

The regular meeting of the Town Council of the Town of Front Royal, Virginia was held on September 22, 2014, in the Warren County Government Center's Board Meeting Room. Mayor Darr led Council and those attending in the Pledge of Allegiance to the flag and a Moment of Silence. The roll was called at 7:00 p.m.

PRESENT: Mayor Timothy W. Darr
Vice Mayor N. Shae Parker
Councilman Daryl L. Funk
Councilman Bret W. Hrbek
Councilman Thomas H. Sayre
Councilman Eugene R. Tewalt
Councilman Hollis L. Tharpe
Town Manager Steven M. Burke, P.E.
Town Attorney Douglas W. Napier
Clerk of Council Jennifer E. Berry, CMC

(The above listed members represent the full body of Council as authorized in the Town Charter.)

Vice Mayor Parker moved, seconded by Councilman Funk that Council approve the Regular Council Meeting minutes of August 25, 2014 as presented.

Vote: Yes – Funk, Hrbek, Parker, Tewalt, Tharpe and Sayre

No – N/A

Abstain – N/A

Absent – N/A

(Mayor Darr did not vote as there was no tie to require his vote)

RECEIPT OF PETITIONS OR CORRESPONDENCE FROM THE PUBLIC

REPORT OF THE MAYOR, COUNCIL & STAFF

Town Manager Steve Burke:

- Stated that there would be various road closures in the downtown area in the coming weekend, as the Brews & Blues Festival would be held;
- Reminded the citizenry that the Town Office drive thru would be closed on Saturday, October 11th, due to the Festival of Leaves event;
- Commented that the Town would honor Columbus Day on Monday, October 13th, and noted the refuse rescheduled for that week;
- Announced that FrontRoyalWorks.com was now online and had many business resource links for the community; and
- Stated that the Warren County Public Schools and The Warren Sentinel have partnered to provide local news on Channel 16, with the news segments airing each day, being read by the school students.

Martha Shickle, Executive Director of the Northern Shenandoah Valley Regional Commission:

- Stated that the Neighborhood Stabilization Program was purchasing their 15th house, and it was in the Front Royal community;
- Noted that two larger scale projects were here in the region, one in Front Royal and one in Shenandoah County;

- Explained that the Commonwealth Transportation Board meeting is upcoming in Weyers Cave. She noted that it was in regard to transportations most vital issues in the region, including budget shortfalls; and
- Stated that the Regional Water Supply Plan had been finalized in 2013, and DEQ now was making their rounds to discuss the matter soon. She added that and formal meeting notification will be sent out and asked that Council try to add that to their schedule.

Councilman Funk asked to have the report Ms. Shickle referenced loaded to Council's iPads so that Council may review it.

Councilman Hrbek asked that the United Way be invited to show their campaign video to the Town. He noted that, in full disclosure he is the United Way President.

Councilman Hrbek noted that it was shown in the VML magazine that the City of Danville was awarded the revitalization award for their private/public partnership. He suggested that perhaps Front Royal could tour the area, or send the Economic Committee Members to Danville to determine what works for them.

Councilman Hrbek stated that Dominion Power has been granted the authority to double their output. He noted that we were unaware of the how pollutants may affect the Front Royal community. Mr. Hrbek noted that he would like more information on the effects that it may have on the area residents. He expressed hope for some type of monitoring device for the community to ensure that the levels are appropriate. He asked if Staff could find out from DEQ what needs to be done for this type of monitoring.

Councilman Sayre noted that some corridor businesses are concerned about the possible four cent meals tax increase. He stated that some businesses would not survive with the potential increase.

Councilman Sayre stated that he now had a conflict on October 6th and would not be able to sign up for the VML Conference.

Mayor Darr commended and thanked FRIBA for their outstanding Taste of the Town event held recently along Main Street. He noted that there was a huge crowd for the excellent event; adding that it was well promoted, organized properly and attendees came out in masses.

Mayor Darr announced that Saturday was a huge milestone for the Town and the community as the Avtex site would be released. He thanked the EDA for their work, as well as the EPA, FMC, and Warren County Many years of operation and then clean up, there is the opportunity for great change in the community and the citizenry.

Mayor Darr noted that the United Way had their Annual Shrimp and Oyster Fest this past weekend, and it was a success.

Mayor Darr stated that the South Street to Criser Road dedication for the Happy Creek Trail ribbon cutting was held recently. He thanked the Staff and volunteers for their efforts in making it such a great addition to Front Royal.

