



The following minutes are a summary of items on the agenda. This meeting may be viewed in its entirety by accessing the video of the same date online via the Town's website at www.frontroyalva.com for a limited time.

Roll Call by Clerk of Council

PRESENT: Mayor Lori A. Cockrell
Vice Mayor Amber F. Veitenthal
Councilwoman Melissa DeDomenico-Payne
Councilman Joshua L. Ingram
Councilman H. Bruce Rappaport
Councilman R. Wayne Sealock
Councilman Glenn E. Wood

OTHERS PRESENT: Town Manager Joseph W. Petty
Clerk of Council Hillary Wilfong
Various members of the staff and public

NEW BUSINESS

Special Exception Application-10160 Winchester Road— Ms. Kopishke presented a Special Exception application submitted by Chris Ramsey for the property located at 10160 Winchester Road (Tax Map No. 20A241-7). The request would permit the subdivision of a 1.276-acre parcel accessed by a private road, which is less than the two-acre minimum required by the Town's Subdivision Ordinance for parcels served by private roads.

Ms. Kopishke explained that the property was annexed into the Town in 1997 as part of a larger tract located in Warren County. Although the parcel was assigned a Town tax map number and has been taxed separately since annexation, it was never formally subdivided from the remaining county parcel. She noted that the private access road predates the annexation and also provides access to a Town pump station. Approval of the Special Exception would allow the parcel to be legally separated from the larger tract in accordance with the deed.

Ms. Kopishke further stated that a previous request to vacate a portion of the Town property to increase the parcel size had not moved forward. She advised that granting the Special Exception would allow the subdivision to proceed, enabling the property owner to legally separate the parcel, where an existing residence occupied by the owner's adult son is located, from the remaining county property

Council had no further questions, and the item was placed on the July 27, 2026, Consent Agenda for consideration.

Retrofit Raw Water Switchgear Controllers - Ms. Michelle Campbell, Purchasing Manager, presented a request to authorize the purchase of equipment and installation services for the Water Treatment Plant to retrofit the existing raw water switchgear control panels. She explained that the project will replace obsolete equipment with modern, supportable technology while maintaining compatibility with the existing control cabinets. The three existing control panels were installed in 1994 and have accumulated more than 45,000 hours of operation each.

Ms. Campbell advised that the proposed retrofit solution is a custom-engineered solution provided by Benshaw Applied Motor Controls and is not commercially available from other manufacturers. The total cost of the equipment and installation is \$264,798, and funding has been included in the FY 2027 budget after being planned for over the past four years.



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In response to Council questions, staff confirmed the switchgear operates with the Water Treatment Plant's SCADA system and is located at the Luray Avenue Water Treatment Plant. It was noted that the existing equipment has been in service for approximately 32 years and that the project is currently anticipated to come in under budget.

Council had no further questions, and the item was placed on the July 27, 2026, Consent Agenda for consideration.

CLOSED MEETING

Councilman Rappaport moved, seconded by Councilman Wood that Town Council convene a closed meeting, pursuant to Sections 2.2-3711 and 2.2-3712 of the Code of Virginia, for the following purpose: pursuant to §2.2-3711(A)(1) of the Code of Virginia, for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, more specifically, acquisition pursuant to Town Charter §18 and Virginia Code §15.2-2109.

Vote: Yes – Councilmembers Rappaport, DeDomenico-Payne, Ingram, Wood, Sealock, Veitenthal

No – None

Absent – None

Abstain – None

Motion carried by roll call vote.

Councilman Sealock moved, seconded by Councilman Wood that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Councilmembers Rappaport, DeDomenico-Payne, Ingram, Wood, Sealock, Veitenthal

No – None

Absent – None

Abstain – None

Motion carried by roll call vote.

Meeting adjourned at approximately 7:40 PM

Approved by Council:

07/27/2026