

The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

The Board of Zoning Appeals regular meeting of the Town of Front Royal, Virginia was held on November 19, 2024, at 7 p.m. in the Town of Front Royal 2nd floor conference room.

CALL TO ORDER:

Lauren Kopishke called the November 19, 2024 Board of Zoning Appeals meeting to order at 7:00 p.m.

ROLL CALL OF MEMBERS PRESENT

- Clare Schmitt
- Cody Taylor
- Maria Dutton
- Lorie Noakes
- Vacancy

STAFF MEMBERS PRESENT

- Lauren Kopishke, Planning & Zoning Director / Zoning Administrator
- John Ware, Deputy Zoning Administrator
- Connie L Potter, Executive Assistant / Clerk for the Board of Zoning Appeals

BUSINESS ITEM

- BZA By-Laws

Motion By: Clare Schmitt

Seconded By: Lorie Noakes

Action: Approved by a unanimous vote of members present to approve the updates to the Board of Zoning Appeals By-Laws.

OTHER:

Ms. Kopishke confirmed that all new BZA members were signed up for training.

Town Council will be recommending a fifth BZA member at their meeting on November 25, 2024.

Election of a Chairman and Vice Chairman will be held at the BZA meeting in February 2025.

The Town website will be updated with the current BZA members and updated BZA by-laws.

The Board of Zoning Appeals Annual Report will be reviewed at the February 2025 meeting.

Revisions to the Board of Zoning Appeals “Appeal Application” need to be discussed.

Ask George Sonnett to attend the February 2025 meeting to review parliamentary procedures.

ADJOURNMENT

Hearing no further comments, Ms. Kopishke asked for a motion to adjourn.

Motion By: Clare Schmitt

Seconded By: Cody Taylor

Action: Adjourned by a unanimous vote of members present to adjourn the November 19th BZA meeting.

The meeting was adjourned at 7:19 p.m.

Approved by the Board of Zoning Appeals
Date: 2/18/2025