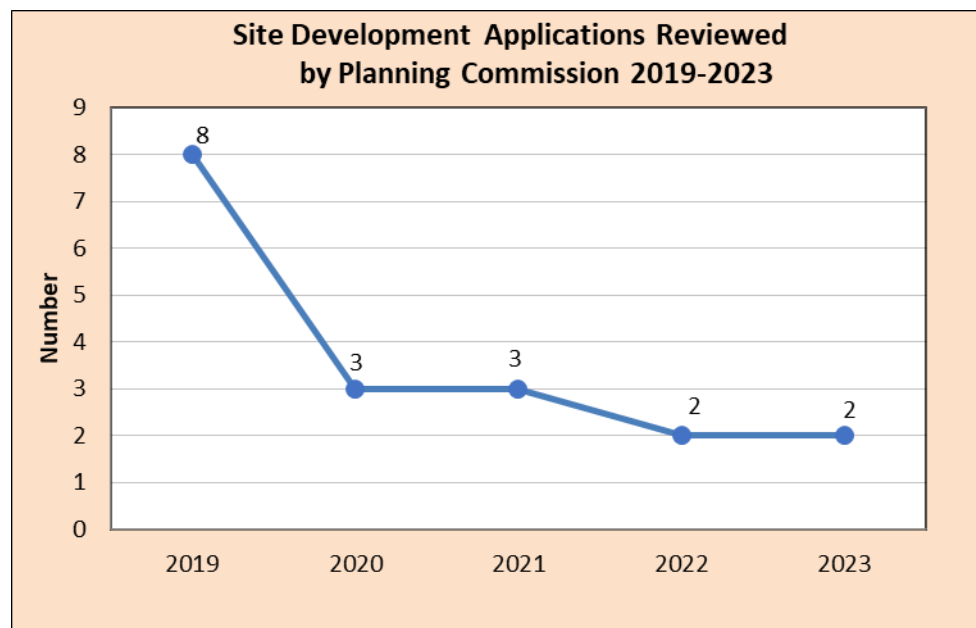
2023 REZONING APPLICATIONS REVIEWED BY PLANNING COMMISSION		
DATE OF MEETING	APPLICANT	STATUS
January 18, 2023	2200385 – Rezoning NVR Ryan Homes - This application was submitted by NVR Inc., for the conditional rezoning of approximately 43.9 acres from the R-E District to the R1-A District. Proffers and a concept plan have been submitted for the site.	Recommendation of Approval w/ Conditions.
June 21, 2023	2300225 Rezoning Application – Ramsey Inc. An application request to rezone 1.2837 acres located at 10160 Winchester Road from C-3, Highway Corridor Business District to R-2, Residential District. The property is identified by tax map 20A24-1-7.	Recommendation of Approval.
November 15, 2023	2300537 – Rezoning Application submitted by Magdalen Capital, LLLP for a request to rezone 311 Leach Street, identified by tax map number 20A9-1-3, from R-S, Suburban Residential District to PND, Planned Neighborhood Development District and adjoining properties identified by tax map numbers 20A9-16-D1, 20A9-16-D2 and 20A9-16-D3 from R-1, Residential District to PND, Planned Neighborhood Development District.	Recommendation of Approval.
December 20, 2023	2300700 – A Rezoning Application submitted by Skyline Realty Investments, LLC for a request to rezone 29 W. Duck Street, identified by Tax Map 20A12-3-25 & 28 from C-1, Community Business District to R-3, Residential District.	Recommendation of Approval.
	2300736 – A Rezoning Application submitted by Cook Realty, LLC for a request to rezone 1121, 1125 and 1135 John Marshall Highway, identified by Tax Map 20A10-3-8, 8A and 9A from R-1, Residential District to C-1, Community Business District. District.	Recommendation of Approval.



2023		
ORDINANCE AMENDMENTS REVIEWED BY PLANNING COMMISSION		
DATE OF MEETING	APPLICANT	STATUS
April 5, 2023	2300137 - An amendment to Chapter 175 of the Town of Front Royal Zoning Ordinance to amend the definition of “cemetery” to Chapter 175-3; add “cemeteries” as an accessory use to churches in the Residential District (R-3), and to add supplemental regulations for “Cemeteries” to Chapter 175-30.2.	Recommendation of Approval.
April 19, 2023	2300161 – An amendment to Chapter 175-137 Fees, Charges and Expenses of the Town of Front Royal Zoning Ordinance to add the application fee of \$400.00 for processing a Local Board of Building Code Appeals Application.	Recommendation of Approval.
August 16, 2023	2300462 – Ordinance Amendment a text amendment to Town Code §175-110.5 Performance Standards for Urban Agriculture that would allow up to 10 chickens in Town limits based on square footage of coop and run space.	Recommendation of Approval.
November 15, 2023	2300609 – An Ordinance text amendment request submitted by Magdalen Capital, LLLP to amend the current Zoning Ordinance Sections 175-37.3.C, 175-37.4.A & 175-37.17.A regarding the minimum acreage requirement for the Planned Neighborhood Development District (PND) from the existing 20 and 50-acre minimum lot requirements to a 2-acre minimum lot requirement.	Recommendation of Approval to a 5-acre minimum lot requirement.



2023		
SITE DEVELOPMENT PLANS REVIEWED BY PLANNING COMMISSION		
DATE OF MEETING	APPLICANT	STATUS
May 17, 2023	2300152 – 116 South Street, LLC – A Site Plan Application has been submitted for a 1,260 square foot building expansion; an addition of a 219 square foot trellis and patio located at 116 South Street and identified on tax map 20A7-6-36A. The request also includes a new parking lot with 39 new spaces located at 351 Pine Street and identified by tax map 2-A7-6-22 & 23. The properties are zoned C-1, Community Business District.	Approved w/ conditions.
August 16, 2023	2300208 – Randolph-Macon Academy – A Site Plan Application has been submitted for six (6) faculty housing units located on a 21.6560-acre lot identified on tax map number 20A5-14-4A. The property is zoned R-1, Residential District.	Approved w/ conditions.

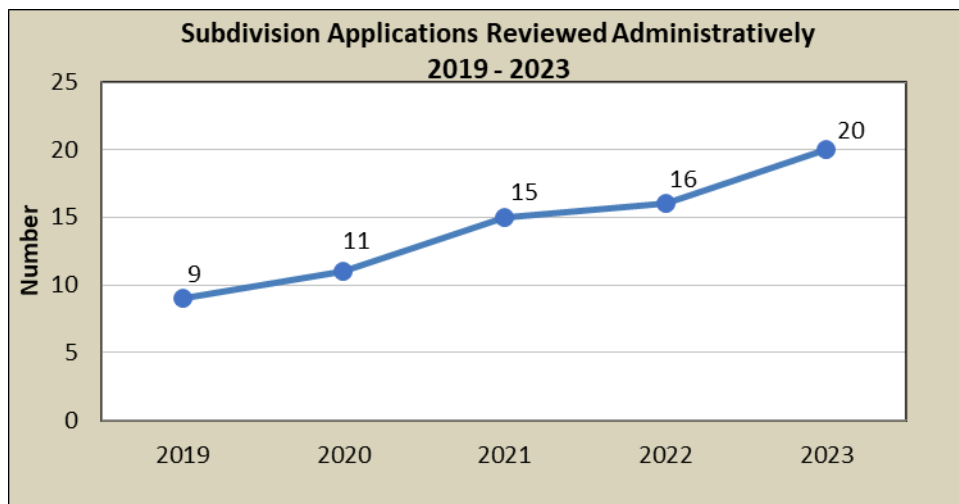


SUBDIVISION APPLICATIONS REVIEWED BY THE PLANNING COMMISSION - 2023

DATE OF MEETING	APPLICANT	STATUS
	There were no subdivision Plans reviewed by the Planning Commission in 2023.	

2023 SUBDIVISION APPLICATIONS REVIEWED ADMINISTRATIVELY

SUBMITTAL DATE	APPLICANT	STATUS
January 3, 2023	2300003, 1 lot into 2, 717 W. 15 th Street, 20A1 1 1 1A	Approved
January 27, 2023	2300053, 2 lots into 1, 200 Academy Drive, 20A514 4	Approved
February 9, 2023	2300078, 3 lots into 1, 1111 N. Shenandoah Avenue, 20A2 444 18A	Approved
April 12, 2023	2300220, Boundary Line Adjustment, Elm Street 20A174 5 & 6	Approved
May 3, 2023	2300287, 4 Lots into 1, 1314 N. Royal Avenue, 20A2 456 5, 6, 7 & 8	Approved
May 22, 2023	2300332, 2 lots into 1, 315 W. 14 th Street, 20A2 5 G 10	Approved
May 31, 2023	2300354, Boundary Line Adjustment, 1408 Winchester Pike, 20A128 5	Approved
June 8, 2023	2300383, 2 Lots into 1, 910 Happy Creek Road, 20A4 8 K 12	Approved
June 9, 2023	2300393, 3 Lots into 1, 410 E. 6 th Street, 20A4 7 1 6	Approved
June 23, 2023	2300429, 2 Lots into 3, 436 Hill Street, 20A712 39 & 40	Approved
July 25, 2023	2300491, Boundary Line Adjustment, Fox Dr., 20A191 20 & 20A191 8	Approved
July 27, 2023	2300494, Boundary Line Adjustment, 1121, 1125 & 1135 John Marshall Highway, 20A103 8, 20A1038A & 20A103 9	Approved
July 28, 2023	2300501, 2 Lots into 1, 201 Peach Tree Court, 20A108 2 3 & 13	Approved
August 13, 2023	2300539, Boundary Line Adjustment, 409 South Street 20A185 5A1 & 20A185 7	Approved
August 16, 2023	2300543, 3 Lots into 5, 130 W. 9 th Street, 20A5 329 25, 26, & 27	Approved
August 16, 2023	2300545, 4 Lots into 3, 117 & 117A W. 12 Street, 20A2 449 30A, 31, 31A & B	Approved
October 17, 2023	2300691, 6 Lots into 3, 827 W. 16 th Street, 20A1 1 4 5A, 6, 7, 8, 9, 10	Approved
November 9, 2023	2300741, 1 Lot into 2, 711 Shenandoah Shores Road, 20A232 6A	Ongoing
November 14, 2023	2300745, 1 Lot into 3, 507 Kendrick Lane, 20A1 3 5A1	Ongoing
December 15, 2023	2300792, 2 Lots into 1, 20A122 4 19 & 20	Approved



2023 ADDITIONAL ITEMS REVIEWED BY PLANNING COMMISSION		
DATE OF MEETING	APPLICANT	STATUS
January 18, 2023	FY 2024-2028 Capital Improvement Plan (CIP). Annual review of the draft CIP for conformance with the Comprehensive Plan. The CIP is not a budget, but rather, is a planning and finance tool that identifies needed capital improvement projects for the coming five (5) fiscal years.	Recommendation for Approval.
April 19, 2023	Comprehensive Plan. Certification and recommendation of the new Comprehensive Plan document which shall update and supersede the Front Royal Comprehensive Plan, adopted March 23, 1998. Chapter 22, Article 3: §15.2-2223 through §15.2-2232 of the Code of Virginia outlines the legal authority and requirement that all localities prepare, recommend, and adopt a Comprehensive Plan.	Postponed – Ongoing.
June 7, 2023	Comprehensive Plan. Certification and recommendation of the new Comprehensive Plan document which shall update and supersede the Front Royal Comprehensive Plan, adopted March 23, 1998. Chapter 22, Article 3: §15.2-2223 through §15.2-2232 of the Code of Virginia outlines the legal authority and requirement that all localities prepare, recommend, and adopt a Comprehensive Plan.	Recommendation of Approval.



BOARDS AND COMMISSIONS MEMBER MEETING ATTENDANCE 2023

Board of Zoning Appeals

NAME	MEETINGS PRESENT	# OF MEETINGS
Cody Taylor (Resigned 5/22/2023)	1	1 (100%)
Lewis Moten (Resigned 12/19/2023)	2	2 (100%)
Christine Erin	0	2 (0%)
Amanda J. McCarthy	2	2 (100%)
Andi A. Robinson (Resigned 2/14/2023)	0	0
Michael Williams (Resigned 12/19/2023)	1	1 (100%)
Clare Schmitt	1	1 (100%)

Board of Architectural Review

NAME	MEETINGS PRESENT	# OF MEETINGS / WORK SESSIONS
Angela Toler (Term Ended 11/13/23)	8	9 (89%)
Gary Vaughan	7	10 (70%)
Holly Rhodenhizer	8	10 (80%)
Katherine Snyder	8	10 (80%)
Collin Waters	10	10 (100%)
Ellen Aders	0	1 (0%)

Planning Commission - Work Sessions

NAME	MEETINGS PRESENT	# OF WORK SESSIONS
Darryl G. Merchant (Term Ended 8/31/23)	9	10 (90%)
Connie Marshner	12	14 (86%)
Daniel S. Wells	13	14 (93%)
Glenn E. Wood	10	14 (71%)
Michael Williams	13	13 (100%)
Brian Matthiae	2	3 (67%)

Planning Commission - Regular Meetings & Special Meetings

NAME	MEETINGS PRESENT	# OF MEETINGS
Darryl G. Merchant (Term Ended 8/31/23)	10	12 (83%)
Connie Marshner	12	13 (92%)
Daniel Wells	13	13 (100%)
Glenn E. Wood	11	13 (85%)
Michael Williams	12	12 (100%)
Brian Matthiae	3	3 (100%)

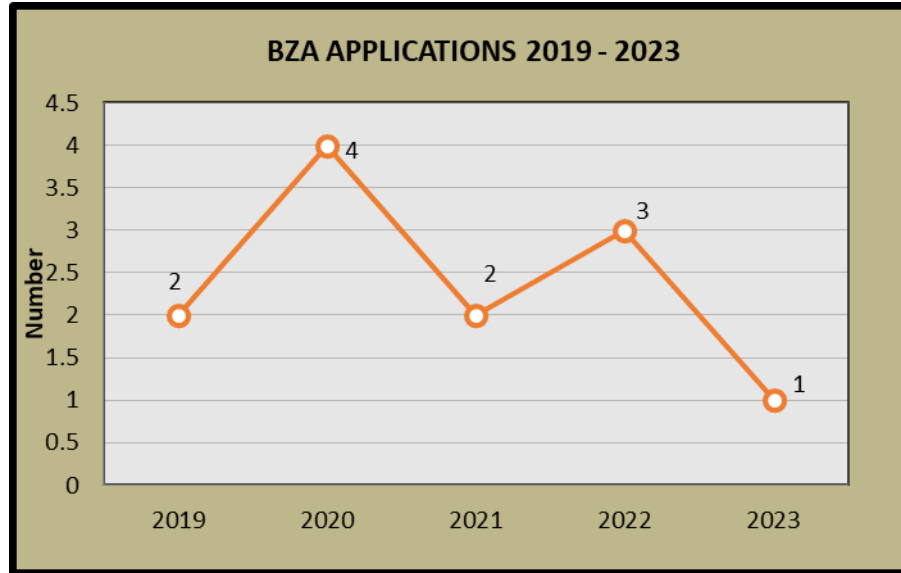
BOARD OF ZONING APPEALS 2023

The Code of Virginia requires all jurisdictions with a Zoning Ordinance to have a Board of Zoning Appeals. The Board of Zoning Appeals is a five-member board of citizens appointed by the Circuit Court. The Board hears variance requests from the requirements of the Zoning Ordinance and appeals of decisions made by the Zoning Administrator. All variance requests and appeals require a public hearing. Appeal and variance requests are discretionary decisions; although case law does provide guidance as to what the courts consider a hardship which is required for a variance approval.

2023 BZA MEMBERS

Christine Erin Term Expires May 1, 2025...Appointed January 24, 2022
 Michael Sean Williams.. Term Expires May 1, 2027...Appointed July 24, 2023Resigned 12/19/23
 Amanda J. McCarthy Term Expires May 1, 2028...Reappointed April 24, 2023
 Andi A. Robinson Term Expires May 1, 2027...Appointed April 25, 2022Resigned 2/14/23
 Cody Taylor Term Expires May 1, 2027...Appointed November 22, 2021 .Resigned 5/22/23
 Lewis Moten Term Expires May 1, 2024...Appointed January 1, 2023Resigned 12/19/2023
 Clare Schmitt Term Expires May 1, 2027...Appointed March 27, 2023

BZA ANNUAL REPORT 2023		
DATE OF MEETING	APPLICANT	ATTENDANCE
February 21, 2023	The BZA met to elect officers, approve meeting minutes, and review the BZA By-Laws and Parliamentary Procedure	Present: Amanda McCarthy Cody Taylor Lewis Moten Absent: Christine Erin
December 19, 2023	Variance Application 2300755 submitted by Gualberto C. Camacho-Perez for a variance from Town Code Chapter 175-130.C. pertaining to the expansion of a nonconforming structure and the side yard setback located on the property at 219 E. 7th Street identified by Tax Map 20A4-4-2. The property is located in the C-1, Community Business District and is located in the floodway. The variance would effectively allow the applicant a side yard setback of 9.9 feet. The required side yard setback is 10.7 feet, and the applicant has a side yard setback of 9.9 feet. The variance requested by the applicant is to allow a new foundation for a single-family dwelling. Status: There was a motion made for approval of the variance request. The variance application failed to receive three (3) votes in favor of the applicant as required by Town Code §175-140(G) and Virginia Code §15.2-2312 and therefore was denied approval.	Present: Amanda McCarthy Lewis Moten Michael Williams Clare Schmitt Absent: Christine Erin Denied for lack of three (3) votes in favor of the application variance.



BOARD OF ARCHITECTURAL REVIEW 2023

The Board of Architectural Review (BAR) consists of five (5) voting members who are appointed by the Town Council. The intent of the BAR is to promote and protect the health, safety, comfort, recreation, prosperity, and general welfare of the community through the identification, preservation and enhancement of buildings, structures, neighborhoods, landscapes, places, and areas which have special historical, cultural, artistic, architectural, or archaeological significance as provided by Section 15.1-503.2 of the Code of Virginia, as amended.

In 2023, the Board of Architectural Review held eight (8) regular meetings, two (2) work sessions and one (1) on-site tour. The BAR heard twelve (12) application requests. The chart below shows the actions taken by the BAR in 2023.

2023 BAR MEMBERS

Angela Toler Term Expires November 13, 2023Appointed July 25, 2011
 Gary Duane Vaughan..... Term Expires November 13, 2025Appointed December 21, 2009
 Katherine Snyder Term Expires November 13, 2025Appointed October 28, 2021
 Collin Waters Term Expires November 13, 2025Appointed February 22, 2021
 Holly Rhodenhizer Term Expires November 13, 2024Appointed August 2, 2021
 Ellen Aders..... Term Expires November 13, 2027Appointed October 23, 2023

BAR ANNUAL REPORT 2023		
DATE OF MEETING	APPLICANT	STATUS
January 10, 2023	Application # 2200544 – Mark Poe. This is an application for a Certificate of Appropriateness to demolish and remove a portion of a contributing structure within the Town of Front Royal’s Historic District located at 415 E. Main Street. The property is zoned C-2, Downtown Business District, and is identified as Tax Map 20A8, Section 8, Parcel 6. Status: <i>Chairman Waters moved, seconded by Mr. Vaughan to approve demolition of a portion of the building indicated on the plans.</i>	Present: Angela Toler Collin Waters Holly Rhodenhizer Katherine Snyder Dewey Vaughan Approved: 5-0
February 14, 2023	Application # 2300043 – Mark Poe. This is an application for a Certificate of Appropriateness to replace doors and windows in the contributing structure at 415 E. Main Street located in the Historic Overlay District. A new 2-story addition will be added to the left side of the building with wood siding, and a stair and landing built from wood to access the second floor. Status: <i>Chairman Waters moved, seconded by Mr. Vaughan to approve the application as submitted with the condition that the windows to be installed are verified with staff to be all wood construction not vinyl or aluminum clad prior to installation.</i>	Present: Angela Toler Collin Waters Holly Rhodenhizer Katherine Snyder Dewey Vaughan Approved: 5-0

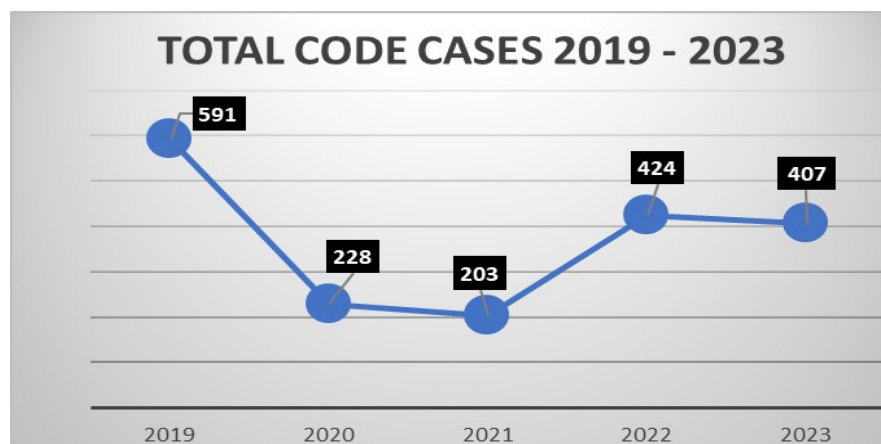
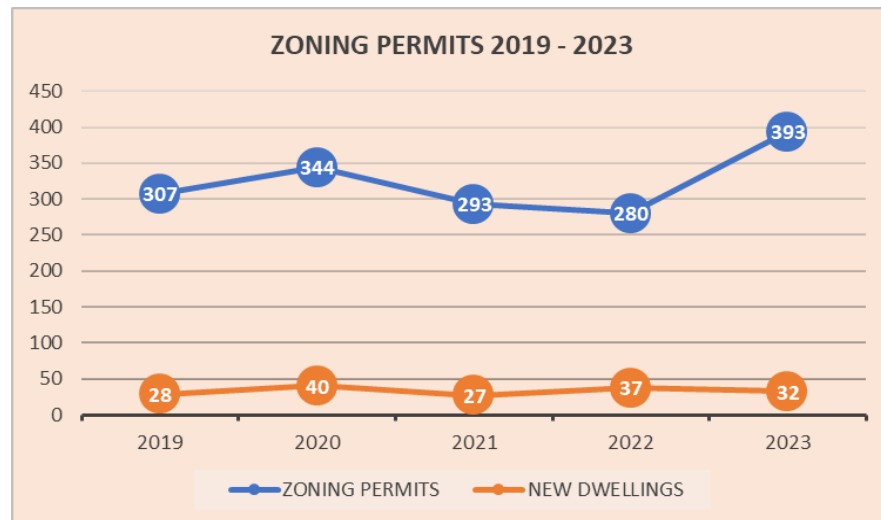
	Application #2300008 – Ryan McGuire on behalf of Samantha Morrison. This is an application for a Certificate of Appropriateness to remove and replace the existing metal roof with a New Erie Roof System, fiberglass shingles in Atlantic Blue color at 301 E. Prospect Street on a contributing structure in the Historic Overlay District. Work is complete. <i>Status: Mr. Vaughan moved, seconded by Vice Chairman Rhodenhizer to table the application.</i>	Present: Angela Toler Collin Waters Holly Rhodenhizer Katherine Snyder Dewey Vaughan Tabled: 5-0
March 14, 2023	Application #2300007 – Ryan McGuire on behalf of Samantha Morrison. This is an application for a Certificate of Appropriateness to remove and replace the existing metal roof with a New Erie Roof System, fiberglass shingles in Atlantic Blue color at 301 E. Prospect Street on a contributing structure in the Historic Overlay District. Work is complete. <i>Status: Ms. Snyder moved, seconded by Vice Chairman Rhodenhizer to table the vote until next month and see what kind of resolution the roofer and homeowner have reached.</i>	Present: Collin Waters Holly Rhodenhizer Katherine Snyder Absent: Angela Toler Gary Vaughan Tabled: 3-0 Absent: 2
April 11, 2023	Application #2300007 – Ryan McGuire on behalf of Samantha Morrison. This is an application for a Certificate of Appropriateness to remove and replace the existing metal roof with a New Erie Roof System, fiberglass shingles in Atlantic Blue color at 301 E. Prospect Street on a contributing structure in the Historic Overlay District. Work is complete. (Continued from Mary 14, 2023) <i>Status: Vice Chairman Rhodenhizer moved, seconded by Chairman Waters to table while Warren County works out permits.</i>	Present: Collin Waters Holly Rhodenhizer Angela Toler Absent Katherine Snyder Gary Vaughan Tabled: 3-0 Absent: 2
May 9, 2023	Application #2300188 – Michelle Matthiae. A Certificate of Appropriateness application for exterior renovations at 20 Blue Ridge Avenue identified on tax map 20A8-7-6. The property is zoned R-3, Residential District and is located in the Historic Overlay District. 1) Back Porch <i>Status: Mr. Vaughan moved, seconded by Ms. Snyder to approve the back porch modifications as outlined in the staff report.</i>	Present: Collin Waters Holly Rhodenhizer Angela Toler Gary Vaughan Katherine Snyder Approved: 5-0

May 9, 2023 (Continued)	2) Chimney <i>Status: Ms. Toler moved, seconded by Chairman Toler to approve the repairs for the chimney as needed.</i> 3) Front Porch <i>Status: Ms. Toler moved, seconded by Mr. Vaughan to approve the structural support on the front porch and replace the wood railing for repairs as needed with like materials.</i> Application #2300271 – Robert MacDougall. A Certificate of Appropriateness application to install and paint a mural on Hardie Panel at 118 E. Main Street identified by tax map 20A8-4-28. The property is zoned C-2, Downtown Business District and is located in the Historic Overlay District. <i>Status: Vice Chairman Rhodenhizer moved, seconded by Ms. Toler to approve the mural and Hardie panel for 118 E. Main Street.</i> Application #2300241 – Sebastian Jansen. A Certificate of Appropriateness application for exterior renovations at 20 Water Street identified on tax map 20A8-6-B-22. The property is zoned C-2, Downtown Business District and is located in the Historic Overlay District. 1) Install a 6’ to 8’ wood or brick privacy fence around the exterior of the property. <i>Status: Vice Chairman Rhodenhizer moved, seconded by Mr. Vaughan to approve a wood or brick fence in compliance with the floodplain regulations.</i> 2 and 3) Install pane doors on the exterior of the building. Install wooden doors on the exterior of the building. <i>Status: Vice Chairman Rhodenhizer moved, seconded by Ms. Snyder to install the original existing wood barn doors on the exterior and wood doors on the inside with metal features.</i>	Approved: 5-0 Approved: 5-0 Approved: 5-0 Approved: 5-0 Approved: 5-0 Approved: 5-0
------------------------------------	--	---

August 8, 2023 (Continued)	Application #2300418 – Grover Nogales. A Certificate of Appropriateness application to add a second story addition and remove a chimney at 237 Church Street and identified on tax map 20A7-4-119. The property is zoned R-3, Residential District and is located in the Historic Overlay District. <i>Status: Vice Chairman Rhodenhizer moved, seconded by Mr. Vaughan to table the application to add a second story addition to the rear of the home and remove the existing chimney to a contributing structure at 237 Church Street.</i>	Tabled: 4-0 Absent: 1
September 12, 2023	Application #2300418 – Grover Nogales. A Certificate of Appropriateness application to add a second story addition and remove a chimney at 237 Church Street and identified on tax map 20A7-4-119. The property is zoned R-3, Residential District and is located in the Historic Overlay District. (Continued from August 8, 2023) <i>Status: Ms. Toler moved, seconded by Mr. Vaughan to approve this application as submitted to add a second story addition to the rear of the home, remove the existing chimney and with this approval they will remove the chimney, maintain the material of the existing metal roof onto the new addition, continue like stucco material on the new addition and match the shutter configuration on the new addition.</i>	Present: Angela Toler Collin Waters Katherine Snyder Gary Vaughan Absent: Holly Rhodenhizer Approved: 4-0 Absent: 1
December 12, 2023	Application #2300749 – A Certificate of Appropriateness Application submitted by Joseph D. Gillette for exterior renovations at 415 E. Main Street and identified by tax map 20A8-8-6. The property is zoned C-2, Downtown Business District and is located in the Historic Overlay District. <i>Status: Chairman Waters moved, seconded by Mr. Vaughan to approve the removal of the stucco on the Blue Ridge Avenue side of 415 E. Main Street with hardiplank to match the rear addition.</i>	Present: Collin Waters Gary Vaughan Holly Rhodenhizer Katherine Snyder Absent: Ellen Aders Approved: 4-0 Absent: 1

PLANNING & ZONING DEPARTMENT ACTIVITY 2019 – 2023

TYPE OF APPLICATION	2019	2020	2021	2022	2023
Zoning Permits	307	344	293	280	393
Code Enforcement Cases	591	228	203	424	407
Land Use Applications	19	26	29	56	36
Short-Term Rentals	N/A	N/A	1	13	5
Code Amendments	1	1	7	2	4
Sign Permits	52	39	47	41	62
Business Licenses	151	186	151	172	148
New Dwellings	16	28	40	27	32
Administrative Variances	--	--	--	--	4
Certificate of Appropriateness Administrative Review	--	--	--	--	39
Certificate of Appropriateness Board Review	--	--	--	--	11
Solicitor/Itinerant Merchant	--	--	--	--	10
Urban Agriculture	--	--	--	--	18
Alley Vacation	--	--	--	--	5
Right-of-Way Utilization Permits	--	--	--	--	46





REGULAR COUNCIL MEETING AGENDA STATEMENT

Meeting Date: February 26, 2024

Item# 07A

Agenda Item: PUBLIC HEARING – Rezoning Application from Magdalen Capital LLLP to Rezone 311 Leach Street from R-S to PND and Adjoining Properties from R-1 to PND

Summary: At the December 4, 2023, work session Council discussed and reviewed an ordinance text amendment request and a rezoning application request both submitted by Magdalen Capital LLLP. Council directed staff to advertising a public hearing for the text amendment request in January 2024 and a public hearing for the rezoning application request in February 2024 because the zoning map amendment is dependent on the zoning ordinance text amendment, and to avoid confusing the public. Council held a public hearing on January 22, 2024 and voted to deny Magdalen Capital LLLP’s application for a text amendment (*In furtherance of the purposes and objectives contained in Town Code §175-1 (B), I move that Council deny an amendment to the Town’s Zoning Ordinance Sections 175-37.3.C., 175-37.4.A. and 175-37.17.A pertaining to Planned Neighborhood Development District (PND) minimum acreage requirement.*)

The request before Council tonight is to amend the Zoning Map of the Town of Front Royal to reclassify 311 Leach Street, identified by tax map# 20A9-1-3, from R-S, Suburban Residential District to PND, Planned Neighborhood Development District and adjoining properties identified by tax map# 20A9-16-D1, 20A9-16-D2 and 20A9-16-D3 from R-1, Residential District to PND, Planned Neighborhood Development District. The PND zone allows the creation of a community which will provide for a variety of uses as well as housing types. It is one of the most flexible zones the Town has for mixed use type developments and provides an opportunity for affordable housing as well as appropriate commercial uses on Happy Creek Road. There have been no changes to the application since Council first discussed and reviewed in December 2023.

Due to Council’s denial of the text amendment in January, staff recommends denial of this rezoning application due to insufficient ~~lot~~ parcel size. The applicant’s parcels do not meet the 20-acre minimum requirement of the PND Zone.

Budget/Funding: None

Meetings: Work Sessions held December 4, 2023 and February 12, 2024

Proposed Motions

1) *In furtherance of the purposes and objectives contained in Town Code §175-1 (B), I move that Council deny a Rezoning Application from Magdalen Capitol LLLP to Rezone 311 Leach Street from R-S to PND and Adjoining Properties from R-1 to PND.*

2) *In furtherance of the purposes and objectives contained in Town Code §175-1 (B), I move that Council approve a Rezoning Application from Magdalen Capitol LLLP to Rezone 311 Leach Street from R-S to PND and Adjoining Properties from R-1 to PND.*

3) *DO NOT CLOSE PUBLIC HEARING - I move that Council continue the public hearing (insert date).*

Moved _____ Seconded _____

VM Sealock _____ Ingram _____ Morris _____ Rappaport _____ DeDomenico-Payne _____ Wood _____

Town of Front Royal, Virginia

Planning Commission Regular Meeting Agenda

☐ Consent Action ☐ Administrative Action ☒ Public Hearing ☐ Discussion

Agenda Item: Rezoning Application # 2300537

MEETING DATE: November 15, 2023

SUMMARY: The application for review is requesting an amendment of the Zoning Map of the Town of Front Royal to reclassify 311 Leach Street, identified by tax map number 20A9-1-3, from R-S, Suburban Residential District to PND, Planned Neighborhood Development District and adjoining properties identified by tax map numbers 20A9-16-D1, 20A9-16-D2 and 20A9-16-D3 from R-1, Residential District to PND, Planned Neighborhood Development District.

STAFF RECOMMENDATION: The PND zone allows the creation of a community which will provide for a variety of uses as well as housing types. It is one of the most flexible zones the Town has for mixed-use type developments and provides an opportunity for affordable housing.

Staff recommends approval of this rezoning because it is consistent with the goals and strategies outlined in the Comprehensive Plan.

Staff notes that the applicant did not submit any proffers to mitigate the impacts of development associated with this project.

DRAFT MOTION: "I move that the Planning Commission forward a recommendation of approval to the Front Royal Town Council for Rezoning Application # 2300537 to amend the Zoning Map of the Town of Front Royal to reclassify 311 Leach St, identified as tax map number 20A9-1-3, from R-S, Suburban Residential District to PND, Planned Neighborhood Development District and adjoining properties identified by tax map numbers 20A9-16-D1, 20A9-16-D2 and 20A9-16-D3 from R-1, Residential District to PND, Planned Neighborhood Development District to Town Council."

NOTE: This is only a draft motion. Alternative motions are also welcome.

