



TOWN OF FRONT ROYAL, VIRGINIA TOWN COUNCIL MEETING

Monday, July 14, 2014

Warren County Government Center

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of the Regular Council Meeting minutes of June 23, 2014.
5. Receipt of Petitions and/or Correspondence from the Public
6. Reports:
 - a. Report of special committees or Town officials and Town Manager.
 - b. Requests and inquiries of Council members.
 - c. Report of the Mayor
 - d. **Recognition of Service on Planning Commission to David E. Gushee**
 - e. Proposals for addition/deletion of items to the Agenda.
- *7. **CONSENT AGENDA ITEMS** – (ROLL CALL VOTE REQUIRED)
 - A. COUNCIL APPROVAL – Liaison Committee Meeting Items
 - B. COUNCIL APPROVAL – Donation of Vehicle to Police Department

**The nature of a consent agenda is such that discussion of individual items does not occur.*

8. **COUNCIL APPROVAL** – Ordinance to Amend Town Code Pertaining to Emergency Access to Water Meters and For Non-Emergency use of Water from the Fire Departments (2nd Reading)



**Town of Front Royal, Virginia
Council Agenda Statement**

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Item No. 7(A)

Meeting Date: July 14, 2014

Agenda Item: COUNCIL APPROVAL – Liaison Committee Meeting Agenda Items

Summary: Council is requested to approve the following items to be included on the July 17, 2014 Liaison Committee Agenda:

- 1) Law Enforcement of the Skate Park
- 2) Catlett Mountain Landfill Improvements
- 3) Leach Run Parkway Project
- 4) Route 340/522 Corridor
- 5) FRLP
- 6) Proposed Park-N-Ride Location
- 7) Property Boundary Adjustment Process
- 8) Building Inspection Software
- 9) Working with citizens on 13th Street with regard to parking and mail boxes
- 10) Corridor Loop Study

Budget/Funding: None

Attachments: None

Meetings: Work Session held July 7, 2014

Staff

Recommendation: Approval ☒ Denial ☐

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the following items to be included on the July 14, 2014 Liaison Committee Agenda: 1) Law Enforcement of the Skate Park; 2) Catlett Mountain Landfill Improvements; 3) Leach Run Parkway Project; 4) Route 340/522 Corridor; 5) FRLP; 6) Proposed Park-N-Ride Location; 7) Property Boundary Adjustment Process; 8) Building Inspection Software; 9) Working with citizens on 13th Street with regard to parking and mail boxes; 10) Corridor Loop Study

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JPB



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 7(B)

Meeting Date: July 14, 2014

Agenda Item: COUNCIL APPROVAL – Acceptance of Donation of Vehicle from the Front Royal Volunteer Fire Department to the Police Department

Summary: The Front Royal Volunteer Fire Department would like to donate a 2004 International Heavy Duty Ambulance to Front Royal Police Department to be used to replace the current Emergency Services Team Tactical Truck. Council is requested to consider the donation.

Budget/Funding: Any costs for refurbishing will come from Asset Forfeitures

Attachments: None

Meetings: Work Session held July 7, 2014

Staff

Recommendation: Approval ✓ Denial

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the donation of a 2004 International Heavy Duty Ambulance from the Front Royal Volunteer Fire Department to the Police Department to be used to replace the current Emergency Services Team Tactical Truck.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JB



Town of Front Royal, Virginia
Council Agenda Statement

Page 1
Item No. 8

Meeting Date: July 14, 2014

Agenda Item: COUNCIL APPROVAL – Ordinance to Amend Town Code Pertaining to Emergency Access to Water Meters and for Non-Emergency Use of Water from the Fire Departments (*2nd Reading*)

Summary: Council is requested to adopt on its second and final reading an Ordinance to amend Sections 134-41 and 134-46 of the Front Royal Town Code pertaining to emergency access to water meters and for non-emergency use of water from the fire departments. At their June 23, 2014 Council Meeting, Council approved an amendment to 134-41.C., to delete all language immediately following "... Town's water system"... (*see below*)

C. Bonded plumbers or contractors who are licensed in Virginia who have contracted with the Town to perform work on the Town's water system. provided, however, that such bonded plumbers and contractors shall be authorized agents of the Town only for purposes of this Section 134-41 of the Code of the Town of Front Royal, Virginia, and for no other purpose whatever, unless expressly stated otherwise in such Code.