Councilman Tewalt thanked the Richard Boisseau family, Thalhimers in Richmond and George Stuckey, as well as Town Staff for their work in bringing the project to fruition.

Mayor Darr asked if there were any other proposals for additions or deletions to the agenda.

CONSENT AGENDA ITEMS

- A. COUNCIL APPROVAL – Highway Safety Program Grant for Police Department
- B. COUNCIL APPROVAL – Budget Amendment to Accept VML Grant Monies
- C. COUNCIL APPROVAL – Bid for De-Icing Road Salt
- D. COUNCIL APPROVAL – Sole Source Purchase of Radio Read Water Meters

Vice Mayor Parker moved, seconded by Councilman Tharpe, that Council approve the Consent Agenda as presented.

Vote: Yes – Funk, Hrbek, Parker, Sayre, Tewalt and Tharpe

No – N/A

Abstain – N/A

Absent – N/A

(Mayor Darr did not vote as there was no tie to require his vote)

(On Consent Agenda)

(By Roll Call)

COUNCIL APPROVAL – An Ordinance to Renew Town Code Sections 180-185.1 through 180-185.21 Pertaining to the Operation of a Public Passenger Bus Service and Amend Town Code Section 180-185.9 Annual Payment and Operation (*2nd Reading*)

Summary: Council is requested to adopt on its second and final reading an Ordinance to Renew Town Code Sections 180-185.1 through 180-185.21 Pertaining to the Operation of a Public Passenger Bus Service and Amend Town Code Section 180-185.9 “Annual Payment and Operation. If approved the Franchise for Passenger Bus Service in the Town of Front Royal will be extended for a period of five years beginning October 1, 2014 and ending September 30, 2019.

Vice Mayor Parker moved, seconded by Councilman Tharpe that Council adopt on its second and reading an Ordinance to Renew Town Code Sections 180-185.1 through 180-185.21 Pertaining to the Operation of a Public Passenger Bus Service and Amend Town Code Section 180-185.9 “Annual Payment and Operation for a period of five years beginning October 1, 2014 and ending September 30, 2019.

Vote: Yes – Funk, Hrbek, Parker, Sayre, Tewalt and Tharpe

No – N/A

Abstain – N/A

Absent – N/A

(Mayor Darr did not vote as there was no tie to require his vote)

(By Roll Call)

There being no further business, the Mayor declared the meeting adjourned at 7:17 p.m.

APPROVED:

Jennifer E. Berry
Clerk of Council



TOWN COUNCIL WORK SESSION MINUTES

Monday, September 22, 2014 (to follow regular meeting)
Warren County Government Center

1. Council Packet/Electronic Delivery

Summary: Following distribution of tablets to receive Council Meeting Agendas and other communication, staff propose to eliminate delivery of paper agendas to Council. Staff also proposes to distribute Council mail at regular meetings and Work Sessions.

Council is requested to provide input as to distribution of materials to Council. Delivery of mail to Council at regular meetings and Work Sessions will simplify the delivery process as we proceed with the implementation of the electronic delivery of Council Meeting Agendas.

Budget/Funding: Delivery of mail at regular meeting nights will reduce fuel costs to staff.

Council Discussion:

Darr expressed concern with Closed Session items

Burke noted that Council only has access to Closed Session documents

Parker noted that he would continue to his up at the Town Administration Building

Council expressed his agreement with the process change

2. CLOSED MEETING – Personnel Matter and Consultation with Legal Counsel

Motion to Go Into Closed Meeting

Vice Mayor Parker moved, seconded by Councilman Tharpe, that Council convene and go into Closed Meeting for the purpose of assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of a public body, pursuant to Section 2.2-3711. A. 1. of the Code of Virginia; and, for the purpose of consultation with legal counsel employed or retained by a public body regarding specific legal matter requiring the provision of legal advice by such counsel, specifically, a legal issue regarding conveyance of fee simple title to Town Hall, pursuant to Section 2.2-3711.A.7. of the Code of Virginia and

INSERT THE POLICE DEPARTMENT MOTION HERE

INSERT THE POLICE DEPARTMENT MOTION HERE

INSERT THE POLICE DEPARTMENT MOTION HERE

INSERT THE POLICE DEPARTMENT MOTION HERE

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE

Motion to Certify Closed Meeting at its Conclusion

===== moved, seconded by ===== that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE

VOTE INSERT HERE