



Roll Call by Clerk of Council

PRESENT: Mayor Lori A. Cockrell
Vice Mayor Amber F. Veitenthal
Councilwoman Melissa DeDomenico-Payne
Councilman Joshua L. Ingram
Councilman H. Bruce Rappaport
Councilman R. Wayne Sealock
Councilman Glenn E. Wood

OTHERS PRESENT: Town Manager Joseph W. Petty
Town Attorney George M. Sonnett, Jr.
Clerk of Council Tina L. Presley
Various members of the staff and public

NEW BUSINESS

Purchase of Copier/Printer Equipment, Lease and Service for the Town – Finance Director BJ Wilson advised that the current contract was expiring December 2025 and that new equipment and a new lease have been procured for all Town facilities saving the Town money. IT Director Charles Hutchins gave an overview of the lease the Town currently had compared to what the new company was offering at a decreased rate. Council agreed to add to the consent agenda for November 24th.

Microsoft User Volume Licensing Renewal – Mr. Wilson advised that the subscription for the licensing was budgeted for this year and would continue to be budgeted for the next two years. Council agreed to add to the consent agenda for November 24th.

Zoning Enforcement Budget Transfer – Town Manager Joe Petty advised that formal action for property maintenance was not budgeted explaining compliance was hard to achieve without enforcement that sometimes required funding. He suggested moving \$40,000 from the Happy Creek Phase II Project to give Planning/Zoning an enforcement mechanism. Town Attorney George Sonnett advised the lien process if an invoice did not get paid. There was hope it would encourage and motivate property owners to take care of their property. Mr. Wison advised that the money for Happy Creek Phase II had been “sitting there” since 2020. Mr. Petty confirmed that “ugly” was not a nuisance and explained the process of enforcement and compliance as it related to safety. Council agreed to add to the consent agenda for November 24th.

CLOSED MEEETING

Councilman Ingram moved seconded by Vice Mayor Veitenthal that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purpose: 1) pursuant to Section 2.2-3711(A)(8) of the Code of Virginia, for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, more specifically use of Town-owned property located at Tax Map # 20A128 15 (4.382 acres) on Winchester Pike

Vote: Yes – Councilmembers Wood, Veitenthal, Sealock, Rappaport, Ingram, DeDomenico-Payne

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Councilman Wood moved seconded by Vice Mayor Veitenthal that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Wood, Veitenthal, Sealock, Rappaport, Ingram, DeDomenico-Payne

No – N/A

Absent – N/A

Abstain – N/A

ROLL CALL

Adjourned approximately 7:45 pm.

Approved by Town Council

Date: 11/24/25