

COUNCIL MEETING MINUTES

November 13, 2017

The regular meeting of the Town Council of the Town of Front Royal, Virginia was held on November 13, 2017, in the Warren County Government Center's Board Meeting Room. Mayor Tharpe led Council and those attending in the Pledge of Allegiance to the flag and a Moment of Silence. The roll was called at 7:00 p.m.

PRESENT: Mayor Hollis L. Tharpe
Councilman John P. Connolly
Councilman Gary L. Gillispie
Councilman Jacob L. Meza
Councilman Christopher S. Morrison
Councilman William A. Sealock
Vice Mayor Eugene R. Tewalt
Town Attorney Douglas W. Napier
Town Manager Joseph E. Waltz
Clerk of Council Jennifer E. Berry, CMC

(The above listed members represent the full body of Council as authorized in the Town Charter.)

Vice Mayor Tewalt moved, seconded by Councilman Sealock moved that Council approve the Regular Council Meeting minutes of October 23, 2017 as presented.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

RECEIPT OF PETITIONS OR CORRESPONDENCE FROM THE PUBLIC

Ms. Linda Allen, of 416 Salem Avenue, asked how Council would feel if their personal items were taken. She stated that since June she and others in the community have been trying to place individuals who need assistance. She explained that their papers are lost and that is destructive and traumatic to these individuals. Ms. Allen asked Council to consider a project consisting of personal lockers for these individuals. She added that 25 sleeping bags are being given by quilting ladies in the community. Ms. Allen noted that she felt that the personal property should be protected.

Mayor Tharpe asked if the discussion could be followed up on with Ms. Allen and Town Manager Waltz.

Town Manager, Joseph Waltz, noted that the Business Office would be closed on Thursday, November 23, and Friday 24 for the Thanksgiving holiday and the drive in would also be closed on Saturday November 25th as well. He noted the changes in the refuse and recycling collection schedules for the holiday week.

The report from Warren County Special Projects Manager, Brandy Rosser, was given. She noted that:

Highlights of major activities and other developments:

Development Review Committee – The Development Review Committee met on October 25th.

The Committee discussed projects in the County including:

- CUP Modification for Christendom College for New Chapel – Christendom is requesting a height waiver for a new Chapel.
- Proposed Agricultural Events Center – Ms. Logan met with a property owner in Browntown who would like to hold events on his property. This application will be forthcoming in November.
- Proposed Boarding School - Discussed requirements for a boarding school. Property location is undecided by the Applicant at this time.
- Toray Expansion – Their latest expansion was able to bring more jobs than anticipated. They have 42 employees and will possibly have another 15 within the next few months.

The Committee also discussed Town projects including:

- Possible use for former Front Royal Police Department Building – Mr. Beahm met with the owner. They are considering an on-site/off-site catering business.
- East Main Street properties – Discussed proposed uses for structures on East Main Street and the requirements of the floodplain ordinance.
- Mountain Trails is opening this weekend on Main Street.
- Brooklyn's Market Place is moving into the Kibler Building on Main Street.
- West Main Street Extended is waiting on Town approval and traffic study.

The Committee will meet again on November 15th.

County Website – County staff are working with our website consultant on an upgrade to the County website. We are currently hoping to roll out the new site by January 1, 2018. The upgrade of the County's website will drastically increase the security of the site, while allowing for the reorganization and enhancement of the information that is published. Using Google Analytics and user statistics, staff will be reconfiguring the layout and content so that citizens are provided with a modern, efficient, and user friendly resource where they can find all of the information that they need in one centralized location.

Rural Addition Program/Revenue Sharing Request – The County advertised for applications from subdivisions and sanitary districts to upgrade and take roads into the Virginia Department of Transportation (VDOT) road system. The program allows private subdivisions' streets to be upgraded to minimum standards qualifying them for inclusion into the secondary system of highways through a combination of property owner, County and State funding. At its meeting on October 18, the Board approved a prioritized list projects and the following list of revenue sharing projects for FY 2018-2020:

- Priority #1 – Rockland Road – TIGER Grant/SmartScale Project – \$710,000. Project would provide a grade separated crossing for Route 658 (Rockland Road).
- Priority #2 – Old Oak Lane, Phase IV – Rural Addition Project – [Rural Addition Priority #1] – 0.44 miles (Shenandoah Farms Sanitary District) – \$998,250. Project would improve existing gravel road to minimum VDOT standards.
- Priority #3 – Route 705 (Fishnet Boulevard) – Pavement Reconstruction and Bike Lane Installation – 0.60 mile – \$150,000. Project would improve park entrance and allow for full-striping for bike/walking trail.
- Priority #4 – Rural Addition Project – Youngs Drive, Phase II – [Rural Addition Priority #2] – 0.47 miles (Shenandoah Farms Sanitary District) – \$485,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #5 – Rural Addition Project – T-Bird Drive, Phase I – [Rural Addition Priority #3] – 0.49 miles (Thunderbird Farms Subdivision) – \$100,000. Project would improve existing paved road to minimum VDOT standards.
- Priority #6 – Rural Addition Project – Grove Farm Road – [Rural Addition Priority #4] – 0.29 miles (Fairfield Acres Subdivision) – \$75,000. Project would improve existing paved road to minimum VDOT standards.
- Priority #7 – Rural Addition Project – Blue Valley Road, Phase I – [Rural Addition Priority #5] – 0.11 miles (Linden Heights Sanitary District) – \$150,000. Project would improve existing gravel road to minimum VDOT standards.

- Priority #8 – Rural Addition Project – Old Oak Lane, Phase V – [Rural Addition Priority #6] – 0.58 miles (Shenandoah Farms Sanitary District) – \$1,105,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #9 Crooked Run Boulevard Extension – 1.01 miles – \$10,000,000 (\$25,900,000 Total estimated project cost) would fund a portion of project to extend Crooked Run Boulevard from its intersection with Crooked Run Plaza 119' (travel lanes and turn lane) to the west to a proposed 3-lane 300' bridge over Crooked Run and 1.01 miles to connect to Route 609 (Ritenour Hollow Road).

Library Ad-Hoc Committee – Our committee tasked with looking at Library operations held its fourth meeting on September 7, 2017. We continue to make progress and submitted recommendations to the Board of Supervisors at its meeting on November 8th.

DuPont Grant Proposals – Working with the NSVRC and the EDA, the County submitted grant proposals for the Morgan Ford Boat Landing project and the Avtex Conservancy Trail. The grants are being awarded as part of the settlement with DuPont in response from the pollution of the South Fork of the Shenandoah River from their Waynesboro facility.

Project Updates

Youth Center and Community Center Roofs – Work has been completed this month on the replacement of the Youth Center and Community Center roofs. Work was also completed on the replacement of ceiling grid/tiles at the Youth Center.

Ressie Jeffries Elementary School – Roof/Addition/Parking Lot Project – The building addition and roof project is 91% complete and the site work project 99% complete. At this point we are waiting on the delivery of the bus and parent drop/pickup canopies to complete the project.

Ressie Jeffries Elementary School - Playground Project – Plans for the project have been completed. County staff started working on the project in September and hope to have the site work completed by mid-November. Phases I and II of the project should be completed during the fall of 2017. Thanks to a \$5,000 donation and a 5-year \$25,000 donation match Phases III and IV will be fully funded if the school can raise another \$25,000-\$30,000.

Thompson Kiss-and-Ride – The County's contractor has moved on-site to begin paving operations for the parking lot and bus turnaround. This work will be completed in the next week.

Rockland Park – The County has been working with the contractor from the Royal Farms construction site to accept fill material at Rockland Park. Using this fill, two multi-purpose fields have been completed and seeded. Over the next month construction of two additional fields, stormwater management facilities, and two gravel parking lots will be finished.

Rivermont Fire Station – Moseley Architects completed two conceptual design options for the facility. They were presented to the Building Committee at its meeting on September 25th. The Building Committee has recommended that the County proceed with the one-story option. County staff met with Company #2 leadership on October 6th to review the proposed plan and we have received the go ahead from Company #2 membership to construct a replacement station at the Airport Road site. The item will be on the November 21st agenda.

VDOT/Marlow-Silek Revenue Sharing Project – The project will widen a portion of Route 340/522 South from the crossover in front of Shenandoah Motors to the Crooked Run Boulevard entrance by adding a 3rd lane and right turn lane. The project will also extend the left turn lane for the crossover. W&L Construction started work the week of October 9th. It is anticipated that the project will be completed by February 1st.

VDOT/South Fork Bridge – The project is approximately 90% complete. The contractor continues to work towards the December 1 completion date. The Contractor is working on various incidental work to finalize the bridge. Asphalt paving and line marking is taking place on Route 55 as well as on Route 340 to the north and south of the new bridge. A temporary traffic switch to open the lower portion of Route 55 is scheduled to take place around 11/16. The final traffic pattern to fully utilize the QRI will not occur until mid-November. All work and schedules are heavily dependent upon weather conditions. Motorists will be able to avoid traffic delays by using John Marshall Highway (Route 55 East) between Front Royal and Interstate 66 at exit 13 in the Linden area.

