

TOWN OF FRONT ROYAL, VIRGINIA TOWN COUNCIL MEETING

Monday, July 28, 2014 @ 7:00pm
Warren County Government Center

1. Pledge of Allegiance
 2. Moment of Silence
 3. Roll Call
 4. Approval of the Regular Council Meeting minutes of July 14, 2014.
 5. Receipt of Petitions and/or Correspondence from the Public
 6. Reports:
 - a. Report of special committees or Town officials and Town Manager.
 - b. Requests and inquiries of Council members.
 - c. Report of the Mayor
 1. Report from Economic Development Authority – Jennifer McDonald
 - d. Proposals for addition/deletion of items to the Agenda.
 - *7. **CONSENT AGENDA ITEMS** – (ROLL CALL VOTE REQUIRED)
 - A. COUNCIL APPROVAL – Deed of Easement for Acceptance of Water and Sewer Facilities for Skyline High School
 - B. COUNCIL APPROVAL – Bid for Mobile Radio Repeaters
- *The nature of a consent agenda is such that discussion of individual items does not occur.*
8. **COUNCIL APPROVAL** – Second Extension of HEPTAD Proffer Deadlines
 9. **COUNCIL APPROVAL** – Waiver of Sewer Connection Fee for WFTR/WZRV “The River” Radio Station at 1106 Elm Street
 10. **COUNCIL APPROVAL** – Endorsement from Economic Committee
 11. **COUNCIL APPROVAL** – Donation to “Avtex Community Day”



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 7(A)

Meeting Date: July 28, 2014

Agenda Item: COUNCIL APPROVAL – Deed of Easement for Acceptance of Water and Sewer Facilities for the Skyline High School

Summary: Because Skyline High School is served by water and sewer utilities, there needs to be in place a Deed of Easement for the collection and transmission of these items from Warren County's property into the Town's utilities system and to allow the Town reasonable mode of ingress and egress to these systems on the County's property in order to access them. Council is requested to approve the attached Deed of Easement so as to formalize the service of this facility with public water and sewer.

Budget/Funding: None

Attachments: Deed of Easement

Meetings: Work Session held July 21, 2014

Staff Recommendation: Approval ✓ Denial

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve a Deed of Easement to accept the water and sewer facilities into the Town's inventory at Skyline High School located on Skyline Vista Drive. I further move that the one year guarantee by the Warren County School Board for Skyline High School for water and sewer infrastructure commence upon acceptance by the Town Council.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JB

This deed is exempt from the recordation taxes imposed by §58.1-801 and §58.1-803 of the Code of Virginia, 1950, pursuant to §58.1-811.

Prepared by Blair D. Mitchell
County Attorney

Consideration \$1.00

T. M. 28-128-I

THIS DEED OF EASEMENT FOR SEWER UTILITIES is made and entered into this 19th day of December, 2013, by and between the **WARREN COUNTY SCHOOL BOARD**, a political subdivision of the Commonwealth of Virginia, herein referred to as "**Grantor**", and the **TOWN OF FRONT ROYAL, VIRGINIA**, a Municipal Corporation, herein referred to as the "**Grantee**".

WITNESSETH:

THAT FOR AND IN CONSIDERATION of the sum of ONE DOLLAR (\$1.00) cash in hand paid by the Grantee to the Grantor, receipt whereof is hereby acknowledged, the Grantor grants and conveys unto the Grantee the following rights in real property situated in the **SOUTH RIVER MAGISTERIAL DISTRICT**, Warren County, Virginia, to-wit:

The privilege and easement in perpetuity for rights-of-way to construct, lay, maintain, repair, inspect, improve, and operate within the easement strips hereinafter described and referred to, works and systems for the collection and transmission of water, sewage, and/or waste water, over, upon, across, and under the property of the Grantor known and designated as "20.00' Public Utility Easement as Illustrated Hereon and to be Dedicated by a Deed to be Recorded Herewith", as shown on a plat entitled "Plat of Public Utility Easement, South River Precinct, Warren County, Virginia, attached hereto and made a part hereof. The said easement being located on the west side of Skyline Vista Drive (Route 9418) and being twenty (20) feet in width as shown on the aforesaid plat.

