



TOWN COUNCIL WORK SESSION

February 5, 2018 @ 6:30pm
Town Hall Council Chambers

1. **CLOSED MEETING** – Interview for Urban Forestry Advisory Commission (UFAC)

Motion to Go Into Closed Meeting

Pursuant to Va. Code Section 2.2-3711. A .1. of the Freedom of Information Act, I move that Town Council go into closed meeting to discuss, consider, and interview prospective candidates for appointment to the position of the office of Urban Forestry Advisory Commission.

Motion to Certify Closed Meeting at its Conclusion *[At the conclusion of the Closed Meeting, immediately re-convene in open meeting and take a roll call vote on the following:]*

I move that Town Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Action as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

TOWN/STAFF RELATED ITEMS

2. Artisan Trail Proposal – *Director of Community Development/Tourism (10 minutes)*
3. Agreement for Police Department to Enforce Code of Conduct on Warren County Parks and Recreation Properties Located in Town Limits – *Chief of Police (10 minutes)*
4. Continued Discussion for East Main St to Become a One-Way – *Director of Planning/Zoning (20 minutes)*
5. Continued Discussion of Property Maintenance Revisions – *Director of Planning/Zoning (10 minutes)*
6. Continued Discussion of IT Federal Pumping Station – *Director of Planning/Zoning (20 minutes)*
7. Continued Discussion on Healthcare – *Town Manager (10 minutes)*
8. Review of Revenues and General Fund Expenditures – *Director of Finance (30 minutes)*

COUNCIL/MAYOR RELATED ITEMS:

9. Council Discussion/Goals *(time permitting)*

1



Work Session Agenda Form

Item #1

Date: February 5, 2018

AGENDA ITEM: CLOSED MEETING – UFAC Interview

SUMMARY: Council is requested to go into closed meeting to interview a candidate for the Urban Forestry Advisory commission (UFAC). Member to fill an unexpired term expiring December 20, 2021.

BUDGET FUNDING: N/A

STAFF RECOMMENDATION: Council takes desired action

Work Session

CLOSED MEETING

2



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Item # 2

DATE: February 5th, 2018

AGENDA ITEM:

COUNCIL CONSIDERATION – Council has been asked to consider adding \$5,000 to the Tourism budget for one-third of the first-year *membership dues* to the Artisans Center of Virginia for participation in the Virginia Artisan Trail Network. Total membership cost is \$15,000.

SUMMARY:

Town Council has been asked to consider adding \$5,000 to the Tourism budget one-third of the first-year *membership dues* to the Artisans Center of Virginia for participation in the Virginia Artisan Trail Network. Total membership cost is \$15,000. This \$5,000 ask is for membership dues only and includes no monies for start-up expenses including public relations, mailings, local website, brochures and other funding after year one.

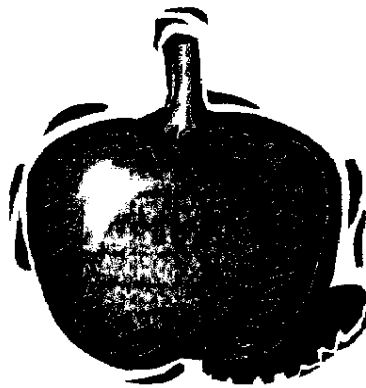
BUDGET/FUNDING:

\$5,000

STAFF COMMENTS:

Because there are still unanswered questions regarding who will be the fiscal agent and the Artisans Trails' sustainability, and this years budget is still in question, Staff is asking for Council's direction as to how it would like Staff to proceed.

Work Session



THE APPLE HOUSE of LINDEN

theapplehouse.net

4675 John Marshall Hwy.

Linden, Virginia 22645 40-636-6329

January 10, 2018

Honorable Mayor Hollis Tharpe
Honorable Town Council Members
Town of Front Royal

Mayor and Members,

Thank you for the service and leadership you provide for our community and citizens. Your guidance and judgment are vital in the management of our community and I thank you.

I am writing today to discuss the Artisan Trail Network, in Virginia, and our local participation in this important project. The economic implications for our community, just like our a state and all the surrounding communities already exist and I along with others want to see our participation and benefit with this successful accomplishment.

Some of what I say may be redundant, and I apologize if it is. FRIBA and BRAC have been moving along with implementing this project. The outline and explanations of what this is, have already been given, I believe.

In the implementation, I will get directly to the point. It takes \$15,000.00 to start the program. We, FRIBA and BRAC have already paid \$5000.00, of our own funds, from interested supporting citizens, as the deposit. We are asking for the balance for the Town and the County to each pay \$5000.00 to reach the goal. Each year after the beginning will involve \$5000.00 total, by Town and County combined to maintain the service we require by the Artisan Trail Organization. On going fund raising and involvement by those that this involves will be taken care of by various appropriate committees, for that purpose.

This type of project is a self-repaying one that results in additional tourism, name recognition, job creation and cultural enhancement in our community. It will stimulate business here. It works well with the involvement tourism plays in the local economic structure. It does not take away, it generates back into your coffers.

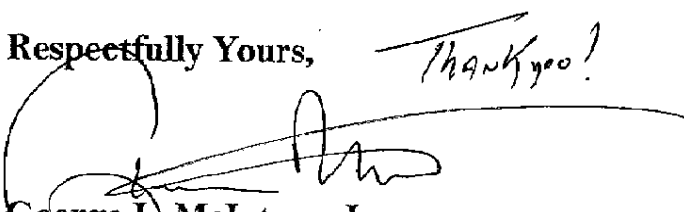
Virginia has a major involvement with the distribution of information, ongoing promotion, education, finances, decision making and forms of implementation to keep our state at the forefront, of the tourism industry and the economic arena. This is one of our many ways of participating with them.

We have many supporters who will happily meet with you, at any time, to answer your questions and rumors that evolve. We have a commitment and our own "skin" in the game to see this project through. The results will enhance Front Royal and Warren County.

Please consider our request in a positive light and find a way to finance our request for this important project. Our membership appreciates your involvement and support.

Respectfully Yours,

Thank you!


George L. McIntyre, Jr.

Vice President FRIBA, Friend of BRAC

3



Work Session Agenda Form

Item # 3

Date: February 05, 2018

AGENDA ITEM: Agreement for Police Department to Enforce the “Code of Conduct” on Warren County Parks & Recreation Properties located within the Town of Front Royal.