PLANNING COMMISSION ACTION:

Moved _____ Seconded _____

Wood _____ Williams _____ Wells _____ Marshner _____ Matthiae _____

☐ Approved ☐ Approved w/ Conditions ☐ Denied ☐ Other



TOWN OF FRONT ROYAL
DEPARTMENT OF PLANNING & ZONING

STAFF REPORT - REZONING APPLICATION #2300537
PLANNING COMMISSION- November 15, 2023

APPLICATION #:

Rezoning Application #2300537

APPLICANT:

Magdalen Capital, LLLP

SUMMARY OF REQUEST:

The application for review is requesting an amendment of the Zoning Map of the Town of Front Royal to reclassify 311 Leach Street, identified by tax map number 20A9-1-3, from R-S, Suburban Residential District to PND, Planned Neighborhood Development District and adjoining properties identified by tax map numbers 20A9-16-D1, 20A9-16-D2 and 20A9-16-D3 from R-1, Residential District to PND, Planned Neighborhood Development District. The stated purpose of the rezoning request is to “honor the requirements set forth in PND to enable development techniques that promote sustainability, walkability, and a strong sense of community. By doing so, we aim to create a place where families can live, work, play, and enjoy nature, all while enhancing the local economy”.

GENERAL INFORMATION:

<i>Site Addresses</i>	311 Leach Street, Parcels 20A9-16-D1, 20A9-16-D2 & 20A9-16-D3
<i>Property Owner(s)</i>	Magdalen Capital, LLLP
<i>Existing Zoning</i>	R-S, Suburban Residential District and R-1, Residential District
<i>Proposed Zoning</i>	PND, Planned Neighborhood Development District
<i>Tax Identification</i>	20A9-1-3, 20A9-16-D1, 20A9-16-D2 & 20A9-16-D3
<i>Location</i>	The properties are located southwest of the intersection of Sycamore Lane and Happy Creek Road.

VICINITY MAP



AERIAL MAP – ZONING DISTRICTS



INFORMATION ON THE APPLICATION:

Application Documents

ATTACHMENT A: APPLICATION

- **Application Form.** This is the standard application form used to initiate rezoning applications in the Town.
- No proffers were made by the applicant.

ATTACHMENT B: PLAT

- **Plat.** A survey plat of the property showing property lines and proposed improvements thereon.

ATTACHMENT C: LETTER OF STATEMENT OF JUSTIFICATION

"In obtaining this designation, we aim to honor the requirements set forth in PND to enable development techniques that promote sustainability, walkability, and a strong sense of community. By doing so, we aim to create a place where families can live, work, play, and enjoy nature, all while enhancing the local economy."

The statements of intent of the three (3) identified zoning districts as set forth in the Front Royal Zoning Ordinance are as follows:

R-S District, Zoning Ordinance Sec. 175-10.21.

The R-S Suburban Residential District is composed of quiet, low-density residential areas, on suburban-sized lots, plus undeveloped areas where similar residential construction appears likely to occur. The standards set forth for this district are designed to stabilize and protect the essential character of the areas so delineated, to answer a need in the Town for residential development on larger lots on public water and sewer than are traditional or currently being developed, to promote and encourage a suitable environment for family life where there are children, to provide areas for suitable expansion of the Town as facilities are provided and to prohibit all commercial activities. Development is, therefore, limited to suburban-style concentration, and permitted uses are limited to single-unit dwellings, plus selected additional uses, such as public facilities that serve the residents of the district. Mobile homes or rooming houses are prohibited.

R-1 District, Zoning Ordinance Sec. 175-11.

The R-1 District is composed of quiet, low-density residential areas, plus undeveloped areas where similar residential construction appears likely to occur. The standards set forth for this district are designed to stabilize and protect the essential character of the areas so delineated, to promote and encourage a suitable environment for family life where there are children, to provide areas for suitable expansion of the Town as facilities are provided and to prohibit all commercial activities. Development is, therefore, limited to relatively low concentration, and permitted uses are limited to single-unit dwellings, plus selected additional uses, such as schools, parks, churches and certain public facilities that serve the residents of the district. Mobile homes or rooming houses are prohibited.

PND District, Zoning Ordinance Sec. 175-37.1

Pursuant to Sections 15.2-2201 and 15.2-2286 of the Code of Virginia, the Town Council of the Town of Front Royal establishes the Planned Neighborhood Development (PND) zoning ordinance to allow planned neighborhood development on large tracts of land characterized by unified site design for a variety of housing types and densities, clustering of buildings, common open space, and a mix of building types and land uses in which project planning (as permitted herein) and density calculation are performed for the entire development rather than on an individual basis. The purposes of the ordinance are to provide an alternative form of development that:

A. Eliminates standard dimensional requirements while reserving sufficient natural open space for common use, conservation or

recreational purposes, and providing adequate buffering between structures and adjacent properties;

B. Enhances the physical appearance of the Town by preserving the Town's natural assets and distinctive character;

C. Promotes more efficient use of land and provision of public facilities, utilities, streets, and services;

D. Provides the opportunity for innovative combinations of integrated housing, recreation, neighborhood-oriented commercial, professional uses, and increased public amenities within a single development;

E. Conserves natural and environmental resources and the integrity of natural systems;

F. Encourages innovative residential development so that housing demands are met by a greater variety of types, designs, and layouts of residential structures;

G. Encourages creative and site-sensitive developments by allowing increased overall density in exchange for planned neighborhood development pursuant to this chapter.

H. Promotes the design of a walkable environment for pedestrians within the neighborhood which provides a circulation system for various transportation modes;

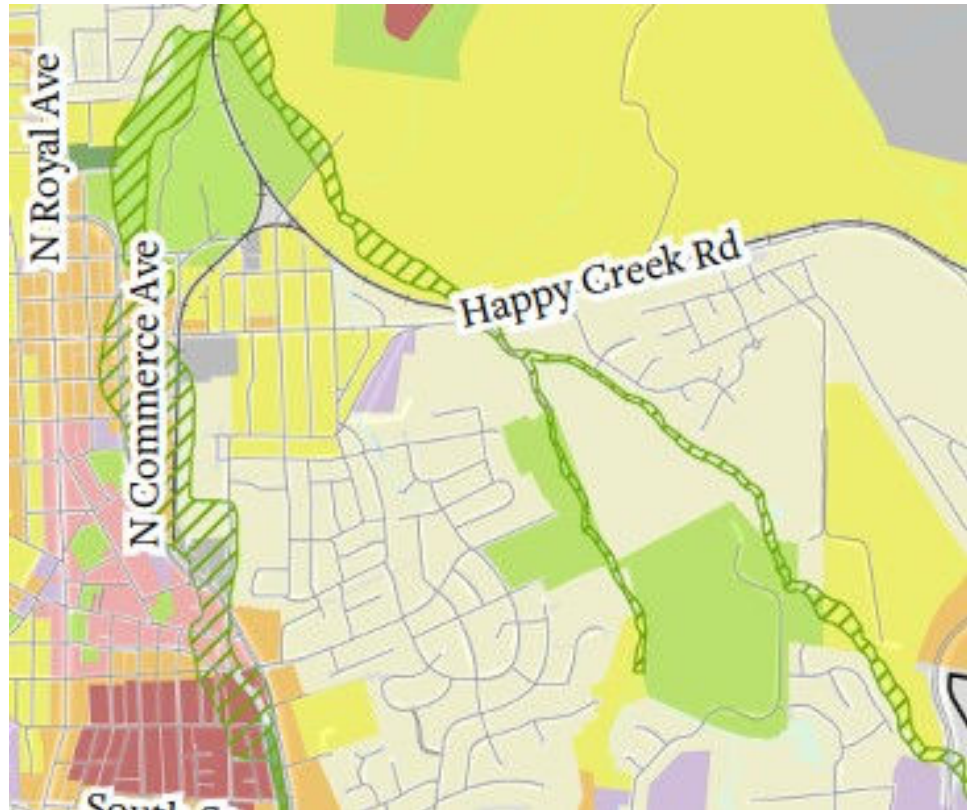
I. Satisfies the general purposes of zoning regulations to promote health, safety, morals and general welfare of the community.

Differences between R-S, R-1 and PND Zoning Districts

The main difference between the existing residential zones and the new proposed zone is in the density and type of development permitted. The existing zoning limits the development of this property to low density, single family uses while the proposed zoning allows for a mixture of housing types and commercial use integration.

The parcels subject to this application are located in the Happy Creek Planning District existing Comprehensive Plan designates this area for residential use. The area is intended for residential uses however the action strategies outlined in this section of the plan instructs decision makers to “support, encourage and/or promote projects that offer any of the following while also adequately addressing infrastructure needs: affordable housing, neotraditional design practices, low-impact best management practices.”

The proposed rezoning will allow the applicant to develop a project that will be neotraditional in design, address infrastructure needs and provide for a variety of housing types. Essentially, this rezoning accomplishes specific goals and action items listed in the Towns Comprehensive Plan.



Findings and Analysis & Staff Recommendation

The PND zone allows the creation of a community which will provide for a variety of uses as well as housing types. It is one of the most flexible zones the Town has for mixed-use type developments and provides an opportunity for affordable housing.

Staff recommends approval of this rezoning because it is consistent with the goals and strategies outlined in the Comprehensive Plan.

Staff notes that the applicant did not submit any proffers to mitigate the impacts of development associated with this project.

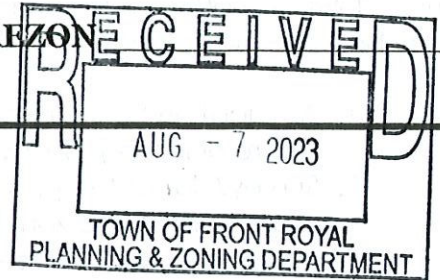
Attachments: A. Application and Supporting Documents
B. Plat
C. Letter of Statement of Justification



TOWN OF FRONT ROYAL ~102 East Main Street, Front Royal, Va. 22630 ~ 540-635-4236
Department of Planning & Zoning

2300539

FRREZON



REZONING APPLICATION

APPLICANT

Name Alex Stieb Phone 571-309-0595
Address 20 E. 8TH STREET Front Royal VA 22630
E-mail alex@magdalencapital.com

PROPERTY OWNER OF RECORD

Name MAGDALEN CAPITAL LLLP Phone 540-631-4081
Address 20 E. 8TH STREET Front Royal VA 22630

PROPERTY DESCRIPTION

Location/Street Address 311 LEACH ST & 0 NORTHVIEW AVE
Number of lots: 4 Total Acreage 10.73
Tax Map Identification for each parcel (Map, Section, Block, & Lot):
Tax Parcels 20A9-1-3, 20A9-16-D1, 20A9-16-D2,
20A9-16-D3
Subdivision Name (if applicable) _____

REQUEST

Existing Zoning R-S/R-1 Proposed Zoning PND
Existing Use single family Proposed Use Planned Development

ATTACHMENTS

The following should be submitted with a completed copy of this application. Additional information may be determined necessary depending on the nature of the request.

1. Application Fee (Checks should be made out to the Town of Front Royal. Fees are as follows: 1 acre or less = \$500, over 1 acre = \$500 + \$100 per acre after 1st acre, Downzoning = \$400)
2. Survey/Plat of the property with metes and bounds descriptions for all existing and proposed property lines and zoning district boundaries (8 copies and a digital copy).
3. Environmental Site Assessment Phase I and Phase II (unless waived by Director).
4. Traffic Impact Analysis (if required)
5. Written proffers. Proffers are voluntary but should be submitted in a written format approved by the Director.
6. Statement of Justification. As a separate document, provide a statement or statements that explain why you believe the property should be rezoned.

CERTIFICATION

I certify that the information provided with this application is correct to the best of my knowledge. The proffering system has been explained to me and I have read Sections 175-149 and 175-150 of the Town of Front Royal Zoning Ordinance pertaining to conditional zoning and proffering.

By: 

Signature of Property Owner

Signature of Applicant (if different)

City/County of Warren, Commonwealth of Virginia
The foregoing instrument was acknowledged before me this 7 day of August, 2023 by Alex Stieb

(Name of person seeking acknowledgement)

Diana S. Settle

Notary Public

Notary registration number: 308730 My commission expires: 3/31/25

DIANA S SETTLE
NOTARY PUBLIC
REG. #308730
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES MARCH 31, 2025

NOTICES

- Staff will notify adjacent property owners of the rezoning request and the scheduled public hearing dates with the Planning Commission and Town Council.
- Town Staff will place an advertisement in the local newspaper as required under Virginia Code §15.2-2204.
- Town Staff will place a public hearing sign(s) at the location of the proposed rezoning.
- Submission of this application does not establish a vested right as outlined under Virginia Code §15.2-2307.
- By submitting this application, the applicant grants permission to the Town officials and employees to enter upon the property, which is the subject of this application, during reasonable hours and for purposes related to the application process.
- When the applicant is different than the fee simple property owner, the signature by the fee simple property owner on this application shall be considered as authorization for the applicant to act as an agent for matters concerning this application.

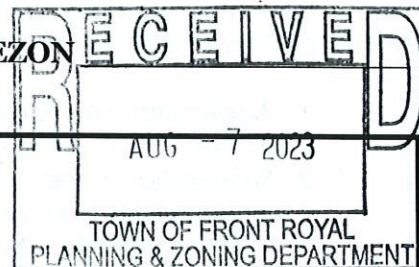
OFFICE USE ONLY

Receipt # _____ Date Paid _____
Planning Commission Hearing Date: _____ Recommendation: _____
Town Council Hearing Date: _____ Date Sent to Clerk: _____



TOWN OF FRONT ROYAL ~102 East Main Street, Front Royal, Va. 22630 ~ 540-635-4236
Department of Planning & Zoning

FRREZON



REZONING APPLICATION

APPLICANT

Name Magdalen Capital Phone (540) 631-4081
Address 15 Chester Street, Front Royal, VA 22630
E-mail scott.lloyd@magdalencapital.com; alex.stieb@magdalencapital.com

PROPERTY OWNER OF RECORD

Name Magdalen Capital Phone (540) 631-4081
Address 15 Chester Street, Front Royal, VA 22630

PROPERTY DESCRIPTION

Location/Street Address 311 Leach Street
Number of lots: 4 Total Acreage 10.5
Tax Map Identification for each parcel (Map, Section, Block, & Lot):
L 2 -2ND ADD TO BL D, BRAXTON HTS SUB; Tax Map #: 20A916 D 2; Account #: 13331
L 3 -2ND ADD TO B 'D'; BRAXTON HTS SUB; Tax Map #: 20A916 D 3; Account #: 13332
L 1 -2ND ADD TO BL D; BRAXTON HTS SUB; Tax Map #: 20A916 D 1; Account #: 13330
JANET L DEMOULIN BDY SURV, LR04-3054 & .578 TO HWY, LR05-5436 AC CORR 3/22 LF; Tax Map #: 20A9 1 3; Account #: 13029
Subdivision Name (if applicable) _____

REQUEST

Existing Zoning R-S / R-1 Proposed Zoning PND
Existing Use vacant / blighted Proposed Use residential / commercial

ATTACHMENTS

The following should be submitted with a completed copy of this application. Additional information may be determined necessary depending on the nature of the request.

1. Application Fee (*Checks should be made out to the Town of Front Royal. Fees are as follows: 1 acre or less = \$500, over 1 acre = \$500 + \$100 per acre after 1st acre, Downzoning = \$400*)
2. Survey/Plat of the property with metes and bounds descriptions for all existing and proposed property lines and zoning district boundaries (*8 copies and a digital copy*).
3. Environmental Site Assessment Phase I and Phase II (*unless waived by Director*).
4. Traffic Impact Analysis (*if required*)
5. Written proffers. Proffers are voluntary but should be submitted in a written format approved by the Director.
6. Statement of Justification. As a separate document, provide a statement or statements that explain why you believe the property should be rezoned.

CERTIFICATION

I certify that the information provided with this application is correct to the best of my knowledge. The proffering system has been explained to me and I have read Sections 175-149 and 175-150 of the Town of Front Royal Zoning Ordinance pertaining to conditional zoning and proffering.

Signature of Property Owner

Signature of Applicant (if different)

City/County of _____, Commonwealth of Virginia

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by _____.

(Name of person seeking acknowledgement)

Notary Public

Notary registration number: _____ My commission expires: _____

NOTICES

- Staff will notify adjacent property owners of the rezoning request and the scheduled public hearing dates with the Planning Commission and Town Council.
- Town Staff will place an advertisement in the local newspaper as required under Virginia Code §15.2-2204.
- Town Staff will place a public hearing sign(s) at the location of the proposed rezoning.
- Submission of this application does not establish a vested right as outlined under Virginia Code §15.2-2307.
- By submitting this application, the applicant grants permission to the Town officials and employees to enter upon the property, which is the subject of this application, during reasonable hours and for purposes related to the application process.
- When the applicant is different than the fee simple property owner, the signature by the fee simple property owner on this application shall be considered as authorization for the applicant to act as an agent for matters concerning this application.

OFFICE USE ONLY

Receipt # _____ Date Paid _____

Planning Commission Hearing Date: _____ Recommendation: _____

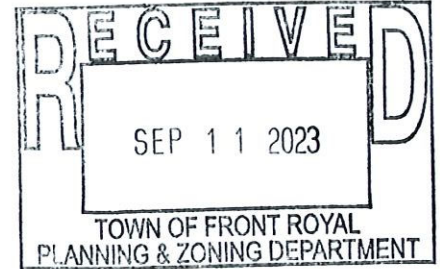
Town Council Hearing Date: _____ Date Sent to Clerk: _____

January 2019

2300537



20 E. 8th Street, Suite 3
Front Royal, VA 22630
alex@magdalencapital.com



Sept 11, 2023

Ms. Lauren Kopishke
Director, Department of Planning and Zoning
Town of Front Royal
102 East Main Street
Front Royal, VA 22630

RE: Re-zoning

Dear Lauren,

I am writing to you on behalf of Magdalen Capital, LLLP to request a rezoning of 311 Leach Street and adjoining properties (Tax Map #'s: 20A913, 20A916D3, 20A916D2, and 20A916D1) from R-S / R-1 to PND.

As a group with a strong commitment to sustainable, community-oriented development, we present this proposal to seek approval for a Planned Neighborhood Development (PND) zoning designation.

The current zoning for the property allows for the construction of approximately 22-27 single-family homes under the R-S/ R-1 zoning category by right. While this option is feasible, we have envisioned the possibility of a development plan that aligns with the Town's goals of maintaining its charm and natural beauty while fostering a vibrant and family-friendly community.

In obtaining this designation, we aim to honor the requirements set forth in PND to enable development techniques that promote sustainability, walkability, and a strong sense of community. By doing so, we aim to create a place where families can live, work, play, and enjoy nature, all while enhancing the local economy.

Justification for PND Zoning:

- **Preserving the Town's Charm and Heritage:** The PND designation will allow the development to draw inspiration from traditional neighborhood layout practices.
- **Community-Focused Planning:** The PND designation will allow more flexibility for sensible community spaces, green areas, and pedestrian-friendly infrastructure, thus

encouraging social interactions and fostering a sense of belonging among residents and visitors.

- **Environmental Suitability:** PND zoning allows for better integration of sustainable practices, energy-efficient designs, and stormwater management techniques while allowing the smart growth that the Town's Comprehensive Plan aims to achieve.
- **Economic Boost:** PND zoning also allows more flexibility for an attractive development, creating a foreseeable increase in property values, which will benefit both existing and new residents. Additionally, the influx of places for visitors, existing and new residents to stay, work, and live in the town will stimulate local businesses, creating new job opportunities and economic growth.
- **Tax Revenue:** PND zoning allows for the possibility of commercial properties within the development, potentially increasing tax revenues for the Town over and above what it would receive from residential-only development.

We believe that the proposed PND zoning will have numerous positive effects on the community and align closely with the Town's long-term vision. The Magdalen Capital team is committed to working closely with all stakeholders to address any concerns that may arise.

In conclusion, we kindly request the Town's support and approval of our rezoning application for the address and tax map numbers listed. By granting PND zoning, we can realize a step towards a project that will set a better standard for sustainable and community-focused development while honoring the town's history and natural beauty.

Thank you for your time and consideration. We look forward to working with you.

Sincerely,

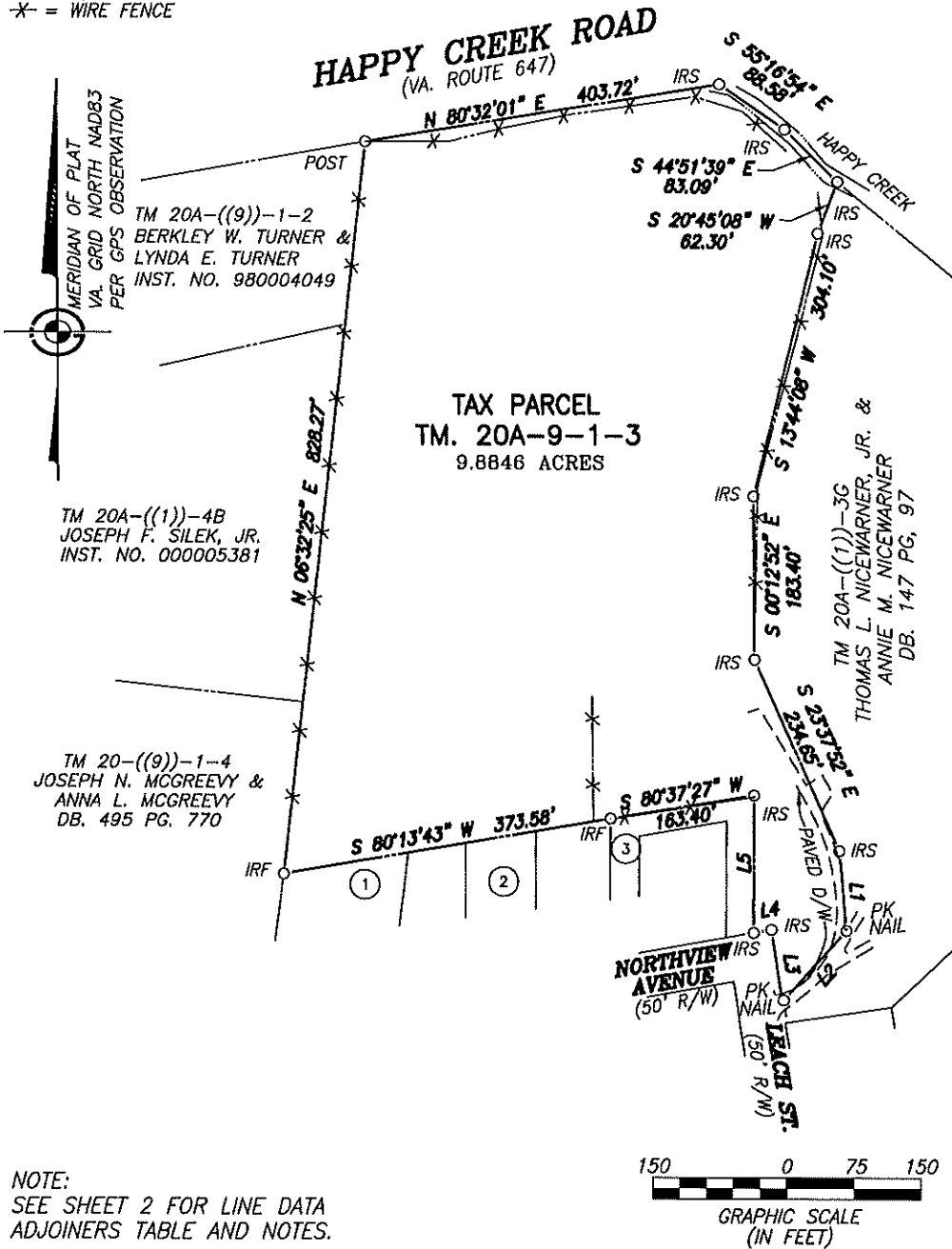
Alex Stieb
Partner
Magdalen Capital, LLLP

LEGEND:

IRF = 1/2" IRON REBAR FOUND

IRS = 1/2" IRON REBAR & CAP SET

X = WIRE FENCE

**BOUNDARY SURVEY
OF THE LAND OF****JANET L. DeMOULIN**

HAPPY CREEK MAGISTERIAL DISTRICT, WARREN COUNTY, VIRGINIA

SCALE: 1" = 150'

DATE: JAN. 24, 2003

GREENWAY ENGINEERING

151 Windy Hill Lane
Winchester, Virginia 22602
Telephone: (540) 662-4185
FAX: (540) 722-9528
www.greenwayeng.com

Engineers
Surveyors

Founded in 1971



3573 SHEET 1 OF 2

LINE DATA

LINE	BEARING	DISTANCE
L1	S 05°02'52" E	89.80'
L2	S 42°04'08" W	107.31'
L3	N 08°24'35" W	81.38'
L4	S 80°11'21" W	20.02'
L5	N 00°12'27" E	154.14'

1

TM. 20A9-1-3B
AGNES D. RUTHERFORD
LIVING TRUST
INAT. NO. 010005763

2

TM. 20A-16-1,2,3
CHARLES E. LEADMAN &
JOSEPHINE E. LEADMAN
DB. 480 PG. 563

3

TM. 20A9-1-3D
N/F HOWARD A. DUNCAN
DB. 128 PG. 290

NOTES

THE BOUNDARY INFORMATION SHOWN HEREON IS BASED ON
A CURRENT FIELD SURVEY BY THIS FIRM.

NO TITLE REPORT FURNISHED. EASEMENTS MAY EXIST
WHICH ARE NOT SHOWN.

BOUNDARY SURVEY OF THE LAND OF

JANET L. DeMOULIN

HAPPY CREEK MAGISTERIAL DISTRICT, WARREN COUNTY, VIRGINIA

SCALE: N/A

DATE: JAN. 24, 2003

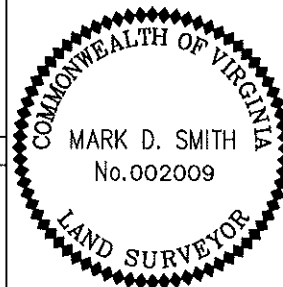


Engineers
Surveyors

Founded in 1971

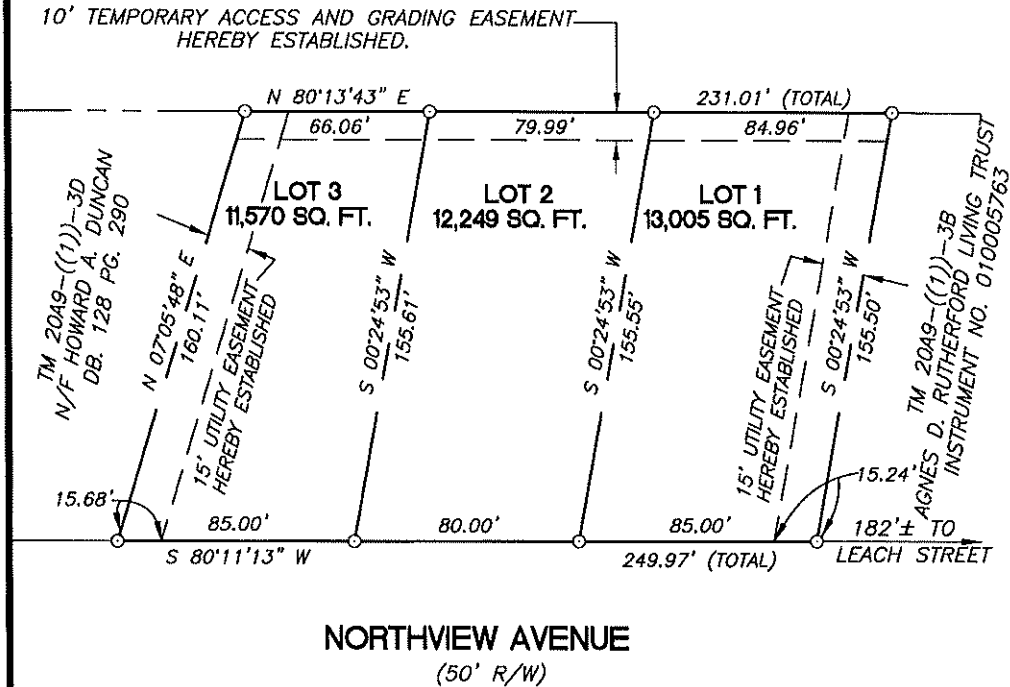
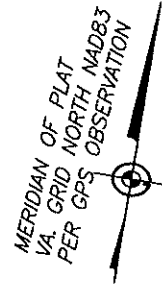
GREENWAY ENGINEERING

151 Windy Hill Lane
Winchester, Virginia 22602
Telephone: (540) 662-4185
FAX: (540) 722-9528
www.greenwayeng.com



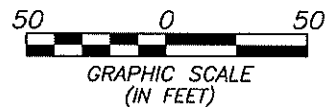
3573 SHEET 2 OF 2

TM 20A9-((1))-3
JANET L. DEMOULIN
INSTRUMENT NO. 020005217



NOTES

1. THE BOUNDARY INFORMATION SHOWN HEREON IS BASED ON AVAILABLE RECORDS AND IS NOT PURPORTED TO BE A CURRENT BOUNDARY SURVEY OF THE LOTS OR ANY PORTION OF THE BOUNDARY LINES.
2. CURRENT OWNER OF RECORD: CHARLES E. LEADMAN, ET UX
DB. 480 PG. 563
3. FOR RECORD PLAT OF SECOND ADDITION TO BLOCK D BRAXTON HEIGHTS SUBDIVISION SEE DB. 261 PG. 886.



EASEMENT PLAT
SHOWING TEMPORARY ACCESS AND GRADING EASEMENT
AND
UTILITY EASEMENTS
SECOND ADDITION TO BLOCK D BRAXTON HEIGHTS SUBDIVISION
TOWN OF FRONT ROYAL, WARREN COUNTY, VIRGINIA

SCALE: 1" = 50'

DATE: 10/15/03

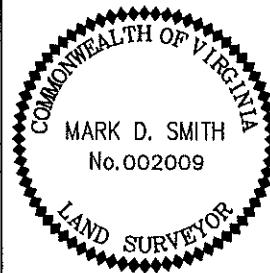


Engineers
Surveyors

Founded in 1971

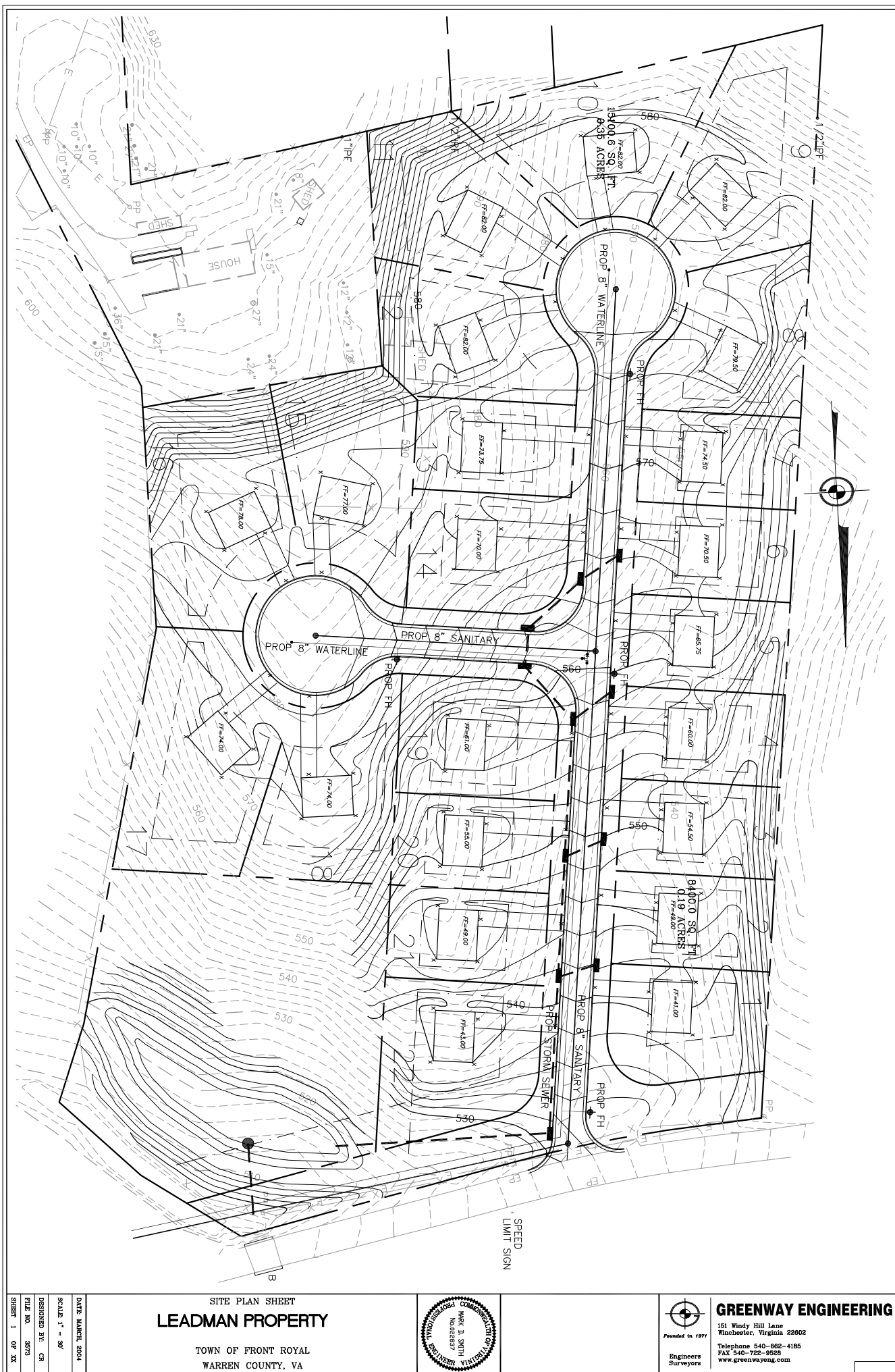
GREENWAY ENGINEERING

151 WINDY HILL LANE
WINCHESTER, VA. 22602
TELEPHONE: (640) 682-4185
FAX: (640) 722-9628
www.greenwayeng.com



3573 SHEET 1 OF 1

BY-RIGHT



OPTION 1









































OPTION 2















Tina Presley

From: Lauren Kopishke
Sent: Tuesday, November 28, 2023 5:28 PM
To: Tina Presley
Subject: Fwd: Rezoning Application – Magdalen Capital LLLP – Happy Creek Rd., Front Royal – 2300537

Can you add the county's comments to the rezoning request?

