



TOWN COUNCIL REGULAR WORK SESSION
MONDAY, SEPTEMBER 9, 2024 @ 7:00 PM
Town Hall Conference Room

View meeting online LIVE at <https://www.frontroyalva.com/673/Town-Hall-Live>

7:00pm 1. Roll Call

2. VDOT STAR Study Update (Virtual) by Adam Campbell

7:30pm 3. New Business

- A. Bid for Chemicals at the Water and Wastewater Treatment Plants
- B. Bid for Various Grades of Stone FY25
- C. Proposed Vape Ordinance

8:15pm 4. Old Business

- A. Liaison Committee Meeting Items for October 17th Meeting
- B. Resolution Requesting Additional Healthcare Providers

8:45pm 5. Closed Meeting

6. Adjourn



COUNCIL REGULAR WORK SESSION AGENDA STATEMENT

Meeting Date: September 9, 2024

Item# 02A

Agenda Item: VDOT STAR Study update

Summary: Adam Campbell with VDOT will be presenting the findings and final recommendations of the 522/340 Corridor study to Town Council. Warren County has applied for funding to facilitate these safety improvements. There are proposed improvements within Town limits.

Click the link below to review the 54-page draft final report from VDOT
<https://frontroyalva.box.com/s/yys1cuz384st63rusvdfc14nnq3babht>

Budget/Funding: N/A

Staff Recommendation: Informational only

STARS

STRATEGICALLY TARGETED AND
AFFORDABLE ROADWAY SOLUTIONS

US 340/US 522 CORRIDOR IMPROVEMENT STUDY

FRONT ROYAL/WARREN COUNTY

Warren County Board of Supervisors Work Session – July 9, 2024



SURVEY SUMMARY AND STUDY RECOMMENDATIONS

- Survey Summary
- Guard Hill Road
- Commercial Entrance RCI
- Ramp Improvements
- Ramp Improvements (cont.)
- Country Club Road Thru-Cut
- Country Club Road Bow-Tie
- Country Club Road Roundabout
- Next Steps

Points of Contact for Study:

- STARS Study Lead – Clint Smith
clinton.smith@vdot.virginia.gov
- VDOT Project Manager – Adam Campbell
adamf.campbell@vdot.virginia.gov
- ATCS Team Manager – Nathan Umberger
numberger@atcsplc.com

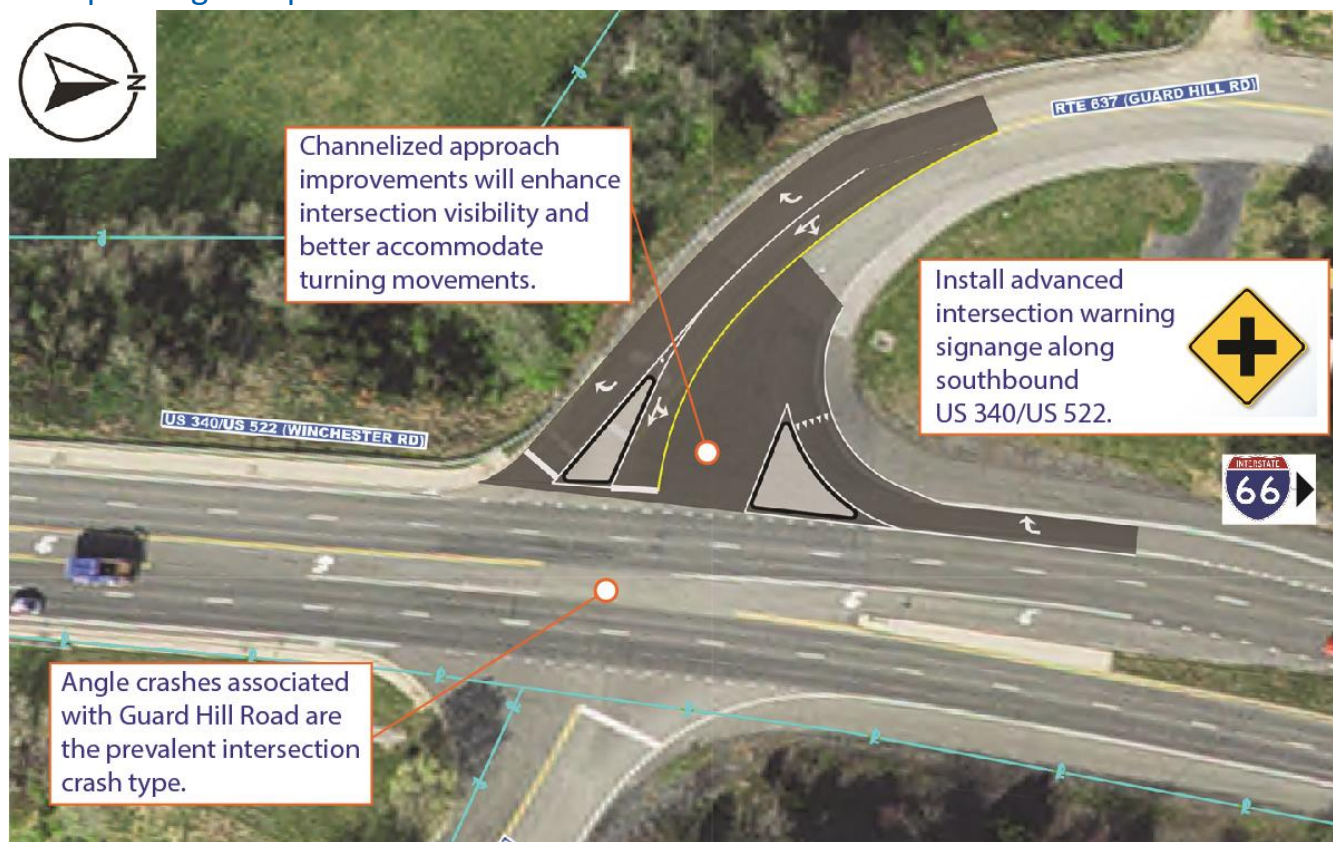


PUBLIC SURVEY SUMMARY

- **Online Alternatives Survey was open June 10th – June 25th**
- **237 participants**
 - 290 comments
 - 1,920 total responses (comments and rankings)
- **Home Zip Code of Participants**
 - 35% (83) reported
 - Of which 67% (56) from 22630 (Front Royal/Warren Co.)
 - And 24% (20) from 22645 (Middletown), 22655 (Stephens City), and 22657 (Strasburg)
- **Work Zip Code of Participants**
 - 30% (72) reported
 - Of which 63% (45) from 22630 (Front Royal/Warren Co.)
 - And 7% (5) from 22645 (Middletown)