There is also hereby conveyed an easement of ingress, egress, and access from the Grantor's front property line fronting on Skyline Vista Drive

to the above-described easement and sanitary sewer line for the purpose of allowing access to the said line by the Town's employees, agents, and contractors.

It being the same property conveyed unto the Grantor by Deed dated August 2, 2005, from the County of Warren, Virginia, a political subdivision of the Commonwealth of Virginia, recorded as Instrument number 050010595 in the Clerk's Office of the Circuit Court of Warren County, Virginia.

Also known as Warren County Tax Map and Parcel 28-128-I

The further terms and conditions of this grant are as follows:

(a) That the Grantee may (but is not required to) trim, cut, remove, and keep clear all trees, limbs, undergrowth, and any and all other obstructions, within the said rights-of-way or easement strips, that may in any manner in Grantee's judgment endanger or interfere with the proper and efficient operation of the works and systems therein or thereon and the Grantee shall have all such other rights and privileges as are reasonably necessary or convenient for the full enjoyment and use of the easements herein granted for the aforesaid purpose.

(b) The granting of the easements hereinafter described neither expressly or impliedly constitutes any payment, nor the waiver of any obligation for the payment, by the Grantor or his successors or assigns, or any cut-in fee or charge, tax, assessment or other charge or obligation whatsoever now due or heretofore due or hereafter to become due and payable to the Grantee or to any person, firm or other corporation whatsoever.

(c) That Grantee will exercise reasonable care to protect Grantor's property from damage or injury occasioned in the enjoyment of the easements and rights herein granted, and to promptly repair the said property or reimburse the Grantor for any property damaged beyond repair.

(d) That if Grantee does cut or fell any brush, undergrowth or trees, or should excavations be carried on pursuant to this easement and any large-sized rocks or boulders are unearthed and are not buried in said excavation, such brush, undergrowth, trees, large-sized rocks and boulders shall, at the expense of Grantee be removed from Grantor's property.

(e) That Grantor shall have no right, title, interest, estate or claim whatsoever in or to any of the lines, pipes, or other equipment and accessories installed by virtue hereof.

Grantor further covenants that it has the right to convey the said easements; that the Grantee shall have quiet and peaceful enjoyment and possession of said easements, and that the Grantor will execute such further assurances of the said grant and easements herein contained as may be requisite.

WITNESS the following signature:

COUNTY OF WARREN, VIRGINIA

By: Catherine Bower (SEAL)
Catherine Bower, Chairman
Warren County School Board

ATTEST:

Pamela M. McInnis
Pamela M. McInnis
Superintendent of Schools

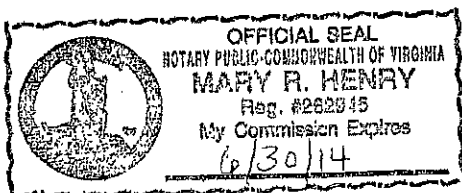
COMMONWEALTH of VIRGINIA
COUNTY OF WARREN, TO-WIT:

I, the Notary Public in and for the Commonwealth of Virginia, at-large, do hereby certify that Catherine Bower, Chairman of the Warren County School Board, and Pamela M. McInnis, School Superintendent, whose names are signed to the foregoing Deed of Easement bearing the date of the 19th day of December, 2013, have this day personally appeared and acknowledged the same before me in my State and in the City/County aforesaid.

Given under my hand this 6th day of January, 2014.

My commission expires: June 30, 2014.

Registration Number 262945.



Mary R. Henry
NOTARY PUBLIC

The foregoing conveyance is hereby accepted by the Town of Front Royal, Virginia, as evidenced by the signature of the undersigned, who is authorized to accept this conveyance on behalf of the Town, as evidenced by a Resolution adopted by the Town Council.