Lauren

Sent via the Samsung Galaxy A14 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: David Beahm <Dbeahm@warrencountyva.gov>
Sent: Tuesday, November 28, 2023 5:23:49 PM
To: Connie Potter <cpotter@frontroyalva.com>
Cc: Inspections <Inspections@warrencountyva.gov>; Kevin Perry <Kperry@warrencountyva.gov>; Matthew Byers <Mbyers@warrencountyva.gov>; Gerry Maiatico <gmaiatico@warrencountyfire.com>; Gordon Foster <gfoster@warrencountyfire.com>; Lauren Kopishke <lkopishke@frontroyalva.com>
Subject: RE: Rezoning Application – Magdalen Capital LLLP – Happy Creek Rd., Front Royal – 2300537

Comments – Magdalen Capital LLLP – Rezoning Application R-S/R-1 to PND – 2300537:

- Erosion and Sediment Control (ESC) Items:
 - Application and permits are required for ESC permit, which would be a normal submission including a full plan review application.
 - The area of disturbance exceeds one (1) acre which will additionally require a Stormwater permit through the Department of Environmental Quality (DEQ). Approval by DEQ (Construction General Permit) would be required prior to any ESC Permit and any type of Building Permit being issued by Warren County.
 - Each lot when developed for a residential dwelling unit would then be required to have an Agreement In Lieu Of can be obtained.
- Site Plan Review:
 - Site plan review will be required, when developed, for code compliance as it pertains to the layout of the building development.
- Building Inspections Items:
 - If or when any building construction related activity (structure, electrical, plumbing, mechanical, fire suppression, energy, etc.) were to start, it would be subject to the normal requirements of application, review and approval prior to work beginning.
- Fire Marshal's Office Comments (standard):
 - We would defer all comments for the site development/new construction/retrofit/change of use to the Building Official. Upon approval and issuance of the CO, the facility (as applicable) shall be maintained in accordance with the Virginia Statewide Fire Prevention Code.

If anything should change in the scope, additional requirements may be required.

Respectfully,

David C. Beahm, CBO
Building Official
County of Warren
540-636-9973
Fax 540-636-4698
dbeahm@warrencountyva.gov
www.warrencountyva.gov

THIS MESSAGE IS INTENDED SOLELY FOR THE INDIVIDUAL(S) NAMED IN THE HEADER. THIS MESSAGE MAY CONTAIN MATERIAL THAT IS PRIVILEGED OR CONFIDENTIAL. IF YOU ARE NOT ONE OF THE INTENDED RECIPIENTS, PLEASE DO NOT READ, COPY, USE, OR DISCLOSE THIS MESSAGE TO OTHERS; PLEASE NOTIFY THE SENDER BY REPLYING TO THIS MESSAGE; AND THEN PLEASE DELETE THIS MESSAGE FROM YOUR SYSTEM. THANK YOU.

From: Connie Potter <cpotter@frontroyalva.com>
Sent: Tuesday, October 31, 2023 3:55 PM
To: David Beahm <Dbeahm@warrencountyva.gov>
Subject: Rezoning Application

Hi David,

Below is a link for a rezoning application submitted by Magdalen Capital. Please return any comments you may have by November 30, 2023.

<https://frontroyalva.box.com/s/x28t7slj1uk77xrwau9kmbjtlg5x7o27>

Thank you,
Connie

Connie L. Potter

Executive Assistant

Dept. of Planning and Zoning



102 E. Main Street | P.O. Box 1560
Front Royal, VA 22630
Office: (540) 635-4236



REGULAR COUNCIL MEETING CONSENT AGENDA STATEMENT

Meeting Date: February 26, 2024

Item#10A

Agenda Item: Purchase of a Utility Compactor to Replace an Asphalt Roller

Summary: Council is requested to approve the purchase of a new Utility Compactor CAT CB4.0 to replace a 1987 Dynapac CC21 II Asphalt Roller in the amount of \$77,343.00.

The department currently has \$150,000.00 budgeted for the replacement of the asphalt roller. Staff would like to use \$37,516.91 of the remaining funds toward the purchase of a Wheel Loader that is being brought forward to Council as a separate item and remaining funds of \$35,140.09 may be allocated toward paving projects.

Budget/Funding: 4500-R47001 Highway Maintenance Machinery & Equipment \$77,343.00

Meetings: Work Session held February 5, 2024

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the purchase of a new Utility Compactor CAT CB4.0 to replace a 1987 Dynapac CC21 II Asphalt Roller in the amount of \$77,343.00.

Moved _____ *Seconded* _____

VM Sealock _____ *Ingram* _____ *Morris* _____ *Rappaport* _____ *DeDomenico-Payne* _____ *Wood* _____

MEMORANDUM

TO: Michelle Campbell Purchasing Manager

FROM: Donald B McPaters, Director of Fleet Maintenance *DBM*

SUBJECT: Purchase of a Utility Compactor (Asphalt Roller)

DATE: January 9, 2024

The Public Works Department has a utility compactor (asphalt roller) to replace #785 a 1987 Dynapac CC21 II asphalt roller. We have demo two rollers the Cat CB4.0 utility compactor (asphalt roller) and a HAMM HD14i VV asphalt roller. We picked the Cat CB4.0 utility compactor (asphalt roller) at a Sourcewell contract #011723-CAT price of \$77,343.00.



Cat[®] CB4.0, CB4.4, CC4.0

Utility Compactors

The Cat[®] line of 3-5 ton utility compactors are well-suited for a variety of applications from asphalt work to base compaction and even landscaping. They are designed with industry leading features and performance to get the job done.

Simple to Operate

- Rocker switches and Cat gauge cluster with water tank gauge to help make operation easy
- Variable water spray system to extend time between water fills
- Optional sliding operator seat and dual propel levers for reducing operator fatigue and better job surface visibility

Proven Productivity

- Large 800 mm (31.5 in) drum diameters for smooth mat finish
- 16 mm (0.6 in) thick drum shells for longer durability
- Dual vibratory frequencies and ballast options to maximize compactive effort
- C1.7T engine with 36 kW (48.2 hp) (gross)

Technology Ready

- ProductLink[™] for remote monitoring of machine location and status
- Optional Compaction Measurement Value (CMV) displayed to the operator for improved compaction performance and consistency

Superior Safety

- High visibility 75 mm (3 in) orange seatbelt to make job site safety visible
- Seat with operator presence sensor to prevent unintended operation while out of the seat
- Slip resistant steps and platform for improved operator safety
- Optional rotating amber beacon

Easy to Service

- Cat controls with ET capability for easy troubleshooting
- Reduced maintenance tasks for quick servicing
- 500 hour oil change interval to reduce maintenance time and costs
- External fuel fill for easy access
- LED lighting for durable and reliable performance
- Uptime kits and customer value agreements available to ensure maximum uptime



Cat® CB4.0, CB4.4, CC4.0 Utility Compactors

Standard and Optional Equipment

Standard and optional equipment may vary. Consult your Cat dealer for details.

	Standard	Optional
OPERATOR ENVIRONMENT		
Adjustable Suspension Seat with Operator Presence Switch	✓	
ROPS Folding	✓	
ROPS Fixed		✓
Seat Belt – 75 mm (3 in) high visibility orange	✓	
Operator Console w/ Water Tank Gauge, Emergency Stop, and Glove Box	✓	
12-volt Power Outlet	✓	
Horn, Backup Alarm	✓	
Sun Canopy		✓
Seat – Side Shift		✓
Dual Propel Levers		✓
COMPACTION SYSTEM		
Folding Scrapers	✓	
Vibe Selection – Front, Rear, or both	✓	
Pressurized, Triple-Filtration Spray System with Test Mode	✓	
Cocoa Mats		✓
Edge Cutter Ready		✓
Water Sprayer Antifreeze Kit		✓
Ballast Kit – 200 kg (440 lb) (CC4.0)		✓
Ballast Kit – 400 kg (880 lb) (CB4.0, CB4.4)		✓
Ballast Kit – 542 kg (1194.91 lb) (CB4.0, CB4.4)		✓

	Standard	Optional
POWERTRAIN		
Auto Engine Off and Auto Warmup	✓	
Air Cleaner, Dual Element	✓	
Engine Belt Guard	✓	
Traction Control (CB4.0, CB4.4)		✓
Fuel Filter, Water Separator, Priming Pump, Water Indicator	✓	
On-demand Hydraulic Cooling Fan	✓	
TECHNOLOGY		
Telematics – ProductLink™	✓	
Remote Flash / Troubleshoot		✓
CMV - Compaction Measurement Value		✓
ELECTRICAL		
LED Working Lights	✓	
Battery Disconnect		✓
LED Rooding Lights		✓
Rotating Amber Beacon		✓
OTHER		
Vandal Protection – lockable hood, fuel fill, and controls cover	✓	
Biodegradeable Hydraulic Oil		✓
Bumpers		✓
Machine Life and Tiedowns	✓	
Offsets Hitch	✓	
Custom Paint		✓

Utility Compactor Application Guide											
			0 - 1.8 Tons		1.8 - 3 Tons				3 - 5 Tons		
	Application	Layer Thickness mm (in)	CB1.7	CB1.8	CB2.5 CB2.5 GC	CB2.7 CB2.7 GC	CC2.7 CC2.7 GC	CB2.9	CB4.0	CB4.4	CC4.0
			900 mm (35 in)	1000 mm (39 in)	1000 mm (39 in)	1200 mm (47 in)	1200 mm (47 in)	1300 mm (51 in)	1300 mm (51 in)	1400 mm (55 in)	1300 mm (51 in)
Asphalt	Walking Paths, Driveways, Patchwork	25 - 50 (1 - 2)	Best	Best	Better	Better	Better	Good	Good	Good	Good
		50 - 100 (2 - 3)	Best	Best	Better	Better	Better	Good	Good	Good	Good
	Parking Lots, Urban Streets	25 - 50 (1 - 2)	Better	Best	Best	Best	Best	Best	Better	Better	Better
		50 - 100 (2 - 3)	Better	Better	Best	Best	Best	Best	Better	Better	Best
	Roads, Highways	25 - 50 (1 - 2)	Good	Good	Better	Better	Better	Best	Best	Best	Best
		50 - 100 (2 - 3)	Good	Good	Better	Better	Better	Better	Best	Best	Best
Soil	Landscaping	< 100 (4)	Best	Best	Better	Better	Better	Good	Good	Good	Good
	Small Job Sites	< 100 (4)	Good	Good	Best	Best	Best	Better	Better	Better	Better
	Medium Job Sites	< 100 (4)	Good	Good	Better	Better	Better	Best	Best	Best	Best

Cat® CB4.0, CB4.4, CC4.0 Utility Compactors

Technical Specifications

Engine - Powertrain

Engine Model	Cat® C1.7T	
Global Emissions	US EPA Tier 4 Final EU Stage V	
Number of Cylinders	3	
Rated Speed	2800 rpm	
Gross Power ISO 14396	36.0 kW	48.2 hp
Net Power ISO 9249 ¹	35.5 kW	47.6 hp
Exhaust gas aftertreatment type	DOC/DPF	

¹ Net Power is calculated at maximum cooling fan speed.

Machine Performance

Maximum Machine Speed		
CB4.0, CB4.4	13 km/hr	8.1 mph
CC4.0	12 km/hr	7.5 mph
Theoretical Gradeability (no vibe) ²		
CB4.0	46%	
CB4.4	44%	
CC4.0	49%	

² Actual gradeability may vary based on site conditions and machine configuration. Refer to the Operation and Maintenance Manual for more information.

Vibratory System Specifications

Frequency		
High	55 Hz	3300 vpm
Low	45 Hz	2700 vpm
Amplitude		
CB4.0	0.50 mm	0.020 in
CB4.4	0.49 mm	0.019 in
CC4.0	0.50 mm	0.020 in
Maximum Centrifugal Force		
CB4.0	33.47 kN	7524 lbf
CB4.4	34.82 kN	7828 lbf
CC4.0	33.47 kN	7524 lbf

Machine Weights³

Standard Machine Operating Weight with ROPS		
CB4.0	3623 kg	7971 lb
CB4.4	3801 kg	8362 lb
CC4.0	3586 kg	7889 lb
Maximum Machine Weight ⁴		
CB4.0	4315 kg	9493 lb
CB4.4	4493 kg	9885 lb
CC4.0	3936 kg	8659 lb
Operating Weight (Front)		
CB4.0	1744 kg	3837 lb
CB4.4	1810 kg	3982 lb
CC4.0	1781 kg	3918 lb
Operating Weight (Rear)		
CB4.0	1879 kg	4134 lb
CB4.4	1991 kg	4380 lb
CC4.0	1805 kg	3971 lb
Weight per Tire – Operating Weight		
CC4.0	451 kg	992 lb
Static Linear Load – Operating Weight (Front)		
CB4.0	13.42 kg/cm	75.0 lb/in
CB4.4	12.93 kg/cm	72.2 lb/in
CC4.0	13.70 kg/cm	76.6 lb/in
Static Linear Load – Operating Weight (Rear)		
CB4.0	14.45 kg/cm	80.8 lb/in
CB4.4	14.22 kg/cm	79.5 lb/in
CC4.0	13.88 kg/cm	77.6 lb/in

³ Operating Weights include coolant, lubricants, full fuel tank, 50% water, and 80 kg (176 lb) operator.

⁴ Maximum Machine Weight includes all options, heaviest ballast configuration, full fluids, and 80 kg (176 lb) operator.

Cat® CB4.0, CB4.4, CC4.0 Utility Compactors

Technical Specifications

Electrical

System Voltage	12 v
Battery Capacity	750 CCA
Alternator	85 Amp

Dimensions

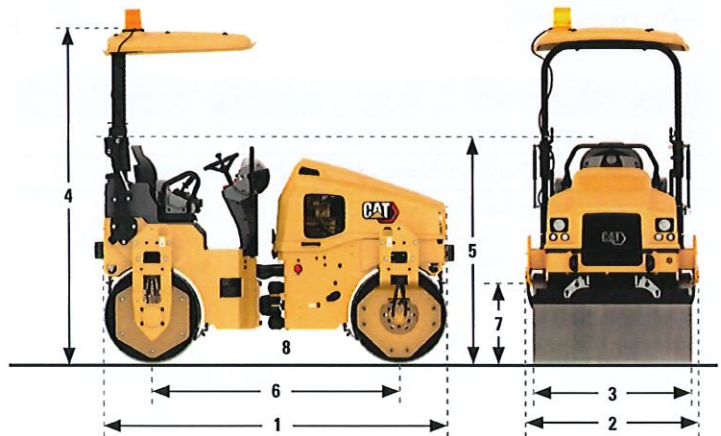
1 Overall Length*	2853 mm	112.3 in
2 Overall Width		
CB4.0	1400 mm	55.1 in
CB4.4	1500 mm	59.1 in
CC4.0	1400 mm	55.1 in
3 Drum Width		
CB4.0	1300 mm	51.2 in
CB4.4	1400 mm	55.1 in
CC4.0	1300 mm	51.2 in
Drum Shell Thickness	16 mm	0.6 in
Drum Diameter	800 mm	31.5 in
Drum Offset	50 mm	2.0 in
4 Overall Height		
with ROPS**	2660 mm	104.7 in
with ROPS and Canopy**	2774 mm	109.2 in
5 Transport Height with foldable ROPS	1932 mm	76.1 in
6 Wheelbase	2050 mm	80.7 in
7 Curb Clearance	499 mm	19.6 in
8 Ground Clearance	284 mm	11.2 in
Inside Turning Radius		
CB4.0	2926 mm	115.2 in
CB4.4	2876 mm	113.2 in
CC4.0	2926 mm	115.2 in
Outside Turning Radius		
CB4.0	4226 mm	166.4 in
CB4.4	4276 mm	168.3 in
CC4.0	4226 mm	166.4 in

Miscellaneous

Articulation Angle	32°
Oscillation Angle	9°
Number of Tires (CC4.0)	4

Service Refill Capacities

Fuel Tank (total capacity)	81 L	21.43 gal
Water Spray Tank (total capacity)		
CB4.0, CB4.4	300 L	79 gal
CC4.0	230 L	61 gal
Emulsion Tank (total capacity) CC4.0 only	34.7 L	9.16 gal
Cooling System	8.8 L	2.32 gal
Engine Oil with Filter	6.3 L	1.66 gal
Hydraulic Tank (service refill)	21 L	5.54 gal



*Bumper option adds 95 mm (3.7 in)

**Beacon option adds 175 mm (6.8 in)

Cat® CB4.0, CB4.4, CC4.0 Utility Compactors

Environmental Declaration

The following information applies to the machine at the time of final manufacture as configured for sale in the regions covered in this document. The content of this declaration is valid as of the date issued; however, content related to machine features and specifications are subject to change without notice. For additional information, please see the machine's Operation and Maintenance Manual.

For more information on sustainability in action and our progress, please visit www.caterpillar.com/en/company/sustainability.html.

ENGINE

- The Cat C1.7T is available in configurations that meet U.S. EPA Tier 4 Final and EU Stage V emission standards.
- Cat diesel engines are required to use ULSD (ultra-low sulfur diesel fuel with 15 ppm of sulfur or less) or ULSD blended with the following lower-carbon intensity fuels up to:
 - ✓ 20% biodiesel FAME (fatty acid methyl ester)
 - ✓ 100% renewable diesel, HVO (hydrogenated vegetable oil) and GTL (gas-to-liquid) fuels

Refer to guidelines for successful application. Please consult your Cat dealer or "Caterpillar Machine Fluids Recommendations" (SEBU6250) for details.

PAINT

- Based on best available knowledge, the maximum allowable concentration, measured in parts per million (PPM), of the following heavy metals in paint are:
 - Barium < 0.01%
 - Cadmium < 0.01%
 - Chromium < 0.01%
 - Lead < 0.01%

SOUND PERFORMANCE

With cooling fan speed at 70% of maximum value:

Operator Sound Pressure Level (ISO 6396:2008) – 88 dB(A)

Exterior Sound Power Level (ISO 6395:2008) – 106 dB(A)

- Hearing protection may be needed when operating with an open operator station for extended periods or in a noisy environment.

OILS AND FLUIDS

- Caterpillar factory fills with ethylene glycol coolants. Cat Diesel Engine Antifreeze/Coolant (DEAC) and Cat Extended Life Coolant (ELC) can be recycled. Consult your Cat dealer for more information.
- Cat BIO HYDO™ Advanced is an EU Ecolabel approved biodegradable hydraulic oil.
- Additional fluids are likely to be present, please consult the Operations and Maintenance Manual or the Application and Installation guide for complete fluid recommendations and maintenance intervals.

FEATURES AND TECHNOLOGY

- The following features and technology may contribute to fuel savings and/or carbon reduction. Features may vary. Consult your Cat dealer for details.
 - Advanced hydraulic system balances power and efficiency
 - Hydraulic on demand fan changes speed with temperature
 - Extended maintenance intervals reduce fluid and filter consumption
 - Auto idle shutdown reduces unproductive hours and fuel burned



January 18, 2024

TOWN OF FRONT ROYAL
PO BOX 1560
FRONT ROYAL, Virginia 22630

Attention: DON MCPATERS
RE: Quote 193194-01

Dear Don Mcpaters :
On behalf of Carter Machinery Company, Inc., thank you for the opportunity to offer this quote for your consideration.
Sourcewell Contract #011723-CAT Member Discounts Included

Cat Model: CB4.0 Paving Compaction with all standard equipment in addition to the additional specifications

ID# : 1020480 SERIAL NUMBER : 064900678 YEAR : 2023 HOURS : 0

MACHINE SPECIFICATIONS

Description	List
CB4.0 03A UTILITY COMPACTOR	\$91,910.00
PUMP, PROPEL, STANDARD	\$0.00
LIGHTS, WORKING, LED	\$0.00
SEAT, WITH SAFETY SWITCH	\$740.00
SUPPORT, SLIDING FOR SEAT	\$985.00
SEAT BELT, 3"	\$187.00
ROPS, FOLDABLE, LOCKABLE	\$2,465.00
TRAVEL CONTROL, CUP HOLDER	\$79.00
GUARDS, BUMPER	\$108.00
DRUM SCRAPER, FOLDING	\$0.00
OIL, HYD, STANDARD	\$0.00
INSTRUCTIONS, ANSI	\$0.00
SWITCH, BATTERY DISCONNECT	\$149.00
SERIALIZED TECHNICAL MEDIA KIT	\$0.00
PRODUCT LINK, CELLULAR PL243	\$0.00
ENGINE, CAT C1.7T	\$0.00
LIGHT, BEACON	\$375.00
FREEZE PROTECTION	\$152.00
PACKING, CONTAINER	\$0.00
ENG S/N J3C04991	\$0.00

SELL PRICE	\$77,343.00
NET BALANCE DUE	\$77,343.00

WARRANTY/EXTENDED COVERAGE

Standard Warranty: 12 Months/Unlimited Hours
Extended Warranty:

F.O.B/TERMS : Customer Site

Thank you for the opportunity to provide you a quote for your equipment needs. This quotation is valid for 30 days. All machines are subject to prior sale. If there are any questions, please do not hesitate to contact me.
Sincerely,

Robert Reid
Machine Sales Representative
Direct Dial - 540-729-5436



REGULAR COUNCIL MEETING CONSENT AGENDA STATEMENT

Meeting Date: February 26, 2024

Item# 10B

Agenda Item: Purchase of a New John Deere Wheel Loader to Replace a 2002 Wheel Loader and FY24 Budget Reallocation

Summary: Council is requested to approve the purchase of a new John Deere 524 P-TIER 4WD Wheel Loader to replace a 2002 Case 621D Wheel Loader with 7222 hours in the amount of \$212,516.91 and a FY24 Budget reallocation in the amount of \$37,516.91 from funds that were previously set aside for the purchase of an asphalt roller. The cost for the asphalt roller is lower than anticipated and these funds are no longer needed for the purchase of the asphalt roller.

Budget/Funding: 4500-47001 Highway Maintenance Machinery & Equipment \$58,500
4500-R47001 Highway Maintenance Machinery & Equipment \$154,016.91

Reallocate Funds

4500-R47001 Highway Maintenance Machinery & Equipment <\$37,016.91> PO#29713 (Roller)
4500-R47001 Highway Maintenance Machinery & Equipment +\$37,016.91 PO#30368 (Loader)

Meetings: Work Session held February 5, 2024

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the purchase of a new John Deere 524 P-TIER 4WD Wheel Loader to replace a 2002 Case 621D Wheel Loader with 7222 hours in the amount of \$212,516.91 and a FY24 Budget reallocation in the amount of \$37,516.91 from funds that were previously set aside for the purchase of an asphalt roller.

Moved _____ *Seconded* _____

VM Sealock _____ *Ingram* _____ *Morris* _____ *Rappaport* _____ *DeDomenico-Payne* _____ *Wood* _____

MEMORANDUM

TO: Michelle Campbell Purchasing Manager

FROM: Donald B McPaters, Director of Fleet Maintenance 

SUBJECT: Purchase of a Wheel Loader to Replace 762 Case Wheel Loader.

DATE: January 9, 2024

The Public Works Department has a Wheel Loader to be replaced in this year's budget. It will be replacing the Case 621D Wheel Loader #762 a 2002 with 7222 hours. We have demo two-wheel loaders and have determined that the John Deere 624 Wheel loader is the one we would like to purchase. The 620 John Deere has a data link system that John Deere offers for a five-year program that will monitor the loader that tracks on GPS system for the operations and maintenance of the loader. The loader is priced through James River Equipment on a Sourcewell Contract account #011723-JDC at a price of \$212,516.91.

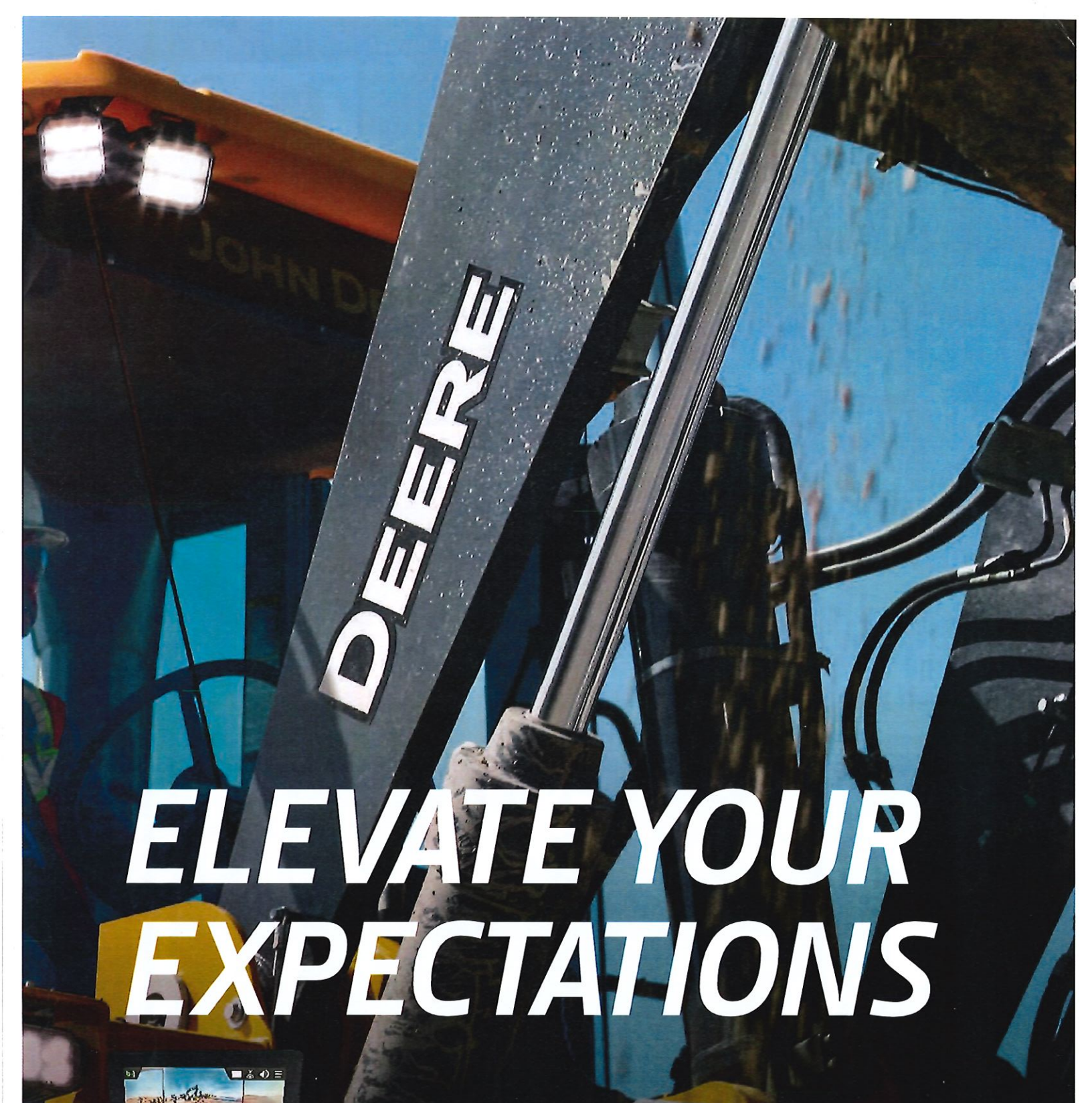
524 / P

Wheel Loader



JOHN DEERE





DEERE

ELEVATE YOUR EXPECTATIONS



SEE IT LIKE NEVER BEFORE

New Advanced Vision System includes two digital cameras mounted on the rearview-mirror platforms that integrate with the rearview camera for a single display on a dedicated in-cab monitor. Overlaid within the monitor's rear-camera view, dynamic reversal projected-path lines help operators visualize the loader's anticipated reversal path based on its articulation, for sight lines to people or objects directly within the path.

ABOVE AND BEYOND

MEET THE P-TIER WHEEL LOADERS

When your material-handling application needs a heavy-duty lift, add a P-Tier Wheel Loader to your lineup. Combining convenient front-end features with near-parallel lift, spacious operator stations including customizable ergonomic electrohydraulic (EH) controls, streamlined electrical and hydraulic routing, and innovative options, these versatile and productive mid-size models are designed to help you take your operation to the next level.



**SMARTWEIGH™
PAYLOAD-WEIGHING
SOLUTION IS DEERE
DESIGNED & SUPPORTED**

At the forefront

Featuring bucket and linkage designs that improve load leveling, material retention, and visibility, P-Tier Loaders yield more productivity and performance than previous models. Enhanced-performance buckets with integrated spill guards, curved side cutters, and impressive rollback deliver elevated bucket-fill performance and material retention compared to earlier offerings.

Level up

AutoLevel enables near-perfect parallelism throughout the boom-raise-and-lower cycle, letting operators set their desired attachment angle to within $\pm$ two degrees.

Precision Construction

From grade management and obstacle detection to product automation features and jobsite intelligence, this suite of construction technology delivers productivity solutions to help you get more done, more efficiently.

John Deere construction equipment comes with in-base connectivity — free from subscriptions or annual renewals. Analyze critical machine data, track utilization, review diagnostic alerts, and more from **the John Deere Operations Center™**. The Operations Center also enables **John Deere Connected Support™**, which uses data from thousands of connected machines to proactively address issues before they arise. Your dealer can also remotely monitor machine health, diagnose problems, and even update machine software without a trip to the jobsite.*

*Availability varies by region and product.
Options not available in every country.

Material matters

SmartWeigh option features dynamic weighing technology that allows operators to weigh without interrupting workflow and removes the need to lower and reraise the boom after tipoff. Shared through the onboard monitor, SmartWeigh is easy to calibrate and effortlessly integrates with JDLink™ so you can track and visualize payload data from almost anywhere. Available as a factory-installed or field-kit option, you can also try SmartWeigh at a low cost for 250 machine hours.

On your side

All daily service points including fuel refill are conveniently grouped at ground level on the left side of the machine for easy access. Routing of electrical wire harnesses and hydraulic hoses has been streamlined.



OVERACHIEVERS

ASPIRE TO GO HIGHER.

With handy front-end features and plenty of productivity-boosting enhancements over previous models, our 524 P-Tier Wheel Loader redefines expectations about the heights a utility loader can reach.



Have a seat

Spacious and comfortable cab features extra legroom, an improved HVAC system, additional storage, and a more adjustable seat than earlier models.



Take control

Operators can easily control up to six functions without letting go of the ergonomically designed joystick. Two industry-exclusive multifunction buttons can each be programmed to handle any of up to 10 functions selected through the monitor, including bucket vibrate and electrohydraulic (EH) Precision mode.



Get carried away

Tool Carrier configuration enables a clear view of the coupler and forks, making it easier to quickly move pipes, logs, and pallets.



Pretty big plus

High-Lift Plus configuration provides an additional 24 inches of hinge-pin height over standard lift height and 12 inches over the High-Lift model. All three lift heights feature near-parallel lift.



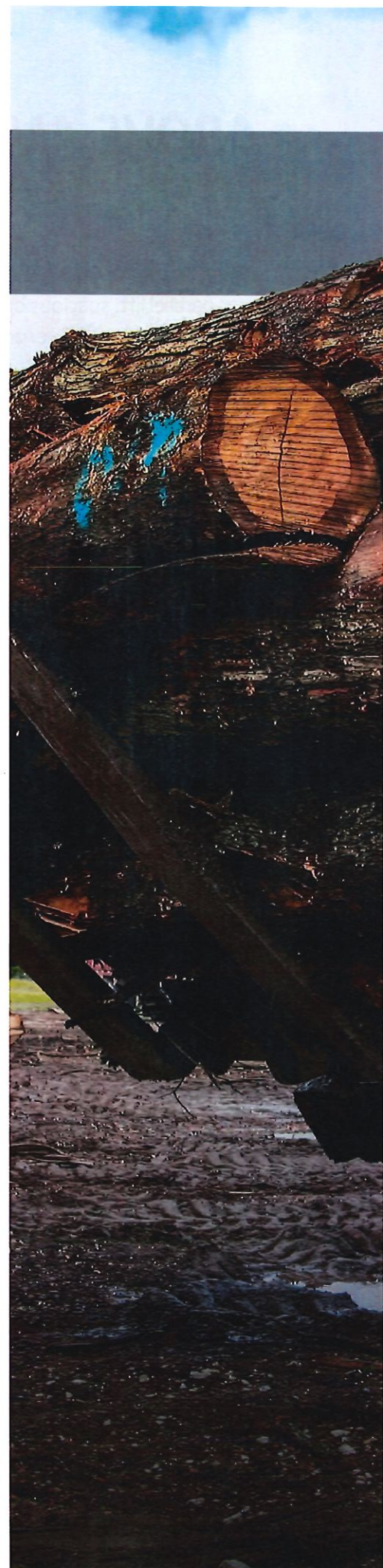
Clear advantage

Improved visibility to the work tool helps reduce spillage as well as cycle and tool-changeover times. It also helps minimize machine damage when working on crowded jobsites or up against walls.



Step it up

Quad-Cool™ places the radiator, air-conditioner condenser, intercooler, and hydraulic, transmission, and optional axle coolers in a unique boxed configuration that's isolated from engine heat, boosting efficiency and durability.