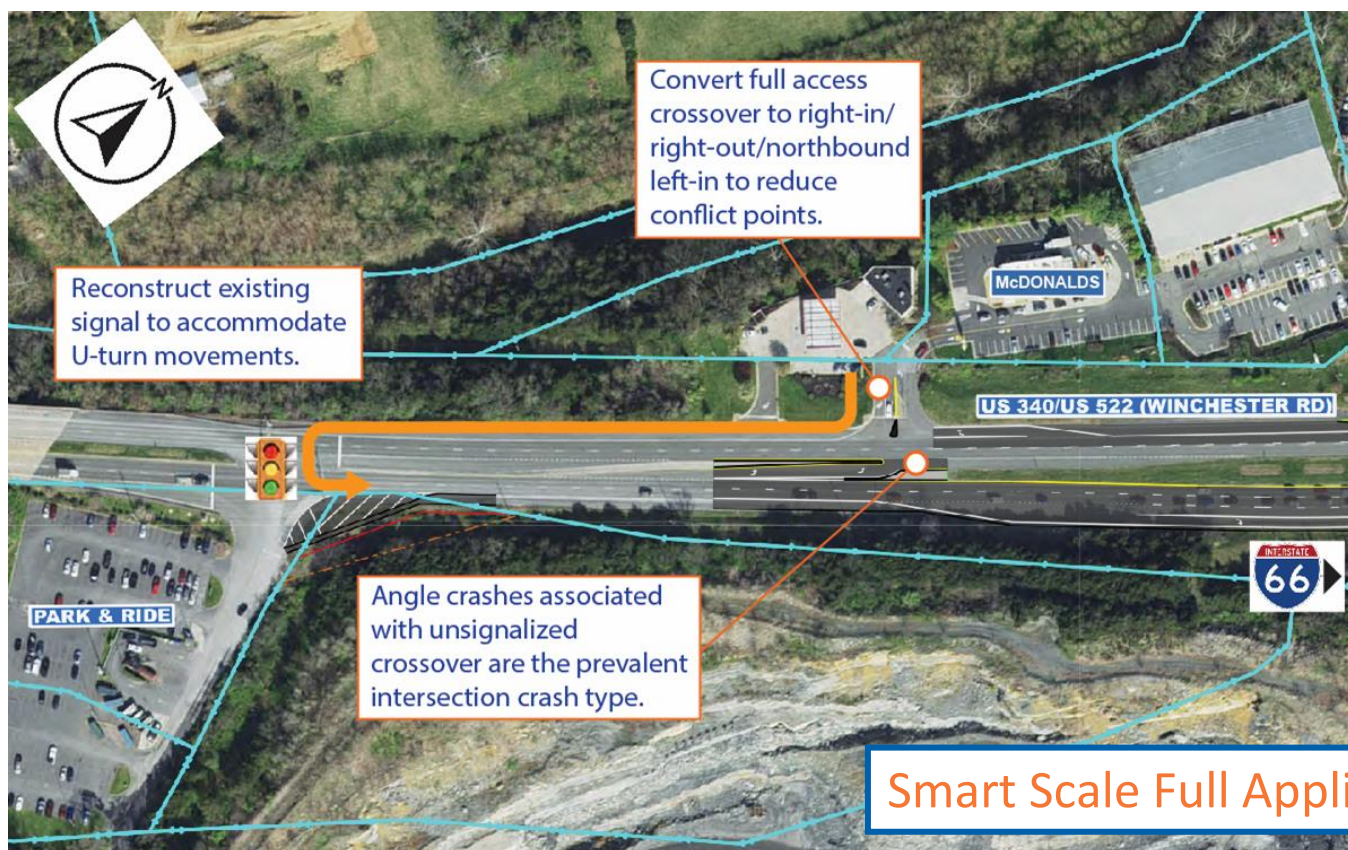
INTERSECTION WITH GUARD HILL ROAD

- **Average Rating: 2.9 out of 5 (5 rating = 18, 1 rating = 14)**
 - Numerous comments supporting/requesting a traffic signal at this location (warrants not met)
 - Recommendation supported, but general theme of “it is not enough”
 - A few comments support limiting left turns from side streets
 - Issue of speeding also prevalent in the comments



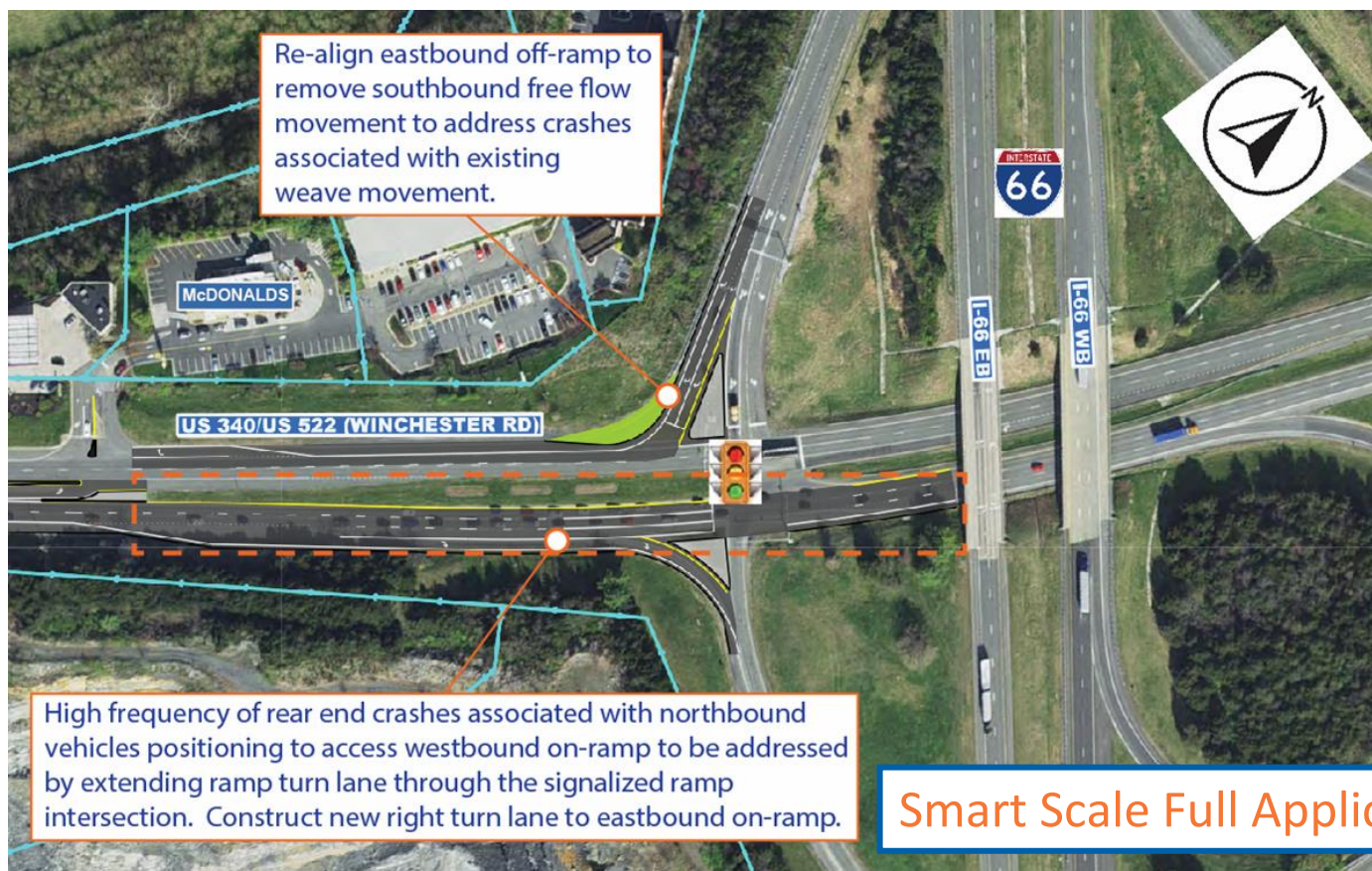
INTERSECTION WITH PARK AND RIDE AND COMMERCIAL ENTRANCE

- **Average Rating: 3.35 out of 5 (5 rating = 26, 1 rating = 6)**
 - General support for the recommendation throughout the comments
 - Make sure commercial vehicles can navigate U-turn movement