The attached Ordinance will reflect the amendment once Council approves the Ordinance on the 2nd Reading.

Budget/Funding: None

Attachments: Proposed Ordinance

Meetings: Work Sessions held June 2, 2014. Public Hearing held June 23, 2014

Staff

Recommendation: Approval ☒ Denial ☐

Proposed Motion: I move that Council adopt on its second and final reading an Ordinance to amend Sections 134-41 and 134-46 of the Front Royal Town Code pertaining to emergency access to water meters and for non-emergency use of water from the fire departments as amended and approved at the June 23, 2014 Council Meeting.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SVB

**ORDINANCE TO AMEND SECTIONS 134-41 and 134-46 OF THE FRONT ROYAL
TOWN CODE PERTAINING TO EMERGENCY ACCESS TO WATER METERS AND
FOR NON-EMERGENCY USE OF WATER FROM THE FIRE DEPARTMENTS**

WHEREAS, the Town has received requests from licensed plumbers to access residential water meters in the event of emergency repairs to turn off water prior to the arrival of Town crews and the Fire Departments have been utilizing Town water for non-emergency use; and,

WHEREAS, the proposed Code amendment to Chapter 134-41 will identify licensed, bonded plumbers as an authorized agent to access residential meters in the event of an emergency and the proposed Code amendment to Chapter 134-46 will allow the non-emergency use of water by Fire Departments through a hydrant meter if pre-approved by the Town Manager; and,

NOW, THEREFORE, BE IT ENACTED by the Town Council of the Town of Front Royal, Virginia that Sections 134-41 and 134-46 of the Front Royal Town Code are hereby amended as follows:

134-41 ~~WATER TO BE TURNED ON ONLY BY AUTHORIZED AGENT~~

~~It shall be unlawful for any person except an authorized agent of the town to turn on water to any premises.~~

134-41 METER ACCESS

It shall be unlawful for any person to access a water pit or vault and operate any facilities contained within except for the following:

A. Town employees whose job responsibility it is to maintain the Town's water system.

B. In the event of an emergency at a residence where continued water service will cause damage to the residential structure, bonded plumbers who are licensed in Virginia can access the meter to turn off water at a residence provided the plumber has contacted the Police Department to request Town Staff respond and inspect access to the meter. In no event, can a plumber access a meter for a commercial or industrial facility without the presence of an authorized Town employee. A licensed plumber who enters a Town meter will be responsible for any damage to the meter assembly should damage occur.

C. Bonded plumbers or contractors who are licensed in Virginia who have contracted with the Town to perform work on the Town's water system; provided, however, that such bonded plumbers and contractors shall be authorized agents of the Town only for purposes of this Section 134-41 of the Code of the Town of Front Royal, Virginia, and for no other purpose whatever, unless expressly stated otherwise in such Code.

Violation of the Code Section shall be subject to a tampering fine established by the Town.

134-42 through 134-45 – No Changes

134-46 UNAUTHORIZED REMOVAL FROM HYDRANT, TROUGH, FOUNTAIN OR FIRE-SUPPRESSION SYSTEM

A. No person shall take or carry away water from any hydrant, watering trough, drinking or public fountain without written authority to do so from the town.

B. It shall be unlawful for any person to take, divert or make use of water for any purpose other than fire suppression from a connection with the town water lines, or any line leading therefrom, installed for a fire-suppression system and assessed a connection charge on that basis.

C. Use of water removed from a fire hydrant by the Fire Department for non-emergency or training purposes shall be pre-approved by the Town Manager. Non-emergency use shall be metered for possible payment.

This ordinance shall become effective upon passage.

APPROVED:

Timothy W. Darr, Mayor

ATTEST:

Jennifer E. Berry, Clerk of Council

THIS ORDINANCE was approved at the Regular Meeting of the Town of Front Royal, Virginia on its second reading, conducted _____ 2014, upon the following recorded vote:

Thomas H. Sayre	Yes/No	Bret W. Hrbek	Yes/No
Hollis L. Tharpe	Yes/No	Eugene R. Tewalt	Yes/No
N. Shae Parker	Yes/No	Daryl L. Funk	Yes/No

A public hearing on the above was held on _____, 2014 having been advertised in the Northern Virginia Daily on _____, 2014 and _____, 2014. The Ordinance was enacted at the Regular Meeting of the Town Council held _____ 2014.

Approved as to form and legality:

Douglas W. Napier, Town Attorney
Date: ____/____/____