524 / P

WHEEL LOADER



**2 INDUSTRY-EXCLUSIVE
MULTIFUNCTION BUTTONS**





While general information, pictures, and descriptions are provided, some illustrations and text may include product options and accessories NOT AVAILABLE in all regions, and in some countries products and accessories may require modifications or additions to ensure compliance with the local regulations of those countries.

Engine			
524 P-TIER Z-BAR / HIGH-LIFT / HIGH-LIFT PLUS / TOOL CARRIER			
Manufacturer and Model	John Deere PowerTech™ PVS 6068	Gross Peak Torque (ISO 9249)	713 Nm (526 ft.-lb.) at 1,400 rpm
Non-Road Emission Standard	EPA Final Tier 4/EU Stage V	Net Torque Rise	60%
Cylinders	6	Fuel System (electronically controlled)	High-pressure common rail
Valves Per Cylinder	4	Lubrication	Full-flow spin-on filter and integral cooler
Displacement	6.8 L (414 cu. in.)	Aspiration	Turbocharged, charge air cooled
Net Peak Power (ISO 9249)	113 kW (152 hp) at 1,800 rpm	Air Cleaner	Under-hood, dual-element dry type, restriction indicator in cab monitor for service
Gross Peak Power (ISO 9249)	120 kW (161 hp) at 1,800 rpm		
Net Peak Torque (ISO 9249)	683 Nm (504 lb.-ft.) at 1,100 rpm		
Cooling			
Fan Drive	Hydraulically driven, proportionally controlled, fan aft of coolers		
Electrical			
Electrical System	24 volt with 100-amp alternator (optional 130-amp alternator)		
Batteries (2 – 12 volt)	950 CCA (each)		
Transmission System			
Type	Countershaft-type PowerShift™		
Torque Converter	Single stage, single phase		
Shift Control	Electronically modulated, adaptive, load and speed dependent		
Operator Interface	Steering-column or joystick-mounted F-N-R and gear-select lever; Quick-Shift button on hydraulic lever		
Shift Modes	Manual/auto (1st-D or 2nd-D); Quick-Shift button with 2 selectable modes: kick-down or kick-up/down; and 4 clutch cutoff settings <i>Standard 5-Speed</i>		
Maximum Travel Speeds (with 20.5 R 25 tires)	<i>Forward</i>	<i>Reverse</i>	
Range 1	5.6 km/h (3.5 mph)	5.9 km/h (3.6 mph)	
Range 2	11.0 km/h (6.8 mph)	11.6 km/h (7.2 mph)	
Range 3	17.0 km/h (10.6 mph)	27.0 km/h (16.8 mph)	
Range 4	25.6 km/h (15.9 mph)	N/A	
Range 5	40.0 km/h (24.8 mph)	N/A	
Axles/Brakes			
Final Drives	Heavy-duty inboard-mounted planetary		
Differentials	Hydraulic locking front with conventional rear — standard; dual locking front and rear — optional		
Rear Axle Oscillation, Stop to Stop (with 20.5 R 25 tires)	24 deg. (12 deg. each direction)		
Brakes (conform to ISO 3450)			
Service	Hydraulically actuated, spring-retracted, self-adjusting inboard sun-shaft mounted, oil cooled, single disc		
Parking	Automatic spring applied, hydraulically released, driveline mounted, sealed wet multi disc		
Tires/Wheels (see page 10 for complete tire adjustments)			
	<i>Tread Width</i>	<i>Width Over Tires</i>	
Michelin 20.5 R 25, 1 Star L-3 XHA2	1952 mm (76.8 in.)	2546 mm (100.2 in.)	
Serviceability			
Refill Capacities		Refill Capacities (continued)	
Fuel Tank (with lockable cap)	220 L (58 gal.)	Axle Oil (each)	
Cooling System	29.9 L (31.6 qt.)	Front	16.6 L (17.5 qt.)
Diesel Exhaust Fluid (DEF)	15.6 L (16.5 qt.)	Rear	18 L (19 qt.)
Engine Oil With Vertical Spin-On Filter	19.5 L (20.6 qt.)	Hydraulic Reservoir and Filter	82.1 L (21.7 gal.)
Transmission Reservoir With Vertical Filter	21 L (22.2 qt.)	Park Brake Oil (wet disc)	0.3 L (10 oz.)
Hydraulic System/Steering			
Pump (loader and steering)	Variable-displacement, axial-piston pump; closed-center, pressure-compensating system		
Maximum Rated Flow at 6895 kPa (1,000 psi) and 2,200 rpm	178 L/m (47 gpm)		
System Relief Pressure (loader and steering)	24 994 kPa (3,625 psi)		
Loader Controls	2-function valve, joystick control or fingertip controls, hydraulic-function enable/disable, optional 3rd- and 4th-function valve with auxiliary lever		
Steering (conforms to ISO 5010)	Steering-column-mounted, twist-grip shift lever; Quick-Shift button on hydraulic lever		
Type	Power, fully hydraulic		
Articulation Angle	80-deg. arc (40 deg. each direction)		
Turning Radius (measured to centerline of outside tire)	5.0 m (16 ft. 5 in.)		

While general information, pictures, and descriptions are provided, some illustrations and text may include product options and accessories NOT AVAILABLE in all regions, and in some countries products and accessories may require modifications or additions to ensure compliance with the local regulations of those countries.

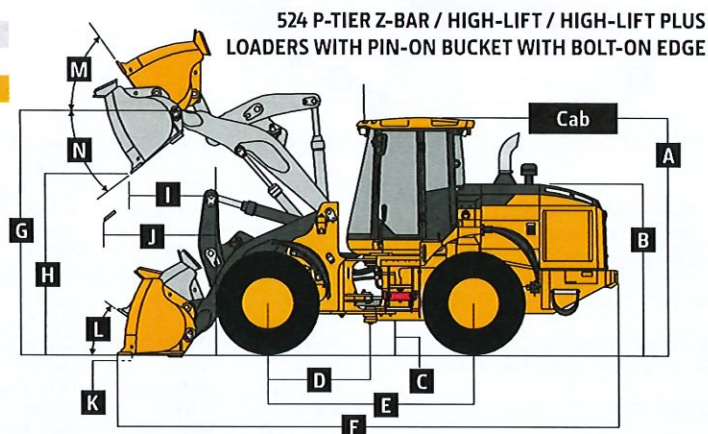
Hydraulic System/Steering (continued) 524 P-TIER Z-BAR / HIGH-LIFT / HIGH-LIFT PLUS / TOOL CARRIER

Hydraulic Cycle Times	Z-Bar / High-Lift / High-Lift Plus	Tool Carrier
Raise	6.1 sec.	5.8 sec.
Dump	2.0 sec.	2.2 sec.
Lower (power down)	4.0 sec.	3.5 sec.
Total	12.1 sec.	11.5 sec.

Bucket Capacity Range

Bucket Type	
Pin-On	2.1–2.5 m ³ (2.75–3.25 cu. yd.)
Coupler	1.9–3.4 m ³ (2.5–4.5 cu. yd.)

Dimensions and Specifications With Pin-On Bucket With Bolt-On Edge



	Z-Bar	Z-Bar	High-Lift	High-Lift Plus
	2.1-m ³ (2.75 cu. yd.) enhanced performance	2.3-m ³ (3.0 cu. yd.) enhanced performance	2.1-m ³ (2.75 cu. yd.) enhanced performance	2.1-m ³ (2.75 cu. yd.) enhanced performance
A Height to Top of Cab	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)
B Hood Height	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)
C Ground Clearance	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)
D Length From Centerline to Front Axle	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)
E Wheelbase	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)
F Overall Length, Bucket on Ground	7.37 m (24 ft. 2 in.)	7.45 m (24 ft. 5 in.)	7.80 m (25 ft. 7 in.)	8.10 m (26 ft. 7 in.)
G Height to Hinge Pin, Fully Raised	3.81 m (12 ft. 6 in.)	3.81 m (12 ft. 6 in.)	4.17 m (13 ft. 8 in.)	4.42 m (14 ft. 6 in.)
H Dump Clearance, 45 deg., Full Height	2.78 m (9 ft. 1 in.)	2.72 m (8 ft. 11 in.)	3.14 m (10 ft. 4 in.)	3.39 m (11 ft. 1 in.)
I Reach, 45-deg. Dump, Full Height	0.99 m (3 ft. 3 in.)	1.04 m (3 ft. 5 in.)	1.09 m (3 ft. 7 in.)	1.12 m (3 ft. 8 in.)
J Reach, 45-deg. Dump, 2.13-m (7 ft. 0 in.) Clearance	1.44 m (4 ft. 9 in.)	1.47 m (4 ft. 10 in.)	1.81 m (5 ft. 11 in.)	2.03 m (6 ft. 8 in.)
K Maximum Digging Depth	102 mm (4.0 in.)	108 mm (4.3 in.)	193 mm (7.6 in.)	198 mm (7.8 in.)
L Maximum Rollback at Ground Level	44 deg.	44 deg.	48 deg.	49 deg.
M Maximum Rollback, Boom Fully Raised	60 deg.	60 deg.	60 deg.	61 deg.
N Maximum Bucket Dump Angle, Fully Raised	50 deg.	50 deg.	46 deg.	45 deg.
Loader Clearance Circle, Bucket Carry Position	11.40 m (37 ft. 5 in.)	11.42 m (37 ft. 6 in.)	11.68 m (38 ft. 4 in.)	12.08 m (39 ft. 7 in.)
Specifications With Bucket With Bolt-On Edge				
Capacity, Heaped	2.1 m ³ (2.75 cu. yd.)	2.3 m ³ (3.0 cu. yd.)	2.1 m ³ (2.75 cu. yd.)	2.1 m ³ (2.75 cu. yd.)
Capacity, Struck	1.7 m ³ (2.26 cu. yd.)	1.9 m ³ (2.53 cu. yd.)	1.7 m ³ (2.26 cu. yd.)	1.7 m ³ (2.26 cu. yd.)
Bucket Weight With Bolt-On Cutting Edge	1056 kg (2,327 lb.)	1095 kg (2,415 lb.)	1056 kg (2,327 lb.)	1056 kg (2,327 lb.)
Bucket Width	2.55 m (8 ft. 4 in.)	2.55 m (8 ft. 4 in.)	2.55 m (8 ft. 4 in.)	2.55 m (8 ft. 4 in.)
Breakout Force	11 070 kg (24,406 lb.)	10 285 kg (22,674 lb.)	10 952 kg (24,145 lb.)	11 059 kg (24,381 lb.)
Tipping Load, Straight, No Tire Deflection	10 297 kg (22,702 lb.)	10 172 kg (22,426 lb.)	8667 kg (19,107 lb.)	7967 kg (17,564 lb.)
Tipping Load, Straight, With Tire Deflection	9753 kg (21,502 lb.)	9630 kg (21,230 lb.)	8253 kg (18,195 lb.)	7614 kg (16,786 lb.)
Tipping Load, 40-deg. Full Turn, No Tire Deflection	8955 kg (19,742 lb.)	8840 kg (19,489 lb.)	7496 kg (16,526 lb.)	6860 kg (15,123 lb.)
Tipping Load, 40-deg. Full Turn, With Tire Deflection	8259 kg (18,208 lb.)	8145 kg (17,957 lb.)	6963 kg (15,351 lb.)	6390 kg (14,088 lb.)
Rated Operating Load, 50% Full-Turn Tipping Load, No Tire Deflection (conforms to ISO 14397-1)*	4477 kg (9,871 lb.)	4420 kg (9,745 lb.)	3748 kg (8,263 lb.)	3430 kg (7,562 lb.)
Rated Operating Load, 50% Full-Turn Tipping Load, With Tire Deflection (conforms to ISO 14397-1)*	4130 kg (9,104 lb.)	4073 kg (8,978 lb.)	3482 kg (7,675 lb.)	3195 kg (7,044 lb.)
Operating Weight	13 123 kg (28,931 lb.)	13 163 kg (29,018 lb.)	13 341 kg (29,412 lb.)	13 457 kg (29,667 lb.)

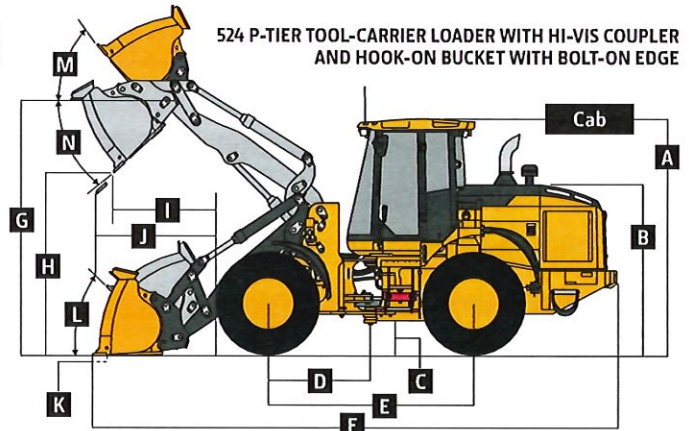
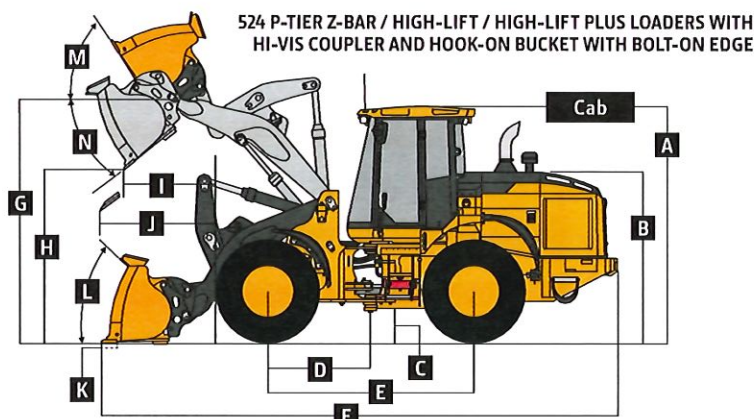
Loader operating information is based on machine with identified linkage and standard equipment, PowerTech PVS 6068 (EPA Final Tier 4/EU Stage V) engine, ROPS cab, rear cast bumper counterweight, transmission side-frame guards, bottom guards, standard tires, full fuel tank, and 79-kg (175 lb.) operator. This information is affected by changes in tires, ballast, and different attachments.

*Rated operating capacity based on Deere attachments only.

524 P-TIER

While general information, pictures, and descriptions are provided, some illustrations and text may include product options and accessories NOT AVAILABLE in all regions, and in some countries products and accessories may require modifications or additions to ensure compliance with the local regulations of those countries.

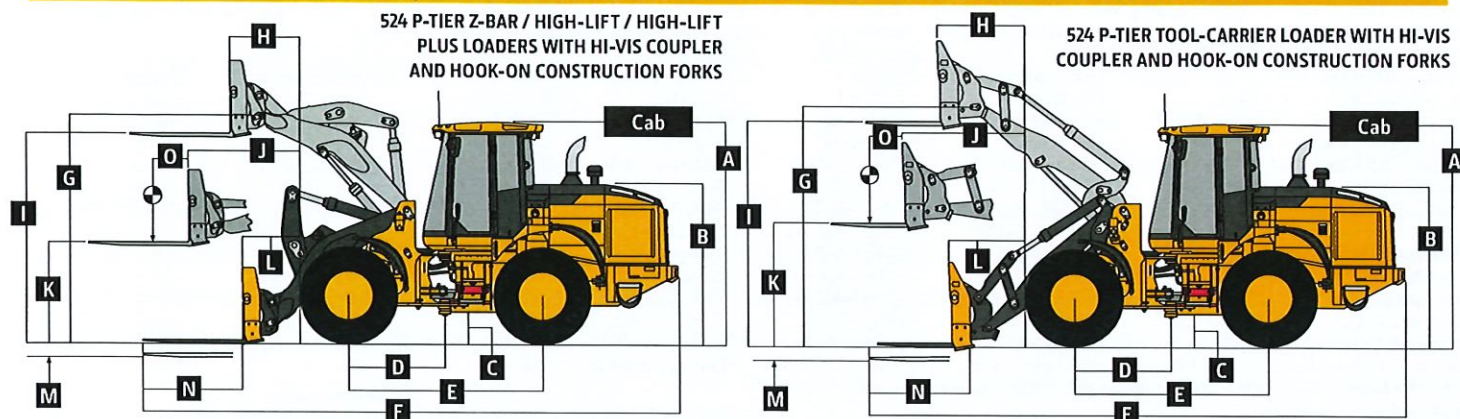
Dimensions and Specifications With Hi-Vis Coupler and Hook-On Bucket With Bolt-On Edge 524 P-TIER Z-BAR / HIGH-LIFT / HIGH-LIFT PLUS / TOOL CARRIER



	Z-Bar 2.1-m ³ (2.75 cu. yd.) <i>enhanced performance</i>	Z-Bar 3.1-m ³ (4.0 cu. yd.) <i>light material</i>	High-Lift 2.1-m ³ (2.75 cu. yd.) <i>enhanced performance</i>	High-Lift 3.1-m ³ (4.0 cu. yd.) <i>light material</i>	High-Lift Plus 1.9-m ³ (2.5 cu. yd.) <i>enhanced performance</i>	High-Lift Plus 3.1-m ³ (4.0 cu. yd.) <i>light material</i>	Tool Carrier 2.1-m ³ (2.75 cu. yd.) <i>enhanced performance</i>	Tool Carrier 3.1-m ³ (4.0 cu. yd.) <i>light material</i>
Dimensions With Bucket With Bolt-On Edge (illustrations above)								
A Height to Top of Cab	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)
B Hood Height	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)
C Ground Clearance	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)
D Length From Centerline to Front Axle	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)
E Wheelbase	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)
F Overall Length, Bucket on Ground	7.52 m (24 ft. 8 in.)	7.65 m (25 ft. 1 in.)	7.95 m (26 ft. 1 in.)	8.08 m (26 ft. 6 in.)	8.15 m (26 ft. 9 in.)	8.37 m (27 ft. 6 in.)	7.77 m (25 ft. 6 in.)	7.80 m (25 ft. 7 in.)
G Height to Hinge Pin, Fully Raised	3.81 m (12 ft. 6 in.)	3.81 m (12 ft. 6 in.)	4.17 m (13 ft. 8 in.)	4.17 m (13 ft. 8 in.)	4.42 m (14 ft. 6 in.)	4.42 m (14 ft. 6 in.)	3.89 m (12 ft. 9 in.)	3.89 m (12 ft. 9 in.)
H Dump Clearance, 45 deg., Full Height	2.68 m (8 ft. 10 in.)	2.60 m (8 ft. 6 in.)	3.04 m (10 ft. 0 in.)	2.96 m (9 ft. 9 in.)	3.35 m (11 ft. 0 in.)	3.21 m (10 ft. 6 in.)	2.79 m (9 ft. 2 in.)	2.70 m (8 ft. 10 in.)
I Reach, 45-deg. Dump, Full Height	1.09 m (3 ft. 7 in.)	1.19 m (3 ft. 11 in.)	1.19 m (3 ft. 11 in.)	1.29 m (4 ft. 3 in.)	1.17 m (3 ft. 10 in.)	1.33 m (4 ft. 4 in.)	1.34 m (4 ft. 5 in.)	1.44 m (4 ft. 9 in.)
J Reach, 45-deg. Dump, 2.13-m (7 ft. 0 in.) Clearance	1.50 m (4 ft. 11 in.)	1.55 m (5 ft. 1 in.)	1.87 m (6 ft. 2 in.)	1.92 m (6 ft. 4 in.)	2.06 m (6 ft. 9 in.)	2.16 m (7 ft. 1 in.)	1.81 m (5 ft. 11 in.)	1.86 m (6 ft. 1 in.)
K Maximum Digging Depth	108 mm (4.2 in.)	111 mm (4.4 in.)	199 mm (7.8 in.)	202 mm (8.0 in.)	196 mm (7.7 in.)	207 mm (8.1 in.)	100 mm (3.9 in.)	102 mm (4.0 in.)
L Maximum Rollback at Ground Level	44 deg.	44 deg.	48 deg.	48 deg.	49 deg.	49 deg.	50 deg.	50 deg.
M Maximum Rollback, Boom Fully Raised	60 deg.	60 deg.	60 deg.	60 deg.	61 deg.	61 deg.	55 deg.	55 deg.
N Maximum Bucket Dump Angle, Fully Raised	50 deg.	50 deg.	46 deg.	46 deg.	45 deg.	45 deg.	46 deg.	46 deg.
Loader Clearance Circle, Bucket Carry Position	11.44 m (37 ft. 7 in.)	11.80 m (38 ft. 9 in.)	11.78 m (38 ft. 8 in.)	12.22 m (40 ft. 1 in.)	12.02 m (39 ft. 6 in.)	12.54 m (41 ft. 2 in.)	11.24 m (36 ft. 11 in.)	12.04 m (39 ft. 6 in.)
Specifications With Bucket With Bolt-On Edge								
Capacity, Heaped	2.1 m ³ (2.75 cu. yd.)	3.1 m ³ (4.0 cu. yd.)	2.1 m ³ (2.75 cu. yd.)	3.1 m ³ (4.0 cu. yd.)	1.9 m ³ (2.5 cu. yd.)	3.1 m ³ (4.0 cu. yd.)	2.1 m ³ (2.75 cu. yd.)	3.1 m ³ (4.0 cu. yd.)
Capacity, Struck	1.7 m ³ (2.26 cu. yd.)	2.6 m ³ (3.4 cu. yd.)	1.7 m ³ (2.26 cu. yd.)	2.6 m ³ (3.4 cu. yd.)	1.5 m ³ (1.96 cu. yd.)	2.6 m ³ (3.4 cu. yd.)	1.7 m ³ (2.26 cu. yd.)	2.6 m ³ (3.4 cu. yd.)
Bucket Weight With Bolt-On Cutting Edge	1454 kg (3,205 lb.)	1683 kg (3,711 lb.)	1454 kg (3,205 lb.)	1683 kg (3,711 lb.)	1385 kg (3,052 lb.)	1683 kg (3,711 lb.)	1437 kg (3,167 lb.)	1656 kg (3,651 lb.)
Bucket Width	2.55 m (8 ft. 4 in.)	2.89 m (9 ft. 6 in.)	2.55 m (8 ft. 4 in.)	2.89 m (9 ft. 6 in.)	2.55 m (8 ft. 4 in.)	2.89 m (9 ft. 6 in.)	2.55 m (8 ft. 4 in.)	2.89 m (9 ft. 6 in.)
Breakout Force	9604 kg (21,173 lb.)	8569 kg (18,891 lb.)	9500 kg (20,945 lb.)	8475 kg (18,684 lb.)	10 383 kg (22,891 lb.)	8559 kg (18,870 lb.)	10 660 kg (23,501 lb.)	9109 kg (20,081 lb.)
Tipping Load, Straight, No Tire Deflection	9483 kg (20,906 lb.)	9168 kg (20,212 lb.)	7969 kg (17,568 lb.)	7672 kg (16,913 lb.)	7436 kg (16,394 lb.)	7032 kg (15,504 lb.)	8691 kg (19,160 lb.)	8385 kg (18,486 lb.)
Tipping Load, Straight, With Tire Deflection	8967 kg (19,769 lb.)	8637 kg (19,041 lb.)	7575 kg (16,700 lb.)	7260 kg (16,006 lb.)	7092 kg (15,635 lb.)	6672 kg (14,709 lb.)	8259 kg (18,208 lb.)	7938 kg (17,500 lb.)
Tipping Load, 40-deg. Full Turn, No Tire Deflection	8199 kg (18,075 lb.)	7888 kg (17,391 lb.)	6841 kg (15,082 lb.)	6548 kg (14,436 lb.)	6360 kg (14,021 lb.)	5965 kg (13,150 lb.)	7503 kg (16,541 lb.)	7203 kg (15,880 lb.)
Tipping Load, 40-deg. Full Turn, With Tire Deflection	7539 kg (16,621 lb.)	7206 kg (15,886 lb.)	6327 kg (13,949 lb.)	6033 kg (13,300 lb.)	5919 kg (13,049 lb.)	5493 kg (12,110 lb.)	6936 kg (15,291 lb.)	6633 kg (14,623 lb.)
Rated Operating Load, 50% Full-Turn Tipping Load, No Tire Deflection (conforms to ISO 14397-1)*	4099 kg (9,037 lb.)	3944 kg (8,695 lb.)	3421 kg (7,541 lb.)	3274 kg (7,218 lb.)	3180 kg (7,011 lb.)	2982 kg (6,575 lb.)	3752 kg (8,271 lb.)	3602 kg (7,940 lb.)
Rated Operating Load, 50% Full-Turn Tipping Load, With Tire Deflection (conforms to ISO 14397-1)*	3770 kg (8,310 lb.)	3603 kg (7,943 lb.)	3164 kg (6,974 lb.)	3017 kg (6,650 lb.)	2960 kg (6,525 lb.)	2747 kg (6,055 lb.)	3468 kg (7,646 lb.)	3317 kg (7,312 lb.)
Operating Weight	13 541 kg (29,853 lb.)	13 770 kg (30,359 lb.)	13 760 kg (30,335 lb.)	13 989 kg (30,841 lb.)	13 806 kg (30,438 lb.)	14 105 kg (31,097 lb.)	13 390 kg (29,520 lb.)	13 610 kg (30,004 lb.)

Loader operating information is based on machine with identified linkage and standard equipment, PowerTech PVS 6068 (EPA Final Tier 4/EU Stage V) engine, ROPS cab, rear cast bumper/counterweight, transmission side-frame guards, bottom guards, standard tires, full fuel tank, and 79-kg (175 lb.) operator. This information is affected by changes in tires, ballast, and different attachments. / *Rated operating capacity based on Deere attachments only.

Dimensions and Specifications With Hi-Vis Coupler and Hook-On Construction Forks 524 P-TIER Z-BAR / HIGH-LIFT / HIGH-LIFT PLUS / TOOL CARRIER



	Z-Bar	Z-Bar	High-Lift	High-Lift	High-Lift Plus	High-Lift Plus	Tool Carrier	Tool Carrier
	1.22-m (48 in.)	1.52-m (60 in.)	1.22-m (48 in.)	1.52-m (60 in.)	1.22-m (48 in.)	1.52-m (60 in.)	1.22-m (48 in.)	1.52-m (60 in.)
Dimensions With Forks (illustrations above)	tine length	tine length	tine length	tine length	tine length	tine length	tine length	tine length
A Height to Top of Cab	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)	3.33 m (10 ft. 11 in.)
B Hood Height	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)	2.375 m (7 ft. 9 in.)
C Ground Clearance	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)	0.40 m (15.7 in.)
D Length From Centerline to Front Axle	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)	1.45 m (4 ft. 9 in.)
E Wheelbase	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)	2.93 m (9 ft. 7 in.)
F Overall Length, Forks on Ground	7.94 m (26 ft. 1 in.)	8.24 m (27 ft. 1 in.)	8.37 m (27 ft. 6 in.)	8.68 m (28 ft. 6 in.)	8.67 m (28 ft. 5 in.)	8.97 m (29 ft. 5 in.)	8.13 m (26 ft. 8 in.)	8.44 m (27 ft. 8 in.)
G Height to Hinge Pin, Fully Raised	3.81 m (12 ft. 6 in.)	3.81 m (12 ft. 6 in.)	4.17 m (13 ft. 8 in.)	4.17 m (13 ft. 8 in.)	4.42 m (14 ft. 6 in.)	4.42 m (14 ft. 6 in.)	3.89 m (12 ft. 9 in.)	3.89 m (12 ft. 9 in.)
H Reach, Fully Raised	0.82 m (32 in.)	0.82 m (32 in.)	0.92 m (3 ft. 0 in.)	0.92 m (3 ft. 0 in.)	0.96 m (3 ft. 2 in.)	0.96 m (3 ft. 2 in.)	1.08 m (3 ft. 7 in.)	1.08 m (3 ft. 7 in.)
I Fork Height, Fully Raised	3.48 m (11 ft. 5 in.)	3.48 m (11 ft. 5 in.)	3.84 m (12 ft. 7 in.)	3.84 m (12 ft. 7 in.)	4.09 m (13 ft. 5 in.)	4.09 m (13 ft. 5 in.)	3.66 m (12 ft. 0 in.)	3.66 m (12 ft. 0 in.)
J Maximum Reach, Fork Level	1.56 m (5 ft. 1 in.)	1.56 m (5 ft. 1 in.)	1.89 m (6 ft. 2 in.)	1.89 m (6 ft. 2 in.)	2.10 m (6 ft. 11 in.)	2.10 m (6 ft. 11 in.)	1.81 m (5 ft. 11 in.)	1.81 m (5 ft. 11 in.)
K Fork Height, Maximum Reach	1.65 m (5 ft. 5 in.)	1.65 m (5 ft. 5 in.)	1.66 m (5 ft. 5 in.)	1.66 m (5 ft. 5 in.)	1.66 m (5 ft. 5 in.)	1.66 m (5 ft. 5 in.)	1.83 m (6 ft. 0 in.)	1.83 m (6 ft. 0 in.)
L Reach, Ground Level	0.99 m (3 ft. 3 in.)	0.99 m (3 ft. 3 in.)	1.40 m (4 ft. 7 in.)	1.40 m (4 ft. 7 in.)	1.65 m (5 ft. 5 in.)	1.65 m (5 ft. 5 in.)	1.17 m (3 ft. 10 in.)	1.17 m (3 ft. 10 in.)
M Depth Below Ground	99 mm (4 in.)	99 mm (4 in.)	189 mm (7 in.)	189 mm (7 in.)	195 mm (8 in.)	195 mm (8 in.)	154 mm (6 in.)	154 mm (6 in.)
N Tine Length	1.22 m (48 in.)	1.52 m (60 in.)	1.22 m (48 in.)	1.52 m (60 in.)	1.22 m (48 in.)	1.52 m (60 in.)	1.22 m (48 in.)	1.52 m (60 in.)
O Load Position, 50% Tine Length	0.61 m (24 in.)	0.76 m (30 in.)	0.61 m (24 in.)	0.76 m (30 in.)	0.61 m (24 in.)	0.76 m (30 in.)	0.61 m (24 in.)	0.76 m (30 in.)
Specifications With Forks								
Tipping Load, Straight, No Tire Deflection	6990 kg (15,411 lb.)	6574 kg (14,494 lb.)	6101 kg (13,451 lb.)	5760 kg (12,698 lb.)	5701 kg (12,569 lb.)	5393 kg (11,889 lb.)	6504 kg (14,339 lb.)	6135 kg (13,525 lb.)
Tipping Load, Straight, With Tire Deflection	6801 kg (14,994 lb.)	6393 kg (14,094 lb.)	5943 kg (13,102 lb.)	5616 kg (12,381 lb.)	5538 kg (12,209 lb.)	5250 kg (11,574 lb.)	6333 kg (13,962 lb.)	5976 kg (13,175 lb.)
Tipping Load, 40-deg. Full Turn, No Tire Deflection	6050 kg (13,338 lb.)	5681 kg (12,524 lb.)	5246 kg (11,566 lb.)	4943 kg (10,898 lb.)	4877 kg (10,752 lb.)	4604 kg (10,149 lb.)	5619 kg (12,388 lb.)	5289 kg (11,660 lb.)
Tipping Load, 40-deg. Full Turn, With Tire Deflection	5796 kg (12,778 lb.)	5442 kg (11,998 lb.)	5013 kg (11,052 lb.)	4728 kg (10,423 lb.)	4674 kg (10,304 lb.)	4401 kg (9,703 lb.)	5385 kg (11,872 lb.)	5085 kg (11,210 lb.)
Rated Operating Load, 50% Full-Turn	2898 kg (6,389 lb.)	2721 kg (5,999 lb.)	2507 kg (5,526 lb.)	2364 kg (5,212 lb.)	2337 kg (5,152 lb.)	2201 kg (4,851 lb.)	2693 kg (5,936 lb.)	2543 kg (5,605 lb.)
Tipping Load, With Tire Deflection (conforms to ISO 14397-1 and SAE J1197)*								
Rated Operating Load, Rough Terrain, 60% Full-Turn Tipping Load, With Tire Deflection (conforms to EN474-3)*	3478 kg (7,667 lb.)	3265 kg (7,199 lb.)	3008 kg (6,631 lb.)	2837 kg (6,254 lb.)	2804 kg (6,183 lb.)	2641 kg (5,822 lb.)	3231 kg (7,123 lb.)	3051 kg (6,726 lb.)
Rated Operating Load, Firm and Level Ground, 80% Full-Turn Tipping Load, With Tire Deflection (conforms to EN474-3)*	4637 kg (10,222 lb.)	4354 kg (9,598 lb.)	4010 kg (8,841 lb.)	3782 kg (8,339 lb.)	3739 kg (8,244 lb.)	3521 kg (7,762 lb.)	4308 kg (9,498 lb.)	4068 kg (8,968 lb.)
Operating Weight	13 366 kg (29,468 lb.)	13 427 kg (29,601 lb.)	13 585 kg (29,950 lb.)	13 646 kg (30,084 lb.)	13 701 kg (30,206 lb.)	13 762 kg (30,339 lb.)	13 206 kg (29,114 lb.)	13 266 kg (29,246 lb.)

Loader operating information is based on machine with identified linkage and standard equipment, PowerTech PVS 6068 (EPA Final Tier 4/EU Stage V) engine, ROPS cab, rear cast bumper/counterweight, transmission side-frame guards, bottom guards, standard tires, full fuel tank, and 79-kg (175 lb.) operator. This information is affected by changes in tires, ballast, and different attachments.

*Rated operating capacity based on Deere attachments only.

While general information, pictures, and descriptions are provided, some illustrations and text may include product options and accessories NOT AVAILABLE in all regions, and in some countries products and accessories may require modifications or additions to ensure compliance with the local regulations of those countries.