SUMMARY: The Front Royal Police Department, Warren County Sheriff’s Department, and County of Warren Parks and Recreation Department have developed a “Code of Conduct” to help insure citizens utilizing the various parks located in both the Town of Front Royal and Warren County follow a common set of rules for courteous behavior and public safety. Currently, the Front Royal Police Department can only interject on Parks & Recreation property, located within the town limits, if person(s) are committing a crime outlined in the Code of Virginia. With the Police Department being given the authority to exercise their police powers to enforce the Code of Conduct, anyone violating the set guidelines can be trespassed from all park properties and facilities for a period of one year.

The Front Royal Police Department utilized similar Code of Conduct guidelines over the past several years at the Gazebo to aid in minimizing unacceptable behaviors.

See attached documents for “Code of Conduct” and Memorandum of Understanding (MOU) Agreement.

BUDGET/FUNDING: The Town of Front Royal will not incur any additional costs to implement or enforce. Upon approval, The Code of Conduct signs will be posted at all indoor and outdoor facilities in the Warren County Park system and the Warren County Parks & Recreation Department will provide the Police Department with Trespass Notice forms to be issued when necessary.

STAFF RECOMMENDATION: Request Approval

Work Session

**AGREEMENT TO FURNISH POLICE SERVICES
BETWEEN THE COUNTY OF WARREN
AND THE TOWN OF FRONT ROYAL**

This Agreement to furnish police services (hereinafter the “Agreement”), entered into on _____, 2017 between the **COUNTY OF WARREN, VIRGINIA**, a political subdivision of the Commonwealth of Virginia (hereinafter the “County”) and the **TOWN OF FRONT ROYAL, VIRGINIA**, a municipal corporation (hereinafter the “Town”) provides as follows:

WITNESSETH

WHEREAS, Va. Code § 15.2-1726 allows for localities to enter into agreements with other localities for cooperation in the furnishing of police services; and

WHEREAS, the Warren County Board of Supervisors approved a Parks and Recreation Department code of conduct (hereinafter the “Code of Conduct”) and suspension guidelines (hereinafter “Suspension Guidelines”) as evidenced by a Motion authorizing the same adopted by the Warren County Board of Supervisors on _____, 20____; and

WHEREAS, the employees and agents of the Warren County Parks and Recreation Department (hereinafter the “Parks and Recreation Department”) may enforce the Code of Conduct and Suspension Guidelines in all parks, open spaces and facilities owned and operated by the Parks and Recreation Department; and

WHEREAS, the Front Royal Police Department (hereinafter the “Police Department”) and the Parks and Recreation Department mutually determined that it is in the interest of public safety for the Police Department to exercise their police powers to enforce the Code of Conduct and Suspension Guidelines in all parks, open spaces and facilities located in the Town of Front Royal limits and owned and operated by the Parks and Recreation Department.

NOW THEREFORE, in consideration of the mutual covenants, terms and conditions contained herein, the parties hereto mutually covenant and agree as follows:

1. The Police Department's jurisdiction and authority encompasses all parks, open spaces, and facilities located in the Town of Front Royal limits and owned and operated by the Parks and Recreation Department.

2. The Agreement does not diminish the authority of the Parks and Recreation Department to enforce the Code of Conduct and the Suspension Guidelines in all parks, open spaces, and facilities owned and operated by the Parks and Recreation Department.

3. In accordance with Virginia Code § 15.2-1726, all Police Department officers, shall have all police powers, rights, benefits, privileges and immunities in in all parks, open spaces and facilities located in the Town of Front Royal limits and owned and operated by the Parks and Recreation Department.

4. The Police Department has the authority to enforce the Code of Conduct based upon the Suspension Guidelines, including the authority to issue summons or to make arrests.

5. The Code of Conduct and Suspension Guidelines may be amended in the future upon a motion of the Warren County Board of Supervisors. The Parks and Recreation Department will send notice of such amendments to the Police Department.

6. This Agreement constitutes the entire, full, and complete understanding and agreement of the parties, and may not be modified orally or in any other manner than by agreement in writing signed by all parties to the Agreement or their respective successors in interest.

7. Any term of this Agreement which is prohibited by, or is unlawful or unenforceable under Virginia law shall be ineffective only to the extent of such prohibition, without invalidating the remaining terms of this Agreement.

8. Interpretation of the provisions of this Agreement shall be in accordance with the laws of the Commonwealth of Virginia.

9. Any action maintained by either party for the enforcement or interpretation of the terms of this Agreement shall be filed in the courts of Warren County, Virginia.

10. This Agreement may be terminated with ninety (90) days' notice at any time by either party.

IN WITNESS THEREOF, the parties hereafter have caused this Agreement to be duly executed the date and year above written, all by due authority.

This Agreement is hereby entered into by the County of Warren, Virginia, as evidenced by the signature of the undersigned, who is authorized to enter into this Agreement on behalf of the County of Warren, as evidenced by a Motion authorizing the same adopted by the Warren County Board of Supervisors on _____, 20__.

For the County of Warren, Virginia

Linda P. Glavis, Chair
Board of Supervisors

Attest:

Douglas P. Stanley, Clerk
Board of Supervisors

This Agreement is hereby entered into by the Town of Front Royal, Virginia, as evidenced by the signature of the undersigned, who is authorized to enter into this Agreement on behalf of the Town of Front Royal, as evidenced by a Resolution authorizing the same adopted by the Front Royal Town Council on _____, 20__.

For the Town of Front Royal, Virginia

Hollis L. Tharpe,
Mayor

Attest:

Joseph E. Waltz,
Town Manager

Approved as to Form:

Dan N. Whitten
County Attorney

Douglas W. Napier
Town Attorney



THIS “CODE OF CONDUCT” APPLIES TO ALL PARKS, OPEN SPACES AND FACILITIES OWNED AND OPERATED BY THE WARREN COUNTY PARKS AND RECREATION DEPARTMENT

- Loud, offensive, abusive, and/or profane language or disruptive behavior is PROHIBITED.
- Consumption or possession of alcohol is PROHIBITED.
- Selling, possessing or using illegal drugs is criminal conduct and is PROHIBITED.
- Use of portable sound systems without earphones is PROHIBITED.
- Use of bicycles and skateboards in shelters, on sidewalks, or on green spaces is PROHIBITED.
- Lewd, obscene or indecent conduct or expression, including harassment, or threats is PROHIBITED.
- Conduct that disrupts or obstructs any authorized program, event or class is PROHIBITED.
- Use of a park, open space or facility at any time other than during the posted hours of operation is PROHIBITED.
- Any conduct which is illegal under state or local law is PROHIBITED.