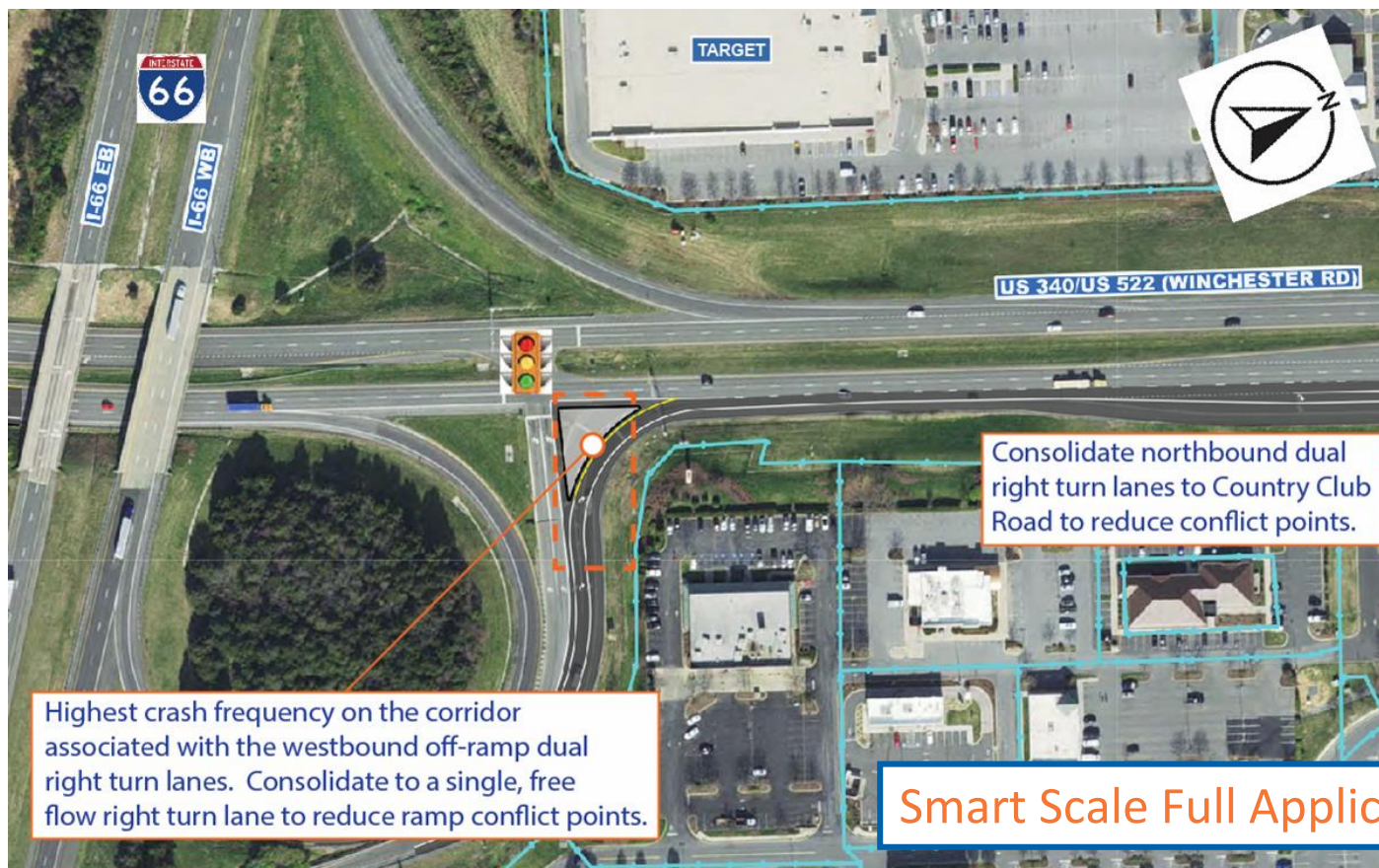
INTERSECTION WITH I-66 EASTBOUND RAMPS

- **Average Rating: 3.6 out of 5 (5 rating = 28, 1 rating = 5)**
 - Strong support for removing the existing weave condition and recommended improvements
 - Multiple comments indicate “No right on red” from eastbound ramp should be considered



INTERSECTION WITH I-66 WESTBOUND RAMPS

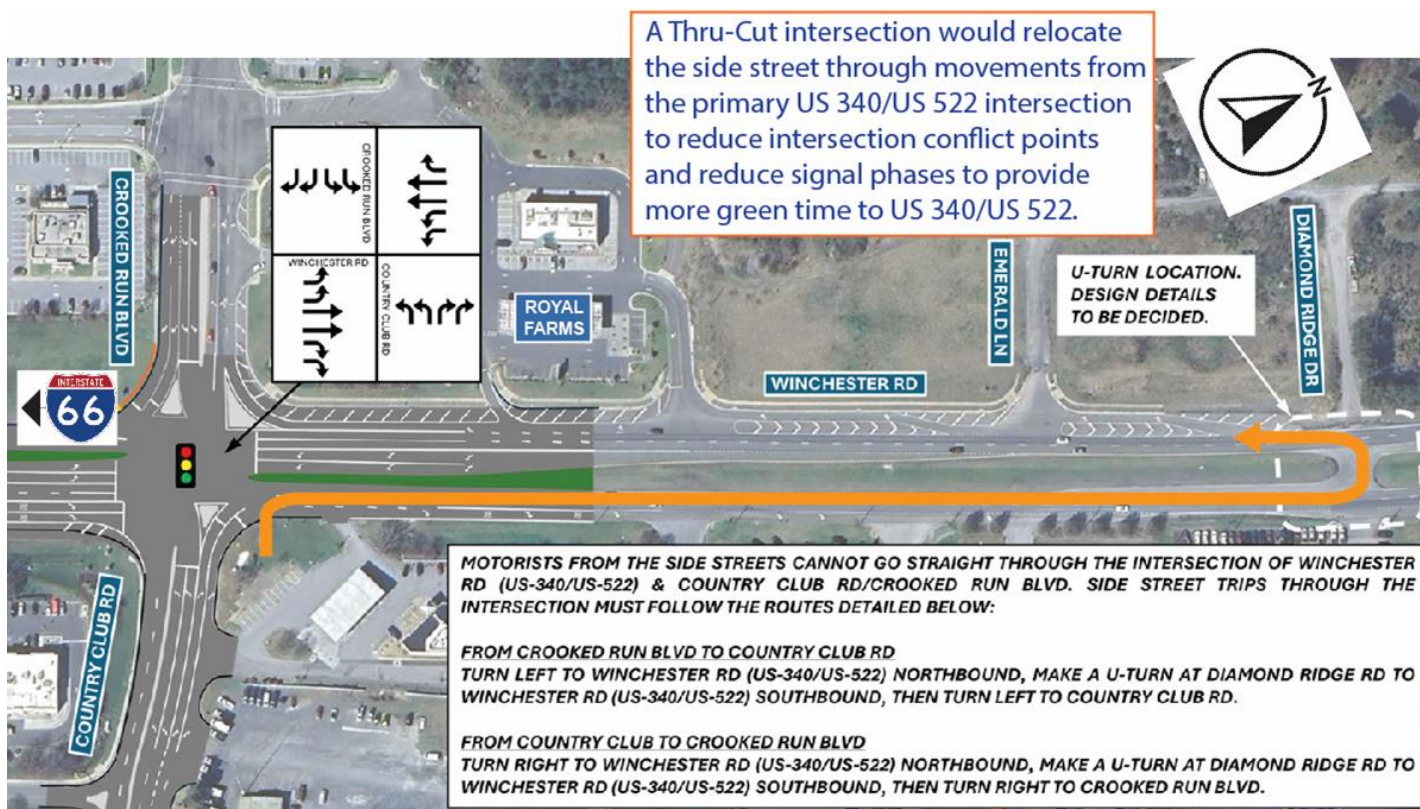
- **Average Rating: 3.45 out of 5 (5 rating = 27, 1 rating = 9)**
 - General support for consolidating the existing right turn lanes into a single lane
 - Concerns about the free flow movement/weave condition. Consider “No right on red”



INTERSECTION WITH CROOKED RUN/COUNTRY CLUB (THRU-CUT)

