



TOWN COUNCIL WORK SESSION

Monday, July 20, 2015 @ 7:00pm
Front Royal Administration Building

Town/Staff Related Issues:

1. Transportation Plan – *Director of Planning/ Zoning*
2. 2015 Recreational Trails Program (RTP) Grant Application for Criser Road Trail –
Director of Planning & Zoning
3. Purchase of 2015 Police Motorcycle – *Chief of Police*
4. Purchase of Replacement Police Vehicles – *Chief of Police*
5. First Phase of Proposed Revisions to Chapter 158 of Town Code Addressing Town Parking Violations,
Fines and Procedures - *Chief of Police/Town Attorney*
6. APPA Deed's Scholarship Program/Budget Amendment – *Director of Finance*
7. Continued Discussion of 1st Street Traffic Analysis – *Town Manager*

Council/Mayor Related Items

8. Discussion of Sign Ordinance – *Councilman Connolly*
9. Continued Discussion of the Front Royal Enterprise Zone – *Mayor Darr*
10. Trail Maintenance – *Councilman Hrbek/Councilman Tewalt*
11. Community Development – *Councilman Hrbek and Tewalt*
12. Council Discussion/Goals (*time permitting*)
13. Closed Meeting – Award of Public Contract

Motion to Go Into Closed Meeting

I move that Council convene and go into Closed Meeting for the purpose of discussion of the award of a public contract involving the expenditure of public funds for the replacement of the Criser Road Bridge at the intersection of Criser Road and Route 522 South, including interviews of bidders or offerors offering engineering services to the Town, these bidders or offerors being AMT Consulting Engineers, and Mattern & Craig Engineers, and discussion of the terms or scope of such contract, where discussion in an Open Session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2- 3711. A. 29. of the Code of Virginia.

Motion to Certify Closed Meeting at its Conclusion [*At the conclusion of the Closed Meeting, immediately reconvene in open meeting and take a roll call vote on the following:*]

I move that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Action as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Council Work Session

July 20, 2015 - SUMMARY

- 1 Transportation Plan - Jeremy
Powerpoint & Handout

Jeremy went over all of the proposed road improvements that could improve access and traffic going into the future.

In addition to 13 Kendrick Lane Extension, Tim asked to evaluate a road from Shenandoah Avenue to Kendrick Lane. Jeremy to discuss with EDA.

Bebhinn - FRLP Connector Road before LRP Ph II

Gene - General Assembly change rules to extend time until municipality could require completion of subdivision road improvements? Jeremy 2017. Gene can we supersede State requirements; Oden Ridge doesn't have finished streets.

Gene - 606 Interchange possibility. Did VDOT give time?

John - Traffic signal at the Royal Lane connection with Remount?

John - Main Street ideas? Parking analysis? - Jeremy in CDBG study

2 Rec Trails Program Grant - Criser Road Trail

Jeremy Grant opportunity for Criser Road Trail - More match from Town

Consent Agenda

Gene - Doesn't cause a problem to Tree Stewards

3 PD Victory Motorcycle

Chief presented

Bebhinn - Problems with Harley?

Bill Lawson - 2007 bikes, doesn't have ABS and crash bars

Bebhinn - from local

Regular with Budget Amendment

Hollis - When

Kevin - We will know soon

4 PD Replacement Vehicles

Chief presented

Gene - replacing vehicles

Gene - Color scheme is awful

Consent Agenda

5 Chap 158 Parking Amendment

George presents

George handed out Chap 158

NOV should be capitalized

George has a couple of revisions to be included in Public Hearing Advertisement

Gene - Public in a Handicapped space has to have sign

Electric Vehicle parking in a can prohibited.

Public Hearing

6 APPA Deed's Scholarship

Kim Presents

Budget amendment process where the Town received and distributes the APPA Scholarship

Consent Agenda

7 1st Street Traffic Analysis

Presented study findings

Holland Daniels - 30 mph is too fast on street without sidewalk. Speed trailer slowed traffic.

Need more enforcement

Gene - Re-conduct the study on Main Street w/out trailer. Feel for you. Need to look at Town as a whole and comply with VDOT standards.

Holland - You have Main St, Union St, & Luray Ave extended. Less than 25 mph.

Phil Compton - Fence @ Massie is a problem. Town issued a variance

Bebhinn - Speed table?

Ichio - Speed camera

Tim - One way?

Gene - Look at options after study

Notify residents week before next WS

Check with Jeremy & Doug on fence approval rescission.

8 Sign Ordinance -

Withdrawn at this time

9 Enterprise Zone -

Tim - Sit down with EDA to review and evaluate proposed changes

Gene - Passed Ordinance you can't change it

Gene - By law you cant make it more restrictive

Tim - **Don't have second reading on agenda for 7/27**

Gene - Have on agenda and motion to Vote down

Tim - Agreed

Mike McCool - Incentive isn't worth it

10 Trail Maintenance -

\$50/SY Const = \$26 per foot of 5' SW

FY13-14 Installed/Repaired 9,573 SF & FY14-15 - 4,127 SF

FY13-14 \$72,000 FY14-15 \$75,000 FY15-16 \$85,000 for Concrete

Tim - Sorry that Bret wasn't here

Gene - Took a year to get Boisseau to sign agreement. We wait to fall isn't what we agreed.

Flower garden has grass higher than flowers.

Tim - Council needs to set standard

Bebhinn - Clear it now and then clear in Spring

Jimmy - Done by end of next week.

Tim - Set standard for all trails.

11 Community Development -

Gene - Don't want NSVRC contract. I want to combine this position with Tourism. Market the Town for tourism and business. Tourism Director isn't a full time job.

Bebhinn - Community Development

Tim - Community Development needs to be solely focused on business. Try for 2 to 3 years

Hollis - Need our own employee

Tim - **Another WS discussion**

Craig - Not getting anywhere. SBDC hasn't helped. Chamber & FRIBA would like to develop job description. Kibler is being marketed to church and youth rehab. Need someone to coach businesses and recruit businesses. Facade grants wont fill buildings.

Bebhinn - FRIBA & Chamber can develop a draft job description.

Tim - Invite them to meeting

Mike McCool - Need salesman. Need longevity. Need Takoma Park woman. - Let FRIBA control SBDC

Meet with EDA, FRIBA & Chamber to discuss

12 Council Goals

Bebhinn - Visitor Center painting & sundial

Gene - Electric Dept Bldg painting

Electric Charging guy here. Gene - Liability of operating the equipment (VML) Plugshare.com

13 Closed - Criser Road Bridge Design

John/Hollis read in

John/Bebhinn read out

Bret & Daryl did not attend