Lane closures currently planned for the next few weeks are as follows:

Dates(s)	Closure
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11/9 - 10	Lane closures on south side for paving operations
11/13-17	Lane closures on south side for line marking operations and north side for paving operations and line marking. Tentative opening of route 55 around 11/16
11/20-21	Paving QRI and line markings
11/27-30	Lane closures to button up any loose ends throughout the project

Schedule subject to change due to any adverse weather conditions

VDOT/Morgan Ford Bridge – The project is approximately 68% complete based on earnings and remains on schedule for completion in June 2018. The bridge deck has been completed and the temporary work bridge has been removed from the river. The contractor will be working on the bridge approaches and the bridge concrete railing over the next few months. All work and schedules are heavily dependent upon weather conditions.

Tiger Grant Application – County staff worked with the Port of Virginia, Norfolk Southern, and VDOT on the resubmission of a Tiger Grant application for a grade separated crossing at Route 658 (Rockland Road). The grant submission was submitted by the October 16th deadline.

Commercial Projects – Work continues on the following projects:

- Royal Farms Convenience Store – Spring 2018 Completion
- Marriott/TownePlace Suites – Summer 2018 Completion

Mayor Tharpe asked if there were any proposals for additions or deletions to the agenda.

Councilman Meza moved, seconded by Councilman Morrison to remove Item 18 – Property Maintenance from the agenda and return it to worksession.

Councilman Connolly asked why Mr. Meza was making said request. Councilman Meza noted there were further questions pertaining to the time which the violation is found and the owner rents the property and the potential loss in the revenue for the property owner. He added that there were a few more questions he would like answered.

Vote: Yes – Meza, Morrison, Sealock and Tewalt
 No – Connolly and Gillispie
 Abstain – N/A
 Absent – N/A
 (Mayor Tharpe did not vote as there was no tie to require his vote)
 (By Roll Call; Motion Carried to Return Item to Worksession)

CONSENT AGENDA

- A. COUNCIL APPROVAL – Write off for Bad Debt
- B. COUNCIL APPROVAL – Joint Tourism Advisory Committee MOA
- C. COUNCIL APPROVAL – Resolution Pertaining to Shenandoah National Park Fees
- D. COUNCIL APPROVAL – Liaison Committee Agenda Items
- E. COUNCIL APPROVAL – Budget Amendment/DMV Animal Friendly License Plate Funds
- F. COUNCIL APPROVAL – Bid – Pressure Reducing Vault Installation
- G. COUNCIL APPROVAL – Bid – Manhole Frame/Cover Rehabilitation Project
- H. COUNCIL APPROVAL – Plaque Wording for Former Town Hall

Vice Mayor Tewalt moved, seconded by Councilman Connolly that Council approve the consent agenda as presented.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

PUBLIC HEARING – Deed of Gift to Warren County School Board Adjacent to Ressie Jeffries Elementary School

Summary: Council is requested to approve a Deed of Gift to the Warren County School Board that conveys a 28' x 425.1 4' strip of land containing 0.27 acres lying east of Acton Street and west of and adjacent to the Ressie Jeffries Elementary School to be used as a playground for the school, for no consideration.

Mayor Tharpe opened the public hearing.

Melody Sheppard, of 123 Locust Dale Road and the Warren County School Board, noted that they have spent the last year updating the school and they also want to bring a new playground on site for the children. She noted that if the land is deeded it will be great benefit to the children of Ressie Jeffries. Ms. Sheppard thanked Council for their assistance throughout the community.

As no one else came forward to speak, the public hearing was closed.

Vice Mayor Tewalt moved, seconded by Councilman Sealock that Council approve a Deed of Gift to the Warren County School Board that conveys a 28' x 425.14' strip of land containing 0.27 acres lying east of Acton Street and west of and adjacent to the Ressie Jeffries Elementary School to be used as a playground for the school, for no consideration.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

PUBLIC HEARING – Special Use Permit Application – Seymour Robinson on behalf of Nichole LLC (Mark Smoot) – 8 W. 14th St

Summary: Council is requested to approve a Special Use Permit Application submitted by Seymour Robinson, on behalf of the owner, Allie Nichole LLC (Mark Smoot), for a request to modify the conditions of an existing special use permit that authorized an automobile garage on April 10, 2000 at 8 W. 14th Street, with seven conditions. The current application seeks to eliminate the condition that requires a wood fence in the left front yard of the garage that has since been removed. The property is located on

Tax Map 20A2, Section 4, Block 56, Lots 9 – 12, and is zoned C-1 District, and within the Entrance Corridor.

Mayor Tharpe opened the public hearing. As no one came forward to speak, the public hearing was closed.