The County of Warren and/or its agents reserves the right to require anyone violating any “Code of Conduct” to leave all parks, open spaces and facilities and/or not to trespass upon the property for a period of ONE (1) YEAR.

To report violations, please call the Front Royal Police Department at (540) 635-2111 or the Warren County Sheriff’s Office at (540) 635-4128

4



Work Session Agenda Form

Item # 4

DATE: February 5, 2018

AGENDA ITEM: **Continued Discussion about Making E. Main Street a One-Way Street**
Director of Planning & Zoning

SUMMARY: During the November 20, 2017 Work Session, Town Council directed Staff to return with additional information related to the evaluation of making E. Main Street a one-way street. The additional information included the following:

- 1) **PUBLIC OPINION SURVEY.**
- 2) **VDOT STANDARDS.**
- 3) **TRAFFIC COUNTS.**

A summary of the additional information is attached with this coverpage for Town Council's review.

BUDGET/FUNDING: TBD. The preliminary estimated for making the striping changes, as calculated by Public Works, is \$11,175.

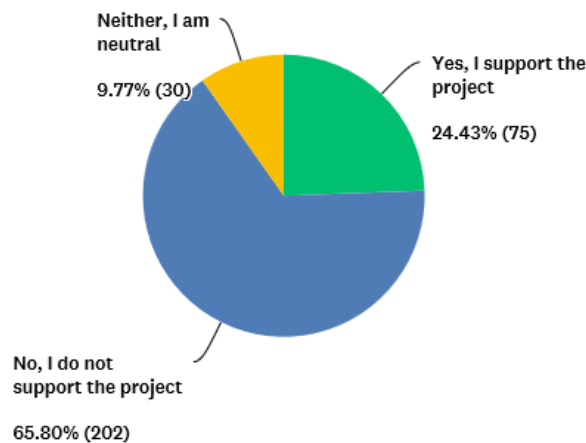
STAFF RECOMMENDATION: Parking in the downtown does need to be improved; however, the data is not supportive of making E. Main Street a one-way street.

1) PUBLIC OPINION SURVEY.

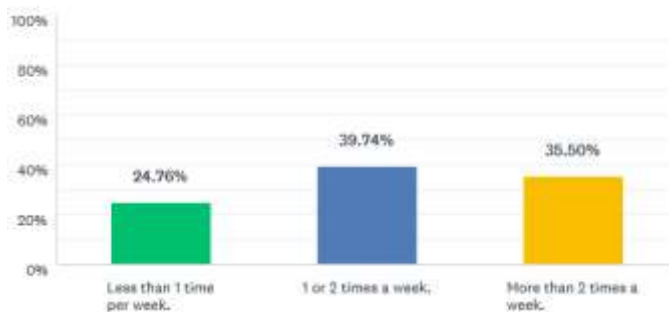
Town Staff conducted a survey to obtain input from the public about the level of support for the project. The survey was opened on November 29, 2018 and the final survey submission was received on January 16, 2018. Staff used the online survey company *SurveyMonkey*. The survey was advertised on the Town website, newsletter, social media and was mailed to the downtown property owners. The cost of conducting the survey was approximately \$110, including the website fee, postage, and paper.



There were 311 survey responses. 18 of these were paper survey responses. The remaining 293 were received digitally. The overall results show that 24.43% supported the project; 65.80% were against it; and 9.77% were neutral about it.



There was not a significant difference in the data between most of the group classifications. For example, among downtown property owners only, the results are similar to the overall data, with 25.40% in support; 63.49% against; and 11.11% neutral. The group classification of non-citizens had the highest support level for the project, but consisted of only 16 responses. The group classification of regular visitors of the downtown (more than 2 visits per week) had the highest level of opposition for the project, at 72.48%.



The full-results of the survey are available in the Planning Commission's shared folder under BOX under the subfolder named OneWayEMainStreet.

2) VDOT STANDARDS.

Based on VDOT's standards for head-in parking, E. Main Street does not have sufficient width to meet VDOT's minimum standards. E. Main Street has a current width of 30 feet. VDOT standards for head-in parking is 32 feet 1 inch. While the parking stall and travel lane can be accommodated within the existing 30 feet, there is insufficient room for the curb overhang of vehicles unless we allow the vehicles to overhang the curb into the sidewalk.

Table 9.3 Minimum Dimensions for Head-In Angled On-Street Parking*

Angle	Stall Width	Stall Depth (Perpendicular to Curb)	Min. Width of Adjacent Lane	Curb Overhang
45°	8.5-9.0 feet	17 feet 8 inches	12 feet 8 inches	1 foot 9 inches
50°	8.5-9.0 feet	18 feet 3 inches	13 feet 3 inches	1 foot 11 inches
55°	8.5-9.0 feet	18 feet 8 inches	13 feet 8 inches	2 feet 1 inches
60°	8.5-9.0 feet	19 feet 0 inches	14 feet 6 inches	2 feet 2 inches
65°	8.5-9.0 feet	19 feet 2 inches	15 feet 5 inches	2 feet 3 inches
70°	8.5-9.0 feet	19 feet 3 inches	16 feet 6 inches	2 feet 4 inches
90°	8.5-9.0 feet	18 feet 0 inches	24 feet 0 inches	2 feet 6 inches

Source: *Dimensions of Parking*, 4th Edition, Urban Land Institute Notes:

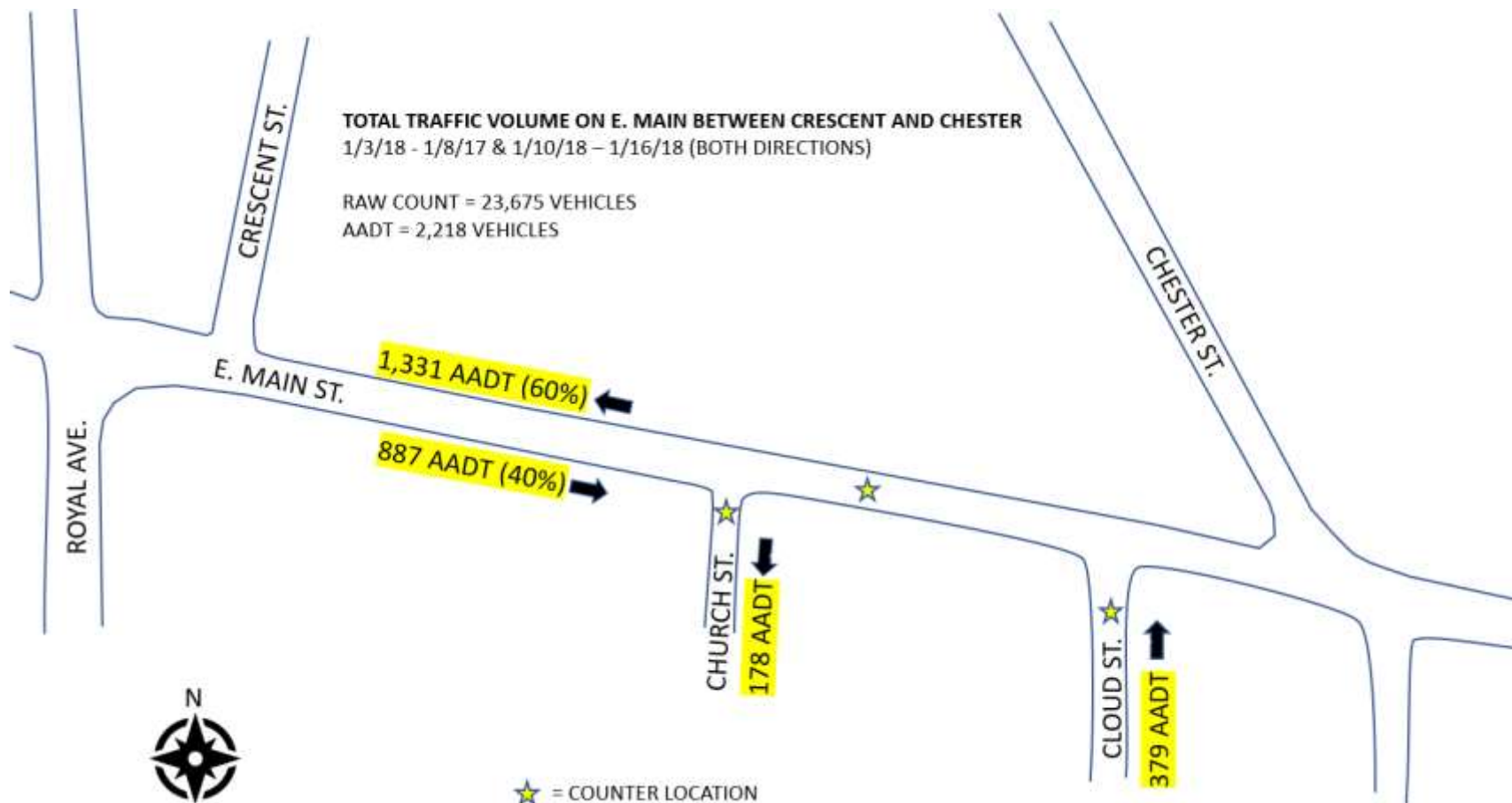
Typical design vehicle dimensions: 6 feet 7 inches by 17 feet 0 inches. Use 9.0 feet wide stall in commercial areas with moderate to high parking turnover. *For back-in angled parking, reduce curb overhang by one foot.

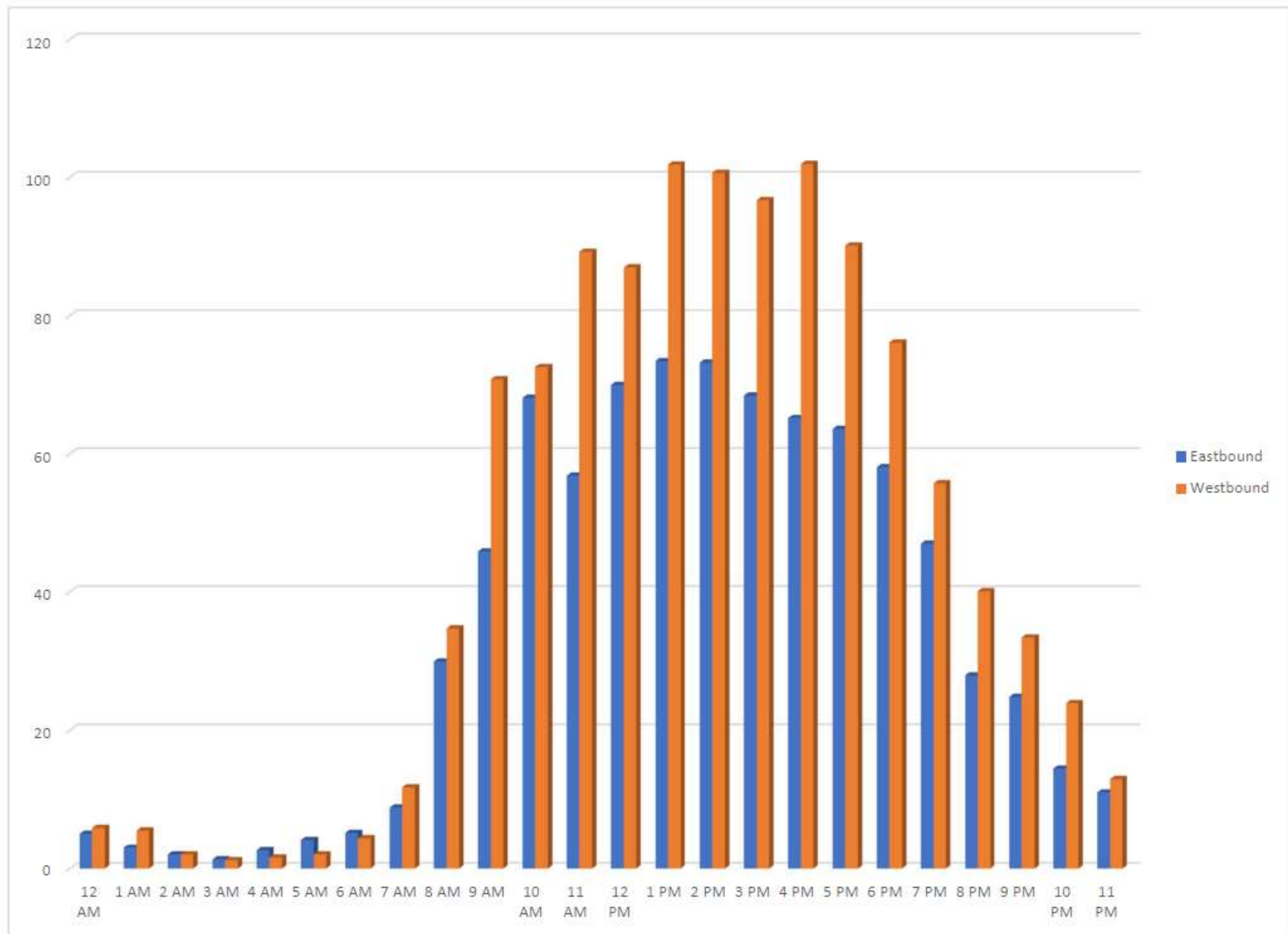
3) TRAFFIC COUNTS.

