

## **Work Session 11/25/13**

1 Consent Agenda 12/9 -- DMV Grant

2 Write Off - 2012 Policy Adoption to write off long term debt balances; Staff have attempted collections; Never been written off; Assist with bond reviews by removing bad debt, connection fees, & bankruptcies

Daryl - Bankruptcy? Sits until we right off; Write off more often?

Tim - Write Off will be an annual effort; include write off of bankruptcies

Gene - less than thought; Numbers were higher due to 2007 & 2008 in first run;

Shae - Once written off; Does this erase bad debt to Town; Staff will still receive red flag if person returns

Tom - Do we report as bad credit? Notify state

Agenda 12/9

3 PO Rollover - \$5.5 M; WWTP & I&I; Paid items requiring funding from last year

Bret - \$10k trash bags?

Shae - funding for Boat Landing Restroom

Agenda 12/9

4 Council Capital Goals

Tim asked Council to provide them to staff

Bret - Next Phase of Trail on Criser Rd  
Hollis - Sidewalk along north side

Bret - Westminster Sidewalk

Gene - Sidewalk Projects; Mike Kehoe @ Stephens City

Shae - Healthy Communities Grants

Tom - Trails in new areas

Shae - Building Inspection Program

Maintenance Code

Curb Appeal - Spring/Fall yellow paint; sign posts

Gene - Rental Business License for multi property owners

Tim - Community Development Position; creative ways to fund improvements;  
Corridor funding, year end budget

Shae - Increase lodging tax to fund position

## 5 Community Development Position

Bret - Different job descriptions; catalyst projects with reuse/repurposing; more permanent funding source; part of the 2 cent tax;

Gene - Shenandoah Ave Project - \$38k; 1/3 penny from RE tax

Gene - get position;

Tim - FT or Contract; tangible results and goals

Bret - Contract initially; Develop Community Redevelopment Authority; EDA can establish

Tom - EDA Landholdings; EDA can help if we nudge them

Shae - Staff reach out to EDP for partnerships; EDA is one of few without local partners;

Advertise Open Until filled with first review in 30 days

High school diploma

## 6 Council Goals

Closed Mtg - Shae/Gene

Tax Revenue from TH Parking Lot attached to a business

Proceed with offers for parking lot

Conversation about costs incurred by Town to FRLP

Closed Out Shae/Hollis - 6-0