Adjustments to Operating Weights and Tipping Loads With Buckets 524 P-TIER Z-BAR / HIGH-LIFT / HIGH-LIFT PLUS / TOOL CARRIER

Adjustments to operating weights, tipping loads, and tires are based on Z-Bar machine with pin-on 2.1-m³ (2.75 cu. yd.) enhanced-performance bucket with bolt-on cutting edge, ROPS cab, rear cast bumper/counterweight, transmission side-frame guards, bottom guards, standard tires, full fuel tank, and 79-kg (175 lb.) operator*

Add (+) or deduct (–) kg (lb.) as indicated for

	Operating Weight	Tipping Load, Straight	Tipping Load, 40-deg. Full Turn	Tread Width	Width Over Tires	Vertical Height
loaders with 3-piece rims						
Michelin 20.5 R 25, 1 Star L-3 XHA2	0 kg (0 lb.)	0 kg (0 lb.)	0 kg (0 lb.)	0 mm (0 in.)	0 mm (0 in.)	0 mm (0 in.)
Bridgestone 20.5 R 25, 1 Star L-3 VJT	+4 kg (+9 lb.)	+3 kg (+6 lb.)	+3 kg (+6 lb.)	0 mm (0 in.)	+2 mm (+0.1 in.)	–41 mm (–1.6 in.)
Titan 20.5 R 25, 1 Star L-3 STL3	+11 kg (+23 lb.)	+8 kg (+17 lb.)	+7 kg (+15 lb.)	0 mm (0 in.)	–7 mm (–0.3 in.)	–5 mm (–0.2 in.)
Michelin 20.5 R 25, 1 Star L-2 XTLA	–152 kg (–335 lb.)	–109 kg (–241 lb.)	–96 kg (–212 lb.)	0 mm (0 in.)	+4 mm (+0.2 in.)	–11 mm (–0.4 in.)
Bridgestone 20.5 R 25, 1 Star L-2 VUT	–65 kg (–144 lb.)	–47 kg (–104 lb.)	–41 kg (–91 lb.)	0 mm (0 in.)	+3 mm (+0.1 in.)	–10 mm (–0.4 in.)
Titan 20.5 R 25, 1 Star L-2 TGD2	–85 kg (–188 lb.)	–61 kg (–135 lb.)	–54 kg (–119 lb.)	0 mm (0 in.)	–7 mm (–0.3 in.)	–10 mm (–0.4 in.)
Titan 20.5-25, 16 PR L-2	–245 kg (–541 lb.)	–176 kg (–389 lb.)	–155 kg (–343 lb.)	0 mm (0 in.)	+8 mm (+0.3 in.)	–2 mm (–0.1 in.)
Firestone 20.5-25, 16 PR L-2 SGG LD	–280 kg (–617 lb.)	–201 kg (–443 lb.)	–177 kg (–391 lb.)	0 mm (0 in.)	+5 mm (+0.2 in.)	–1 mm (0 in.)
Titan 20.5-25, 12 PR L-2	–266 kg (–587 lb.)	–191 kg (–422 lb.)	–169 kg (–372 lb.)	0 mm (0 in.)	+8 mm (+0.3 in.)	–2 mm (–0.1 in.)
Firestone 20.5-25, 16 PR L-3 SRG LD	–276 kg (–608 lb.)	–198 kg (–437 lb.)	–175 kg (–385 lb.)	0 mm (0 in.)	+8 mm (+0.3 in.)	+3 mm (+0.1 in.)
Michelin 20.5 R 25, 1 Star L2 SNO-PLUS	–96 kg (–212 lb.)	–69 kg (–152 lb.)	–61 kg (–134 lb.)	0 mm (0 in.)	+6 mm (+0.2 in.)	–16 mm (–0.6 in.)
Michelin 620/75R26 MegaXbib [®]	–189 kg (–417 lb.)	–136 kg (–300 lb.)	–120 kg (–264 lb.)	+187 mm (+7.4 in.)	+247 mm (+9.7 in.)	+23 mm (+0.9 in.)
CaCl ₂ in 20.5-25, L-3 Rear Tires, 75% Fill	+825 kg (+1,820 lb.)	+1185 kg (+2,613 lb.)	+1045 kg (+2,304 lb.)	N/A	N/A	N/A

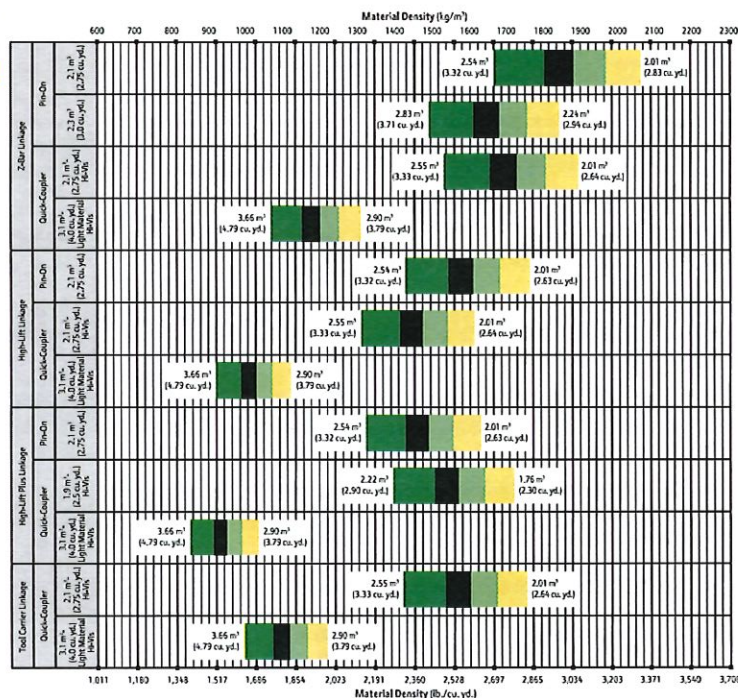
*May change based on vehicle configuration, weight, or tire-pressure adjustments.

[†]Equipped with 1-piece rims.

[‡]Requires 8-deg. rear axle stops.

Bucket Selection Guides

LOOSE MATERIALS	kg/m ³	lb./cu. yd.	LOOSE MATERIALS	kg/m ³	lb./cu. yd.
Chips, pulpwood	268	486	Limestone, coarse, sized	1570	2,646
Cinders (coal, ashes, dinkens)	673	1,134	Limestone, mixed sizes	1682	2,835
Clay and gravel, dry	1602	2,700	Limestone, pulverized or crushed	1362	2,295
Clay, compact, solid	1746	2,943	Sand, dump	2083	3,510
Clay, dry in lump loose	1009	1,701	Sand, dry	1762	2,970
Clay, excavated in water	1282	2,160	Sand, voids, full of water	2083	3,510
Coal, anthracite, broken, loose	865	1,458	Sandstone, quarried	1314	2,214
Coal, bituminous, moderately wet	801	1,359	Shale, broken crushed	1362	2,295
Earth, common loam, dry	1218	2,052	Slag, furnace granulated	1955	3,234
Earth, mud, packed	1843	3,105	Stone or gravel, 37.5 to 87.5-mm (1.5 to 3.5 in.) size	1442	2,430
Granite, broken	1538	2,592	Stone or gravel, 18.75-mm (0.75 in.) size	1602	2,700
Gypsum	2275	3,834			



Additional equipment

Key: ● Standard ▲ Optional or special

See your John Deere dealer for further information.

524 P Engine

- Wet-sleeve cylinder liners
- Programmable auto-idle and auto shutdown
- Selected idle adjustment from 900–1,250 rpm
- Starter excessive-cranking protection
- Automatic engine cool-down timer
- Automatic derating for exceeded system temperatures
- Serpentine drive belt for automatic tensioner
- Electrical fuel-priming pump
- Dual-stage fuel filter and water separator
- 500-hour vertical spin-on oil filter
- ▲ Engine-compartment light
- ▲ Chrome exhaust stack
- Automatic glow plugs for cold start
- ▲ Engine-block heater (recommended for cold starts below –23 deg. C [–10 deg. F])
- ▲ Centrifugal engine air pre-cleaner
- ▲ Throttle lock

524 P Powertrain

- Clutch cutoff with 4 operator settings: Automatic, level ground, small slope, or steep slope
- Programmable maximum high gear
- Clutch calibration engaged from monitor
- 2,000-hour vertical spin-on transmission filter
- Transmission fill tube and sight gauge
- Transmission diagnostic ports
- 5-speed transmission with non-lockup torque converter
- Front locking differential
- ▲ Rear locking differential
- Brake retractors and adjusters
- ▲ Automatic differential lock
- Axle oil temperature sensing
- ▲ Wheel-spin control
- Quad-Cool™ Cooling System
- Heavy-duty, trash-resistant radiator and high-ambient cooling package
- 2-side access to all coolers

524 P Quad-Cool Cooling System (continued)

- Isolated from engine compartment
- Engine radiator
- Engine oil cooler
- Hydraulic oil cooler (oil to air)
- Transmission oil cooler (oil to air)
- Charge air cooler (air to air)
- Fuel cooler
- Coolant recovery tank
- Antifreeze, –37 deg. C (–34 deg. F)
- Cool-on-demand, hydraulically driven, swing-out fan
- Enclosed fan safety guard
- ▲ Automatic reversing fan drive
- ▲ Axle and service-brake coolers
- Hydraulics
- Electrohydraulic (EH) controls with soft stops and adjustable settings
- In-cab adjustable automatic return-to-dig bucket positioner



JOHN DEERE

Additional equipment *(cont.)*

Key: ● Standard ▲ Optional or special
See your John Deere dealer for further information.

524 P Hydraulics *(continued)*

- In-cab adjustable automatic boom-height kickout/return to carry
- Reservoir with sight gauge and fill strainer
- Hydraulic diagnostic ports
- 4,000-hour in-tank filter
- 2 function — joystick with F-N-R
- ▲ 2 function — 2-lever fingertip controls and steering column F-N-R
- ▲ 3 function — joystick with F-N-R and integrated 3rd-function roller
- ▲ 3 function — 3-lever fingertip controls and steering column F-N-R
- ▲ 4 function — joystick with F-N-R and integrated 3rd/4th-function rollers
- Programmable multifunction buttons (2)
- Adjustable and continuous hydraulic-flow settings
- Programmable attachment settings
- ▲ Ride control, automatic with monitor-adjustable speed settings
- ▲ Hydraulic control system for quick-coupler locking pins
- ▲ Hydrau™ XR cold-temperature hydraulic fluid recommended below -25 deg. C (-13 deg. F)

Steering Systems

- Conventional steering wheel with spinner knob
- ▲ Secondary steering

Electrical

- Solid-state electrical power-distribution system
- Lockable master electrical-disconnect switch
- Battery-terminal safety covers
- By-pass start safety cover at starter
- Remote jump-start access in battery box
- Pre-wired for beacon/strobe light
- Lights: Halogen driving lights with guards (2) / Front (4), rear cab (2), and rear grille (2) work lights / LED front turn signals and flashers / LED stop- and taillights
- ▲ Premium LED light package (all exterior lights are heavy-duty LED)
- Programmable courtesy lights
- Horn, electric
- Reverse warning alarm
- Multifunction/multi-language 178-mm (7 in.) LCD color monitor includes: Digital instruments — Analog display (hydraulic oil temperature, engine coolant temperature, transmission oil temperature, and engine oil pressure) / Digital display (engine rpm, transmission gear/direction indicator, hour meter, fuel level, diesel exhaust fluid (DEF) level, speedometer, odometer, and average fuel consumption)
- ▲ Multifunction/multi-language 127-mm (5 in.) LCD color monitor includes: Digital instruments — Analog display (hydraulic oil temperature, engine coolant temperature, transmission oil temperature, and engine oil pressure) / Digital display (engine rpm, transmission gear/direction indicator, hour meter, fuel level, DEF level, speedometer, odometer, and average fuel consumption)

524 P Electrical *(continued)*

- ▲ Integrated cycle counter with 5 categories
- Indicator lights: Standard and selected options / Amber caution and red stop
- Operator-warning messages
- Built-in diagnostics: Diagnostic-code details / Sensor values / Calibrations / Individual circuit tester
- ▲ Electrical corrosion-prevention package
- Standard AM/FM/Weather-Band (WB) radio with remote auxiliary port
- ▲ Premium AM/FM/WB radio with Bluetooth®, remote auxiliary port, and remote USB port (premium cab only)
- 24- to 12-volt, 8-amp converter and cab power ports (3)
- ▲ 24- to 12-volt, 15- or 30-amp converter and cab power ports (3)

Operator's Station

- Standard cab with air conditioning/heater (ROPS/FOPS Level 1, isolation mounted)
- ▲ Premium cab with air conditioning/heater (ROPS/FOPS Level 1, isolation mounted)
- ▲ Automatic temperature control (premium cab only)
- Rear window defrost vent
- Keyless start with multiple security modes
- Sealed-switch module with function indicators
- Seat with backrest extension, deep foam, fabric cover, and adjustable air suspension
- ▲ Premium seat with high-wide back- and headrest extension, heated and ventilated, leather/fabric cover, and adjustable heavy-duty air suspension
- Hydraulic controls integrated to seat
- High-visibility, bright-orange seat belt, 76 mm (3 in.), with retractor
- ▲ Seat-belt minder monitoring with JDLink™ and seat-belt indicator beacon
- Cup holder and cup/Thermos® holder with retaining strap
- Lunch-box/cooler holder with tie-down brackets
- Coat hook
- LED dome and reading light
- Rubber floor mat
- Dual-tilt steering column
- Operator's manual storage compartment
- Outside (2) and inside (1) rearview mirrors
- Heated outside mirrors with convex lens
- ▲ In-cab adjustable heated outside mirrors with convex lens (premium cab only)
- Left-side operator-station access
- Fall-arrest system anchor points tested to 2268 kg (5,000 lb.) on front of cab
- Slip-resistant steps and ergonomic handholds
- Pull-down front sun visor
- Front and rear intermittent windshield wipers and washers
- ▲ Powered cab air pre-cleaner
- ▲ Beacon bracket only
- ▲ Beacon bracket with strobe beacon

524 P Operator's Station *(continued)*

- Rearview camera
- ▲ Rearview camera with radar object-detection system
- ▲ Dedicated 178-mm (7 in.) rear camera display
- ▲ Advanced rear object-detection system
- ▲ Advanced vision system
- Payload scale ready
- ▲ SmartWeigh™ ready + trial
- ▲ SmartWeigh
- ▲ Fire extinguisher

Loader Linkage

- Z-Bar loader linkage (parallel lift)
- ▲ High-Lift Z-Bar loader linkage (parallel lift)
- ▲ High-Lift Plus Z-Bar loader linkage (parallel lift)
- ▲ Tool Carrier linkage for visibility (parallel lift)

Buckets and Attachments

- ▲ Full line of Deere pin-on buckets, coupler buckets, and forks
- ▲ John Deere hydraulic coupler that accepts JRB-pattern attachments
- ▲ Hi-Vis hydraulic coupler that accepts Euro-pattern attachments (ISO)

Overall Vehicle

- JDLink wireless communication system (available in specific countries; see your dealer for details)
- NeverGrease™ rear-axle oscillation
- Front and rear tie-downs
- Rear cast bumper/counterweight with rear hitch and locking pin
- Articulation locking bar
- Loader boom service locking bar
- 40-deg. steering articulation to each side with rubber-cushion stops on frame
- Vandal protection with lockable engine enclosures, right counterweight storage, and filler access for radiator/fuel/DEF/hydraulic transmission
- Left-side service steps and handholds
- ▲ Right-side service steps and handrails
- ▲ Left-side close-mounted steps
- Storage compartment
- Fuel-tank fill strainer
- Heavy-duty fuel-tank guard
- Ground-level fuel and DEF fill
- Same-side ground-level daily servicing
- 20.5R25 tires on 3-piece rims
- ▲ Ag material-handling package
- ▲ Environmental drains and sample ports for engine, transmission, hydraulic oils, and engine coolant
- Fenders, front narrow
- ▲ Fenders, front full width
- ▲ Fenders, front and rear full width
- ▲ Fenders, front and rear full width with mud flaps
- ▲ Less wheels and tires with axle stops
- ▲ Rims less tires
- ▲ Transmission side-frame and bottom guards
- ▲ Lift eyes
- ▲ License-plate bracket and light

While general information, pictures, and descriptions are provided, some illustrations and text may include product options and accessories NOT AVAILABLE in all regions, and in some countries products and accessories may require modifications or additions to ensure compliance with the local regulations of those countries.

Net engine power is with standard equipment including air cleaner, exhaust system, alternator, and cooling fan at test conditions per ISO 9249. No derating is required up to 3050-m (10,000 ft.) altitude. Specifications and design subject to change without notice. Specifications with the exception of bucket capacity are in accordance with all applicable ISO standards. Except where otherwise noted, these specifications are based on a unit with applicable linkage and standard equipment, ROPS cab, rear cast bumper/counterweight, transmission side-frame guards, bottom guards, standard tires, full fuel tank, and 79-kg (175 lb.) operator.



JAMES RIVER EQUIPMENT

245 YARDMASTER COURT • STEPHENSON, VA 22656 • PHONE (540) 667-9777

1/18/2024

QUOTE EXPIRES 2/28/2024

PRICE IS SUBJECT TO CHANGE

TOWN OF FRONT ROYAL
800-C CROSBY RD
FRONT ROYAL, VA 22630

QUOTE

(1) 2023 524 P-TIER 4WD LOADER

8505 GUARDS TRANSMISSION & BOTTOM
0400 STANDARD LOADER
1100 LESS DETECTION SYSTEM
8042 AXLE OIL COOLING AND FILTER
8508 AUXILARY EQUIPMENT PACKAGE
6522 REAR COUNTERWEIGHT & R.HITCH
8015 NBP 20.5R25 L3 1* W/3PC
7026 JOYSTICK CONTROLS
0351 TRANSLATED LABELS
0951 REAR CAMERA PRIMARY DISPLAY
1301 LEFT SIDE STEPS
0654 LEVEL 1 PERFORMANCE
7403 HYDRAULIC COUPLER JRB 416
8502 MAINTENANCE&SERVICE PACKAGE
2201 LESS PAYLOAD W/ CYCLE COUNT
0259 ENGLISH OPS MANUAL
4095 JD POWERTECH PVS 6.8L FT4/EU
0451 STANDARD Z-BAR
0612 LEVEL 2 TRIM
183E JDLINK
8213 ENGINE EXHAUST W/CHROMESTACK
7500 LESS FORKS
7054 THREE FUNCTION HYDRAULICS
5553 FULL WIDTH FR FENDERS

STANDARD WARRNTY:

12 MONTHS UNLIMITED HOURS FULL MACHINE WARRANTY.

JOHN DEERE LIST PRICE

\$300,355.59

SOURCEWELL CONTRACT#011723-JDC: 39% DISCOUNT

-\$117,138.68



JAMES RIVER EQUIPMENT

245 YARDMASTER COURT • STEPHENSON, VA 22656 • PHONE (540) 667-9777

TOTAL	\$183,216.91
-------	--------------

ADD ON COST PER THE SOURCEWELL CONTRACT:

FREIGHT IN TO DEALER & OUT TO CUSTOMER	\$8,000.00
PREDELIVERY INSPECTION	\$2,000.00
GEM GP QC 2.5 CUBIC YARD BUCKET / 416 COUPLER STYLE	\$9,500.00
GEM 72X96" QC FORKS	\$9,800.00

MACHINE TOTAL PRICE	\$212,516.91
----------------------------	---------------------

*****THIS 524 P IS CURRENTLY IN-STOCK*****

*****IF 524 P NEEDS TO BE ORDERED ALL MACHINES ARE SUBJECT TO FUTURE PRICE INCREASES*****

OPTIONS (PRICE NOT INCLUDED IN TOTAL):

GOVERNMENTAL EXTENDED WARRANTY COMPREHENSIVE WITH DEDUCTIBLE 84 MONTHS OR 5000 HOURS WICHEVER COMES FIRST	\$8,300.00
60 MONTHS OR 3000 HOURS WICHEVER COMES FIRST	\$5,650.00

EXTENDED POWER TRAIN & HYDRAULIC WARRANTY 84 MONTHS OR 5000 HOURS WHICHEVER COMES FIRST	\$5,200.00
60 MONTHS OR 3000 HOURS WHICHEVER COMES FIRST	\$3,550.00



REGULAR COUNCIL MEETING CONSENT AGENDA STATEMENT

Meeting Date: February 26, 2024 Item# 10C

Agenda Item: Purchase, Installation and Training of a New 66,000 lb. Heavy Duty Truck Lift

Summary: Council is requested to approve the purchase, installation, and training of a new 66,000 lb. capacity heavy-duty surface mounted four post lift in the amount of \$168,135.00. This lift is capable of lifting the larger trash trucks, bucket trucks, and flush trucks.

The department currently has \$452,000.00 budgeted for the new equipment for the Fleet Maintenance Building. Staff would like to use \$168,135.00 of these funds towards the purchase of the heavy-duty lift.

Budget/Funding: 1800-R47010 Debt Service Fund – Fleet Maintenance Bldg. \$168,135.00

Meetings: Work Session held February 12, 2024

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the purchase, installation, and training of a new 66,000 lb. capacity heavy-duty surface mounted four post lift in the amount of \$168,135.00.

Moved _____ *Seconded* _____

VM Sealock _____ *Ingram* _____ *Morris* _____ *Rappaport* _____ *DeDomenico-Payne* _____ *Wood* _____

MEMORANDUM

TO: Michelle Campbell Purchasing Manager

FROM: Donald B McPaters, Director of Fleet Maintenance *DBM*

SUBJECT: Purchase of an 66,000lb lift with two rolling jack beams, with mechanical locks, and tow sets of support arms.

DATE: January 29, 2024

The Fleet Maintenance Department has in the budget to purchase heavy duty lift for the Fleet Maintenance Building. This will be a heavy truck lift to lift larger trucks like the flush truck, trash truck, and large bucket trucks. Alan Tye & Associates has a #ST-4250-8 lift 66,000lb capacity with 26' runway that includes two jacking beams JB-120-2 Air/Hydraulic, capacity, 26,400lbs, width 33.5"-45.28" w/mechanical lock. Two sets of support arms. This lift is on Sourcewell (NJPA) Contract 013020 SKI. This include installation, testing, cleanup, and training. The price is \$168,135.00.



9669-D Main Street
Fairfax, VA 22031
1-800-347-3440
www.alantylifts.com



SALES ♦ SERVICE ♦ INSTALLATION ♦ SAFETY INSPECTIONS

Date: January 11th, 2024

Area Sales Manager – John Ward

571-422-6861 John@alantylifts.com

Proposal for

Town of Front Royal

800 Crosby Rd, Front Royal VA, 22630

Pricing based upon Sourcewell (NJPA) contract 013020-SKI

Issuance of NJPA Purchase Orders & Payment to: Stertil-Koni, USA orders@stertil-koni.com

➤ **Equipment -**

Furnish one (1) Stertil-Koni Heavy duty surface mounted Four Post ST-4250-8 Lift – 66,000 lbs. capacity, 26' runway, ALI/ETI Certified. Also includes –

- Two (2) jacking beams, JB-120-2 air/hydraulic, capacity 26,400 lbs, width 33.5"-45.28" w/mechanical lock
- Two (2) sets of support arms

Lift Equipment Price = \$147,865.00

➤ **Installation -**

Scope of work –

- Installation of new ST-4250 lift
- Testing
- Cleanup
- Training

Installation Price = \$17,970.00

Total Price	
Equipment Price	\$147,865.00
Installation Price	\$17,970.00
Tax	Not included
Freight	\$2,300.00
Total	\$ 168,135.00

Exclusions:

1. Quote excludes construction.
2. Quote excludes additional electrical work.
3. Quote excludes cost of any required bonds, or taxes.
4. Quote excludes cost of any required permits or cost of certified shop drawings needed to obtain permits.
5. Quote excludes certified payrolls.
6. Quote excludes payment and performance bonds.

Notes:

1. On sales of \$2k or greater charged to a credit card, a convenience fee of 3.5% for electronic processing on the total amount of the transaction will be added.
2. Storage of lifts beyond the agreed upon delivery date may result in storage fees of \$850.00 per lift per month.

Customer Installation Responsibilities:

1. Provide clear and unobstructed unloading area, within close proximity (not to exceed 100'-0) to the installation area.
2. Provide clear/unobstructed path from receiving area (*loading dock if available*) to installation area.
3. Provide clear and unobstructed workspace for the staging of items and the safe and effective installation of the unit(s).
4. Provide access (not to exceed 100'-0) to 110 V AC power for operation of power tools, etc.
5. Provide access to a dumpster for the disposal of all trash.
6. Debris removal and costs associated are the responsibility of the client, unless specifically noted in this offer.
7. Provide, without cost, a secure parking area for installation technician vehicles.

Terms: Due Upon Receipt

1. Issuance of Purchase Orders & Payment to:

Stertil-Koni – orders@stertil-koni.com

Quote valid for 60 days.

Any and all applicable taxes are purchaser responsibility.

ACCEPTANCE:

ster[®]til **KONI**

HEAVY DUTY 4-POST VEHICLE LIFTS

ST 4175 - ST 4250

Capacity 50,000 - 66,000 lbs.



STER[®]TIL
SUPERIOR SOLUTIONS

Superior Solutions



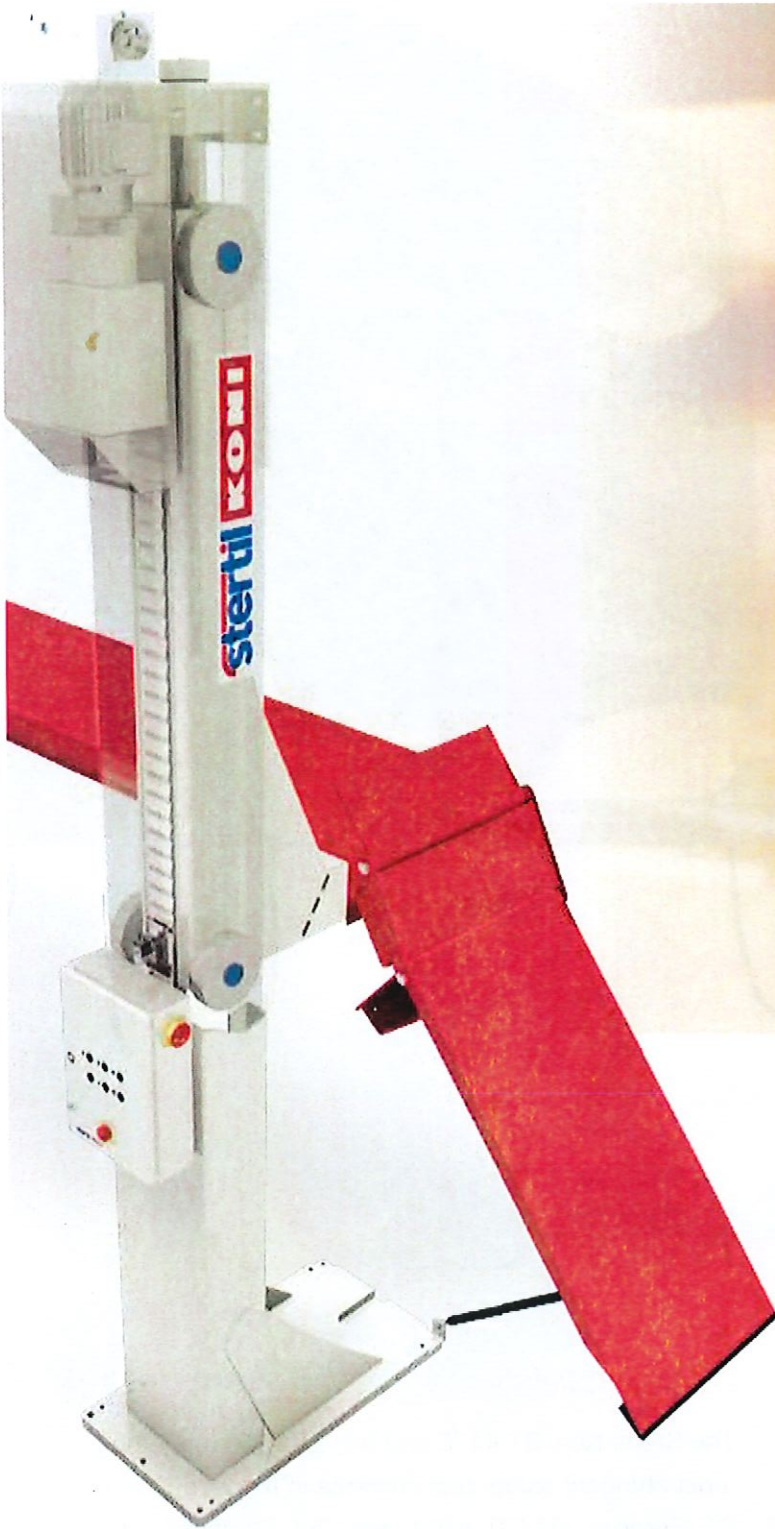
The Stertil group provides customized and technically advanced solutions for heavy-duty lifting requirements for customers throughout the world, including the best possible service from skilled local partners.

These superior solutions are conceived, developed and implemented by a team of professional specialists with unique expertise. Thanks to the quality of its people, its entirely in-house production and its international organization, Stertil is the world's number one producer of heavy-duty vehicle lifts.

Stertil-Koni

ST 4175

ST 4250



Optimum accessibility for the vehicle and the mechanic

Thanks to the lifting height of 75", the adjustable platforms and the unique design without any crossbeams, the mechanic has unrestricted access to the vehicle and an optimum working environment, allowing him to work comfortably in an upright position. Equipment such as a pit jack, axle supports or a gearbox jack can be put in place and used easily.

Innovative designs for maximum flexibility

Using the ST 4175 and ST 4250 four-post lifts, Stertil-Koni's specialists have designed a superior solution for the heavy-duty vehicle sector, with lifting capacities of up to (2x) 66,000 lbs. It stands out not only for the powerful and reliable lifting technology, but also for its innovative design. This design has a number of unique features: the very low drive-on height and the complete absence of any crossbeams. This means that the ST 4175 and the ST 4250 offer the greatest possible flexibility for working on heavier vehicles. The separation between the platforms can be adjusted easily to suit the platform width of the vehicle being lifted so that you can get the ideal configuration. The working space in the workshop is then utilized as economically as possible.



Superior technology

The hydraulic system is electronically controlled. This ensures a smooth lifting and lowering cycle, even in the event of an extremely uneven load distribution of the vehicle. With the absence of wear-susceptible parts (eg ropes and pulleys) maintenance is reduced to a minimum. Other innovative features are the programmable lifting height, impact-resistant LED lights that switch on and off automatically just above floor level and a warning signal for foot protection.

Rapid lifting

The ST 4175 and ST 4250 have a lifting time of 70 seconds and 95 seconds respectively, which makes these powerful 4-post lifts some of the quickest in the world in their class.

Maximum safety

The Stertil-Koni ST 4175 and the ST 4250 meet the most stringent safety requirements in the world. The CE (Europe), ALI-ETL (USA) and CSA (Canada) hall-mark is standard.

Flexible installation width

The absence of any crossbeams between the platforms allows the ideal width to be set at the time of installation, ensuring easy access for personnel and for axle stands, transmission jacks etc. The platforms can be adjusted on both sides. This significantly extends the working range of the lift.

Very low drive-on height



Very low drive-on height

The wide platforms have an extremely low drive-on height. This means that low ground clearance vehicles can also drive on easily. The standard approach ramps have a unique and ingenious design and are not an obstruction during work.

Durability

The Stertil-Koni ST 4175 and ST 4250 have been designed for a long, problem-free life. They have been designed and tested for a least 50,000 lifts under maximum load.

Economic electricity consumption

Microprocessor controlled hydraulics and high efficiency electric motors give outstanding performance and have very low energy consumption.

User-friendly operation

These heavy-duty 4-post lifts are easy to operate. The control panel is equipped with hold to run low voltage push buttons. The control system has a numerical on-board self-diagnostic program providing information about the system status.

Unique lifting height

Since the lifting height is 75", tall people can also work under the vehicle while standing upright. In this way back problems/injuries e.g. can be prevented.



Lifetime guarantee

The innovative synthetic runner wheels within the column come with a lifetime parts guarantee.

Independent safeties

Mechanical: the patented mechanical locking system works entirely independently of the lifting system and is permanently enabled. The mechanical locking, which is activated by gravity alone, guarantees the highest safety levels.

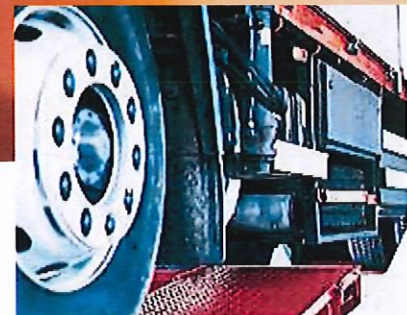
Hydraulic: each lifting cylinder is fitted with an oil flow control valve that is enabled throughout the lifting process. An integrated overpressure valve is fitted as standard to prevent each lifting column from becoming overloaded.

Platform lengths are available in 20, 26, 30, 33 or 38 feet offering maximum flexibility. This allows a very wide range of vehicles to be lifted.

Tandem configuration for articulated vehicles

Sterilift's intelligent solution for extra-long lifting problems, e.g. articulated buses or trucks with trailers: simply configure two column lifts in line one behind the other in a tandem configuration with perfectly synchronized operation.