- A. **2016 VDOT Traffic Counts.** Below is the data from the 2016 VDOT Traffic Count. E. Main Street, from North Royal to Blue Ridge Avenue, has a total AADT of 4,600. E. Main Street, from Blue Ridge Avenue to Commerce Avenue, has a total AADT of 3,000 AADTs.

4004	West Main St	0.64	2000	to	Kerfoot Ave										0.094	0.568	2100	G	2016
4004	West Main St	0.07	3200	to	Lundy Ave										0.103	0.705	3400	G	2016
4004	East Main St	0.25	4600	to	North Royal Ave										0.090	0.557	4900	G	2016
4004	East Main St	0.13	3000	to	Blue Ridge Ave										0.095	0.536	3200	G	2016
				to	Commerce Ave														

- B. **Town Traffic Count Data.** Town Staff used the existing traffic counters we have and collected data on E. Main Street during the month of January. The data collected differs from VDOT's traffic counts in a couple ways. First, the volume of traffic was measured to be significantly less, with only 2,218 AADTs. This difference may be related to the time of the year, location of the counter, or other factors. VDOT's traffic counts also show higher numbers on the segment closest to N. Royal Avenue. This at least suggests that the majority of traffic is heading westbound from N. Royal Avenue and then dispersing on Chester Street and the various side streets. However, the data collected from the Town suggests that there are higher volumes of traffic heading westbound. This data suggests that the additional vehicles are entering the eastern segment of E. Main Street from Cloud Street, Chester Street, and other side streets.





5



Work Session Agenda Form

Item # 5

DATE: February 5, 2018

AGENDA ITEM: **Continued Discussion of Property Maintenance Ordinance Revisions**
Director of Planning & Zoning

SUMMARY: A public hearing is scheduled for February 12, 2018 to consider adoption of the Property Maintenance Code without a Rental Inspection Program. The purpose of this work session item is to provide Town Council with a draft of the ordinance prior to the public hearing.

The attachment to this coverpage includes the draft code language. Changes from the previous draft reviewed by Town Council include removal of the rental inspection program and other references to it, and deletions of certain language that was originally included for the Rental Inspection Program.

The draft has been reviewed by Town Staff and the Building Official.

Adoption of the Property Maintenance Code, and enforcement of it on a complaint basis, would require less staffing and other resources as compared to adoption of a Rental Inspection Program.

BUDGET/FUNDING: Adoption of the ordinance would require hiring a Maintenance Code Official to administer the program. Town Staff have met with the Town Manager of Strasburg about "possibly" sharing in the costs of hiring a Maintenance Code Official.

STAFF RECOMMENDATION: Staff recommends adoption of the draft amendment when Town Council has the funding resources to administer it.

Work Session

DRAFT AMENDMENT
“Building Code & Maintenance Code” (4)

This draft amendment to the Town Code proposes the adoption of the Virginia Maintenance Code (2012); establishment of a Property Maintenance Code Official. It does not propose a Residential Rental Inspection District. The following language also includes the existing provisions of Chapter 9 and language that reserves the Town’s right to establish a Building Department and designates Warren County to administer the building code, as previously established by an agreement in 1983, until such time that the Town may establish a building department.

START -----

Chapter 9

BUILDINGS BUILDING CODE & MAINTENANCE CODE

9-1 ~~REMOVAL, REPAIR, ETC., OF CERTAIN BUILDINGS AND STRUCTURES~~
[remove in full]

**9-2 REMOVAL, REPAIR, ETC., OF BUILDINGS AND OTHER STRUCTURES
HARBORING ILLEGAL DRUG USE**
[relocate to Chapter 145-4 in full]

ARTICLE 1: BUILDING CODE REGULATIONS

9-100 BUILDING CODE

A. In accordance with the Code of Virginia § 36-105, the Town of Front Royal hereby reserves its authority to establish a Town Building Department, and a Local Board of Building Code Appeals (LBBCA), herein referred to generally as the “Board of Appeals,” to administer and enforce the mandatory provisions of the Virginia Uniform Building Code, including Part I, Construction Code, Part II, Rehabilitation Code, and including future amendments thereto, and all codes incorporated by reference therein. Such codes shall generally be referred to herein generally as the “Building Code.”

B. Under the provisions of this Chapter, Town Council may elect to pass a resolution to officially establish a Town Building Department to administer and enforce the Building Code. Such resolution shall also include the establishment of a Board of

Appeals, as described further herein. Upon adoption of such resolution of Town Council the Town hereby adopts the Building Code, and all such duties and requirements specified therein.

C. Until such time that the Town elects to establish a Town Building Department and Town Board of Appeals, the Town shall enter into an agreement with the local governing body of another county or municipality or with some other agency, or an approved state agency for such administration, enforcement and appeals resulting therefrom.

(1) The February 8, 1983 agreement with Warren County shall remain in effect at the passing of this ordinance until such time that the agreement is terminated, renewed or amended. This agreement establishes Warren County as the Building Department for the Town, including the Warren County Board of Building Code Appeals as the appeals board for the Town.

D. At such time that Town Council may establish a Building Department and Board of Appeals, the Town Manager shall appoint a Building Official to administer and enforce the Building Code. Such Building Official shall meet the required qualification and certification requirements, and shall maintain all permanent records of the Building Department, including applications received, permits, certificates, notices and orders issued, fees collected and reports of inspection in accordance with the Library of Virginia's General Schedule Number Six. The Building Official shall administer and enforce the Building Code, and may establish procedures and policies as may be necessary for such administration and enforcement. All codes and procedures shall be made available for the public to view and/or obtain copies from the office of the Building Official during established normal business hours.