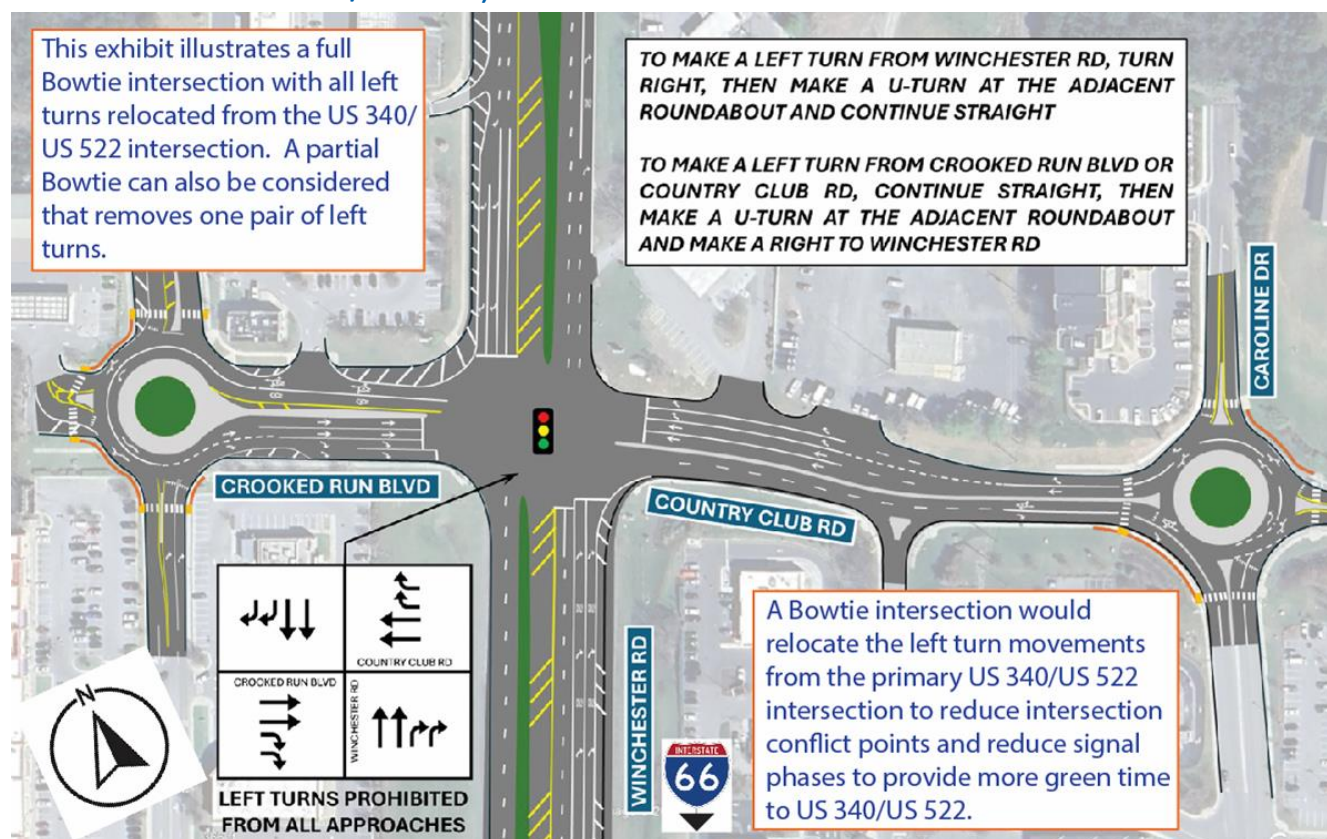
- **Average Rating: 2.1 out of 5 (5 rating = 11, 1 rating = 22)**

- Lower support related to U-turn concerns and ability to access one shopping center from the other
- Consider “No right on red” for all right turns at primary intersection



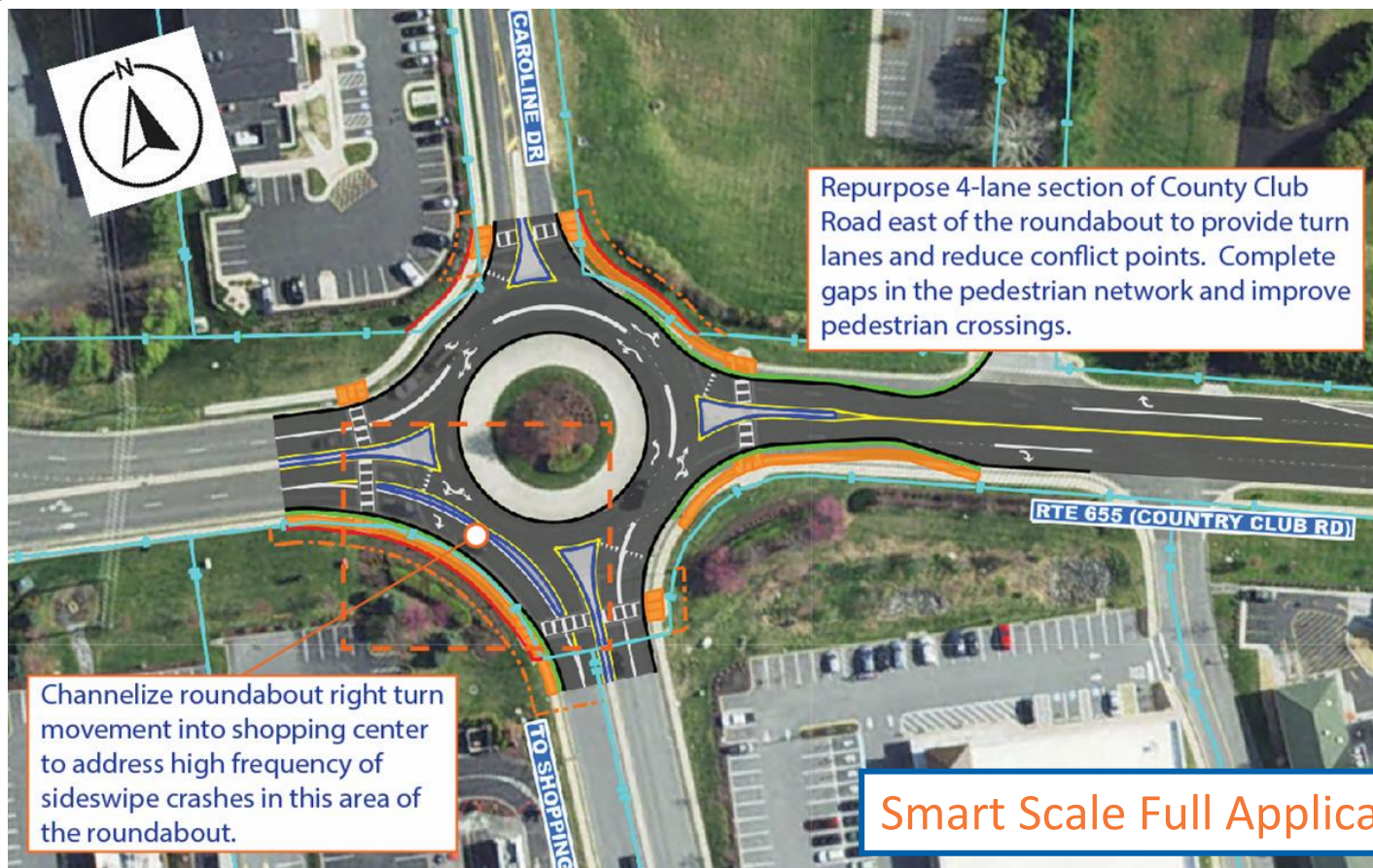
INTERSECTION WITH CROOKED RUN/COUNTRY CLUB (BOW-TIE)