Maximum safety

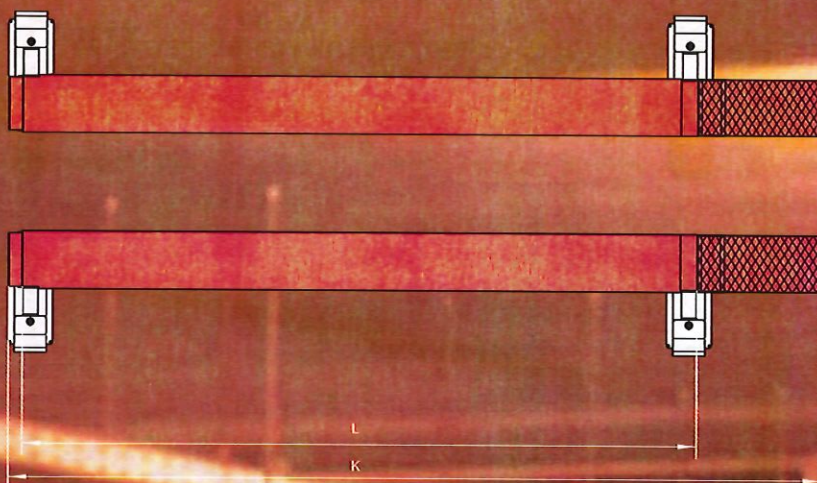
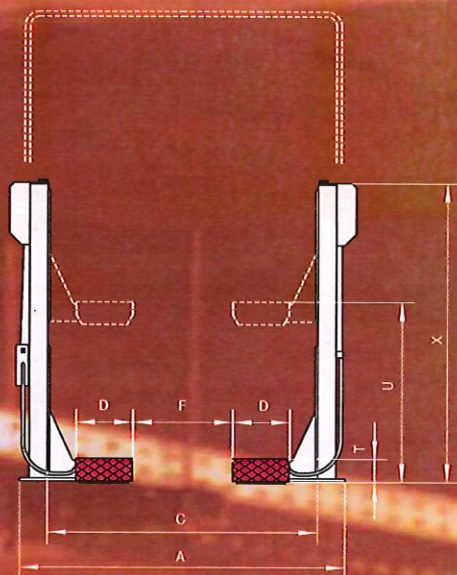


Accessories & Options:

- Axle supports from 18,000 lbs up to 26,500 lbs.
- Jacking beam (for wheel-free maintenance e.g. brakes, suspension, tires)
- Splash proof lighting set IP65
- Short approach ramps (recessed installation)
- Long fixed approach ramps
- Third platform (for lifting three wheel forklifts)
- Custom RAL colors

Maximum safety:

- **ANSI/ALI-ALCTV** certified (United States of America)
- **CSA** certified (Canada)
- **CE** certified (Europe)
- Low voltage control cabinet
- Automatic overload protection
- Independent mechanical locking system
- Microprocessor-controlled tracking system
- Automatic stop when highest position is reached
- Hold-to-run operation
- Emergency switch on every control box
- Splash-proof electrical system (IP65)



Specifications ST 4175

Lifting capacity: 50,000 lbs.

Lifting system: hydraulic

Lifting height: 75"

Lifting time: 70 seconds

Motor: 4 x 3 hp

Weight: 9,900 lbs (29'-6 1/8")

Model	K	L	A	C	D	F	T	U	X
19'-8 1/16"	24'-5 1/2"	20'-3 9/16"							
26'-2 3/4"	31'-3/16"	26'-10 1/4"							
29'-6 1/8"	34'-3 9/16"	30'-1 9/16"	12'-8 1/16"*	10'-7 5/16"*	27'-9/16"	(23'-5/8")* (47'-1/4")*	9 1/16"	6'-3"	11'-10 7/16"
32'-9 7/16"	37'-6 7/8"	33'-4 15/16"							
37'-8 7/16"	42'-5 7/8"	38'-3 15/16"							

* Flexible dimensions, depending on the working width.

Specifications ST 4250

Lifting capacity: 66,000 lbs.

Lifting system: hydraulic

Lifting height: 75"

Lifting time: 95 seconds

Motor: 4 x 3 hp

Weight: 12,600 lbs (29'-5 5/16")

Model	K	L	A	C	D	F	T	U	X
19'-7 11/16"	25'-6 1/8"	20'-3 15/16"							
26'-2 1/18"	32'-13/16"	26'-10 5/8"							
29'-5 5/16"	35'-4 1/8"	30'-1 15/16"	12'-11 7/16"*	10'-9 1/16"*	27'-9/16"	(39'-3/8")* (47'-1/4")*	11 1/4"	6'-3"	11'-11"
32'-9 1/16"	38'-7 1/2"	33'-5 5/16"							
37'-8 1/16"	43'-6 1/2"	38'-4 5/16"							

* Flexible dimensions, depending on the working width.

More information?

For more or specific information about the ST 4175, ST 4250 or one of the other quality products from Stertil-Koni, please contact us for further assistance.



Stertil-Koni U.S.A. Inc.
200 Log Canoe Circle
Stevensville, Maryland 21666
Tel. 410-643-9001
Toll free 800-336-6637
Fax 410-643-8901
www.stertil-koni.com
lifts@stertil-koni.com

StertilKoniUSA @StertilKoniUSA

a member of the Stertil Group



REGULAR COUNCIL MEETING CONSENT AGENDA STATEMENT

Meeting Date: February 26, 2024

Item# 10D

Agenda Item: Purchase, Installation and Training of Various Types of Equipment and Machinery for the New Fleet Maintenance Building

Summary: Council is requested to approve the purchase, installation, and training of various types of equipment and machinery for the new Fleet Maintenance Building in the amount of \$177,823.46. The equipment included in this request includes a new 35,000lb heavy-duty alignment lift, heavy-duty tire changer, table-top tire changer, and heavy-duty diagnostic balancer.

The department currently has \$452,000.00 budgeted for equipment for the new Fleet Maintenance Building. Staff would like to use \$177,823.46 of these funds towards the purchase of the heavy-duty lift.

Budget/Funding: 1800-R47010 Debt Service Fund – Fleet Maintenance Bldg. \$177,823.46

Meetings: Work Session held February 12, 2024

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the purchase, installation, and training of various types of equipment and machinery for the new Fleet Maintenance Building in the amount of \$177,823.46.

Moved _____ Seconded _____

VM Sealock _____ Ingram _____ Morris _____ Rappaport _____ DeDomenico-Payne _____ Wood _____

HDPS MEMORANDUM

TO: Michelle Campbell Purchasing Manager

FROM: Donald B McPaters, Director of Fleet Maintenance 

SUBJECT: Purchase of a 35,000lb alignment lift with attachments. Wheel balancer for automotive to large truck tires. Tire changing Machine for Automotive to large pickup tires. Tire changing Machine for 14.5" to 24.5" tires larger truck tires and some equipment tires.

DATE: January 29, 2024

The Fleet Maintenance Department has in the budget for the new Fleet Maintenance Building plans to purchase a Heavy Duty 35,000lbs four post lift with center lifts and rotating turn table built for front end alignments. It will accommodate both automotive and heavy trucks. This will be purchased through the Hunter Engineering Company Virginia State Contract # CTR01383.

L494HDPS HD 4-post 35,000 capacity, galvanized 30in wide runway, 300in alignment w/b, turntable pockets, push bottom power slide slip plates. Price is \$77,192.23.

#20-3790-1 L494HD approach ramps extension for lower clearance vehicles, Price is \$3634.69,

#133-90.2 Two 20,000lb center lifts with mechanical safety locks. Price \$10,540.60X2=\$21,081.20 for both.

#118-668-2 Cross beam adaptor, used to spread adapter lift points. Typically need when lifting from springs in caster adjustment on large trucks for #133-90-02 Jacks. Price is \$1,116.97.

#20-3733-1 FIA turnplate kit includes (2) Power slide turnplates and FIA control box, Adds full FIA aligner control to power slide slip plates (if L494HD-PS) and turnplates. Price \$8,898.31.

#20-3745Alignlights for L494HD Ease service by safety illuminating underside of vehicle. Price \$1,401.95.

#20-3758-1 Super Set: Contains 20-2274-2 HD truck kit, 20-3116-1 MD Centering Kit, Bull Eye collets with storage and 4.5", 6 and 9" mounting cups. Provides complete coverage from Kia to Kenworth. Includes Cen IV collet storage kit 56-70-2 Replaces 20-355-1. Price \$5,115.37.

Total for lift and attachments is \$118,440.72.

We also have a tire changing machine for large truck tires. The tire changer machine will handle all the larger truck tires and some equipment tires. It is through the Hunter Engineering

Company Virginia state contract #CTR01383. The tire machine is a TCX635PHD, and the price is \$22,188.82.

We also have a tire changing machine in the same contract, The tire changer machine is for automobiles and pickups with tires up to a 19" tire. This machine is through the Hunter Engineering Company Virginia state contract #CTR01383. The tire changing machine is part # TCX59PRO and the price is \$16,834.97.

We also have a tire balancer HDE32 wheel balancer. The tire balancer wheel balance automobile and large truck tires. This tire balancer machine is through the Humer Engineering Company Virginia State Contract. #CTR01383. The tire balance machine Part #HD32 and the price is \$20,358.95.

All quoted equipment has been Competitively Bid and Competitively Awarded on Virginia State Contract #CTR013831-1 and is Guaranteed Best government pricing. Freight, installation, Training & Training Certificates included at no charge.

MOHAWK LIFTS

Vendor: **MOHAWK LIFTS LLC**
PO Box 110, Amsterdam, NY 12010
HUNTER@MOHAWKLIFTS.COM
Karly 800-833-2006 x7777



HUNTER
Engineering Company

For purchase of Hunter equipment using:

Virginia State Contract #
CTR013831-1
Valid: 05/10/2023 - 03/31/2028

All quoted equipment has been Competitively Bid and Competitively Awarded on Virginia State Contract # CTR013831-1, and is Guaranteed Best government pricing. Freight, Installation, Training & Training Certificates Included @ No Charge.

CUSTOMER
Don Mcpaters THE TOWN OF FRONT ROYAL VA 800-C CROSBY RD FRONT ROYAL, VA 22630 automaintenance@frontroyal.com (540) 636-6350

QUOTE NUMBER	QUOTE DATE
FrontRoyal.HDE32.122123	1/29/2024
Freight Terms:	FOB Destination, Prepaid
Payment Terms:	Net 30
Lead Time:	Model Dependent
Good Through:	March 15, 2024

PART #	DESCRIPTION	QTY	LIST PRICE	CONTRACT PRICE	TOTAL
L494HDPS	HD 4-Post~35,000lb Capacity,~galvanized 30 in. wide runways, 300 in. alignment w/b,~turnplate~pockets, push button powerslide slip plates (not FIA unless equipped with FIA t/p kit).~Note: Turnplates, jacks, light kits and other acc's. ordered separately.	1	\$ 85,749.12	\$ 77,192.23	\$ 77,192.23
20-3790-1	L494HD Approach Ramp Extension ~ for low clearance vehicles. Kit 20-3826-1 needed if adding to L494HD produced prior to July 19, 2021	1	\$ 4,037.60	\$ 3,634.69	\$ 3,634.69
133-90-2	20,000lbs Jack for P/L49xHD~with mechanical safety locks.~ Up to two jacks may be added to each P/L49xHD.~	2	\$ 11,709.04	\$ 10,540.60	\$ 21,081.20
118-668-2	Cross Beam Adaptor, Used to spread adaptor lift points. Typically needed when lifting from springs in caster adjustment of large trucks for 133-77-2 and 133-90-2 jacks only.	1	\$ 1,240.79	\$ 1,116.97	\$ 1,116.97
20-3733-1	FIA Turnplate Kit ~ Includes (2) PowerSlide Turnplates and FIA control box. Adds full FIA Aligner control to powerslide slip plates(if L494HD-PS) and turnplates. Suitable for L494HD, P490HD, P491HD.	1	\$ 9,884.70	\$ 8,898.31	\$ 8,898.31
20-3745-1	Alignlights Kit for L494HD ~ Ease service by safely illuminating underside of vehicle	1	\$ 1,557.36	\$ 1,401.95	\$ 1,401.95
HDE32	Includes no-touch laser vision system, SmartWeight, wheel lift, Spindle-Lok, 3 centering pin kits, Diagnostic Load Roller, TDC Laser System. Mounting adaptors sold separately.	1	\$ 22,615.77	\$ 20,358.95	\$ 20,358.95
20-3758-1	Super set: Contains 20-2274-2 HD truck kit, 20-3116-1 MD Centering Kit, BullsEye collets with storage and 4.5", 6" and 9" mounting cups. Provides complete coverage from Kia to Kenworth. Include Gen IV collet storage kit 56-70-2 Replaces 20-3155-1.	1	\$ 5,682.42	\$ 5,115.37	\$ 5,115.37
TCX635PHD	Suited for over-the-road truck tires from 14.5" to 24.5" Tulip clamping. Includes Alu and steel wheel bead clamps, two bead loosening rollers, demount hook, mounting lever, 2 ramps, aluminum jaw covers & L6-20P plug.	1	\$ 24,648.48	\$ 22,188.82	\$ 22,188.82
TCX59PRO	Tire Changer, Hybrid Leverless, Table-Top, FastBlast, Full BPS, PowerOut Bead Breaker, Automatic Swing Arm, 10-26" clamping, (220v, 5a, L6-20P plug).	1	\$ 21,372.75	\$ 16,834.97	\$ 16,834.97

Click here for Mohawk Lifts LLC Form W9: mohawklifts.com/w9

Subtotal \$ 177,823.46

Sales Tax (if applicable) \$ -

NOTES:

TOTAL \$ 177,823.46

This quotation is subject to the terms and conditions noted on the following page

WDC

V8.23

TERMS AND CONDITIONS

- 1) This order is subject to the standard terms and conditions of the above named contract and the corresponding master agreement, which are hereby incorporated by reference and accessible at www.govlifts.com.
- 2) The quoted prices have been competitively bid and awarded and are guaranteed to be the lowest government prices.
- 3) Electrical and compressed air connections to equipment are not included on this quotation. Any required concrete or electrical work is to be supplied by an outside contractor or the buyer and is not included in this quote.
- 4) All software pre-installed on, or subsequently released by Hunter for, Hunter equipment is licensed pursuant to the Hunter Engineering Company End User License Agreement ("EULA") accompanying such software. By placing an order for, purchasing, or using Hunter equipment, you acknowledge and agree to be legally bound by the EULA, which is hereby incorporated by reference.
- 5) Each party will agree to defend, hold harmless, and indemnify the other from any cost, loss, or damages of any type, including attorney fees, to the extent that they arise from the breach of the Agreement and/or willful misconduct or negligence.
- 6) The buyer is responsible for inspecting all products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the buyer determine at the time of delivery that any items are damaged or missing the buyer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the buyer has signed the delivery receipt, freight bill, or bill of lading in good condition.
- 7) A fork truck must be supplied at the offload site to unload the equipment from the freight carriers and, if applicable, for installation.
- 8) Price does not include sales tax (unless applicable), duties, brokerage, or any other fees.
- 9) Any and all permits, licenses, fees, etc. are the buyers responsibility

DUNS: 117797939 / CAGE CODE: 8VDK6 / UEI: F9QME4G11RT5 / FEIN: 85-3221959 / SMALL BUSINESS SAM REGISTERED

WDC

FrontRoyal.HDE32.122123

V8.23

To place your order using this quotation, please fill in the following required information:

☐ Same a
Billing

BILLING INFORMATION

SHIPPING INFORMATION

Name: _____

Address: _____

Contact: _____

Phone: _____

Email: _____

Name: _____

Address: _____

Contact: _____

Phone: _____

Email: _____

Delivery Hours/Instructions: _____

Acknowledged and Accepted by:

Authorized Buyers Name (PRINT)

Authorized Buyers Signature

Title

Date

Phone

Email

Remit orders to:

MOHAWK LIFTS LLC

PO Box 110, Amsterdam, NY 12010

HUNTER@MOHAWKLIFTS.COM

TCX635 Heavy-Duty Tire Changer

Optimized for over-the-road truck tires



Key Features at a Glance



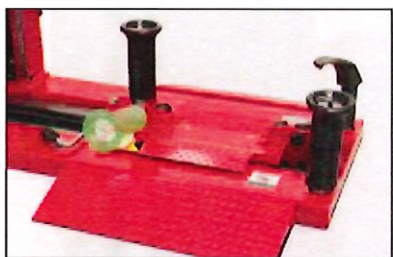
Tulip-style clamp

- ✓ Clamps quickly and easily
- ✓ No damage to the wheel



All-in-one controls

- ✓ Houses all user operations
- ✓ Pivots to allow flexibility
- ✓ Adjustable height (two positions)

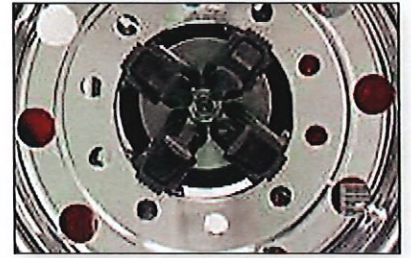


Bead-breaking rollers

- ✓ Quickly and easily break tire beads
- ✓ Drop roller saves time
- ✓ No wheel damage



TCX635PHD shown



Size variety

- ✓ Service standard truck tires as well as super-singles
- ✓ Steel or aluminum rims easily serviced



Reduce risk

- ✓ No lifting tires
- ✓ No tire load
- ✓ No hammers



Hydraulic-powered carriage

- ✓ Eases wheel clamp positioning
- ✓ High speed for fast service
- ✓ Low profile reduces positioning effort



Fast & Easy Demounting...

Roll the wheel onto the carriage
and move the carriage inward



- ✓ Loosen the beads using the rollers and lube.
- ✓ No hammers needed!



- ✓ Quickly slide the carriage and spin the tire, rolling both beads off of the rim. It's that easy.

Demount in as little as 55 seconds.



...and Mounting.



*Easy mounting shown
using optional lever*



✓ Use standard aluminum or steel rim clamps to assist mounting.

Mount in as little as 30 seconds.



**For many standard tires, super-fast
double bead mounting is possible.**

Safety Comes Standard



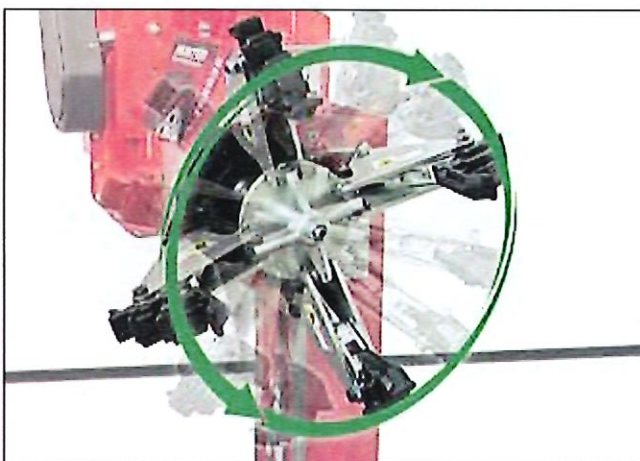
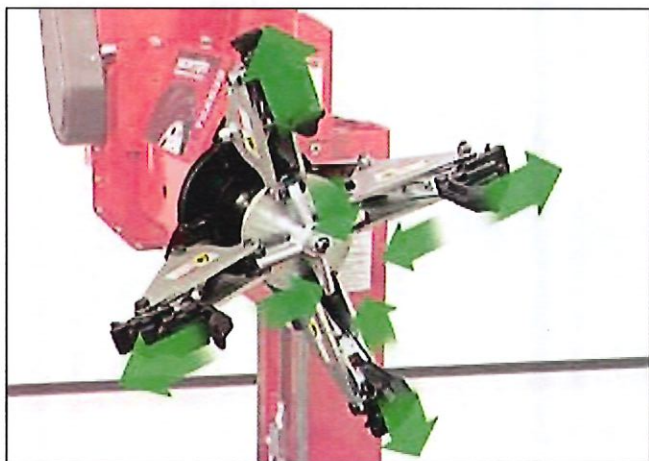
The TCX635 functions close to the ground to keep heavy tires at a safe height.

Wheel Serviceability



See TCX645HD for serviceability of implement and agricultural (loader) tires.

Effortless clamping design

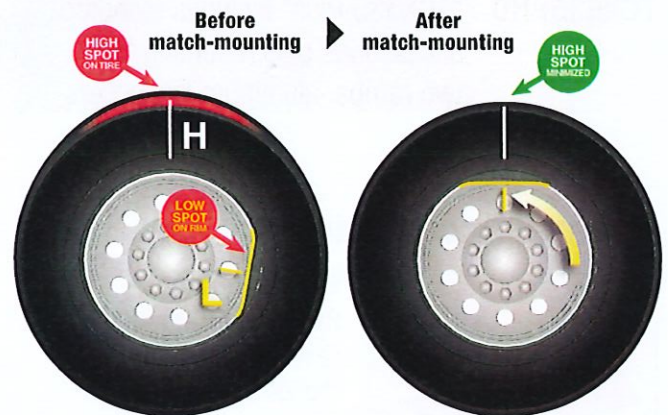
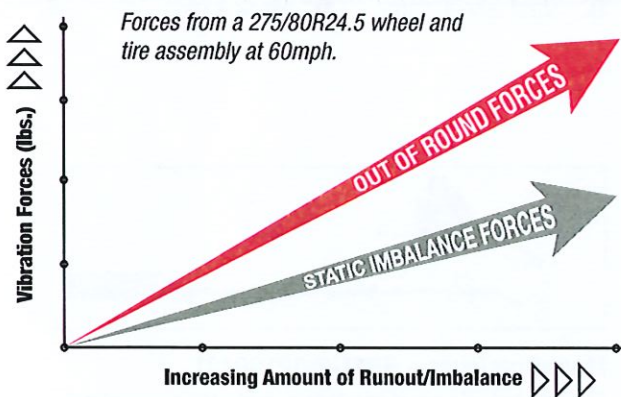


The innovative tulip-style clamp expands and contracts quickly for fast mounting of wheels of all sizes.

Heavy-Duty Tire Changers Paired with ForceMatch® Makes Match-Mounting Easy!



TCX625HD
shown



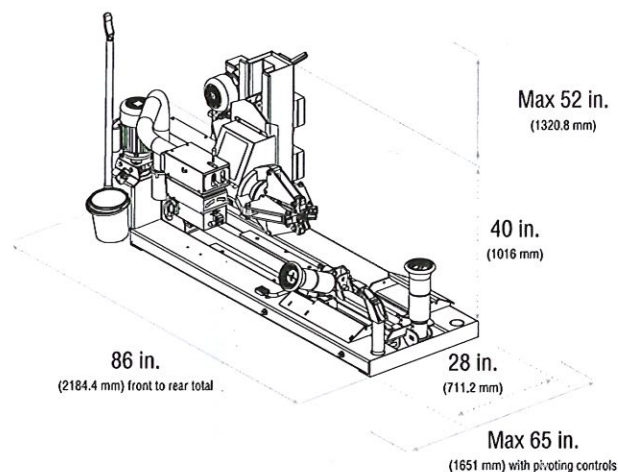
- ✓ Match the high spot of tire to low spot of rim
- ✓ Makes assembly as round as possible



When combining ForceMatch® wheel balancer (left) with a heavy-duty tire changer (right), their match-mounting capability achieves the smoothest possible ride.

Specifications

Min. rim-center hole diameter	3.94 in. (100 mm)
Max. rim diameter	14.5 - 24.5 in. (368 - 622 mm)
Wheel assembly	
Max. diameter	58 in. (1473 mm)
Max. width	27 in. (686 mm)
Max. weight	1,545 lbs. (700 kg)
Operating voltage	208 - 240V, 1ph, 60Hz, 20A
Rotation speed	9 rpm clockwise & counter-clockwise
Torque	1,625 ft.-lbs.
Shipping weight	1,168 lbs. (530 kg)

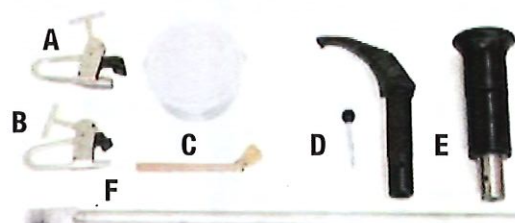


The TCX635 is designed to service truck-type tires with angled bead seats. Passenger car and light-truck tires cannot be serviced on this changer even if they are in the listed clamping range.

Ordering Information

TCX635HD	220V (Nominal), 1 Phase, includes standard accessories
TCX635PHD	"TCX635 Plus" includes standard accessories <u>plus</u> mounting lever, two ramps, aluminum jaw covers

Standard Accessories



- | | | |
|-----------------------------|------------------------------|------------------|
| A. Alu. wheel clamp | C. Tire paste & brush | E. Roller |
| B. Steel wheel clamp | D. Hook & pin | F. Lever |

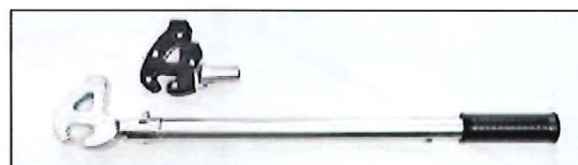
Optional Accessories



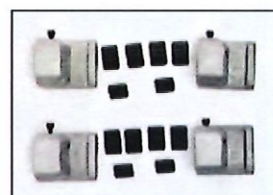
Entry/exit ramps – RP11-8-12100040
Ease rolling tire onto changer. Two included.
Standard with TCX635PHD.



Disk roller
RP11-2016908
Bead-loosening roller for all vintage TCX62xHD tire changers



Mounting lever – RP11-8-12100181
Speeds outside bead mounting. Includes steel wheel and ALU wheel heads.
Standard with TCX635PHD



Aluminum jaw covers
RP11-8-12100156
Prevent center-bore damage on aluminum wheels.
Standard with TCX635PHD.

Because of continuing technological advancements, specifications, models and options are subject to change without notice.

ForceMatch and HammerHead are registered trademarks of Hunter Engineering Company.

0920AH

Copyright © 2020, Hunter Engineering Company

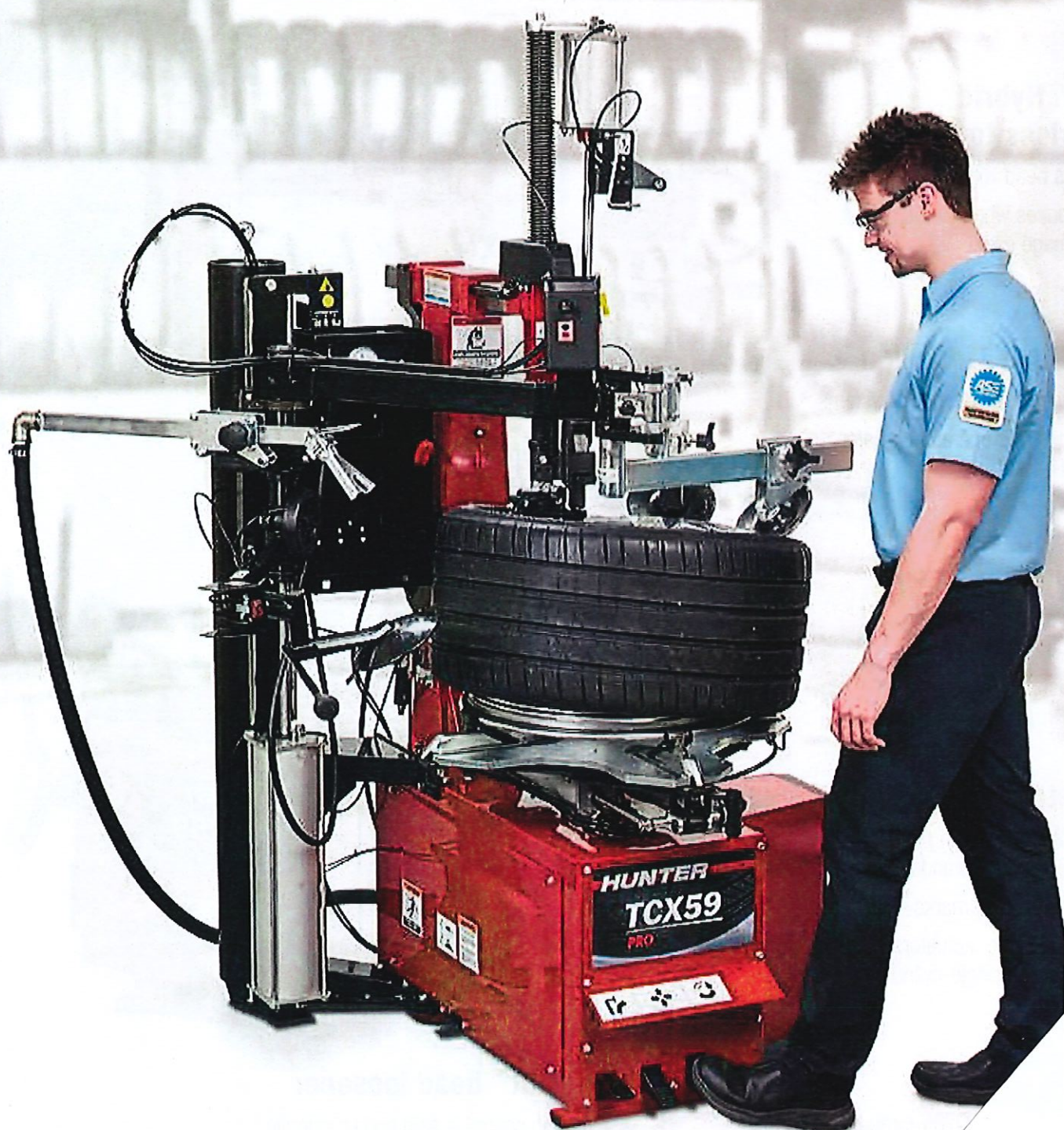
HUNTER
Engineering Company
www.hunter.com

Form CB07826-00, 09/20

TCX59 Pro

Premium tabletop tire changer

NEW



Key features at a glance

PATENTED

Bead Press System

- ✓ Tremendous power and control
- ✓ Aids mounting and demounting
- ✓ Auto-centering simplifies operation

NEW! Hybrid leverless tool head

- ✓ Lifts bead without use of levers
- ✓ Reduces wheel and tire damage risk

EXCLUSIVE

FastBlast™ inflation

- ✓ Outperforms handheld systems
- ✓ Hands free operation is safer and easier

Locking lower arm

- ✓ Helps demount heavy and difficult tires
- ✓ Assists match-mounting

Tabletop clamp

- ✓ 10-28 in. clamping range (6-30 in. with standard adaptors)
- ✓ Measurement marks ease clamping
- ✓ Twin-cylinder actuators exert more clamping force than single-cylinder designs

Motor and drive

- ✓ Powerful 220V high-torque motor
- ✓ Two-speed forward drive

Swing-arm column

- ✓ Saves space over tilt-column designs
- ✓ Locks rim diameter and width measurements for same-sized wheels



PowerOut™ bead loosener

- ✓ Fingertip control is safe and ergonomic
- ✓ Most powerful in the industry

NEW! Hybrid Leverless Head

Fast and easy leverless tool head

- ✓ **Extended travel**
 - Improves demount range and performance
- ✓ **Unique Tilting Lip**
 - Keeps bead in position during demount
 - Rounded profile reduces tire damage risk
- ✓ **Polymer winged head**
 - Doesn't require protective inserts
 - Reduces wheel damage risk
 - Wing feature keeps beads in position during mount
- ✓ **Ergonomic controls reduce operator fatigue**



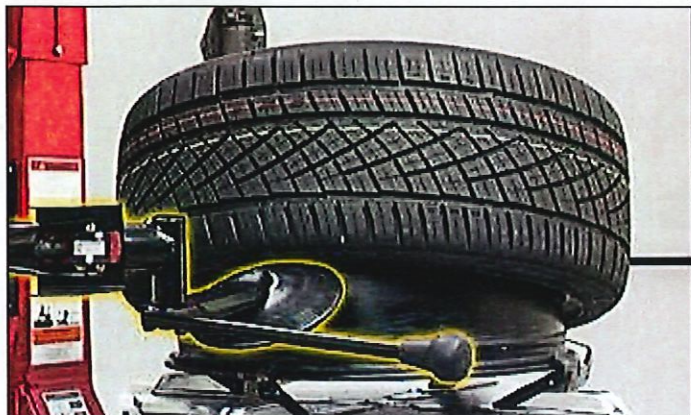
Easy-to-operate controls

- ✓ Fully variable speed and travel control
- ✓ Familiar mount head design
- ✓ Familiar mounting techniques



EXCLUSIVE

Locking Lower Arm



Demounting with locking arm

Demount heavy, stiff or wide tires easily with roller disc.



Match-mounting made easy

Lower locking arm allows operator to spin the tire for match mounting.

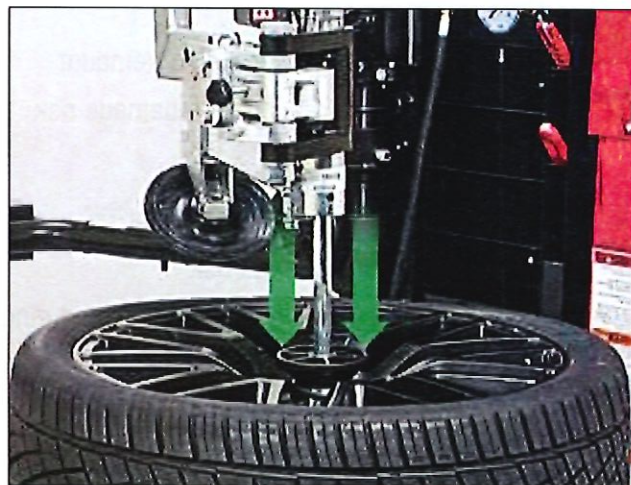
Dynamic bead press system

PATENTED

The Bead Press System speeds and eases clamping, lubricating, demounting and mounting the toughest wheel and tire combinations. The exclusive system centers to the wheel to ensure maximum service strength and rigidity.