E. As specified under Subsection B, Town Council shall appoint five (5) members to a Board of Appeals upon adoption of a Town Building Department. The membership of the Board shall be established in compliance with the following requirements, unless more stringent requirements are required by the Building Code.

(1) All members of the Board of Appeals shall live within Warren County, Virginia, and at least three (3) members shall reside within the Town.

(2) Town Council may appoint two (2) alternate members who shall be called by the board chair to hear appeals during the absence or disqualification of a member. Alternate members shall possess the qualifications required for board membership.

(3) Members shall be selected on the basis of their ability to render fair and competent decisions regarding application of the USBC and shall to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder; at least one member should be an RDP, and at least one member should be

an experienced property manager. Employees or officials of the locality shall not serve as members of the LBBCA.

(4) No employee or official of the Town may serve as a Board Member.

(5) Compensation, meeting dates, voting procedures, officers, term limits and other procedures of the Board of Appeals shall be established in by-laws that are approved by Town Council.

(6) The Board of Appeals shall be used as the appeals board for the Virginia Maintenance Code, and if applicable in the future, appeals of the Fire Marshal and for and adopted Rental Inspection Program.

ARTICLE 2: MAINTENANCE CODE REGULATIONS

9-200 ADOPTION OF MAINTENANCE CODE

A. To ensure the protection of the public health, safety and welfare, the Town hereby adopts the optional provisions of the Virginia Uniform Building Code, including Part III, Virginia Maintenance Code, future amendments thereto, and including codes incorporated by reference therein, herein also generally referred to generally as the "Maintenance Code," as related to building regulations that facilitate the maintenance, rehabilitation, development and reuse of existing buildings at the least possible cost to ensure the protection of the public health, safety and welfare of Town residents. Furthermore, in accordance with §36-99 of the Code of Virginia, the purpose of this code is to protect the health, safety and welfare of the residents of the Commonwealth of Virginia, provided that buildings and structures should be permitted to be maintained at the least possible cost consistent with recognized standards of health, safety, energy conservation and water conservation, including provision necessary to prevent overcrowding, rodent or insect infestation, and garbage accumulation; and barrier-free provisions for the physically handicapped and aged.

B. The Town Manager shall appoint a Maintenance Code Official to administer and enforce the Virginia Maintenance Code. The Maintenance Code Official shall meet the required qualifications, certification requirements, and training requirements as required by the Building Code for administration and enforcement of the Maintenance Code. All codes, policies and procedures shall be made available for the public to view and/or obtain copies from the office of the Maintenance Code Official during established normal business hours.

C. The Town shall appoint a Board of Appeals to consider all appeals that may arise from the provisions of this Article. Such Board of Appeals shall be established under the criteria found within Chapter 9, Section 100, Subsection E. Alternatively, the Town may elect to use the Board of Appeals used by another county or municipality, or with some other agency, provided that an agreement is

entered into with the appropriate local government board, or an approved state agency.

9-300 Reserved.

ARTICLE 3: GENERAL

9-400 NONLIABILITY OF PERSONNEL ENFORCING CHAPTER.

Nothing in this chapter or in any code adopted by this chapter shall be construed as imposing upon any Town officer or employee duly authorized to administer or enforce the provisions of this chapter any liability or responsibility for damages to any person injured by a defect in any building construction or other work mentioned herein, or by the installation thereof, nor shall the Town government or any official or employee thereof be held as assuming any such liability or responsibility by reason of inspections authorized by this chapter or certificates of approval issued by the building official or property maintenance code official.

9-401 VIOLATIONS & PENALTIES

A. It shall be unlawful for any owner or any other person, firm or corporation, to violate any provision of this chapter, including all applicable codes that are referenced in the Building Code.

B. Penalties for violations of this chapter shall be as set out in § 36-106 of the Code of Virginia. The successful prosecution of a violation of the code shall not preclude the institution of appropriate legal action to require correction or abatement of a violation.

C. Upon findings by Building Code that violations of the Building Code exist; or Maintenance Code Official, upon findings of violation of the Maintenance Code, a correction notice or notice shall be issued to the owner or the person responsible for the maintenance of the structure.

D. Work done to correct violations of this code, subject to the permit, inspection and approval provisions of the Virginia Uniform Building Code, Part I, Construction Code, shall not be construed as authorization to extend the time limits established for compliance with the Building Code.

E. Prosecution under this section shall be commenced within the time specifications provided under Virginia Code § 19.2-8.

9-402 PERMIT FEES.

A. Town Council reserves the right to adopt and publish a schedule of fees for services rendered by either the Building Code Official and/or Maintenance Code Official, and

to amend the schedule by separate resolution. Such schedule of fees and any amendment shall be in lieu of any permit fees set forth in any technical code adopted by the Town.

- B. No permit as required by the Town by ordinance or regulation shall be issued unless the fee prescribed for the service shall have been paid, nor shall any amendment to such a permit be approved until any additional fee, if any, due to an increase in the estimated cost of the building or structure, shall also have been paid.

9-403 AUTHORITY TO REQUIRE REMOVAL, REPAIR, ETC., OF BUILDING AND OTHER STRUCTURES.

- A. Owners of real property within the Town shall remove, repair or secure any building, wall or any other structure which might endanger the public health or safety of other residents of the Town.

- B. If an owner fails to do so, the building official may send the owner notice of his or her obligations under this section. Such notice shall be:

(1) In writing, mailed by certified mail, return receipt requested, sent to the last known address of the property owner; and

(2) Published in a newspaper having general circulation in the locality in accordance with the applicable provisions of Code of Virginia §§ 15.2-1426, 15.2-1427.

- C. The Town, through its own agents or employees, may remove, repair or secure any building, wall or any other structure which might endanger the public health or safety of other residents of the Town if the owner and lien holder of the property fails to do so within thirty (30) days following the later of the return of the certified mail receipt or newspaper publication. However, if the structure is deemed to pose a significant threat to public safety and such fact is stated in the notice, the Town may take action to prevent unauthorized access to the building within seven days of such notice. Repair of the structure may include maintenance work to the exterior of a building to prevent deterioration of the building or adjacent buildings.

- D. In the event the Town, through its own agents or employees removes, repairs or secures any building, wall or any other structure pursuant to this section, the cost or expenses thereof shall be chargeable to and paid by the owners of such property and may be collected by the Town as taxes and levies are collected.