WITNESS the following signature:

TOWN OF FRONT ROYAL, VIRGINIA

BY: _____
Hon. Timothy W. Darr, Mayor

ATTEST:

Jennifer Berry
Clerk of Council

**COMMONWEALTH OF VIRGINIA
COUNTY OF WARREN, TO-WIT:**

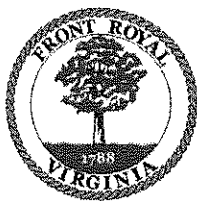
I, _____, a Notary Public in and for the Commonwealth of Virginia At Large, do hereby certify that Timothy W. Darr, Mayor, and Jennifer Berry, Clerk of Council, whose names are signed on behalf of the Town of Front Royal, Virginia, to the foregoing Deed of Easement bearing the date of the ____ day of _____, 20____, have each this day personally appeared and acknowledged the same before me in my State and in the County aforesaid.

Given under my hand this ____ day of _____, 20____.

My commission expires: _____.

Registration Number _____.

NOTARY PUBLIC



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 7(B)

Meeting Date: July 28, 2014

Agenda Item: COUNCIL APPROVAL – Bid for Mobile Radio Repeaters

Summary: Council is requested to approve the bid from BearCom for repeater equipment, installation and reprogramming at a cost of \$23,800.00. This will provide enhanced coverage for the Town radios currently in use, with the exception of the Police Department.

Budget/Funding: FY15 Vehicle/Equipment maintenance budget line item 1203-R47001 "Machinery & Equipment", \$19,804.94 are funds carried forward from FY14 and balance of funding of \$3,995.00 is from FY15 line item 1203-47001.

Attachments: Memorandums from Purchasing Agent and Manager of Vehicle Equipment Maintenance and Quotation Tabulation

Meetings: None

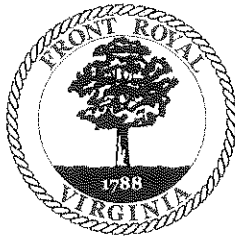
Staff Recommendation: Approval ✓ Denial

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the bid from BearCom for repeater equipment, installation and reprogramming at a cost of \$23,800.00 to be used to enhance coverage for the Town radios.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: JB



MEMORANDUM

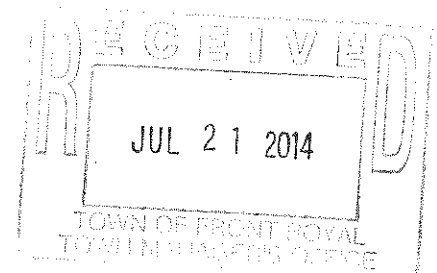
Date: July 21, 2014
To: Tina Presley, Senior Administrative Assistant
Jennifer Berry, Clerk of Council
From: Cindy Hartman, Purchasing Agent
RE: Agenda Item

On Tuesday, July 1, 2014, I held a bid opening for a pair of mobile radio repeaters. This is to provide enhanced coverage for the Town radios currently in use, with the exception of the Police Department. That department uses a separate frequency and repeater. The bid requires the selected Contractor to supply and install the equipment in the Water Treatment Radio Building, per Town specifications. Out of the four (4) vendors directly solicited, I received two (2) responses (see attached tabulation sheet).

Don McPaters, Manager of Vehicle/Equipment Maintenance has reviewed the submitted quotations for adherence to our specifications. Due to the dollar amount, this award would need Town Council approval. Please add this item to the July 28, 2014 Council agenda for their action.

Staff recommends the award for repeater equipment, installation, and reprogramming be made to BearCom, located in Chantilly, at a total cost of \$23,800.00.

Funding for this project is available in the FY15 Department of Environmental Services Vehicle/Equipment Maintenance budget line item 1203-R47001 "Machinery & Equipment", \$19,804.94, which is funds carried forward from FY14 for this project. The balance of the funding, \$3,995.06, is in the FY15 line item 1203-47001.