Clamping assistance when needed



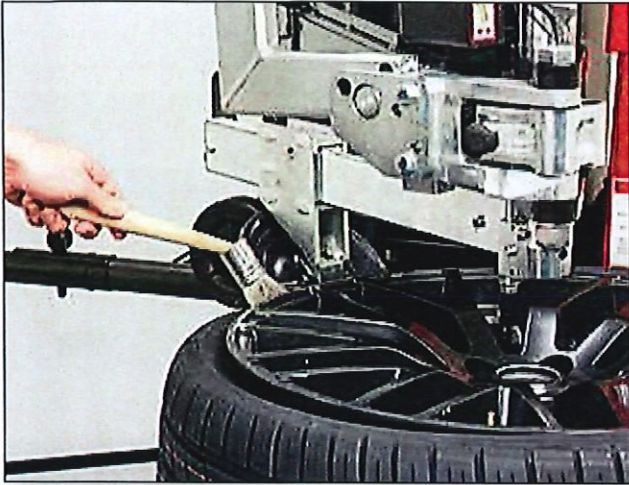
Wheel press cones and extension arm simplify external clamping when servicing low-profile tires.

Mounting: Difficult processes

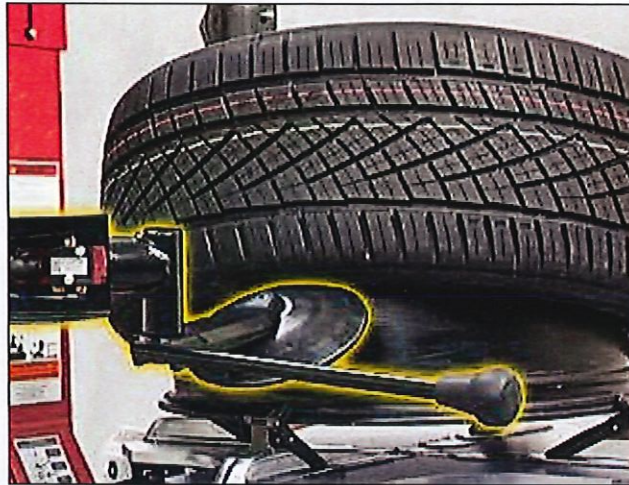


Rising cam action reduces bead stress on top bead mount.

Demounting: Integrated tools ease labor



Rollers discs assist bead lubrication and ease demounting.



The bottom roller disc can be used for bottom bead loosening, demounting or match mounting.

nade easy



A single bead press roller disc can quickly assist mounting and demounting stiff sidewall tires.



The flip down, fixed bead press arm adds additional contact to service the most extreme low-profile tires and deep drop-center wheels.

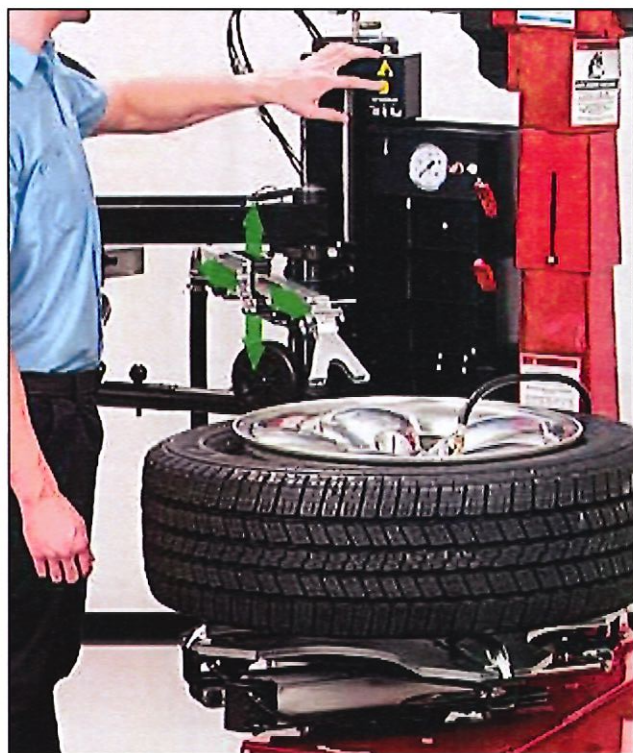
FastBlast™ Inflation System

Designed with truck and SUV service in mind, the new top-side blast inflation system is optimized to seat even the most difficult tires.



- ✓ Large 6.5 gallon air tank features a higher capacity than most portable inflation devices
- ✓ Traditional jaw blast inflation is still standard and effective for most tires

Effortless inflation



Large tank provides ample volume to seat the toughest tires. Simply set the position, select inflation mode then press the inflation pedal.



Safe and easy



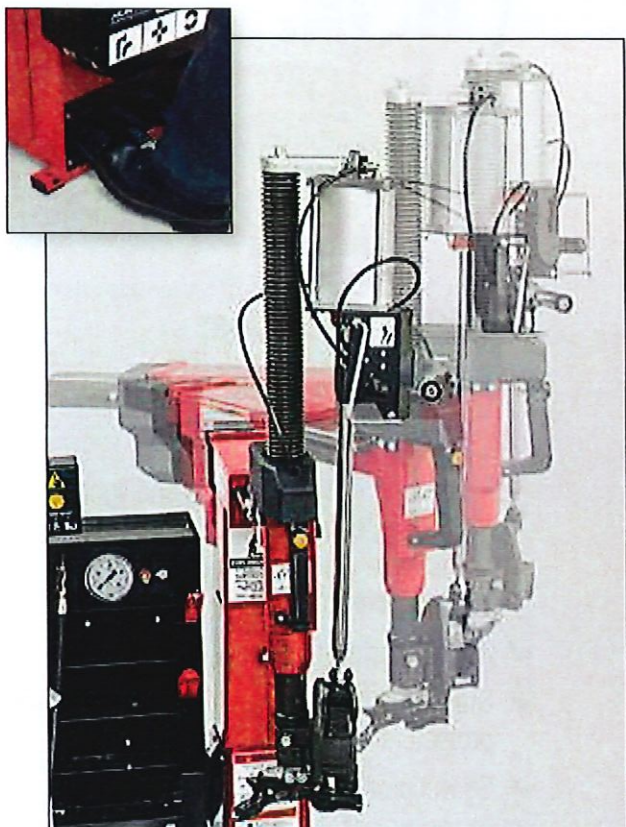
Nozzle is securely mounted to Bead Press carriage, allowing completely hands free operation.

Efficient and powerful features

EXCLUSIVE

Automatic swing arm

- ✓ With the push of a single button, the swing arm locks the wheel diameter and width
- ✓ 30% smaller footprint than tilt-column designs
- ✓ Foot pedal operation keeps hands free



Powerful motor and drive

- ✓ Two-speeds forward (7 and 17 rpm) for efficiency or finesse
- ✓ Single-speed in reverse (7 rpm)
- ✓ 220V high-torque motor delivers ample power for difficult conditions



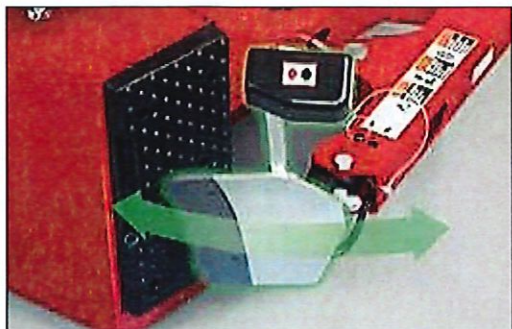
Easy-to-use, adjustable tabletop

- ✓ Built-in adjustment system provides 10- to 28-in. clamping range
- ✓ All jaws adjust simultaneously for mistake-free clamping
- ✓ Polished tabletop for easy cleanup
- ✓ Hi-grip jaw covers increase torque transfer and protect wheels
- ✓ Diameter marks aid external clamping



PowerOut™ side shovel

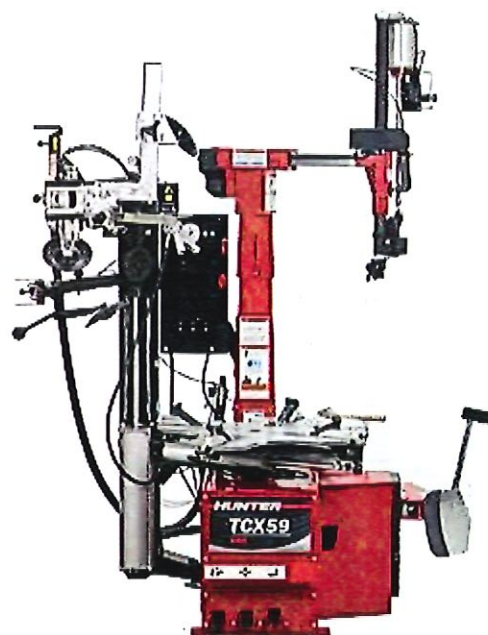
- ✓ Fingertip control eases service of large assemblies
- ✓ Smoothly pulls tire out of stuck beads, saves time in positioning
- ✓ Three-way adjustable shovel angle



Specifications*

Electrical	220V, 1 ph, NEMA plug type L6-20P
Air pressure operating range	110–145 psi
Air volume of inflation tank	6.5 gallons
Wheel clamping (nominal)	
External clamping (min-max)	10 – 26 in.
Internal clamping (min-max)	12 – 28 in.
With standard adaptors	6 – 30 in.
Table rotation speed	
Electric motor	Clockwise: 7 rpm and 17 rpm Counter-clockwise: 7 rpm
Tire diameter	43.3 in.
Rim width maximum	14 in.
Bead loosener width	16 in.
Shipping weight	1,050 lbs.
w/ wheel lift	1,150 lbs.
Max. space dimensions	78 in. (W) x 84 in. (H) X 56 in. (D)

* Some dimensions, capacities and specifications may vary depending on tire and wheel configurations or options.



TCX59Pro includes:

- ✓ Bead Press System (BPS) with:
 - Primary traveling arm
 - Fold-away fixed arm
 - Pressing cones (standard and light)
 - Pressing cone extension
 - FastBlast hands-free inflation
 - Lower locking disc
- ✓ Jaw extension/reducers
- ✓ Standard bead lever and bead lever polymer protectors
- ✓ Shovel protectors (polymer)
- ✓ Hi-grip jaw protectors

Ordering Information:

TCX59PRO Hybrid leverless tabletop changer

Equipment upgrades

Wheel Lift – 20-2045-1



Optional wheel lift eases servicing of large assemblies. Allows for more careful handling of expensive wheels.

Because of continuing technological advancements, specifications, models and options are subject to change without notice.

Heavy-Duty Four-Post

35,000 lbs alignment lift for commercial vehicles

NEW

**ALIGNMENT
READY!**

**MADE
IN USA**
HUNTER ENGINEERING COMPANY ST. LOUIS, MO



Heavy-Duty Four-Post Lift

Alignment-ready for all commercial and fleet vehicles!

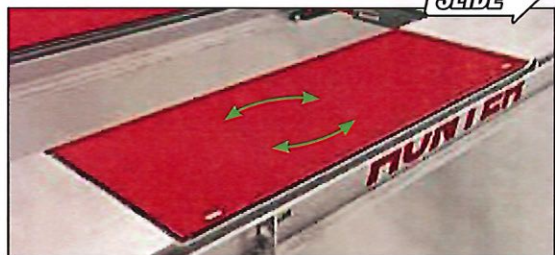


- ✓ Lifts 35,000 lbs.
- ✓ Align up to 300" wheelbases*
- ✓ Extra-wide 30" runways — accommodate all vehicles



OPTIONAL

PowerSlide®



- ✓ Eliminate struggle with turnplate pins
- ✓ Turnplates and slipplates lock and unlock at the right time (with FIA)
- ✓ Align light-duty vehicle

OPTIONAL

AlignLights



- ✓ Lights turn on and off as vehicle is raised and lowered
- ✓ Illuminate work area for productivity and safety

* Max alignment wheelbase is measured from centerline of front axle to centerline of the last axle

OPTIONAL

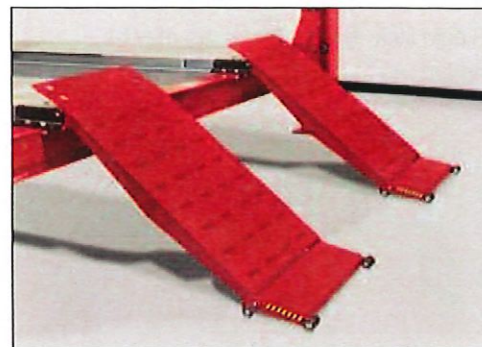
Fully-Integrated Alignment (FIA)

- ✓ FIA console Controls PowerSlide feature
- ✓ FIA allows WinAlign® aligners to control lift features for ultimate productivity.

FIA Fully Integrated Alignment

Model L494HD shown with optional jacks, turnplates, and AlignLights

Louvered Ramps



- ✓ Louvered ramps prevent wheel spin
- ✓ More effective than diamond tread or abrasive strips



NEW! Optional Ramp Extensions — 20-3790-1

- ✓ Optional approach ramp extensions assist locations with high floor slope or service vehicles with low ground clearance

EXCLUSIVE

Lock & Pulleys

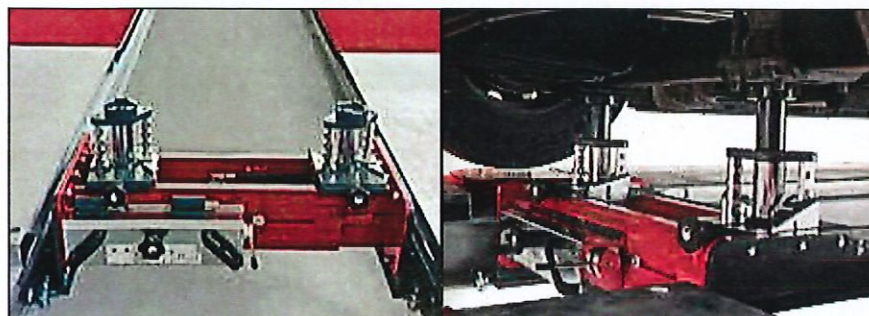
- ✓ 7 lock heights ensure level runways
- ✓ Long-life galvanized cables



OPTIONAL

Jacks

- ✓ Easily raise vehicles off runways
- ✓ 20,000-lb. capacity — one or two jack options



EXCLUSIVE

Control Unit

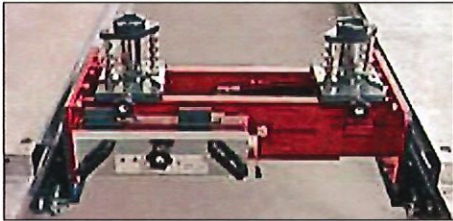


- ✓ Easy-to-use console
- ✓ Powerful 3-hp motor

Optional Features

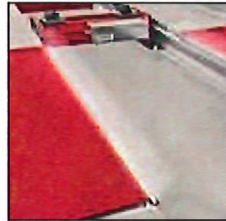
20,000-lb. Jack — 133-90-2

Single jack. One or two jacks may be added.



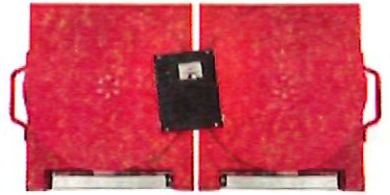
AlignLight Kit — 20-3745-1

Ease service by safely illuminating work area.



FIA Turnplate Kit — 20-3733-1

FIA locking turnplates adds productivity via aligner control.



Specifications

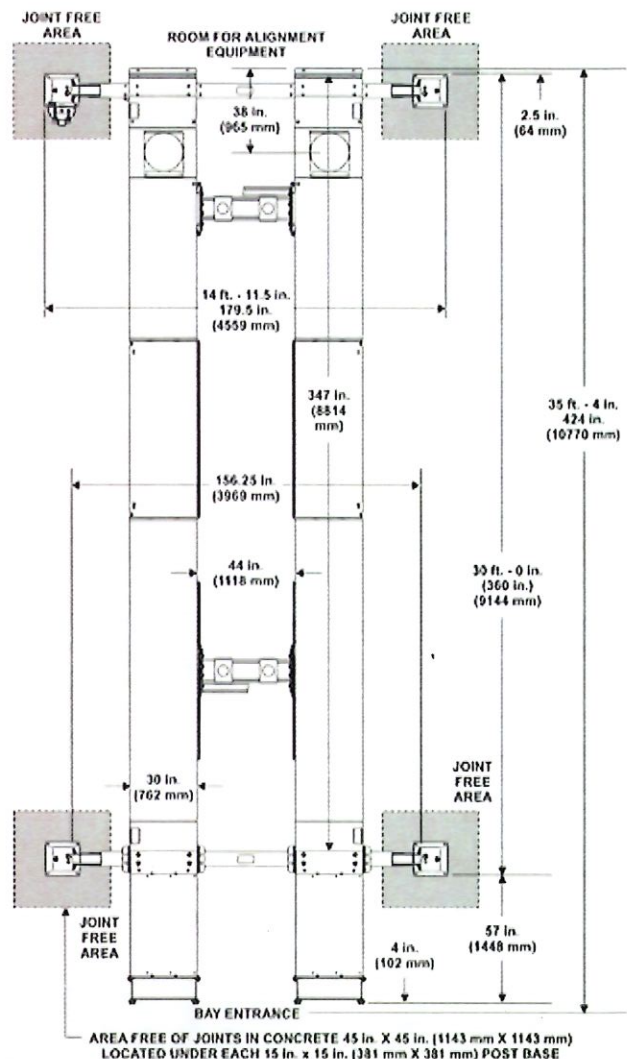
Max. vehicle weight	35,000 lbs. (15874 kg)
Max. wheelbase	
General service	320 in. (8128 mm)
Two-wheel alignment*	300 in. (7620 mm)
Four-wheel alignment	158 in. (4013 mm)
Min. four-wheel alignment	88 in. (2235 mm)
Max. lifting height	69.88 in. (1775 mm)
Alignment height	Any of 7 lock positions
Minimum height	11.88 in. (302 mm)
Overall height	98 in. (2489 mm)
Tread width	
Min. inside	44 in. (1118 mm)
Max. outside	104 in. (2641 mm)
Motor	3 hp, 208-230 VAC, 60 Hz, 1 ph
Air	90-150 psi (6.2-10.3 bar)**

* Alignment wheelbase is centerline for front axle on turnplates to centerline of rearmost axle. Longest vehicles may need jacking compensation to get alignment readings

** 115 psi (7.9 bar) required for full jack capacity



Hunter L494HD lifts have been certified under the program conducted by Automotive Lift Institute (ALI) to comply with Safety Standard ANSI/ALI ALCTV and Electrical Standard UL 201.



Because of continuing technological advances, specifications, models and options are subject to change without notice.

PowerSlide and WinAlign are registered trademarks of Hunter Engineering Company. The PowerSlide logo is a trademark of Hunter Engineering Company.

0122EH

Copyright © 2022 Hunter Engineering Company

HUNTER
Engineering Company

www.hunter.com

Form RB07829-00, 01/22
Supersedes Form RB07829-00, 09/21

HD Elite Balancer

The world's #1 heavy-duty diagnostic balancer

HDE32

**AUTOMATIC WHEEL
MEASUREMENTS!**

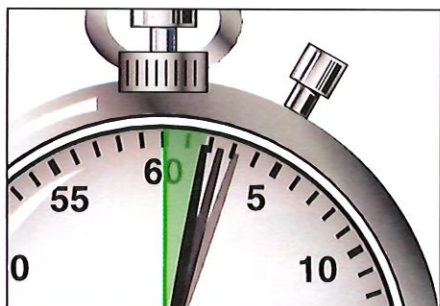
**MADE
IN USA**
HUNTER ENGINEERING COMPANY SE LOUIS, MO



HD Elite Balancer quickly measures runout with every balance

EXCLUSIVE

Unmatched Speed!



- ✓ Measure runout and balance faster than any traditional balancer!

PATENTED

Laser Vision System



- ✓ Eliminate error opportunities
- ✓ More information in less time



OPTIONAL | PATENTED

Diagnostic Load Roller



- ✓ Roller detects high spot of tire and allows matching
- ✓ Measures entire contact patch for accurate results



Designates features requiring diagnostic load roller.

EXCLUSIVE

Most durable shaft in the industry

**MADE
IN USA**
HUNTER ENGINEERING COMPANY ST. LOUIS, MO

PATENTED

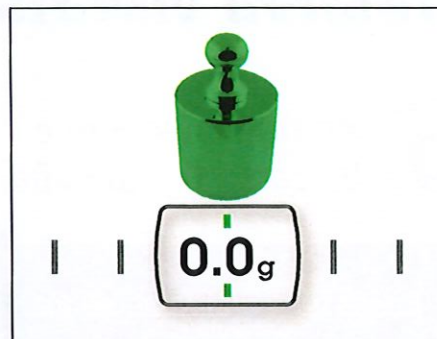
Automatic CenteringCheck®



- ✓ Ensures proper centering
- ✓ Eliminates setup errors

PATENTED

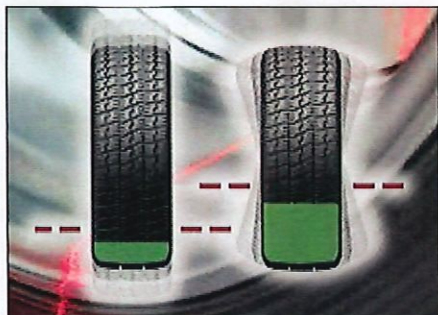
eCal Auto-Calibration



- ✓ True "self-calibration"
- ✓ No operator input required

PATENTED

Enhanced SmartWeight®



- ✓ Even better balance
- ✓ Maximum efficiency
- ✓ More single weight solutions

STANDARD

Touchscreen Interface



- ✓ Intuitive interface
- ✓ Quickly train new technicians

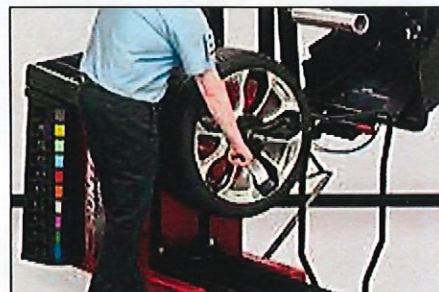
STANDARD

Wheel Lift



- ✓ Easily lifts wheel assemblies up to 500 lbs
- ✓ Aids proper mounting

Balance Any Size Wheel



- ✓ Services cars and light trucks
- ✓ Uses standard adaptors

HD Elite Balancers help eliminate wheel-related vibration and increase tire life

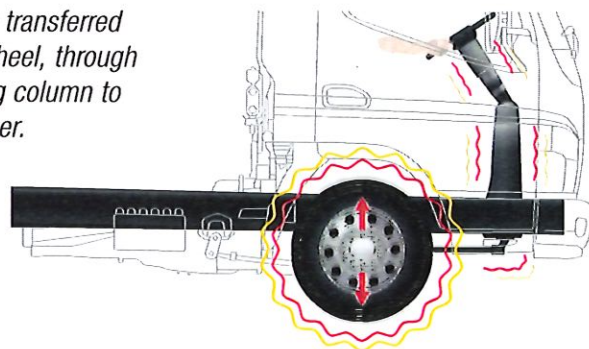


1 An Unknown Force Vibrates the Spindle

Customer complains about strong vehicle vibrations.



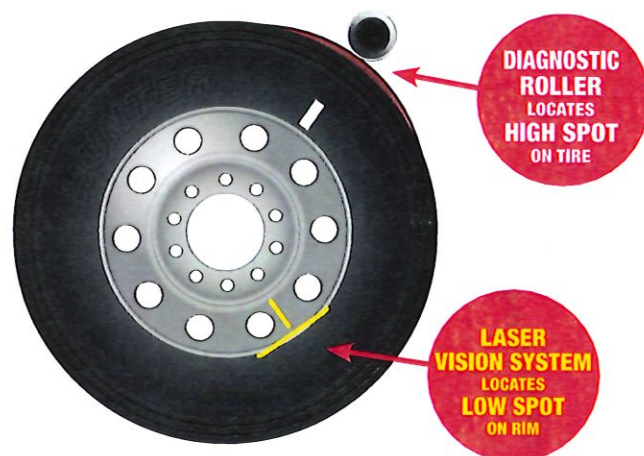
Vibration is transferred from the wheel, through the steering column to the customer.



2 Specialized Sensors Measure the Assembly



The HD Elite balancer automatically measures runout (eccentricity) of a tire and wheel assembly.

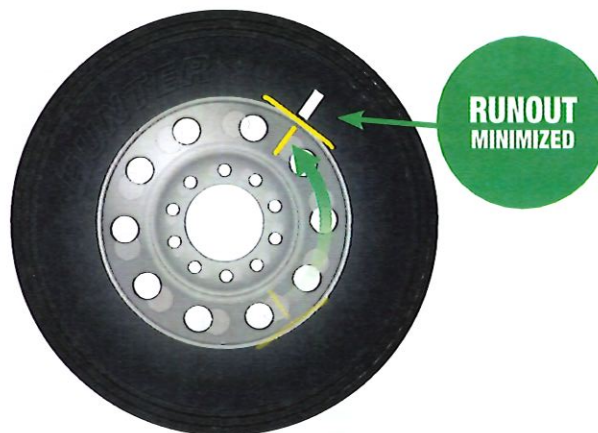


The roller measures the entire contact patch of the tire, detecting if the assembly is out of round.

3 Match-Mounting Cancels the Vibration



Match-mounting the high spot on a tire to the low spot on a rim makes the assembly roll as smoothly as possible.



Runout-related vibration is minimized, ensuring your customer a smoother ride and longer tire life.

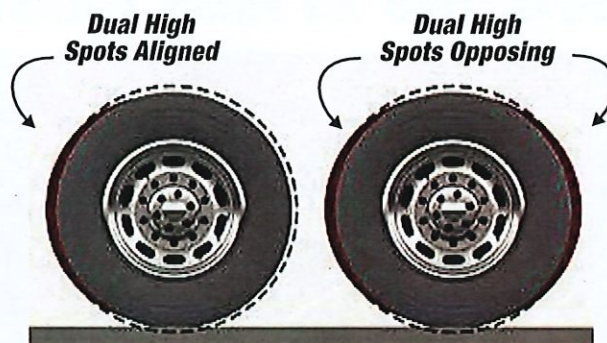
Matching dual assemblies to maximize tire life



Opposing High Spots

Dual tire assemblies with aligned high spots behave like single assemblies with runout. Marking and installing wheels with high spots 180 degrees opposed makes the dual assembly more round than the two assemblies alone.

- ✓ Reduces Vibration
- ✓ Increases Tire Life



Unequal Load on Duals

Mismatched diameters on dual tires causes the larger tire to carry more load, thus generating more heat and reducing tire life. The lesser diameter tire may develop premature tire wear due to slippage relative to the road surface.

- ✓ Increases Tire Life

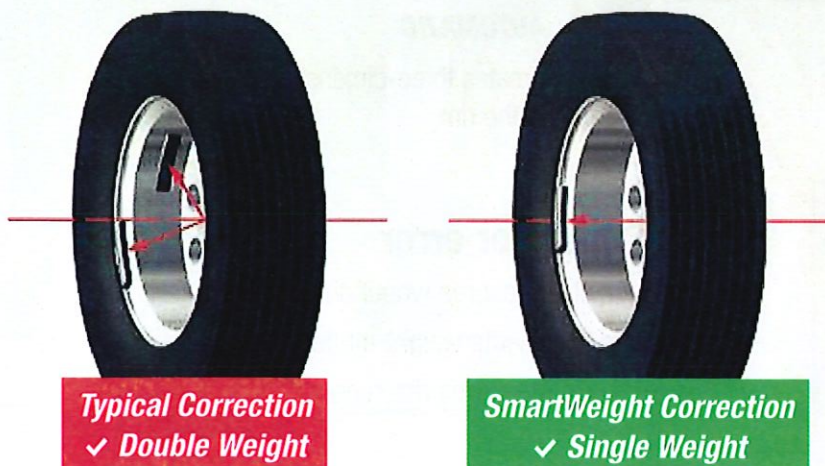


SmartWeight® reduces labor costs and service time

- ✓ Provides better balance
- ✓ Maximizes productivity
- ✓ Minimizes weight usage
- ✓ Reduces labor costs

Saves Labor Time

SmartWeight® reduces "floor-to-floor" cycle time on more than 30% of wheels balanced by optimized use of a single weight to achieve the best possible balance.



View your savings LIVE!

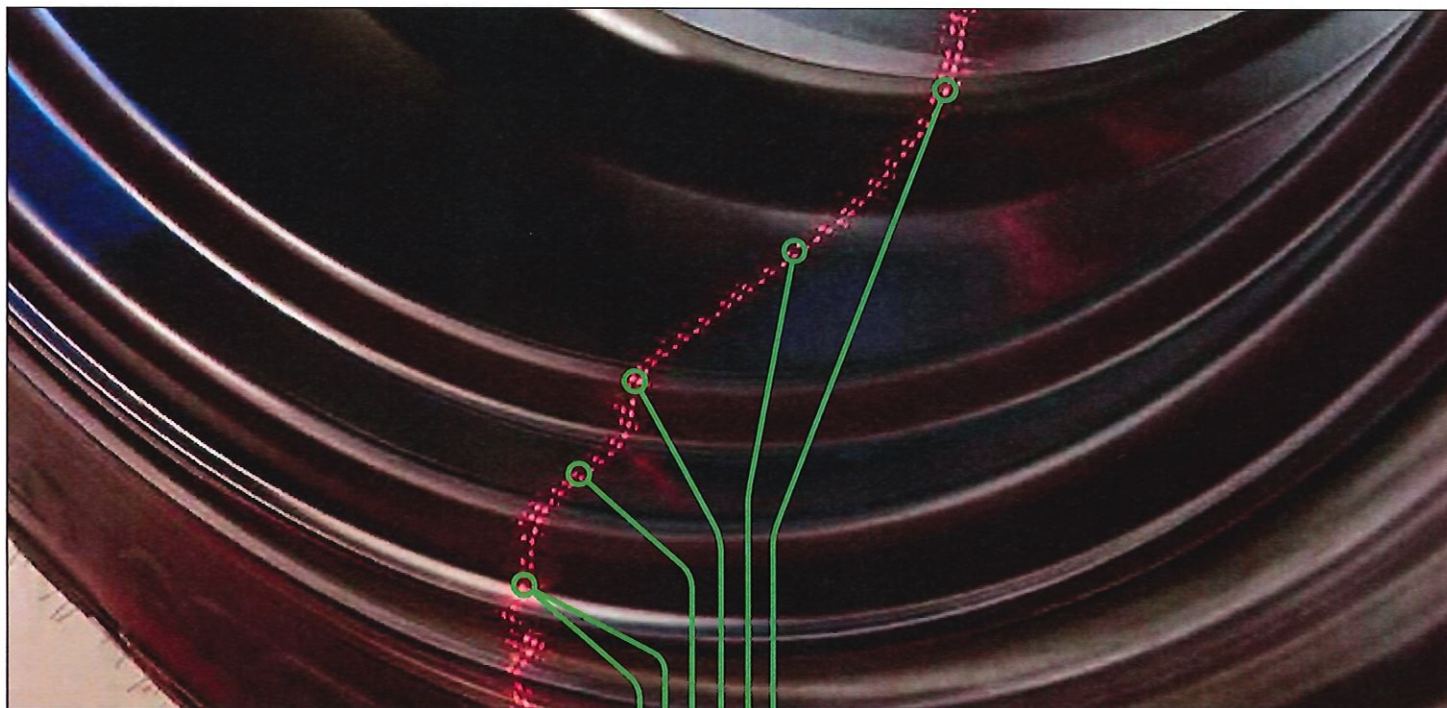


Watch your investment grow



- ✓ See weight and labor savings based on **your** shop's numbers

HD Elite vision technology unlocks more benefits in less time!



Wheel dimensions

AUTOMATIC



Automatically determines weight plane locations

Weight mode

AUTOMATIC



Selects clip or tape weight usage, if desired

Rim runout

AUTOMATIC



Calculates force-match solution



Spoke location

AUTOMATIC

Automatically hides tape weights behind spokes



SmartWeight® optimized

AUTOMATIC

Allows more single weight solutions



Rim profiled

AUTOMATIC

Creates three-dimensional model of the rim



Reduce operator error

- ✓ Automatically measures wheel dimensions
- ✓ Automatically selects weight mode
- ✓ Automatically measures rim runout

Optional Equipment

Configurations Without Diagnostic Load Roller

- ✓ Maintains all superior balancing features
- ✓ Eliminates diagnostic roller benefits
- ✓ Reduces overall package price



HDE11 shown

Popular Equipment Accessories



PATENTED

HammerHead® Top-Dead-Center Laser

- ✓ Greater weight placement accuracy to avoid mistakes
- ✓ More single-spin balances improve productivity and shop profitability
- ✓ Overhead LED light illuminates work area



Color Printer*

- ✓ Help sell premium service
- ✓ Explain results to customer



* Printer model may vary from pictured

Available as a field-installed option.

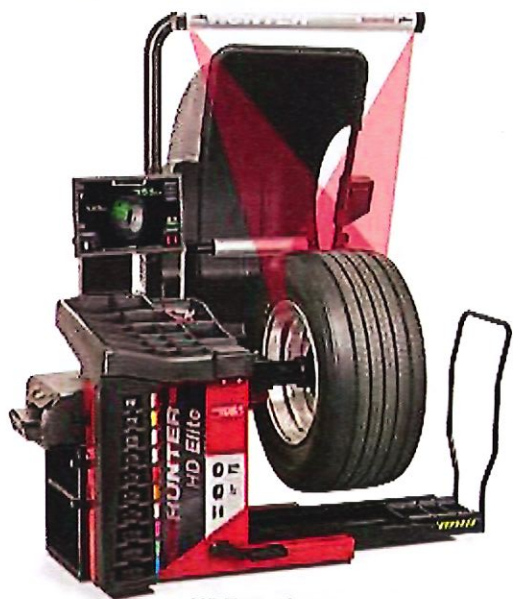
STANDARD

Convenient Storage Options

Adaptor tree conveniently stores oversized balancer accessories.