- E. Every charge authorized by this section which remains unpaid shall constitute a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided Code of Virginia (1950), Title 58.1, Chapter 39, Articles 3 and 4, as amended.

- F. The remedies provided by this section are in addition to, and not in lieu of, any other remedy provided by general law or by the Building Code.

9-404 THROUGH 9-409. *Reserved***9-410 DEFINITIONS.**

In addition to the definitions of the Building Code, the following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Building Code means the applicable provisions of the Virginia Uniform Building Code, Part I, Construction Code, and Part II, Rehabilitation Code, and Part III, Maintenance Code, to be collectively known as the Building Code, including future amendments thereto, and all codes incorporated by reference therein.

Building Code Official means the person that is employed, contracted, or designated with an agreement from another county, municipality or other agency, that has been appointed by the Town to administer and enforce the applicable provisions of the Building Code, as defined herein.

Day means a calendar day.

Maintenance Code means the applicable provisions of the Virginia Uniform Building Code, Part III, Maintenance Code, and all codes incorporated by reference therein.

Maintenance Code Official means the person that is employed, contracted, or designated with an agreement from another county, municipality or other agency, that has been appointed by the Town to administer and enforce the applicable provisions of the Maintenance Code, as defined herein.

-----END

Editorial Notes: All language shown in yellow highlight is proposed new text. Text shown in [brackets] is a note to the editor. All language shown in ~~strikethrough~~ is existing language that is proposed to be removed. Regular text shown is existing language with no changes proposed.

Drafted 01/16/18 (JFC), 1/17/18 (JFC), 1/23/18 (JFC/DB)

6



Work Session Agenda Form

Item # 6

DATE: February 5, 2018

AGENDA ITEM: **Continued Discussion of IT Federal Pumping Station**
Director of Planning & Zoning

SUMMARY: The purpose of this work session agenda item is to update Town Council on the IT Federal Pump Station (pump station #1). Attached with this report is the updated cost estimate for pump station #1, as prepared by Pennoni Associates. Also attached is the service area plan. The service area plan shows what areas are estimated to be served by pump station #1 and pump station #2.

BUDGET/FUNDING: approximately \$161K, excluding W. Main Street Extension, stormwater facilities, force main, water main, and storm drain.

STAFF RECOMMENDATION: Town Staff is currently in the process of preparing the Scope of Services and RFP documents in preparation of bidding the project.

Work Session

Royal Phoenix Wastewater Pumping Station
Project Cost Estimate

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
1	Pumping Equipment				
	Duplex, wet well mounted pumping station with fiberglass enclosure	1	ea	53000	53000
	Installation	1	LS	12000	12000
2	Wetwell, 6' internal diameter; 15 vf, in place	1	LS	8800	8800
3	Excavation, (Assumes no rock)	275	cu yd	75	20600
4	Yard Piping; 8"	25	LF	60	1500
5	Erosion and Sedimentation Control	1	LS	3500	3500
6	Fencing, 6' chain link, 12' gate	150	LF	35	5300
7	Electrical Subcontract	1	LS	18000	18000
8	Access Roadway	100	LF	15	1500
9	Site Restoration and Seeding	1	LS	4500	4500
	Subtotal, Construction Cost				128700
	Contractor Overhead and Profit		@ 15%		19300
	Contingencies		@ 10%		12900
TOTAL PROJECT COST					160900

NOTE: Force main and gravity sewer is by others.

Revision 1.0 January 2018

7



Work Session Agenda Form

Item # 7

DATE: February 5, 2018

AGENDA ITEM: Continued Discussion on Healthcare

SUMMARY:

Staff continues to evaluate options with our healthcare provider, The Local Choice network, to control cost. Staff will discuss the various plans available in our health insurance plan along with costs associated.

To achieve savings and cost controls, we have two options under our current vendor. The first option is to change the plans offered to our employees which we did last year by eliminating the Key Advantage Expanded. The other option is changing the employee contribution on various plans to share the cost increase with the employees.

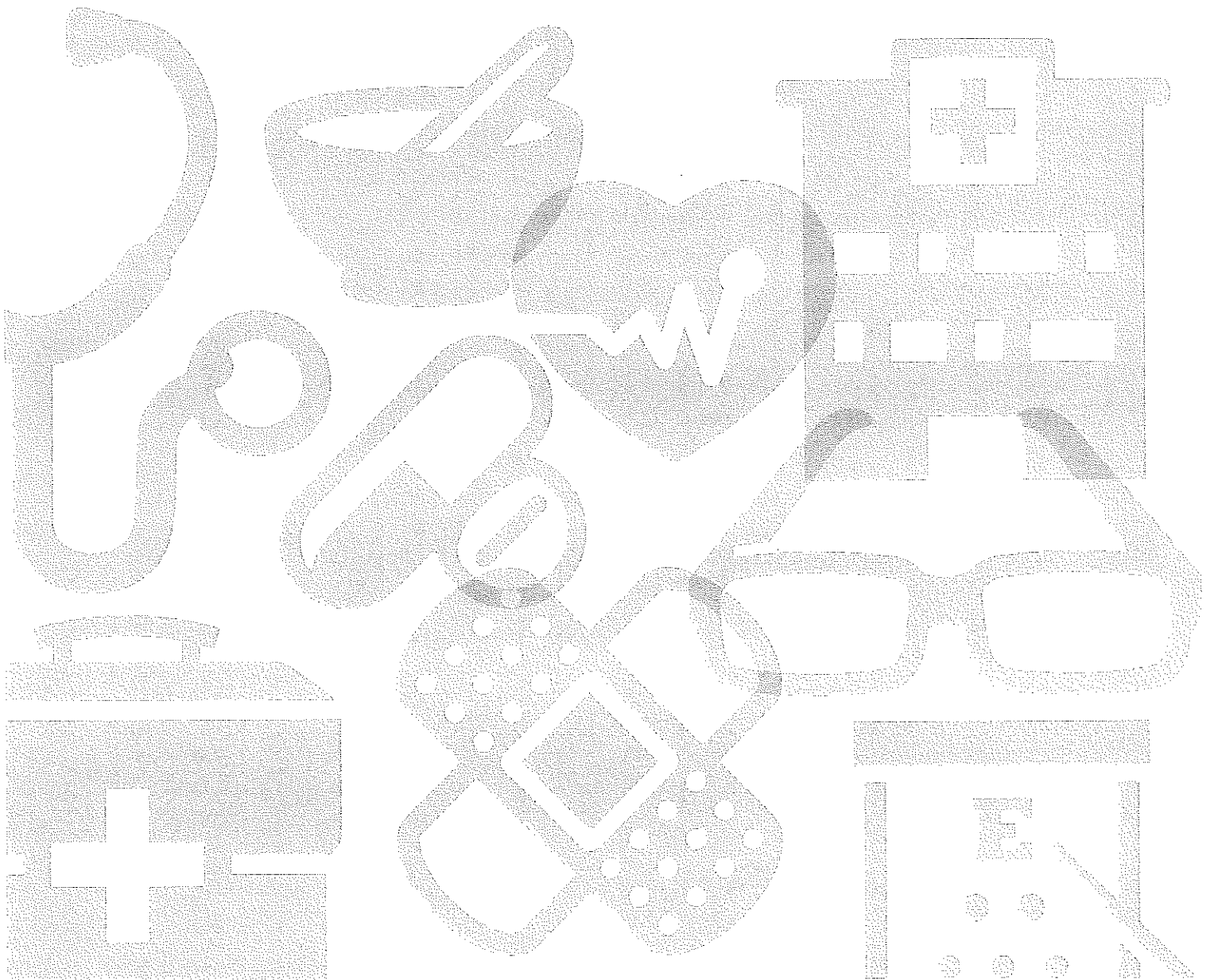
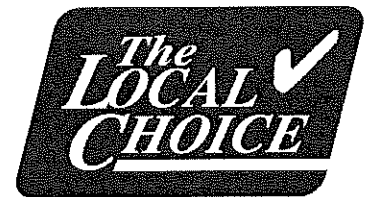
Staff is currently working on presentation and will be supplied before the meeting. Staff will discuss in further detail at work session.