TOWN OF FRONT ROYAL, VIRGINIA

Quotation Tabulation

Item: REPEATER

Quotation #19

Date: JULY 1, 2014

Mailed: 4

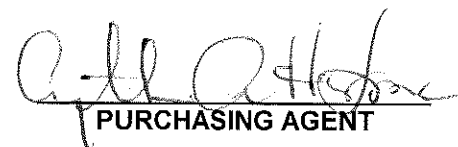
Replied 2

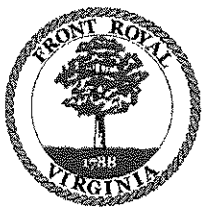
Vendor Quotation				
	TELTRONIC	BEARCOM		
	WINCHESTER	CHANTILLY		
QUANTITY	QUOTATION	QUOTATION	QUOTATION	QUOTATION
MOBILE RADIO REPEATER UNIT EQUIPMENT AND INSTALLATION:				
2 - 100 WATT REPEATERS WITH RACK MOUNTING EQUIPMENT	\$11,475.00	\$12,200.00		
1 - 2-CHANNEL VHF COMBING SYSTEM	\$10,050.00	\$7,600.00		
1 - CONNECTOR KIT FOR EXISTING ANTENNA	\$500.00	\$300.00		
1 - EQUIPMENT RACK TX/RX COMBINER TO HOLD 2 REPEATER	\$490.00	\$400.00		
1 - FCC LICENSING FOR 2 VHF REPEATER PAIRS	\$1,200.00	\$800.00		
INSTALLATION AND TESTING OF INSTALLED EQUIPMENT TO INCLUDE ALL NECESSARY CABLE, CONNECTORS, JUMPERS, AND 24 HOUR MONITORING OF LICENSED FREQUENCIES TO CHECK FOR RF INTERFERENCE	\$2,925.00 (DOES NOT INCLUDE RADIO REPROGRAMMING)	\$2,500.00 (INCLUDES RADIO REPROGRAMMING)		
TOTAL QUOTATION	\$26,640.00	\$23,800.00		

The above proposals verified to specifications and compliance
with terms and conditions.

Witness

Witness


PURCHASING AGENT



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 8

Meeting Date: July 28, 2014

Agenda Item: Approval of the **Second Extension of Proffer Deadlines** agreement, effective August 5, 2014, further extending the proffer deadlines contained in Heptad, LLC **Proffer Statement** relating to Leach Run Parkway Improvements for an additional period of one hundred and twenty (120) days. The **Proffer Statement** was approved by Council on April 9, 2012. On April 9, 2014, Council ratified and approved an extension of said deadlines for one hundred and twenty (120) days up to and through August 5, 2014. Extension of the deadlines will allow for completion of right-of-way acquisition, for submission of Applicant's development plan showing the location of the Leach Run Parkway road dedication, and for entering into a memorandum of understanding between the Town and the Applicant addressing various aspects of the Leach Run Improvements. Copies of the **Extension of Proffer Deadlines** agreement and proposed **Second Extension of Proffer Deadlines** are provided herewith.

Summary: Council is asked to approve the **Second Extension of Proffer Deadlines** agreement.

Budget/Funding: N/A

Meetings: This item has not been on a work session agenda.

Staff

Recommendation: Approval X Denial _____

Proposed Motion: I move that Council approve the **Second Extension of Proffer Deadlines** agreement and authorize the Mayor to execute the agreement on behalf of the Town.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JB

**SECOND EXTENSION OF PROFFER DEADLINES
FOR PROFFER STATEMENT BY HEPTAD, LLC
FOR REZONING APPLICATION #05-07-56**

THIS SECOND EXTENSION OF PROFFER DEADLINES, effective the 5th day of August, 2014 (the "Effective Date"), by and between the TOWN OF FRONT ROYAL, VIRGINIA, a municipal corporation of the Commonwealth of Virginia (hereinafter the "Town") and HEPTAD, LLC (hereinafter the "Applicant").