- **Average Rating: 2.2 out of 5 (5 rating = 12, 1 rating = 25)**
 - Lower support related to concerns over intersection confusion and another roundabout on Crooked Run Blvd
 - Several comments indicate support of the full bowtie (relocated movements occurring on the side streets instead of US 340/US 522)



INTERSECTION WITH COUNTRY CLUB ROAD/CAROLINE DRIVE

- **Average Rating: 3.2 out of 5 (5 rating = 16, 1 rating = 10)**
 - General support for roundabout modification, while lack of support for roundabouts in general



NEXT STEPS

- **Draft STARS study report to be distributed to study team for review**
 - Study report to be uploaded to Smart Scale applications for support by the July 15th readiness deadline
- **Present study recommendations and survey summary to Warren County Board of Supervisors at July 9th work session**
- **August 1st Smart Scale submission deadline**
 - Final sketches and cost estimates will be delivered by the end of July
 - County to adopt Resolutions of Support for the US 340/US 522, I-66, Exit 6 ramp improvements/commercial entrance RCI and the modifications to the Country Club Road/Caroline Drive roundabout to advance as full applications
- **Final study report to be completed in August**



COUNCIL REGULAR WORK SESSION AGENDA STATEMENT

Meeting Date: September 9, 2024

Item#03A

Agenda Item: Bid for Water and Wastewater Treatment Chemicals

Summary: Purchasing issued a solicitation for water and wastewater treatment chemicals. The procurement method was competitive sealed bidding.

On Wednesday, July 31st, a public bid opening as held, receiving nine (9) bids. Council is requested to approve the following water and wastewater treatment chemicals at firm fixed pricing as follows:

- Chemrite Inc., Buford, GA: Sodium Permanganate \$778.45 / drum
- Univar Solutions USA, Inc., Morrisville, PA:
 - Polyaluminum Hydroxy Chlorosulfate
DeLPAC 2020 \$2.75 / gal
 - Sodium Hypochlorite \$2.23 / gal
 - Carbon (Aqua Nuchar) \$1,940 / ton
 - Sodium Fluoride \$3,301.54 / ton
 - Potassium Permanganate, Tech Grade \$4,920.00 / ton
- Momar, Inc., Atlanta, GA: Glycerin \$2.28 / gal
- USALCO, Baltimore, MD: DELPAC-XG \$4.75 / gal

Budget/Funding: Funding has been budgeted and is available in FY25 budget line items:

9601-45406	WTP Chemical Supplies	\$200,000
9801-45406	WWTP Chemicals	\$630,000

Staff Recommendation: Staff recommends approving the award of contract as presented under the Consent Agenda
9/23/24

Memo



Town of Front Royal Public Works

TO: Michelle Campbell, Manager of Purchasing
FROM: Matthew McDunn, Water Treatment Plant Assistant Manager
CC: B.J. Wilson, Finance Director
DATE: 9/3/2024
RE: Recommendation To Award Chemical Supply Bids

The Town requested bids from various chemical suppliers for Water Treatment chemicals. These chemicals will be used to produce potable water that complies with State and Federal regulations. There were two most responsive and lowest priced bidders, Univar Solutions and Chemrite Inc. We recommend awarding the bid to Univar Solutions for the following chemicals: Polyaluminum Hydroxychlorosulfate (Delpac 2020) \$2.75/gallon; Sodium Hypochlorite \$2.23/gallon; Carbon \$1,940.00/Ton; Sodium Fluoride crystal \$3,301.54/Ton; Potassium Permanganate Tech Grade \$4,920.00/Ton. We recommend awarding the bid to Chemrite Inc. for the following chemical: Sodium Permanganate \$778.45/Drum.

The Town has used these suppliers in the past and they offer excellent service and chemical quality. The funding for these purchases is available in the Water Plant's operating budget, 9601-45406 Chemical Supplies.

If there are any further questions or concerns, please contact me at 540-636-7474.

Thank you,

Matthew McDunn

Memo



Town of Front Royal Public Works

TO: Robert Boyer, Public Works Director

FROM: Nathan Ruggles, Wastewater Manager

CC:

DATE: August 28, 2024

RE: Chemical Bid Tabulation

Robert B. Boyer
Nathan Ruggles

In regards to the 2024 chemical bid tabulation. I am in approval for Momar to provide glycerin and Usalco to provide Delpac-XG.

BID TABULATION



Town of Front Royal, VA

IFB #11-2024 CHEMICALS
BID OPENING DATE: 7/31/2024
BID OPENING TIME: 2:00 PM

	KUEHNE CHEMICAL CO INC. KEARNY, NJ	CHEMRITE INC. BUFORD, GA	MOMAR INC. ATLANTA, GA	SHANNON CHEMICAL CORP MALVERN, PA	UNIVAR SOLUTIONS USA INC MORRISVILLE, PA	BRENNTAG MID-SOUTH INC BEDFORD, VA	USALCO BALTIMORE, MD	ENVIRONMENTA L OPERATING SERVICES INC (EOSI) POCASASET, ME	SUFFOLK SALES & SERVICES CORP SUFFOLK, VA
DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
WATER TREATMENT CHEMICALS									
POLYALUMINUM HYDROXYCHLOROSULFATE EQUIVALENT TO DELPAC 2020, ESTIMATED 32,000 GALLONS					\$2.75 / GAL				
SODIUM HYPOCHLORITE ESTIMATED 54,000 GALLONS	\$3.95 / GAL				\$2.23 / GAL				
CARBON (AQUA NUCAR) ESTIMATED 4 TONS, 50# BAGS ONLY		\$2,989.00 / TON (MIN ORDER 1 PALLET 25X44LB BAGS)			\$1,940 / TON	\$3,118.50 / TON			
SODIUM FLUORIDE (CRYSTAL, ESTIMATED 6 TONS, 50 LBS BAG ONLY		\$3,358.00 (MIN ORDER 1 PALLET)			\$3,301.54 / TON	\$3,786.67 / TON			
POTASSIUM PERMANGANATE TECHNICAL GRADE ONLY, ESTIMATED 6 TONS, 55# PAILS		\$5,170.00 (MIN ORDER 1 PALLET)		\$6,427.27 / TON	\$4,920.00 / TON	*			
SODIUM PERMANGANATE ESTIMATED 8 DRUMS		\$778.45 / DRUM (MIN ORDER 4 DRUMS)		\$847.27 / DRUM	\$880.27 / DRUM	\$987.25 / DRUM			
WASTEWATER TREATMENT CHEMICALS									
GLYCERIN ESTIMATED 52,000 GALLONS			\$2.28 / GAL			*		\$2.72 / GAL	\$2.65 / GAL
DELPAC-XG ESTIMATED 18,000 GALLONS							\$4.7493 / GAL		

*DENOTES NON-RESPONSIVE BID

The VENDOR SPREAD SHEET is generated from the initial, raw information collected. No award decision has been made.

Prepared by: Michelle Campbell, VCA



COUNCIL REGULAR WORK SESSION AGENDA STATEMENT

Meeting Date: September 9, 2024 Item# 03B

Agenda Item: Bid for Various Grades of Stone FY25

Summary: Purchasing issued a solicitation for various grades of stone and held a public bid opening on August 20, 2024, receiving two (2) bids. The procurement method was competitive sealed bidding per the VPPA guidelines, using eVA, the Commonwealth of Virginia's online procurement website

Council is requested to approve a bid from the lowest responsive and responsible bidder, Carmeuse Americas and Carmeuse Lime & Stone, facility located in Strasburg, VA, for firm fixed pricing on various types of stone for the streets, water and sewer maintenance departments for FY25 for an estimated annual amount of \$65,150.00.