Specifications*



HDE33 shown

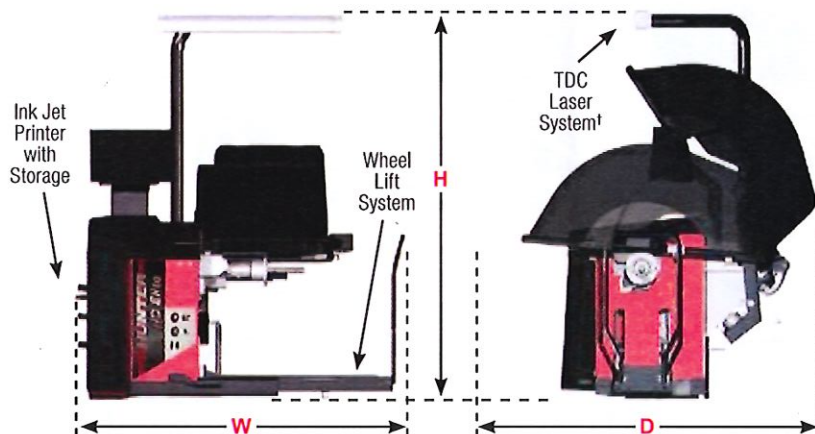
Power requirements	196-253V, 10 amp, 50/60 Hz, 1 ph NEMA L6-20P plug included
Air supply requirements	100-175 psi (7-12 bar)
Capacity	
Rim width	1.5 in to 19.5 in (38 mm to 495 mm)
Rim diameter	10 in to 30 in (254 mm to 762 mm)*
ALU	7.5 in to 38 in (191 mm to 965 mm)*
Max. tire diameter	52 in (1321 mm)
Max. tire width	19.5 in (495 mm)
Max. tire weight	500 lbs (227 kg)
Min. tire diameter for roller application	26 in (660 mm)
Imbalance resolution	± 0.05 oz (1.0 g)
Placement accuracy	512 positions, ± 0.35°
Balancing speed	100 rpm
Motor	Programmable drive system and DC motor

* Extreme wheel sizes may require manual data entry.

Model Overview

MADE IN USA
HUNTER ENGINEERING COMPANY, ST. LOUIS, MO

	HDE33	HDE32	HDE11	HDE10
Diagnostic Load Roller	✓	✓		
TDC Laser System	✓	✓		
Ink Jet Print w/Storage	✓		✓	
Width (W)	75.75 in 1924 mm	71 in 1803 mm	75.75 in 1924 mm	71 in 1803 mm
Height (H)	88 in 2223 mm	88 in 2223 mm	80.5 in 2045 mm	80.5 in 2045 mm
Depth (D)	73.5 in 1867 mm	73.5 in 1867 mm	73.5 in 1867 mm	73.5 in 1867 mm
Weight	824 lb 374 kg	804 lb 365 kg	762 lb 346 kg	742 lb 337 kg



Because of continuing technological advancements, specifications, models and options are subject to change without notice. Printer may differ from versions shown throughout brochure images.

The HD Elite Wheel Balancer is a Class 1 laser product.

CLASS 1 LASER PRODUCT
IEC 60825-1 ed. 2 2007 USA
ENIEC 60825-1 ed. 3 2014 non-USA



Be sure to check out other Hunter literature for more quality products from Hunter Engineering.

† When equipped with the TDC system, the balancer is a Class 2M laser product.

LASER RADIATION - DO NOT STARE INTO THE BEAM OR VIEW DIRECTLY WITH OPTICAL INSTRUMENTS. Viewing the laser output with magnifiers or related optical instruments within a distance of 100 mm from the laser aperture may pose an eye hazard



LASER LIGHT
DO NOT VIEW DIRECTLY WITH OPTICAL
INSTRUMENTS (MAGNIFIERS)
CLASS 1B LASER PRODUCT
635-670nm <300mW CW
CLASSIFIED PER IEC 60825-1 ED 1.2, 2001/04

HUNTER
Engineering Company

www.hunter.com

0521BH

Copyright © 2021, Hunter Engineering Company

Form BB07817-00, 05/21
Supersedes Form BB07817-00, 08/20



REGULAR COUNCIL MEETING CONSENT AGENDA STATEMENT

Meeting Date: February 26, 2024

Item# 10E

Agenda Item: Resolution of Support for VA 250th Revolutionary War Soldiers Memorial Project

Summary: Council is requested to approve a Resolution of Support for the VA 250th Revolutionary War Soldiers Memorial Project to be located on the Warren County Courthouse Grounds that also includes the waiver of the Certification of Appropriateness (COA) fee of \$100.00 and the Zoning Permit Fee of \$100.00, as presented.

Budget/Funding: 1000-3130306 General Fund Zoning Income

Meetings: Work Session held February 5, 2024

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve a Resolution of Support for the VA 250th Revolutionary War Soldiers Memorial Project to be located on the Warren County Courthouse Grounds as presented.

Moved _____ Seconded _____

VM Sealock _____ Ingram _____ Morris _____ Rappaport _____ DeDomenico-Payne _____ Wood _____



RESOLUTION OF SUPPORT

WHEREAS, pursuant to VA Code Chapter 66 §30-421 – §30-429 the Virginia America 250 Commission (VA250) was established by the General Assembly in 2020 to commemorate the 250th anniversary of the American Revolution. Virginia, one of the former colonies and future states, played a central role in the nations' founding. VA250's primary goal is to convene and facilitate a Commonwealth-wide commemoration; and,

WHEREAS, the County of Warren Board of Supervisors approved a resolution on October 18, 2022 supporting the VA250 and their efforts including the formation of a local VA250 Committee that will plan and coordinate activities in the community; and,

WHEREAS, the County of Warren is developing a Revolutionary War Soldiers Memorial Project on the Warren County Courthouse grounds that is located within the Town of Front Royal Corporate limits; and,

WHEREAS, the Town of Front Royal supports the VA250 and agrees to partner with the County of Warren's local VA250 Committee and see the Revolutionary War Soldiers Memorial Project come to fruition as well as work together on other opportunities in the future; and,

NOW, THEREFORE BE IT RESOLVED that the Mayor and Town Council support the VA250 and agree to partner with the County of Warren's local VA250 Committee to complete projects and events that commemorate the 250th anniversary of the American Revolution; and,

BE IT RESOLVED that the Council authorizes the Mayor to send a Letter of Support to the local VA250 committee stating the affirmation of support from the Town of Front Royal now and in the future; and,

BE IT FURTHER RESOLVED that the Town hereby donates to the County of Warren, in the form of fee waivers, the application fees associated with apply for a Certificate of Appropriateness (COA) and a Zoning Permit for the Revolutionary War Soldiers Memorial Project on the Warren County Courthouse grounds.

APPROVED:

Lori A. Cockrell, Mayor

ATTEST:

Tina L. Presley, Clerk of Council

This Resolution was approved at the Regular Meeting of the Town of Front Royal, Virginia Town Council conducted on _____, 2024 upon the following recorded vote:

R. Wayne Seacock	☐ Yes ☐ No	H. Bruce Rappaport	☐ Yes ☐ No
Joshua L. Ingram	☐ Yes ☐ No	Melissa DeDomenico-Payne	☐ Yes ☐ No
Amber F. Morris	☐ Yes ☐ No	Glenn A. Wood	☐ Yes ☐ No

Approved as to Form and Legality:

George M. Sonnett, Jr., Town Attorney

Dated: _____

DRAFT

Greetings Joe, Tina and Town Council Members,

I've attached the packet for the Council to review regarding the County's request for a waiver of the \$100 BAR and \$100 Zoning Permit fees. The County invites the Council to partner with us for this project by passing a resolution of support in conjunction with the waiver request. Since the Town of Front Royal was incorporated in 1788 prior to the establishment and founding of Warren County 1836 it would make sense to include the Town as a partner in this commemoration project and events relating to the State of Virginia's celebration of the 250th anniversary of the American Revolution, the Revolutionary War and US Independence in the Commonwealth of Virginia. We respectfully request that the Council waive the fees and hope that the Town considers participating in the semi-quincentennial celebration of the 250th Revolution project honoring the soldiers of the Town of Front Royal and Warren County, Virginia.

Sincerely,
Matt

Matt Wendling, CFM

Planning Director/County Floodplain Manager
County of Warren Planning and Zoning Dept.
220 N. Commerce Ave. Suite 400
Front Royal, VA 22630
(540)-636-3354 Ext. 325

From: Leslie Bowery <LBowery@warrencountyva.gov>
Sent: Friday, January 26, 2024 10:33 AM
To: Matt Wendling <Mwendling@warrencountyva.gov>
Subject: BAR Fee Waiver

Hello and Good Morning,

The County of Warren has applied for a Virginia Tourism Commission VA250th Grant to place a bench with the names of the soldiers from Warren County that served in the American Revolution. The bench would be placed on the county courthouse property with an accessible walkway and landscaping around it. We are asking for the fee to be waived for the project.

Thank you very much for this consideration.

Leslie Bowery

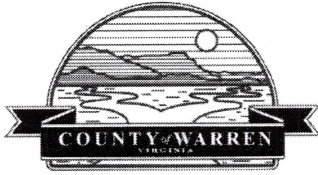


Leslie Bowery
Tourism Manager

County of Warren, Virginia
220 North Commerce Avenue, Suite 100
Front Royal, Virginia 22630
540-252-0050
www.warrencountyva.gov

Where history, nature and family come together.

COUNTY OF WARREN



Department of Planning and Zoning
Warren County Government Center
220 North Commerce Avenue, Suite 400
Front Royal, Virginia 22630
Phone: (540) 636-3354
Facsimile: (540) 636-4698
Email: mwendling@warrencountyva.gov

Matthew P. Wendling, CFM
Planning Director
County Floodplain Manager

December 13th, 2023

Town of Front Royal – Town Council and BAR
Attn: Joe Waltz – Town Manager and John Ware – Deputy Zoning Administrator
102 E. Main St., Front Royal

**RE: Town of Front Royal Board of Architectural Review and Request for Letter of Support for Warren County VA250 Revolutionary War Commemoration Committee
Revolutionary War Soldiers Memorial Project at Warren County Courthouse**

Dear Mr. Waltz and Mr. Ware,

I'm submitting our application on behalf of the committee to review our proposed project to place a granite memorial bench, two monuments, an access walkway to the bench and landscaping for the site located on the Warren County Courthouse grounds. Since this is a community project, we would like to involve the Town as a stakeholder in the project which benefits us for a Virginia Tourism Corporation – Virginia American Revolution 250 Commission grant and allows for the Town to provide in-kind contributions to the project. Our committee is requesting a waiver of the \$100 fee for the Board of Architectural Review and the zoning permit fee of \$100 as required by the Town Planning and Zoning office since this is a public project within the Town's Historic Overlay District on County property, this would be considered as a contribution to the project.

In addition to this request, we hope that the Town Council will be open to passing a resolution of support and providing our committee with a letter stating that affirmation of support. Since we do have separate tourism offices serving the Town and County, we are applying for the grant through our tourism department. We welcome you to form a local committee to partner with us in the efforts to host and commemorate events in the next few years. The information on forming your own committee can be found on Virginia 250 – A Revolution of Ideas 1776-2026 website; [Virginia American Revolution 250 Commemoration - Committees \(va250.org\)](http://Virginia American Revolution 250 Commemoration - Committees (va250.org)) A primary goal of the Commission is to convene and facilitate a multi-year series of robust events, including three national signature events annually through 2026 and dozens of Virginia-specific signature events that mark key anniversaries and events across every corner of the state.

Thank you for your time and consideration of this request and I look forward with working with the Town Planning staff on this matter.

Sincerely,

Matt Wendling, County Planning Director

Cc: Leslie Bowery, County Tourism Manager

CHAIR, Vicky L. Cook
Fork District

VICE CHAIR, Cheryl L. Cullers
South River District

Jerome K. Butler
Happy Creek District

Walter J. Mabe
Shenandoah District

Delores R. Oates
North River District

Dr. Edwin C. Daley
County Administrator



37 Miller Road
Edinburg, VA 22824
October 31, 2023

Mr. Matt Wendling
Planning Director/County Floodplain Manager
County of Warren Planning and Zoning Dept.
220 N. Commerce Ave. Suite 400
Front Royal, VA 22630

Dear Mr. Wendling,

I am pleased to provide this letter in support of Warren County's proposed Virginia 250th Memorial project to be located on the County's Courthouse grounds.

Other conflicts are already recognized by markers on the Courthouse grounds. But, currently, the only memorial to soldiers and patriots of the American Revolution on the property is a footstone marker dedicated in May 1990. It has been determined to be a gift to Warren County from the Front Royal Chapter, Virginia Daughters of the American Revolution. As a gift, the marker belongs to Warren County. As an interested party, we have no objection to moving it to a more visible and prominent setting co-located with the SAR's proposed bench in a Virginia 250 memorial. It is a natural fit for the DAR and SAR.

The spot recommended for installation of this simple, respectful memorial, is near the other markers already in place. The proposed spot is also along an existing, paved walkway, often visited by the public. To co-locate the marker with the bench in this setting would be a positive action, one that would bring more attention to the memorial by the increased foot-traffic. It is an appropriate way to recognize and honor those Warren County patriots who helped make it possible for us to celebrate America's 250th birthday.

Sincerely,

Susan M. Walls
State Historian
Virginia Daughters of the American Revolution







COUNTY OF WARREN



County Administrator's Office
Warren County Government Center
220 North Commerce Avenue, Suite 100
Front Royal, Virginia 22630

Phone: (540) 636-4600
Facsimile: (540) 636-6066
Email: edaley@warrencountyva.gov

Dr. Edwin C. Daley
County Administrator

BOARD OF SUPERVISORS

CHAIR

Cheryl L. Cullers
South River
District

VICE CHAIR

Delores R. Oates
North River
District

Jerome K. Butler
Happy Creek
District

Victoria L. Cook
Fork
District

Walter J. Mabe
Shenandoah
District

Dr. Edwin C. Daley
County Administrator

MEMO TO: Matt Wendling, Planning Director

FROM: Emily M. Ciarrocchi, Deputy Clerk of the Board *el*

SUBJECT: VA250 Resolution

DATE: October 20, 2022

The Board of Supervisors, at its regular meeting on October 18, 2022, adopted the proposed resolution in support of the Virginia America 250 Commission and further authorized the formation of a local committee to recognize, promote, and commemorate the 250th anniversary of the American Revolution and Revolutionary War for Independence in the County of Warren, Virginia.

COPY

RESOLUTION



of the Board of Supervisors of Warren County Relating to the Support of the Virginia America 250 Commission to Commemorate the 250th Anniversary of the American Revolutionary War for Independence and the Birth of Our Nation

WHEREAS the Board of Supervisors of Warren County, Virginia ("the County") is dedicated to the furtherance of economic development and tourism in the County of Warren, Virginia; and

WHEREAS the Virginia America 250 Commission (VA250) was created in 2020 by the General Assembly for the purpose of preparing for and commemorating the 250th anniversary of Virginia's participation in American independence; and

WHEREAS VA250 has requested that each locality form a committee to aid in planning for the commemoration period; and

WHEREAS Warren County, Virginia will form a local VA250 committee that will plan and coordinate programs occurring within the locality and communicate regularly with VA250; and

WHEREAS the Board of Supervisors wishes to undertake this endeavor with VA250 to promote and commemorate this important historic milestone; and

WHEREAS this Commission will include the recognition of the County's namesake Major General Dr. Joseph Warren as a major contributor in the fight for freedom and honor his sacrifice in giving his last full measure of devotion to the cause of liberty; and

WHEREAS the Commission will recognize other local soldiers and patriots such Brigadier General Daniel Morgan, Thomas Allen, Daniel Cloud, Samuel Cox, Reuben Finnell, Philip Gatewood, John Honaker, William H. Jacobs, James Markham Marshall, Thomas Marshall, Alexander Mathews, John A. McDonald, Samuel M. Richardson, William Richardson, Henry VanMeter, Jr., and other whose names may have been lost to time but whose deeds will always be remembered.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Warren County, Virginia:

1. The Board of Supervisors hereby desires to support the Virginia America 250 Commission and their efforts to commemorate the 250th anniversary of Virginia's participation in American War for Independence, Liberty and self-governance; and
2. Dr. Edwin C. Daley, County Administrator, will form a committee to aid in the planning for the commemoration period.

The Resolution shall be effective immediately.

CERTIFICATE

The undersigned Dr. Edwin C. Daley, Clerk of the Board of Supervisors of Warren County, Virginia, hereby certifies the foregoing constitutes a true and correct copy of a Resolution Relating to the Support of the Virginia America 250 Commission Recitals was adopted at a regular meeting duly held and called on October 18, 2022, for which proper notice was given. A record of the roll-call vote by the Board is as follows:

Name	Aye	Nay	Abstain	Absent
Cheryl L. Cullers, Chair	✓			
Delores R. Oates, Vice Chair	✓			
Jerome K. "Jay" Butler	✓			
Victoria L. "Vicky" Cook	✓			
Walter J. "Walt" Mabe	✓			

Adopted: October 18, 2022

Cheryl L. Cullers
Chair, Board of Supervisors

ATTEST:

Edwin C. Daley
Clerk to the Board of Supervisors

Virginia State Code

Chapter 66. American Revolution 250 Commission.

§ 30-421. (Expires July 1, 2032) American Revolution 250 Commission; purpose.

The American Revolution 250 Commission (the Commission) is established in the legislative branch of state government. The purpose of the Commission is to commemorate the 250th anniversary of the American Revolution, the Revolutionary War, and the independence of the United States.

2023, cc. [655](#), [656](#).

§ 30-422. (Expires July 1, 2032) Membership; terms; vacancies; chairman and vice-chairman.

A. The Commission shall have a total membership of 27 members that shall consist of five legislative members, 17 nonlegislative citizen members, and five ex officio members. Members shall be appointed as follows:

1. Two members of the Senate, to be appointed by the Senate Committee on Rules;
2. Three members of the House of Delegates, to be appointed by the Speaker of the House of Delegates in accordance with the principles of proportional representation contained in the Rules of the House of Delegates;
3. One representative from each of the lead commemoration partners: the Jamestown-Yorktown Foundation, the primary state agency; the Virginia Museum of History & Culture, the primary nonstate agency; and Gunston Hall, the primary representative of Virginia's historic homes and related sites;
4. One representative from the American Battlefield Trust, the secretariat of the United States Semiquincentennial Commission, and one representative from the Virginia Bar Association;
5. Six members appointed by the Governor from a list of 10 provided by the Jamestown-Yorktown Foundation; and
6. Six members appointed by the Governor from a list of 10 provided by the Virginia Museum of History & Culture.

The Secretary of Education, the Librarian of Virginia, the Director of the Department of Historic Resources, the Executive Director of Virginia Humanities, and the Chief Executive Officer of the Virginia Tourism Authority, or their designees, shall serve as ex officio members with voting privileges. Nonlegislative citizen members of the Commission shall be citizens of the Commonwealth.

B. The Commission shall elect a chairman and vice-chairman from among its membership.

C. Legislative members of the Commission shall serve terms coincident with their terms of office. Nonlegislative citizen members shall be appointed for the duration of the Commission's activities. Appointments to fill vacancies shall be for the unexpired terms. Vacancies shall be filled in the same manner as the original appointments.

2023, cc. [655](#), [656](#).

§ 30-423. (Expires July 1, 2032) Quorum; meetings.

A majority of the members shall constitute a quorum. The meetings of the Commission shall be held at the call of the chairman or whenever a majority of the members so request.
2023, cc. [655](#), [656](#).

§ 30-424. (Expires July 1, 2032) Compensation; expenses.

Legislative members of the Commission shall receive such compensation as provided in § [30-19.12](#). Nonlegislative citizen members of the Commission shall not receive compensation or reimbursement for travel and other expenses incurred in the performance of their duties.
2023, cc. [655](#), [656](#).

§ 30-425. (Expires July 1, 2032) Powers and duties of the Commission.

A. The Commission shall have the following powers and duties:

1. Formulate and implement a program for the inclusive observance of the 250th anniversary of the independence of the United States and the Revolutionary War in Virginia, including (i) civic, cultural, and historical education and scholarship concerning the ideals of the American Revolution and their contemporary relevance; (ii) visitation of museums and historic sites, including battlefields; (iii) creation and publication of historical documents and studies; (iv) cooperation with agencies responsible for the preservation or restoration of historic sites, buildings, art, and artifacts; (v) establishment of exhibitions and interpretive and wayfinding signage; (vi) arrangement of appropriate public ceremonies; (vii) a comprehensive marketing and tourism campaign encompassing calendar year 2025 through calendar year 2026; and (viii) the general dissemination of public information regarding Virginia's involvement in the American Revolution and its legacy today;
2. Appoint and establish an advisory council composed of nonlegislative citizen members at large who have a knowledge of relevant history or expertise in areas useful to the work of the Commission, including a representative of the Sons of the Revolution in the Commonwealth of Virginia, a representative of the Virginia Daughters of the American Revolution, and a representative of the National Washington-Rochambeau Revolutionary Route Association. The advisory council shall make recommendations and provide comment as requested by the Commission. The Commission may from time to time appoint, add, or remove members of the advisory council. Members of the advisory council shall serve without compensation or reimbursement;
3. Appoint and establish an executive committee composed of members of the Commission, including the Commission's chairman and vice-chairman and one representative designated by each of the following: the Jamestown-Yorktown Foundation, the Virginia Museum of History & Culture, and Gunston Hall; and
4. Perform such other duties, functions, and activities as may be necessary to facilitate and implement the objectives of the Commission.

B. The Commission may solicit, accept, use, and dispose of gifts, grants, donations, bequests, or other funds or real or personal property for the purpose of aiding or facilitating the work of the Commission. In accordance with the appropriation act, the Commission may procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements as it may deem necessary to carry out its duties as set forth in this chapter. No contract, lease, or other

legal agreement shall be entered into by the Commission that extends beyond the date of expiration of the Commission.
2023, cc. [655](#), [656](#).

§ 30-426. (Expires July 1, 2032) Staffing.

The Commission may appoint and employ and, at its pleasure, remove an executive director and such other persons as it deems necessary to assist it in carrying out its duties as set forth in this chapter. The Commission may determine the duties of such staff and fix their salaries or compensation within the amounts appropriated thereof. If funds are not appropriated for staffing, the Joint Rules Committee shall determine the staffing support for the Commission.

Administrative staff support shall be provided by the Office of the Clerk of the Senate or the Office of the Clerk of the House of Delegates as may be appropriate for the house in which the chairman of the Commission serves. The Division of Legislative Services shall serve as fiscal agent and provide legal services as requested by the Commission. All agencies and political subdivisions of the Commonwealth shall provide assistance to the Commission, upon request.
2023, cc. [655](#), [656](#).

§ 30-427. (Expires July 1, 2032) Chairman's executive summary of activity and work of the Commission; report.

The chairman shall submit to the General Assembly and the Governor an annual executive summary of the interim activity and work of the Commission no later than the first day of each regular session of the General Assembly. The executive summary shall be submitted as provided in the procedures of the Division of Legislative Automated Systems for the processing of legislative documents and reports and shall be posted on the General Assembly's website.
2023, cc. [655](#), [656](#).

§ 30-428. (Expires July 1, 2032) Virginia American Revolution 250 Commission Fund.

There is hereby created in the state treasury a special nonreverting fund to be known as the Virginia American Revolution 250 Commission Fund, hereafter referred to as the "Fund." The Fund shall be established on the books of the Comptroller and shall consist of gifts, grants, donations, bequests, or other funds from any source as may be received by the Commission for its work. Moneys shall be paid into the state treasury and credited to the Fund. Interest earned on moneys in the Fund shall remain in the Fund and be credited to it. Any moneys remaining in the Fund, including interest thereon, at the end of each fiscal year shall not revert to the general fund but shall remain in the Fund. Moneys in the Fund shall be used solely for the purpose of enabling the Commission to perform its duties. Expenditures and disbursements from the Fund shall be made by the State Treasurer on warrants issued by the Comptroller upon written request of the chairman of the Commission.
2023, cc. [655](#), [656](#).

§ 30-429. (Expires July 1, 2032) Sunset.

This chapter shall expire on July 1, 2032.2023, cc. [655](#), [656](#).



REGULAR COUNCIL MEETING CONSENT AGENDA STATEMENT

Meeting Date: February 26, 2024

Item# 10F

Agenda Item: Recommendation to the Judge of Circuit Court for Appointment to the Board of Zoning Appeals (BZA)

Summary: Council is requested to approve a recommendation to the Judge of the Circuit Court for appointment to the Board of Zoning Appeals (BZA) to an unexpired term ending August 31, 2025.

Budget/Funding: None

Meetings: Work Session held February 12, 2024

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council recommend Louis Allen Neel to the Judge of the Circuit Court for Appointment to the Board of Zoning Appeals (BZA) to an unexpired term ending August 31, 2025.

Moved _____ Seconded _____

VM Sealock _____ Ingram _____ Morris _____ Rappaport _____ DeDomenico-Payne _____ Wood _____



REGULAR COUNCIL MEETING AGENDA STATEMENT

Meeting Date: February 24, 2024

Item# 10G

Agenda Item: Front Royal Economic Development Authority (FREDA) Memorandum of Understanding (MOU) for Financial and Operational Support

Summary: Council is requested to approve a Memorandum of Understanding (MOU) with the Front Royal Economic Development Authority (FREDA) for financial and operational support as presented.

Budget/Funding: None

Meetings: Work Session held February 5, 2024

Proposed Motion: I move that Council approve a Memorandum of Understanding (MOU) with the Front Royal Economic Development Authority (FREDA) as presented.

Moved _____ *Seconded* _____

VM Sealock _____ *Ingram* _____ *Morris* _____ *Rappaport* _____ *DeDomenico-Payne* _____ *Wood* _____

MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF FRONT ROYAL, VIRGINIA AND THE ECONOMIC DEVELOPMENT AUTHORITY OF THE TOWN OF FRONT ROYAL, VIRGINIA FOR FINANCIAL AND OPERATIONAL SUPPORT

This Memorandum of Understanding (“MOU”), effective the _____ day of _____, 2024, is made by and between the Town of Front Royal, Virginia (“the Town”) and the Economic Development Authority of the Town of Front Royal, Virginia (“Front Royal EDA” or “EDA”).

RECITALS

WHEREAS, the Town is a political subdivision of the Commonwealth of Virginia, and the Town Council is the governing body of the Town; and,

WHEREAS, the Front Royal EDA is a separate political subdivision of the Commonwealth of Virginia, created in 2020 by the Town Council of the Town with the adoption of Town Code Chapter 16 as authorized by Virginia Code §§15.2-4903 and 15.2-4905 of the Virginia Industrial Development and Revenue Bond Act; and,

WHEREAS, Virginia Code §§15.2-950, and 15.2-953 authorize the Town to appropriate and donate funds to industrial development authorities for the purposes of promoting economic development, and the accomplishment of all other lawful purposes and objectives; and

WHEREAS, the Town desires that the Front Royal EDA have sufficient financial and operational support necessary for the Front Royal EDA to exercise its powers as may be limited by ordinance adopted by the Town Council of the Town, and to satisfy its duties and responsibilities, under the Virginia Industrial Development and Revenue Bond Act; and,

WHEREAS, the Town wishes to appropriate and donate funding to the Front Royal EDA make like gifts, donations and appropriations of money to industrial development authorities for the purposes of promoting economic development, under the terms and conditions set forth below.

NOW, THEREFORE, the Town and the Front Royal EDA enter into the following MOU.

1. Purposes.

The purpose of this MOU is for the Town to provide financial and operational support to the Front Royal EDA on a voluntary basis to be used by the EDA to exercise its powers and satisfy its duties and responsibilities under Virginia Industrial Development and Revenue Bond Act, Town Code, and its Bylaws.

2. **Term.**

This MOU shall be in effect from the date of execution by the Parties until terminated in accordance with Section 8 of this MOU.

3. **Operations**

During the term of this MOU, the Front Royal EDA shall at all times operate in compliance with the Virginia Industrial Development and Revenue Bond Act.

4. **Appropriation and Donation of Public Funds by the Town.**

Funding Policy. The Town may appropriate and donate funds to the Front Royal EDA upon approval of Town Council. To assist the Town Council in this regard, Front Royal EDA will make a presentation to the Town Council which will include a written report, once during the Town's budget deliberation process, regarding the economic development activities of the Town.

Nothing in this section shall be construed to obligate the Town to appropriate funds to the Front Royal EDA during future fiscal years. Any such appropriation shall be voluntary. The Town and the Front Royal EDA agree and understand that, upon receipt of funds from the Town, the EDA Board of Directors assumes fiscal responsibility with respect to the expenditure of public funds donated by the Town. The EDA will maintain an accounting of the receipt and expenditure of funds from the Town.

5. **Donation of Operational Support by the Town.**

A. **Facilities.**

Meetings

The Town will provide meeting facilities in Town Hall on such dates and at such times as necessary for the Front Royal EDA to satisfy its meeting requirements as detailed in its Bylaws in lieu of the EDA acquiring its own meeting facilities.

Offices

The Town will provide such office(s) in Town Hall as necessary for the Front Royal EDA to conduct its operations in lieu of the Front Royal EDA acquiring its own office facilities.

B. **Staffing Support.**

Economic Development

The Town will provide its Director of Community Development and Tourism as economic development staffing support to the Front Royal EDA in lieu of the appointment of an executive director by the EDA.

Accounting

The Town will provide accounting staffing support to the Treasurer of the Front Royal EDA in keeping suitable records of its financial transactions and in arranging for an annual audit of such records.

Minutes and Record Keeping

The Town will provide clerical staffing support to the Secretary of the Front Royal EDA in keeping and preserving detailed minutes of its proceedings and in complying with the Virginia Freedom of Information Act and public hearing procedures.

Legal

The Town will provide, upon consent of the parties, legal staffing support to the Front Royal EDA for the review and approval as to legal form all agreements, arrangements, and instruments, and for such other legal advice as may be needed on matters within its authority and not otherwise in conflict with the interests of the Town.

C. Financial Support.

Board of Directors

The Town will compensate each Director \$200 per regular monthly meeting. The Town will reimburse Directors for necessary travel, training and other expenses incurred in the performance of their duties.

Audit

The Town will provide the funding necessary for the Front Royal EDA to contract for an independent annual audit of its financial records.

D. Education and Training Support.

The Town will provide and support the necessary training and education for the Board of Directors and staff in Economic Development and other related activities.

6. Future Donations to Front Royal EDA by the Town.

It is the Town's intention to consider additional appropriations and donations during future Fiscal Years upon receipt of a proposal by the Front Royal EDA, submitted to the Town by January 15 of each year. To assist the Town Council in this regard, the Front Royal EDA will make a presentation to the Town Council which will include a written report, once during the Town's budget deliberation process, regarding the EDA's promotion of economic development as a development or redevelopment promoter or facilitator. This presentation shall take place no later than the Regular Council meeting of February of each year, and shall include projects planned for the upcoming fiscal year.

7. Amendments.

This MOU shall not be modified except by the express written agreement of the Parties.

8. **Termination.**

This MOU may be terminated by any Party upon delivery of a notice of intent to terminate by March 1 of any year. The termination will be effective at the end of the then current Fiscal Year.

[SIGNATURE PAGE FOLLOWS]

TOWN OF FRONT ROYAL, VA

FRONT ROYAL EDA

By: _____
Lori A. Cockrell, Mayor / Date

By: _____
Richard Novak, Chairman / Date

Attest:

Attest:

Tina L. Presley, Clerk of Council

Clerk of the Front Royal EDA

Approved as to Form:

Approved as to Form:

Town Attorney

Attorney for Front Royal EDA



REGULAR COUNCIL MEETING AGENDA STATEMENT

Meeting Date: February 26, 2024

Item# 10H

Agenda Item: Joint Town County Transportation and Infrastructure Committee Establishment and Appointments

Summary: On February 6, 2024, the Warren County Board of Supervisors approved the establishment of the *Joint Town County Transportation and Infrastructure Committee* and appointed Chair Cheryl Cullers and Supervisor John Stanmeyer to the committee with the committee to meet at the Warren County Government Center or Town Hall on the 3rd Wednesday of each month as established by the committee.

Council is requested to establish the committee and appoint two members of Council to the committee.

Budget/Funding: None

Meetings: Liaison Committee Meeting held January 18, 2024 and Council Work Session held February 5, 2024

Proposed Motion: I move that Council establish the Joint Town County Transportation and Infrastructure Committee and appoint Councilwoman Morris and Councilman Ingram to the Joint Town County Transportation and Infrastructure Committee.

Moved _____ Seconded _____

VM Sealock _____ Ingram _____ Morris _____ Rappaport _____ DeDomenico-Payne _____ Wood _____



CLOSED MEETING AGENDA STATEMENT

Meeting Date: February 26, 2024

Item# 11

MOTION TO GO INTO CLOSED MEETING

I move that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purposes:

- 1) pursuant to Section 2.2-3711(A)(8) of the Code of Virginia, for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, more specifically, a) financial obligations of the Front Royal-Warren County EDA, and b) the vacation of a portion of N. Royal Avenue and an unimproved alleyway between N. Royal Avenue and Virginia Avenue; and,
- 2) pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, more specifically, Town of Front Royal v. Front Royal-Warren County EDA and Front Royal – Warren County EDA v. Town of Front Royal; and,
- 3) pursuant to §2.2-3711(A)(1) of the Code of Virginia, for the discussion, consideration, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body, more specifically the Town Attorney

Motion to Certify Closed Meeting at its Conclusion

[At the conclusion of the Closed Meeting, immediately re-convene in open meeting and take a roll call vote on the following:]

I move that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Moved _____ Seconded _____

VM Sealock _____ Ingram _____ Morris _____ Rappaport _____ DeDomenico-Payne _____ Wood _____