WITNESSETH:

WHEREAS, the Applicant executed an Amended Proffer Statement on January 31, 2012 (hereinafter the "Proffer Statement"); and

WHEREAS, the Proffer Statement contained certain terms and conditions if the Town approved Rezoning Application #05-07-56 for the rezoning of approximately 98.25 acres (hereinafter the "Property") from Suburban Residential (R-S) to Planned Neighborhood Development (PND) District; and

WHEREAS, the Town approved the Proffer Statement as part of the Applicant's rezoning application for the Property on April 9, 2012; and

WHEREAS, Proffer 3.1.3.1 of the Proffer Statement states that within two (2) years from approval of the rezoning, the Town shall have acquired all right-of-way sufficient to permit construction of the Leach Run Improvements from Route 55 to the Northern Boundary of the Property; and

WHEREAS, Proffer 3.1.3.2 of the Proffer Statement states that within two (2) years from approval of the rezoning, the Town shall have obtained all special use permits required pursuant to the Front Royal Town Code necessary to permit construction of two (2) lanes of the Leach Run Improvements; and

WHEREAS, Proffer 3.1.3.3 of the Proffer Statement states that within two (2) years from approval of the rezoning, the Town and the Applicant shall have entered into a Memorandum of Understanding which shall include provisions detailing the parties' responsibilities with respect to construction of the Leach Run Improvements; and

WHEREAS, Proffer 3.1.3.6.7 of the Proffer Statement states that the Applicant and the Town can mutually agree to change the proffer deadlines set forth in Proffer 3.1.3.1 through Proffer 3.1.3.3, and such agreement shall be memorialized in a writing signed by the Applicant and the Mayor without the necessity of amending the Proffer Statement; and

WHEREAS, the Town and the Applicant previously extended the proffer deadlines for Proffer 3.1.3.1 through Proffer 3.1.3.3 for one hundred and twenty (120) days from April 7, 2014 through August 5, 2014 with the Extension of Proffer Deadlines; and

WHEREAS, the Town and the Applicant desire to further extend the proffer deadlines for Proffer 3.1.3.1 through Proffer 3.1.3.3.

NOW THEREFORE, in consideration of the mutual covenants, terms and conditions contained herein, the parties hereto mutually covenant and agree as follows:

- (1) Additional Extension of Proffer Deadlines - The proffer deadlines for Proffer 3.1.3.1 through Proffer 3.1.3.3, which would have otherwise expired August 5, 2014, shall be extended for One Hundred and Twenty (120) days from the Effective Date hereof.
- (2) Other Terms of the Proffer Statement - All other terms and conditions of the Proffer Statement remain in full force and effect.

IN WITNESS WHEREOF, the parties hereafter have made and executed this Second Extension of Proffer Deadlines effective the day and year first written above.

(SEAL)	Mayor of the Town of Front Royal
Attest: _____	By: _____
Type Name: _____	Type Name: _____
Title: _____	Title: _____
	Date: _____

(SEAL)	Heptad, LLC
Attest: _____	By: _____
Type Name: _____	Type Name: _____
Title: _____	Title: _____
	Date: _____

Approved as to form:

George M. Sonnett, Jr.
Assistant Town Attorney

**EXTENSION OF PROFFER DEADLINES
FOR PROFFER STATEMENT BY HEPTAD, LLC
FOR REZONING APPLICATION #05-07-56**

THIS EXTENSION OF PROFFER DEADLINES, dated this 7th day of April, 2014 (the "Effective Date"), by and between the TOWN OF FRONT ROYAL, VIRGINIA, a municipal corporation of the Commonwealth of Virginia (hereinafter the "Town") and HEPTAD, LLC (hereinafter the "Applicant").

WITNESSETH:

WHEREAS, the Applicant executed an Amended Proffer Statement on January 31, 2012 (hereinafter the "Proffer Statement"); and

WHEREAS, the Proffer Statement contained certain terms and conditions if the Town approved Rezoning Application #05-07-56 for the rezoning of approximately 98.25 acres (hereinafter the "Property") from Suburban Residential (R-S) to Planned Neighborhood Development (PND) District; and

WHEREAS, the Town approved the Proffer Statement as part of the Applicant's rezoning application for the Property on April 9, 2012; and

WHEREAS, Proffer 3.1.3.1 of the Proffer Statement states that within two (2) years from approval of the rezoning, the Town shall have acquired all right-of-way sufficient to permit construction of the Leach Run Improvements from Route 55 to the Northern Boundary of the Property; and