Stone Description	Unit	Annual QTY (Estimate)	Unit Price	Extended Total Price (Estimate)
#26 CRUSHER RUN	TON	1000	\$8.75	\$8,750.00
#21B	TON	5000	\$8.75	\$43,750.00
#57	TON	600	\$12.00	\$7,200.00
CBR-30	TON		\$8.75	\$0.00
#21A PUGGED	TON		\$8.75	\$0.00
OGB	TON	100	\$12.00	\$1,200.00
CLASS 1	TON	100	\$25.00	\$2,500.00
CLASS 1A	TON	50	\$25.00	\$1,250.00
#3	TON	50	\$10.00	\$500.00
Estimated Annual Total		\$65,150.00		

Budget/Funding: Funding has been budgeted and is available for FY25 as follows:

4500-45407	Highway Maintenance - Repair & Maintenance Supplies	\$ 120,000
9602-45407	Water Maintenance - Repair & Maintenance Supplies	\$ 20,000
9802-45407	Sewer Maintenance – Repair & maintenance Supplies	\$ 20,000

Staff Recommendation: Staff recommends approving the award of contract as presented under the consent agenda for September 23rd.

Memo



Town of Front Royal Public Works

TO: Michelle Campbell, Manager of Purchasing
FROM: Steve Scheulen, Infrastructure Manager
CC: BJ Wilson, Director of Finance
DATE: September 4, 2024
RE: IFB #19 – 2024 Stone

Public Works has reviewed bid tabulations for the purchase of stone aggregate needed for various maintenance projects and repairs. We request award to Carmeuse. Funding will be split between Water & Sewer 9602-5407, 9802-5407 and Streets 4500-5407.

Steve Scheulen, Infrastructure Manager

Robert Boyer, Director of Public Works



Town of Front Royal, VA

BID TABULATION

IFB #19-2024 STONE

BID OPENING DATE: JULY 23, 2024

BID OPENING TIME: 2:00 PM

BIDDER				Carmeuse			Heidelberg		
Item	Stone Description	Unit	Approx Ton/Haul	Unit Price / Ton	Equipment Hourly Rate (\$74.83 @ 42 mins.)	Extended Total Price	Unit Price / Ton	Equipment Hourly Rate (\$74.83 @ 24 mins.)	Extended Total Price
1	#26 CRUSHER RUN	TON	18	\$8.75	\$52.38	\$209.88	\$13.67	\$29.93	\$275.99
2	#21B	TON	18	\$8.75	\$52.38	\$209.88	\$15.25	\$29.93	\$304.43
3	#57	TON	18	\$12.00	\$52.38	\$268.38	\$20.26	\$29.93	\$394.61
4	CBR-30	TON	18	\$8.75	\$52.38	\$209.88	\$0.00	\$29.93	\$29.93
5	#21A PUGGED	TON	18	\$8.75	\$52.38	\$209.88	\$15.99	\$29.93	\$317.75
6	OGB	TON	18	\$12.00	\$52.38	\$268.38	\$20.57	\$29.93	\$400.19
7	CLASS 1	TON	18	\$25.00	\$52.38	\$502.38	\$30.17	\$29.93	\$572.99
8	CLASS 1A	TON	18	\$25.00	\$52.38	\$502.38	\$41.50	\$29.93	\$776.93
9	#3	TON	18	\$10.00	\$52.38	\$232.38	\$19.70	\$29.93	\$384.53
Total Base Bid				\$2,613.42			\$3,457.35		

***DENOTES NON-RESPONSIVE BID**

The **VENDOR SPREAD SHEET** is generated from the initial, raw information collected. No award decision has been made.

Apparent Low Bidder: Heidelberg Materials Northeast, LLC

Prepared By: Michelle Campbell, VCA



COUNCIL REGULAR WORK SESSION AGENDA STATEMENT

Meeting Date: September 9, 2024

Item#03C

Agenda Item: Proposed Vape Ordinance

Summary: Council is requested to consider an ordinance to regulate vape shops in Town. An example of an existing ordinance is attached from the Town of Quantico passed in 2020.

Budget/Funding: N/A

Staff Recommendation: Council takes desired action

AT A TOWN COUNCIL MEETING OF THE QUANTICO TOWN COUNCIL, HELD ON February 13, 2020, AT THE LILLIAN CARDEN COMMUNITY CENTER, 222 3RD AVENUE, QUANTICO, VIRGINIA: ON A MOTION MADE BY KUHNS, AND SECONDED BY CLINTON, THE FOLLOWING ORDINANCE WAS ADOPTED BY THE FOLLOWING VOTE:

Otis C. Baker; -AYE
Earlene Clinton; -AYE
Tom Davis; -ABSENT
Russell Kuhns; -AYE
Robin R. Langham-AYE.

AN ORDINANCE TO AMEND CHAPTER 110 OF THE TOWN OF QUANTICO CODE OF ORDINANCES TO ADD A NEW ARTICLE XII – ENTITLED “VAPE SHOPS”

WHEREAS, Section 3 of the Town Charter provides the Mayor and Council of the Town of Quantico, Virginia with the authority to pass and enforce ordinances that it may deem necessary to preserve the health, safety and welfare of the citizens of the Town; and

WHEREAS, many of the electronic cigarettes and vapor products that are sold today have not been reviewed by the Federal Drug Administration to determine if they are appropriate for the public health; and

WHEREAS, in light of increasing reports of e-cigarette-associated lung illnesses across the country, the American Medical Association has urged the public to avoid the use of e-cigarette products until health officials further investigate and understand the cause of these illnesses; recommends anyone who has recently used e-cigarette products to seek medical care promptly if they experience any adverse health effects, particularly coughing, shortness of breath or chest pain; and calls on physicians to make sure their patients are aware of the dangers of e-cigarettes, including toxins and carcinogens, and swiftly report any suspected cases of lung illness associated with e-cigarette use to their state or local health department.

WHEREAS, the American Medical Association recognizes that the use of e-cigarettes and vaping is an urgent public health epidemic that must be addressed; and

WHEREAS, the Town Council desires to amend the Code of Ordinances Chapter 110 in order to add regulations for vape shops, and the sale of vape related products, and e-cigarettes; and

WHEREAS, the Town Council held a joint public hearing with the planning commission regarding the proposed amendment pursuant to Section 110-272 of the town code; and

WHEREAS, prior to conducting the joint public hearing the Town Council provided notice of the public hearing as required by law.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Quantico on this 13 day of FEBRUARY, 2020, that the Town of Quantico Code of Ordinances, be and it hereby is amended as follows:

ARTICLE XII. – VAPE SHOPS

Sec. 110-600. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alternative nicotine products means any products or devices that employ an electronic heating element, power source, electronic circuit, battery, or other electronic, chemical, or mechanical means to produce a vapor that delivers nicotine to the person inhaling from the device, including electronic cigarettes, electronic cigars, electronic hookahs, electronic bongs and electronic pipes, whether manufactured, distributed, marketed, or sold as an electronic cigarette, electronic cigar, or electronic pipe.

Ancillary sale mean where a grocery store, supermarket, convenience store or similar market uses no more than two percent of its gross floor area, or 20 square feet, whichever is less, for the display, sale, distribution, delivery, offering, furnishing, or marketing of conventional cigars, cigarettes or tobacco.

E-cigarette or Electronic cigarette means any electronically actuated device or inhaler meant to simulate cigarette smoking that uses a heating element to vaporize a liquid solution, popularly referred to as “vape juice,” and that causes the user to exhale any smoke, vapor, or substance other than that produced by unenhanced human exhalation. The vape juice used in e-cigarettes typically contains nicotine, and for this reason e-cigarettes and their vape juice can be classified as both tobacco products, vape related products and tobacco paraphernalia.

Tobacco Paraphernalia means any paraphernalia, equipment, device, or instrument that is designed or manufactured for the smoking, chewing, absorbing, dissolving, inhaling, snorting, sniffing, or ingesting by any other means into the body of tobacco, tobacco products, or other controlled substances as defined in the Code of Virginia.

