



Roll Call by Clerk of Council

PRESENT: Mayor Lori A. Cockrell
Vice Mayor Amber F. Veitenthal
Councilwoman Melissa DeDomenico-Payne
Councilman Joshua L. Ingram
Councilman H. Bruce Rappaport
Councilman R. Wayne Sealock
Councilman Glenn E. Wood

OTHERS PRESENT: Interim Town Manager BJ Wilson
Town Attorney George M. Sonnett, Jr.
Clerk of Council Tina L. Presley
Various members of the staff and public

NEW BUSINESS

A. Request to Vacate a Portion of Kibler Street Adjoining 219 E. 7th Street for Carlos Camacho – Director of Planning Lauren Kopishke explained that this request began as an appeal of a zoning variance to the Board of Zoning Appeals (BZA) but was denied due to the structure being built within the setback. The request to vacate a 180 square foot portion of Kibler Street [alley] was another option and if approved by Council would create a lot consolidation and therefore comply with building setback requirements and not be encroaching on Kibler Street. After Ms. Kopishke explained what happened with the contractor, excavator and the County's Inspection Department, Council voiced concern over how the process was handled and how to avoid similar situations in the future. Ms. Kopishke advised that there had been discussions with the building officials with the hopes of this kind of situation not to happen moving forward.

Town Attorney George Sonnett stated that the owner of the property is Apple Contractors, Inc and Mr. Camacho is the President. He suggested that the application be amended to reflect this accurately before the public hearing is held. He noted that vacation requests were on a case by case basis and this in no way will set a precedent if approved by Council. Council agreed to the public hearing to be held on the 27th.

OLD BUSINESS

A. Request for Town Water and Sewer in the Corridor for Industrial Use – 444 Baugh LLC – Interim Town Manager BJ Wilson advised that this request was for out-of-town industrial water and sewer utilities in the Route 522 Corridor. He recommended denying the request since additional information that was requested has not been provided. Mr. Sonnett explained the difference between industries asking for water and sewer in the Corridor and Commercial asking based on the Voluntary Settlement Agreement. He noted that industries are covered by an agreement on a case by case basis where commercials are covered by pilot. It was confirmed that they pay double tap fees and double rates in the Corridor. Council agreed to bring back to a work session once the additional information is received by staff.

B. License Agreement with Downtown Front Royal, Inc (DFRi) for a Sign Installation at the Intersection of Commerce Avenue and Main Street – Mr. Sonnett advised that a draft agreement was sent to DFRi but no comments regarding the agreement have been received. He suggested that Council take no formal action until Exhibit A [the sign] was received and reviewed by Council. Council voiced general support of the sign and agreed to add this item to the work session in February.



CLOSED MEETING

Vice Mayor Veienthal moved seconded by Councilman Wood that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purposes: 1) pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, more specifically, HEPTAD, LLC v. Town, 2) pursuant to Section 2.2-3711(A)(8) of the Code of Virginia, consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, more specifically, the insolvency and dissolution of the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia, and, 3) pursuant to §2.2-3711(A)(1) of the Code of Virginia, for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, more specifically, the Town Manager position.

Vote: Yes – Councilmembers Wood, Veienthal, Sealock, Rappaport, Ingram, DeDomenico-Payne

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Councilman Ingram moved seconded by Vice Mayor Veienthal that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Wood, Veienthal, Sealock, Rappaport, Ingram, DeDomenico-Payne

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Adjourned approximately 9:30pm.

Approved by Town Council

Date: 1/27/25