WHEREAS, Proffer 3.1.3.2 of the Proffer Statement states that within two (2) years from approval of the rezoning, the Town shall have obtained all special use permits required pursuant to the Front Royal Town Code necessary to permit construction of two (2) lanes of the Leach Run Improvements; and

WHEREAS, Proffer 3.1.3.3 of the Proffer Statement states that within two (2) years from approval of the rezoning, the Town and the Applicant shall have entered into a Memorandum of Understanding which shall include provisions detailing the parties' responsibilities with respect to construction of the Leach Run Improvements; and

WHEREAS, Proffer 3.1.3.6.7 of the Proffer Statement states that the Applicant and the Town can mutually agree to change the proffer deadlines set forth in Proffer 3.1.3.1 through Proffer 3.1.3.3, and such agreement shall be memorialized in a writing signed by

the Applicant and the Mayor without the necessity of amending the Proffer Statement; and

WHEREAS, the Town and the Applicant both desire to extend the proffer deadlines for Proffer 3.1.3.1 through Proffer 3.1.3.3; and

NOW THEREFORE, in consideration of the mutual covenants, terms and conditions contained herein, the parties hereto mutually covenant and agree as follows:

- (1) Extension of Proffer Deadlines – The proffer deadlines for Proffer 3.1.3.1 through Proffer 3.1.3.3, which expire two (2) years after the approval of the rezoning application for the Property, shall be extended for One Hundred and Twenty (120) days from the Effective Date.
- (2) Other Terms of the Proffer Statement – All other terms and conditions of the Proffer Statement remain in full force and effect.
- (3) Ratification by Town Council – Ratification by the Front Royal Town Council of the act of the Mayor in signing this Extension of Proffer Deadlines shall not affect the Effective Date hereof.

IN WITNESS WHEREOF, the parties hereafter have made and executed this Amendment to the Agreement effective the day and year first written above.

(SEAL)

Attest: Stevan M. Burke

Type Name: Stevan M. Burke

Title: Town Manager

Mayor of the Town of Front Royal

By: Timothy W. Orr

Type Name: Timothy W. Orr

Title: Mayor Town of Front Royal

Date: 4/7/2014

(SEAL)

Attest: _____

Type Name: _____

Title: _____

Heptad, LLC

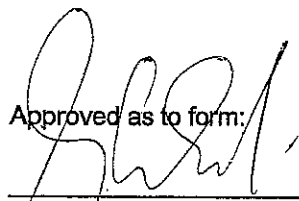
By: Rowan Hewell

Type Name: Rowan Hewell

Title: Managing Member

Date: 4/7/2014

Approved as to form:



George M. Sonnett, Jr.
Assistant Town Attorney



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 9

Meeting Date: May 27, 2014

Agenda Item: COUNCIL APPROVAL – Waiver of Sewer Connection Fee for WFTR/WZRV
“The River” Radio Station at 1106 Elm Street

Summary: The Town of Front Royal has received a request from Andrew Shearer, President of “The River” WFTR/WZRV Radio Station, for a waiver of the sewer connection fees to enable their connection to the Town sanitary sewer system at 1106 Elm Street. WFTR and WZRV have been providing community news to Front Royal for 66 years. In addition the radio station acts as an emergency communication tool for the Town by providing notice to our citizens regarding storm damage, road closures, and other significant events. Without this timely emergency notice service, the Town would need to seek alternative notification services at taxpayer expense. Transition to the Town sanitary sewer will eliminate a septic system from the Town limits, which can be a source of environmental damage to ground water and surface water. The elimination of septic systems in the Town limits will improve the environmental condition for all residents and reduce potential impact to the Shenandoah River. Council is requested to consider the Radio Stations request.