Tobacco product or tobacco related product means any product in leaf, flake, plug, liquid, vape juice or any other form, containing nicotine derived from the tobacco plant, or otherwise derived, which is intended to enable human consumption of the tobacco or nicotine in the product, whether smoked, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means. For the purposes of this chapter, the term “tobacco product” excludes any product that has been specifically approved by the United States Food and Drug Administration (FDA) for sale as a tobacco/smoking cessation product or for other medical purposes, where such product is marketed and sold solely for such an approved purpose.

Vape or Vape juice means any liquid that contains compounds containing pharmaceutical grade vegetable glycerin, propylene glycol, nicotine, food grade flavoring, and water, and can be used for vaping by means of an alternative nicotine product.

Vapor products or Vape related products means any non-combustible product that employs a heating element, power source, electronic circuit, or other electronic, chemical or mechanical means, that can be used to produce vapor intended for human consumption including, but not

limited to, any electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape, vape pen, vaporizer or similar product or device and any container containing a consumable material that has been manufactured to be used with or in a vape, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, vaporizer or similar product or device.

Vape shop means any premises with more than an incidental or ancillary display, whose principal business is the sale, distribution, delivery, offering, furnishing, or marketing of alternative nicotine, alternative nicotine delivery products, vapes, vapor products, e-cigarette, vape juice, single cigarette tobacco, tobacco products, or tobacco paraphernalia including smoke shops, and tobacco shops. For the purposes of this section principal business means that alternative nicotine products, vape juice, or both constitute at least twenty-five percent of the business's aggregate retail sales, or more than twenty-five percent of the floor area of a business building is devoted to the sale or advertisement for sale of vape or vape-related products, or if the word "vape" or "smoke" are in the name of the business.

Sec. 110-601. – Required Criteria

(a) Notwithstanding any other provision of this code, vape shops can only be a permitted use only in the BUSINESS zoning district (B1), and must comply with the criteria provided herein:

1. Vape shops shall not be located within 1,000 feet, measured property line to property line, from a school (public or private), family day care home, child care facility, youth center, community center, recreational facility, park, church or religious institution, or other similar uses where children regularly gather. All measurements shall be made on the official tax maps, measuring from the above-mentioned locations to the nearest point on the lot line of the parcel on which the vape shop is located.
2. Vape shops shall not be located within 1,000 feet, measured property line to property line, from another vape shop and tobacco store.
3. No vape shop shall permit a minor, not accompanied by his or her parent or legal guardian, to enter or remain within any vape shop and tobacco store.
4. Vape shops shall post clear signage stating that minors may not enter the premises unless accompanied by a parent or legal guardian. At least one such sign shall be placed in a conspicuous location near each public entrance to the vape shop. It shall be unlawful for a vape shop or business offering vape related products, and tobacco paraphernalia to fail to display and maintain, or fail to cause to be displayed or maintained, such signage.
5. No vape shop shall display tobacco paraphernalia in a manner that is in plain view from the street or sidewalk
6. No smoking, inhaling or ingestion of tobacco products or vape related products shall be permitted on the premises of the vape shop at any time.
7. No sales of tobacco products and vape related products may be offered, made, solicited or conducted on the premises of the vape shop by minors.

7. No sales of tobacco products and vape related products may be offered, made, solicited or conducted on the premises of the vape shop by minors.

8. No self-service of tobacco products, vape related products, or tobacco paraphernalia displays shall be permitted on the premises of the vape shop.

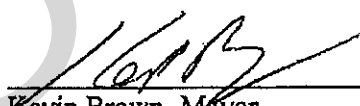
9. No retailer, retail establishment, or other person or entity shall sell or distribute or cause to be sold or distributed any electronic cigarettes, vape juice or vapor products in the town.

Sec. 110-602. - Licensing requirements.

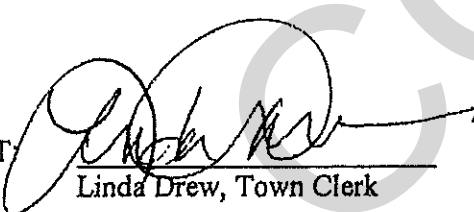
1. The vape shop must obtain a business license from the town in accordance with the town code.
2. The certificate of occupancy for a vape shop shall be obtained in accordance with Sec. 110-8 of the town code.
3. The business license shall not be issued until the vape shops satisfies the criteria in Section 110-601.
4. The vape shop must obtain approval from any and all applicable state agencies.

ADOPTED THIS 13 DAY OF February 2020

By Order of the Quantico Town Council:


Kevin Brown, Mayor

ATTEST


Linda Drew, Town Clerk



COUNCIL REGULAR WORK SESSION AGENDA STATEMENT

Meeting Date: September 9, 2024

Item#04A

Agenda Item: Liaison Committee Items for October 17th Meeting

Summary: Council is requested to suggest items for the Front Royal-Warren County Liaison Committee Meeting Agenda for October 17, 2024. Pursuant to Policy, items are due to the Board Clerk by 1:00pm on October 8th. The County will be hosting the meeting in the Warren County Board Room at 6:00pm. Council is also requested to delegate a councilmember to attend the meeting with the Mayor. The Liaison Committee Meeting was cancelled in July by the County. The last meeting was held April 24, 2024.

Budget/Funding: N/A

Staff Recommendation: Council takes desired action



AGENDA

TOWN/COUNTY LIAISON COMMITTEE MEETING

Town Hall Upstairs Conference Room
102 E. Main Street

Tuesday, July 23, 2024 at 6:00 PM

(rescheduled from July 18th)

Livestream at <https://www.frontroyalva.com/714/Portal---2022>



1. Call to Order – Mayor Lori A. Cockrell

2. Increase in Solid Waste Tipping Fees - Town

Summary: Discuss how to improve communications and cooperation on solid waste management activities to include the new tipping fees implemented on July 1, 2024.

3. Vape Shops – Town

Summary: Due to recent discussions of a cigarette tax in the County, has the County had any more discussion on vape shop regulation.

4. Transportation Subcommittee Update – Town

Summary: Representative from the subcommittee to give an update.

5. Property Maintenance Code – County

Summary: David Beahm will discuss the flow chart (attached) regarding housing violations and the process from incident to complaint etc.

6. Water Conservation Due to Drought Conditions - County

Summary: Inquiring about a drought action plan in correlation with potential housing developments

7. Youth Center Update on Funding - County

Summary: None

8. Regional Shooting Range Facility - County

Summary: Mr. Waltz suggested a joint shooting range with the Warren County Sheriff's Office and Front Royal Police Department

Next Meeting – **Thursday, October 17, 2024 at 6:00 PM in the Government Center**

Adjournment

Town Council/Warren County Board of Supervisors Liaison Committee Meeting Minutes – Thursday April 18th @ 6:00 PM in the County of Warren Board Room

Present from the Town: Lori A. Cockrell, Mayor; Glenn E. Wood, Councilmember; Joseph E. Waltz, Town Manager

Present from the County: Cheryl L. Cullers, Chair-Supervisor (Fork District); Jerome K. Butler, Supervisor (Happy Creek District); Dr. Edwin Daley, County Administrator

Other Present: Sara Brown, Human Resources Associate, and Members of the audience including but not limited to councilmembers, supervisors, and Town/County staff.

Call to Order:

Ms. Cullers called the meeting to order at 6:00 PM.

Processing Housing Violations:

This item was deferred to the July 18th meeting and was not discussed.

Tenant and Landlord enforcement policy:

This item was deferred to the July 18th meeting and was not discussed.

McKay Springs:

The Town and County both decided to retain their interest in the springs and no further action was taken.

