



6:45pm Roll Call by Clerk of Council

PRESENT: Mayor Lori A. Cockrell
Councilwoman Melissa DeDomenico-Payne
Councilman Joshua L. Ingram
Councilman H. Bruce Rappaport
Councilman R. Wayne Sealock
Councilman Glenn E. Wood

ABSENT DURING ROLL CALL: Vice Mayor Amber F. Veitenthal
(arrived at 7:00pm)

OTHERS PRESENT: Interim Town Manager BJ Wilson
Town Attorney George M. Sonnett, Jr.
Clerk of Council Tina L. Presley
Various members of the staff and public

CLOSED MEETING

Councilman Rappaport moved seconded by Councilman Sealock that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purpose 1) pursuant to §2.2-3711(A)(1) of the Code of Virginia, for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, more specifically, the Planning Commission.

Vote: Yes – Councilmembers Wood, Sealock, Rappaport, Ingram, DeDomenico-Payne
No – N/A
Absent – Vice Mayor Veitenthal
Abstain – N/A

ROLL CALL

Vice Mayor Veitenthal came in the closed meeting at 7:00pm

Councilman Wood moved seconded by Vice Mayor Veitenthal that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Wood, Veitenthal, Sealock, Rappaport, Ingram, DeDomenico-Payne
No – N/A
Absent – N/A
Abstain – N/A

ROLL CALL

NEW BUSINESS

A. Purchase of Salt Spreaders with Accessories for Public Works Department – Purchasing Manager Michelle Campbell gave an overview of the purchase noting that the shipment may be combined with another order. Council agreed to add to the February 24th Consent Agenda.



B. Bioretention Pond Rebuild at Energy Services Department – Ms. Campbell gave an overview of the pond rebuild. Mr. Wilson advised that the funds were carried forward for the project. Director of Energy Services Carey Saffelle advised that the soil was not contaminated and explained that ten years ago the pond was DEQ compliant, but the permit was never finalized thus prompting the rebuild. He advised once the rebuild was complete the permit with DEQ would be complete, finalized and up to 2025 standards with no further rebuilds in the future. Council agreed to add to the February 24th Consent Agenda.

C. FY25 Budget Amendment to Receive Funds for Sale of Transformer - Mr. Wilson explained the process of receiving the funds for the transformer that was taken out of service and then sold. He advised that the funds would be allocated to the Manassas Substation Project. Council agreed to add to the February 24th Consent Agenda.

D. FY25 Budget Amendment to Accept Awarded Grant Funds from Virginia Department of Forestry – Mr. Wilson explained that the grant would fund the salary and benefits of a full-time arborist position. Council questioned the position after the year, and it was explained that the grant could be applied for every year or Council can discuss allowing the position in the budget. Council agreed to add to the February 24th Consent Agenda.

OLD BUSINESS

A. Solid Waste Collection Proposal from Vibrissa and On Cue – Mayor Cockrell gave an overview. Mr. Wilson explained the proposal from Vibrissa and On Cue restaurants that included them taking over the enclosure behind Vibrissa (two dumpsters and grease trap for Vibrissa) and hiring their own private contractor. They have asked that the Town repair the enclosure. He noted that the Town Attorney would draft an agreement and bring back to Council for approval at a regular meeting. Council agreed it was a workable compromise by using the existing enclosure and parking would not be impacted. Town Attorney George Sonnett advised that he envisioned a lease rather than a license that would be terminated immediately if the lessee failed to keep a contractor. There was a discussion about locks and cameras, concluding that the security would be the lessee's responsibility. It was advised that there would still be Class III for solid waste in the Town Code. Council agreed to bring back to a work session in March with a possible public hearing to follow.

Request from Liaison Committee to Jointly Fund a Fiscal Impact Analysis Study – Mayor Cockrell explained that the County was asking for the Town to consider jointly funding an Impact Analysis Study to include services the Town citizens would benefit from exclusively. After discussion it was realized that the Voluntary Settlement Agreement (VSA) clearly states that a fiscal impact analysis study was the County's responsibility; therefore, the Council does not need to do anything.

ACTION ITEM – Request for a Revitalization Area Resolution from Jen Surber of Surber Development and Consulting LLC on Behalf of Hardwood Place Va, LLC for the Proposed 90-Unit Apartment Community off E. Criser Road - Mayor Cockrell noted that Council was not aware of this resolution when the special use permit was approved. She advised that the deadline for this round of funding for the developer was March 13 noting the reason for the urgency as it needed to be placed on the County agenda since Towns were not permitted to pass a resolution of this kind. After speaking with the County, they have requested a formal request from the Council asking them to consider the resolution of support. Mr. Sonnett pointed out that cities and counties make findings to determine what their resolution would state. There was some discussion on revitalization areas and concluded that the County would have to determine that for the resolution.

Vice Mayor Veitenthal moved seconded by Councilman Sealock that Council direct the Mayor to send a letter of support to the Warren County Board of Supervisors, that they may approve a Revitalization Area Resolution designating a vacant parcel located off E. Criser Road and identified by tax map 20A18-5-5A1 in the Town of Front



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Royal, as a revitalization area for the proposed 90-unit apartment community as requested of Jen Surber of Surber Development and Consulting LLC and on behalf of Hardwood Place Va LLC.

Council voiced concern over the motion as it was dictating what the resolution should entail and concluded that the County would have to consider the designation after they determined the facts.

Substitute Motion: *Vice Mayor Veitenthal moved seconded by Councilwoman DeDomenico-Payne that Council direct the Mayor to send a letter of support to the Warren County Board of Supervisors, asking them to consider making such designation after they have made the required statutory factual determinations for the area of the proposed 90-unit apartment community as requested of Jen Surber of Surber Development and Consulting LLC and on behalf of Hardwood Place Va LL.*

Vote: Yes – Councilmembers Wood, Veitenthal, Sealock, Rappaport, Ingram, DeDomenico-Payne

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

CLOSED MEETING

Councilman Ingram moved seconded by Vice Mayor Veitenthal that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purpose 1) pursuant to §2.2-3711(A)(1) of the Code of Virginia, for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, more specifically, the Town Attorney.

Vote: Yes – Councilmembers Wood, Veitenthal, Sealock, Rappaport, Ingram, DeDomenico-Payne

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Councilwoman DeDomenico-Payne moved seconded by Councilman Rappaport that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Wood, Veitenthal, Sealock, Rappaport, Ingram, DeDomenico-Payne

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Adjourned approximately 9:30 pm.

Approved by Town Council

Date: 2/24/25