Budget/Funding: None

Attachments: Letter from President of WFTR/WZRV “The River” Radio Station

Meetings: Work Session held July 21, 2014

Staff

Recommendation: Approval ☒ Denial ☐

Proposed Motion: Town Council finding as follows: (1) WFTR/WZRV has provided local news coverage to Town residents for 66 years; (2) that WFTR/WZRV continues to provide timely emergency notification from the Town Government and community to our residents about local storm damage, road closures and other significant events; (3) that without this service, the Town would need to seek alternative notification services at taxpayer expense; (4) In addition, elimination of septic systems from the Town limits provide an environmental benefit to Town residents and reduces potential impact to the Shenandoah River. I therefore move that the Town Council approve a 50% reduction in the connection fees to the Town’s sanitary sewer system.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB



www.theriver953online.com



P.O. Box 192
Front Royal, VA 22630
(540) 665-9595 - (540) 635-4121

Mayor Tim Darr
Steve Burke
Front Royal Administration Building
102 E. Main Street
P. O. Box 1560
Front Royal, VA 22630

Tuesday, June 24, 2014

The Honorable Mayor Darr & Mr. Burke:

Greetings to each of you and to members of Front Royal's Town Council. I am writing to make a request on behalf of WFTR/WZRV radio.

These stations have served this community since 1948, and been located in the same facility during that entire time. Recently, I began undertaking some badly needed upgrades and physical improvements including a new roof, electric system upgrade, new windows, new carpeting and a new septic system. If I am financially able at the end of this process, I also hope to replace the current AM tower that sits adjacent to Route 55 on the station's property.

At present, the station is not connected to the town sewer system. I am in the process of getting quotes for both an upgraded system or to connect to the town. The town's connection fee is quite steep, in light of the other upgrades and improvements currently underway.

As a faithful community servant for the past 66 years, I am writing to ask to have that connection fee waived. WFTR's positive involvement with positive information dissemination, local education issues, local government programming and more is a source of pride for myself and the entire staff. From the Camping for Hunger outreach efforts to high school sports, WFTR is and continues to be a part of the local fabric of Front Royal and Warren County. And as always, town and county government officials almost without fail have access to this community mouth piece.

I truly appreciate your consideration of my request. WFTR/WZRV looks forward to continuing to serve and service this community. Thank you.



Andrew Shearer, President
WFTR/WZRV



Royal Broadcasting, Inc.
Toll Free (866) 391-9530 - Fax (540) 635-9387



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 10

Meeting Date: May 12, 2014

Agenda Item: COUNCIL APPROVAL – Endorsement of Economic Committee

Summary: The members of the Economic Committee as directed by Town Council have developed a Strategic Plan Mission Statement for their Committee. The three point Mission Statement is 1) Create a non-taxing development authority; 2) Fund and support the Virginia SBDC; and 3) Establish a Town Building Inspection Department. At the July 21st Work Session, the Economic Committee requested Town Council endorse their Strategic Plan Mission Statement so that the Committee can continue to work with Town staff towards detailing the Strategic Plan for future economic development and redevelopment in Front Royal. Endorsement of this plan does commit the Town Council to funding or implementation of the Strategic Plan, but simply confirms the Council's desire that the Committee has identified important issues that should be fully investigated.

Budget/Funding: None

Attachments: None

Meetings: Work Session held July 21, 2014

Staff

Recommendation: Approval ✓ Denial _____

Proposed Motion: I move that 1) The Town Council express its appreciation to the members of the Mayor's Economic Committee for their time and dedication towards developing a plan for economic development in Front Royal; and 2) The Town Council endorse the recommendations of the Economic Committee's Strategic Plan and direct the committee to develop and recommend a plan of action on the following in priority order: 1) Fund and support the Virginia SBDC, 2) Create a non-taxing development authority and 3) Establish a Town Building Inspection Department.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JB



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 11

Meeting Date: July 28, 2014

Agenda Item: COUNCIL APPROVAL – Donation to “Avtex Community Day Event: A Celebration”

Summary: The Economic Development Authority (EDA) is organizing a community day at the former Avtex Superfund Site to celebrate the completion of the remediation to the site and the release of the site from “Superfund” designation. The EDA, Corps of Engineers, and FMC have worked to clean up the site to allow for its reuse at a commercial and industrial development in Front Royal. The EDA has requested that the Town assist with the cost for the celebration that will include hosting Federal and State dignitaries, former Avtex workers, music, food, advertising, and other expenses. The event will be held Saturday, September 20 from 10 am until 4 pm.