Transportation & Infrastructure Committee:

Ms. Cheryl Cullers, and Mr. John Stanmeyer were appointed from the County, and Ms. Amber Morris and Mr. John Ingram were appointed from the Town.

Update on School Zone Cameras:

Captain King of the Front Royal Police Department provided an update on the reduction of infractions in the School Zones based on the initial implementation of the Speed Cameras and the “Go-Live” date for the speeding tickets.

Water Supply Plan:

Mr. Waltz presented the Committee with a Water Supply plan that emphasized:

- Water System Volume Available Capacity
- Sewer System Volume Available Capacity
- The Existing Sanitary Sewer System

Boundary Line Adjustment for Town Corporate Limits on East/West Criser Road:

No further action was taken by either the Town or County at this time and will be further discussed at a later date.

Adjournment:

The meeting was adjourned at 7:00 PM. The Next meeting will take place on July 23rd 2024 at the Town of Front Royal Council Chambers.



COUNCIL REGULAR WORK SESSION AGENDA STATEMENT

Meeting Date: September 9, 2024

Item# 04B

Agenda Item: Resolution Requesting Additional Healthcare Providers

Summary: Council received a copy of a resolution from Melanie Salins, requesting additional healthcare providers and services for the Town of Front Royal and Warren County at their Regular Meeting held July 22, 2024. Council discussed the resolution at the Work Session held August 5th and agreed to place it on the Liaison Committee Meeting scheduled for October 17th. The County approved a similar resolution on August 20th.

Budget/Funding: N/A

Staff Recommendation: Council takes desired action

**RESOLUTION REQUESTING ADDITIONAL HEALTH CARE PROVIDERS AND SERVICES
FOR THE TOWN OF FRONT ROYAL AND WARREN COUNTY**

WHEREAS, this board values the health and welfare of its citizens and recognizes the growing need for locally accessible, affordable, and timely healthcare.

WHEREAS, this board acknowledges their constituent's concerns about the lacking certain medical services, long wait times, billing/coverage/expense related issues, and burdensome travel to access care outside of Front Royal/Warren County.

WHEREAS, the March of Dimes, a United States 501(c)3 non-profit that works to improve the health of mothers and babies, recognized as an expert on matters pertaining to said health of mothers and babies, has now identified portions of the Shenandoah Valley as being a "maternity desert" (<https://www.vpm.org/news/2024-06-26/page-county-virginia-maternity-pregnancy-care-desert-shenandoah-valley>); this by definition means women and babies are at an increased risk, this board recognizes the need for services in Front Royal/Warren County. In consideration of the removal of women's care in 2018, and that no known action has been taken to reintroduce women's care, this board acknowledges the need to explore alternative options to ensure the needs of our women and babies are adequately met.

WHEREAS, this board recognizes that our lack of certain medical services is resulting in higher frequency of medical transport to facilities outside of our area; this board acknowledges that medical transport comes with additional risk and expense.

WHEREAS, data provided by Weldon Cooper as of January 2024 shows the post-pandemic increase in remote work has resulted in migration out of Northern Virginia and into rural neighboring communities. (<https://www.coopercenter.org/research/amid-slow-population-growth-virginias-demographic-landscape-being-transformed>) This board acknowledges the need for medical services will continue to grow as our population, and the population of neighboring counties, increases.

WHEREAS, the process by which to obtain a COPN is expensive and time consuming, this board wishes to assert their intention of welcoming new healthcare services into the locality.

WHEREAS, Front Royal/Warren County is ideally situated in the Shenandoah Valley at the intersection of two major highways (66 East/West and 81 North/South) and multiple byways (route 340, route 522, and route 55); this board believes our prime location would strategically draw patients from neighboring rural communities to help serve their healthcare needs as well.

WHEREAS, this board recognizes that removing barriers to care has been proven to result in better health outcomes long term; we believe expanding local healthcare opportunities would be beneficial to our community.

Let it hereby be resolved that this board publicly and formally states its desire to expand the medical care available in Front Royal/Warren County, and we encourage providers to begin the processes needed to do so.

COPY

**RESOLUTION REQUESTING ADDITIONAL MATERNITY AND
WOMEN’S HEALTH CARE PROVIDERS AND SERVICES FOR WARREN COUNTY**

WHEREAS, the Board of Supervisors of Warren County, Virginia (the “Board”) values the health and welfare of its citizens and recognizes the growing need for locally accessible, affordable, and timely maternity and women’s healthcare; and

WHEREAS, the Board acknowledges their constituent’s concerns about the lack of maternity and women’s health care medical services, long wait times, billing/coverage/expense related issues, and burdensome travel to access care outside of Warren County; and

WHEREAS, the March of Dimes, a United States 501(c)(3) non-profit that works to improve the health of mothers and babies has identified portions of the Shenandoah Valley as being a “maternity desert” (<https://www.vpm.org/news/2024-06-26/page-county-virginia-maternity-pregnancy-care-desert-shenandoah-valley>).

WHEREAS, there was a closure of a facility that provided maternity and women’s health care in 2018 to Warren County residents, and no known action has been taken to reintroduce such care; and

WHEREAS, this Board recognizes that the lack of maternity and women’s medical services is resulting in higher frequency of medical transport to facilities outside of our area; which comes with additional risk and expense; and

WHEREAS, data provided by Weldon Cooper as of January 2024 shows the post-pandemic increase in remote work has resulted in migration out of Northern Virginia and into rural neighboring communities. (<https://www.coopercenter.org/research/amid-slow-population-growth-virginias-demographic-landscape-being-transformed>) This Board acknowledges the need for medical services will continue to grow as our population, and the population of neighboring counties, increases; and

WHEREAS, the process by which to obtain a certificate of public need is expensive and time consuming, and the Board welcomes and encourages new healthcare services to open in Warren County; and

WHEREAS, Warren County is ideally situated in the Shenandoah Valley at the intersection of two major highways (66 East/West and 81 North/South) and multiple byways (route 340, route 522, and route 55); the Board believes our prime location would strategically draw patients from neighboring rural communities to help serve their healthcare needs as well; and

WHEREAS, the Board recognizes that removing barriers to care has been proven to result in better health outcomes long term, and expanding local healthcare opportunities would be beneficial to our community.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Warren County, Virginia, encourages health care providers to provide additional women's healthcare and maternity services in Warren County.

CERTIFICATE

The undersigned Chairman and Clerk of the Board of Supervisors of Warren County, Virginia hereby certify that the foregoing constitutes a true and correct copy of a Resolution Requesting Additional Maternity and Women's Health Care Providers and Services for Warren County at a meeting held on August 20, 2024. A record of the roll-call vote by the Board is as follows:

Name	Aye	Nay	Abstain	Absent
Cheryl Cullers, Chair				
Jay Butler, Vice-Chair				
Vicky Cook				
Richard Jamieson				
John Stanmeyer				

Date: _____

ATTEST:

Clerk of the Board

Chairman, Board of Supervisors



CLOSED MEETING AGENDA STATEMENT

Meeting Date: September 9, 2024

Item# 05

MOTION ON TO GO INTO CLOSED MEETING

[to be approved by affirmative recorded vote, with motion set forth in detail in the minutes]

I move that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purpose and that Council consider taking action on these matters in open session:

- 1) pursuant to §2.2-3711(A)(1) of the Code of Virginia, for the discussion, consideration, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body, more specifically the Town Attorney, and,
- 2) pursuant to §2.2-3711(A)(8) of the Code of Virginia, consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, more specifically, the dissolution of the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia.

Motion to Certify Closed Meeting at its Conclusion

[At the conclusion of the Closed Meeting, immediately re-convene in open meeting and take a roll call vote on the following:]

I move that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Moved _____ Seconded _____

VM Sealock _____ Ingram _____ Morris _____ Rappaport _____ DeDomenico-Payne _____ Wood _____