Councilman Connolly seconded by Councilman Morrison that Council approve a Special Use Permit Application submitted by Seymour Robinson, on behalf of the owner, Allie Nichole LLC (Mark Smoot), for a request to modify the conditions of an existing special use permit, as presented.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

PUBLIC HEARING – Special Use Permit Application – Dwight Dunton, Jr. – E. 13th Street

Summary: Council is requested to approve a Special Use Permit Application submitted by Dwight Dunton, Jr., owner of Tax Map 20A3, Section 4, Block 55, Lot 25, for a non-conforming lot in the R-1 District, located on the north side of E. 13th St near Warren Ave; requests authorization to build a new single-family dwelling on such lot, pursuant to Town Code 175-128.A. The lot has width of 50 feet and a lot area of 7,500 square feet.

Mayor Tharpe opened the public hearing. As no one came forward to speak, the public hearing was closed.

Councilman Connolly moved, seconded by Councilman Meza that Council approve a Special Use Permit Application submitted by Dwight Dunton, Jr., owner of Tax Map 20A3, Section 4, Block 55, Lot 25, for a non-conforming lot in the R-1 District, located on the north side of E. 13th St near Warren Ave; requests authorization to build a new single-family dwelling on such lot, pursuant to Town Code 175-128.A. The lot has width of 50 feet and a lot area of 7,500 square feet.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

PUBLIC HEARING – Ordinance Amendment to Chapter 158 – Joint Towing Board (1st Reading)

Council is requested to affirm on its first reading an ordinance to amend Chapter 158 “Vehicle and Traffic” of the Town of Front Royal Municipal Code by adding sections 158-54 – 158-69 to create a Joint Towing Board that considers applications of towing recovery businesses to be added to a towing list from which the Warren County Sheriff’s

Office, Town of Front Royal's Police Department and Virginia State Police can request a towing operator to perform towing services at the scene of an emergency or accident. The County of Warren has approved a similar ordinance.

Mayor Tharpe opened the public hearing. As no one came forward to speak, the public hearing was closed.

Councilman Meza moved, seconded by Councilman Connolly that Council affirm on its first reading an ordinance to amend Chapter 158 "Vehicle and Traffic" of the Town of Front Royal Municipal Code by adding sections 158-54 – 158-69 to create a Joint Towing Board that considers applications of towing recovery businesses to be added to a towing list from which the Warren County Sheriff's Office, Town of Front Royal's Police Department and Virginia State Police can request a towing operator to perform towing services at the scene of an emergency or accident.

Councilman Connolly noted that the towing board issue began two years ago with the Town and County and he is glad to end unscrupulous practices among towing operators who are not charging fair rates and he is glad that the Town and County will be working together

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

PUBLIC HEARING – Ordinance Amendment to Chapter 170 "Weeds/Debris (1st Reading)

Council is requested to affirm on its first reading an ordinance to amend Chapter 170 "Weeds and Debris" of the Town of Front Royal Municipal Code, as presented. If approved, the proposed modifications will improve the Town's ability to effectively enforce regulations governing high grass and trash removal in a timely manner. Note: Council held a public hearing on this amendment on October 13, 2015. The second reading was held on November 9, 2015 where Council voted not to amend the ordinance.

Mayor Tharpe opened the public hearing. As no one came forward to speak, the public hearing was closed.

Councilman Sealock moved, seconded by Councilman Gillispie that Council affirm on its first reading an ordinance to amend Chapter 170 "Weeds and Debris" of the Town of Front Royal Municipal Code, as presented.

Councilman Connolly noted that this ordinance change could have some unintended consequences and it allows the Town Manager to take action after just 10 days. He noted that he would be voting against the matter once again. Councilman Sealock noted that abandoned property is growing in the community and needs to be addressed.

Vote: Yes – Gillispie, Morrison, Sealock and Tewalt

No – Connolly and Meza

Abstain – N/A

Absent – N/A

(Mayor Tharpe did not vote as there was no tie to require his vote)

(By Roll Call; Motion Carried)

PUBLIC HEARING – Ordinance Amendment to Chapter 66 Pertaining to Tethering of Dogs/Canines (1st Reading)

Council is requested to affirm on its first reading an ordinance to amend Chapter 66 of the Town of Front Royal Municipal Code, as presented. If approved it would authorize tethering for dogs and other canines by meeting certain requirements; to prohibit certain tethering practices for dogs and other canines; and to set the penalty for violating the ordinance. Note: This ordinance mirrors what the Board of Supervisors recently approved.

Mayor Tharpe opened the public hearing.