Budget/Funding: Budget Line Item 1101-45507 – Council Expense

Attachments: Support letter from the Town, County and EDA

Meetings: Work Session held July 21, 2014

Staff

Recommendation: Approval ☒ Denial ☐

Proposed Motion: I move that Town Council donate \$1000.00 to the “Avtex Community Day Event: A Celebration” with funds coming from Town Council budget line items.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JB



1928 - 2014
AMERICAN VIRCONE - AVTEX - FDA

Avtex Community Day Event : A Celebration

The measure of a community is in how it deals with adversity. If a Town's largest employer and tax payer were to close down, many communities would build a fence, lock the gate and walk away. But when the Avtex site was shut down in 1989, instead of throwing in the towel, our community rolled up its sleeves and tackled - head-on - the challenge of turning this liability into an asset.

In 1999, a group of citizens formed a coalition and approached Congressional leaders, the U.S. Environmental Protection Agency and the Department of Justice to determine who could assume ownership and how to begin the tough work of cleaning and reclaiming the site for their community.

That was fifteen years ago. Since then, FMC Corporation, Congressman Frank Wolf, the U.S. Environmental Protection Agency, the Economic Development Authority, the Army Corps of Engineers, the Virginia Department of Environmental Quality and numerous others have worked tirelessly together to complete the remediation of the site.

Buildings were razed. Hundreds of tons of brick, steel and concrete were relocated to recycling centers. Hazardous substances were capped or removed. Water and sewer lines were excavated and disposed. The soils were tested extensively in complex grid exercises. And, a new water treatment facility is under construction to accommodate the site. Today, 162 acres of the 500-acre site are clean and ready for redevelopment. The salamanders, frogs and butterflies have returned heralding a healthy ecosystem.

The Town of Front Royal, the County of Warren and the Economic Development Authority are organizing a community day at the site to celebrate this long road to recovery. We ask for your help in hosting one of the most momentous occasions in the history of our community by becoming a sponsor. Your financial support will enable us to celebrate with our citizens the success of collaboration, determination and relentless pursuit of one common goal for the good of all.

We would be extremely grateful if you will consider sponsoring this event at one of the four levels described. Thank you so much.

Sincerely,

Tim Darr

Tim Darr, Mayor

Patricia Wines

Patricia Wines, Chairwoman

Dan Murray

Dan Murray, Chairman



The Town of Front Royal



The Economic Development Authority
540.635.2182



The County of Warren



1938 - 2014
AMERICAN VISCOSE • AVTEX • EDA

Avtex Community Day Event : A Celebration
Saturday, September 20, 2014, 10:00a - 4:00p
At the Avtex Fibers Site: 400 Kendrick Lane, Front Royal, VA 22630

Sponsorship Tiers (Signifying the Return of Butterflies to the Site):



Purple Emperor \$7,000.00

Featured on an Event Banner

VIP Seating

10 Lapel Pins

Mention in Promotions, Radio, Newspaper Advertising, Plaque at Museum, Etc.

Photo Opportunities at the Event

Certificate of Appreciation

¼ Page Ad in Event Program



Monarch \$500.00

VIP Seating

10 Lapel Pins

Mention in Promotions, Radio, Newspaper Advertising, Plaque at Museum, Etc.

Certificate of Appreciation

¼ Page Ad in Event Program



Holly Blue \$250.00

VIP Seating

Certificate of Appreciation

¼ Page Ad in Event Program



Red Admiral \$50.00

¼ Page Ad in Event Program or Personal Recognition

Please make your check payable to "Economic Development Authority, Avtex Event"

Mail to: EDA, PO Box 445, Front Royal, VA 22630, 540.633.2182

Help us make this momentous occasion one that our community will remember for many years to come.



Town of Front Royal



The Economic Development Authority



County of Warren