Carol Vorous, of 1319 Madison Avenue, apologized for any emails that Council may have received that were inappropriate. She presented photos of inappropriately tethered dogs and expressed her strong concern with the welfare of the animals in the community that were not being taken care of properly.

As no one else came forward to speak, the public hearing was closed.

Councilman Gillispie moved, seconded by Vice Mayor Tewalt that Council affirm on its first reading an ordinance to amend Chapter 66 of the Town of Front Royal Municipal Code, as presented.

Councilman Meza noted that it was not just a tethering ordinance presented to Council. He opined that there was a lot of misinformation about the animal ordinance. He explained that many believe that if that Town does not adopt a stricter ordinance then dogs will continue to suffer and be neglected, and that just was not accurate. Mr. Meza noted that all animals are and will continue to be protected by acts of animal cruelty under the current State laws and Town ordinances. He continued, citing the State Code sections and portions of the Town ordinance as well. Councilman Meza stated that he has always supported laws pertaining to the enforcement of animal cruelty, and he was disappointed that individuals felt compelled to send him inappropriate photos of maimed animals, bloody and starved dogs, and lobby threats against his family. He added that these things took place apparently because he was not protecting abused animals. Councilman Meza voiced that the problem was that some wanted to remove the discretion of the animal control officers by making the Code more defined. He stated that he did some research and there were few complaints in the Town and he did not feel a better defined ordinance necessary in Front Royal for animals on private property.

Vote: Yes – Gillispie, Sealock and Tewalt

No – Connolly, Meza and Morrison

Abstain – N/A

Absent – N/A

Yes - Mayor Tharpe to break the tie

(By Roll Call; Motion Carries)

**COUNCIL APPROVAL – Ordinance Amendment to Town Code Chapter 142-20
Pertaining to Town Banner Poles (2nd Reading)**

Summary: Council is requested to adopt on its second and final reading an ordinance to amend and re-enact Front Royal Town Code Section 142-20 pertaining to the application process for and the display of banners promoting civic events on Town Banner Poles, as presented.

Councilman Connolly moved, seconded by Vice Mayor Tewalt, that Council adopt on its second and final reading an ordinance to amend and re-enact Front Royal Town Code Section 142-20 pertaining to the application process for and the display of banners promoting civic events on Town Banner Poles, as presented.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

**COUNCIL APPROVAL – HEPTAD Requests for One-Year Extension to Submit
Development Plan**

Summary: Council is requested to consider approval of a request from HEPTAD, LLC to extend their deadline to submit a development plan. Town Code requires that a development plan be submitted within one (1) year of approval of the Master Land Use Plan. The Town Code allows the deadline to be extended by Town Council. Council approved a one-year extension in 2016 that expires December 3, 2017.

Vice Mayor Tewalt moved, seconded by Councilman Connolly that Council approve a request from HEPTAD, LLC for a one-year extension to submit their required development plan for property referred to as Swan Estates (HEPTAD) until December 3, 2018.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

COUNCIL RE-APPOINTMENT –Board of Architectural Review (BAR)

Summary: Council is requested to re-appoint Gary D. Vaughn to the Board of Architectural Review to a (4) four-year term, said term to expire November 13, 2021.

Vice Mayor Tewalt moved, seconded by Councilman Sealock moved that Council re-appoint Gary D. Vaughn to the Board of Architectural Review to a (4) four-year term, said term to expire November 13, 2021.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt

No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

COUNCIL APPOINTMENT: Urban Forestry Advisory Commission

Councilman Meza moved, seconded by Councilman Connolly, that Council re-appoint Sara M. Wills to the Urban Forestry Advisory Commission (UFAC) to a (4) four-year term, said term to expire December 20, 2021.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

Motion to Go Into Closed Meeting

*Councilman Sealock seconded by Councilman Connolly that Council convene and go into Closed Meeting for the following purposes relating to a potential revenue sharing agreement between the Town of Front Royal and the County of Warren, for the following purposes: **1)** The discussion or consideration of the investment of public funds where bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, pursuant to Section 2.2-3711. A. 6. of the Code of Virginia; **2)** Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711. A. 7. of the Code of Virginia; and, **3)** The discussion of the award of a public contract involving the expenditure of public funds, and the discussion of the terms or scope of such contract, where discussion in an Open Session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2- 3711. A. 29. of the Code of Virginia.*

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

Motion to Certify Closed Meeting at its Conclusion

Councilman Sealock seconded by Councilman Connolly that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Connolly, Gillispie, Meza, Morrison, Sealock, Tewalt and Tharpe
No – N/A

Abstain – N/A

Absent – N/A

(By Roll Call)

There being no further business, the Mayor declared the meeting adjourned.

APPROVED:

Jennifer E. Berry
Clerk of Council