BUDGET/FUNDING: Determining impact on the FY19 budget for healthcare cost.

STAFF RECOMMENDATION: Town Manager seeks direction from Town Council

2018 COMPARISON OF STATEWIDE PLANS

Effective July 1, 2018 or October 1, 2018



The Local Choice 2018 Comparison of Statewide Plans

	Key Advantage Expanded			Key Advantage 250		
Plan Year Deductible (Key Advantage: Applies to Certain Medical Services as Indicated on Chart) (HDHP: Applies to Medical, Behavioral Health, and Prescription Drug Services)	In-Network: One Person \$100	Two People See Family	Family \$200	In-Network: One Person \$250	Two People See Family	Family \$500
	Out-of-Network: \$200	See Family	\$400	Out-of-Network: \$500	See Family	\$1,000
Plan Year Out-of-pocket Expense Limit	In-Network: One Person \$2,000	Two People See Family	Family \$4,000	In-Network: One Person \$3,000	Two People See Family	Family \$6,000
	Out-of-Network: \$3,000	See Family	\$6,000	Out-of-Network: \$5,000	See Family	\$10,000
Out-of-Network Benefits	Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.			Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.		
Medical Care When Traveling (BlueCard)	Included			Included		
Lifetime Maximum	Unlimited			Unlimited		
Covered Services	In-Network You Pay			In-Network You Pay		
Ambulance Travel	20% coinsurance after deductible			20% coinsurance after deductible		
Autism Spectrum Disorder 2 years through 10 years	Copayment/coinsurance determined by service received			Copayment/coinsurance determined by service received		
Behavioral Health and EAP <i>Inpatient treatment</i> • Facility Services • Professional Provider Services	\$300 copayment per stay \$0			\$400 copayment per stay \$0		
<i>Outpatient Professional Provider Visits</i>	\$15 copayment			\$20 copayment		
Employee Assistance Program (EAP) 4 visits per issue (per plan year)	\$0			\$0		
Dental Care Preventive Dental Option (<i>diagnostic and preventive services only for lower premium</i>)	\$0			\$0		
Comprehensive Dental Option (<i>for higher premium</i>)	<i>One Person</i>	<i>Two People</i>	<i>Family</i>	<i>One Person</i>	<i>Two People</i>	<i>Family</i>
Dental Plan Year Deductible	\$25	\$50	\$75	\$25	\$50	\$75
Plan Year Maximum (Except Orthodontics)	\$1,500			\$1,500		
• Preventive Dental Care	\$0			\$0		
• Primary Dental Care	20% coinsurance after dental deductible			20% coinsurance after dental deductible		
• Major Dental Care	50% coinsurance after dental deductible			50% coinsurance after dental deductible		
• Orthodontic Services (Includes Adult Ortho)	50% coinsurance, no dental deductible, with \$1,500 lifetime maximum			50% coinsurance, no dental deductible, with \$1,500 lifetime maximum		

Note: Yellow highlights denote benefit change for 2018.

Key Advantage 500			Key Advantage 1000			High Deductible Health Plan		
In-Network: One Person \$500	Two People <i>See Family</i>	Family \$1,000	In-Network: One Person \$1,000	Two People <i>See Family</i>	Family \$2,000	One Person \$2,800	Two People <i>See Family</i>	Family \$5,600
Out-of-Network: \$1,000	<i>See Family</i>	\$2,000	Out-of-Network: \$2,000	<i>See Family</i>	\$4,000	Deductible is combined for In-Network and Out-of-Network services.		
In-Network: One Person \$4,000	Two People <i>See Family</i>	Family \$8,000	In-Network: One Person \$5,000	Two People <i>See Family</i>	Family \$10,000	In-Network: One Person \$5,000	Two People <i>See Family</i>	Family \$10,000
Out-of-Network: \$7,000	<i>See Family</i>	\$14,000	Out-of-Network: \$9,000	<i>See Family</i>	\$18,000	Out-of-Network: \$10,000	<i>See Family</i>	\$20,000
Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.			Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.			Yes. Once you meet the combined deductible you pay 40% coinsurance for medical, behavioral health and prescription drug services from Out-of-Network providers.		
Included			Included			Included		
Unlimited			Unlimited			Unlimited		
In-Network You Pay			In-Network You Pay			In-Network You Pay		
20% coinsurance after deductible			20% coinsurance after deductible			20% coinsurance after deductible		
Copayment/coinsurance determined by service received			Copayment/coinsurance determined by service received			20% coinsurance after deductible		
20% coinsurance after deductible \$0			20% coinsurance after deductible \$0			20% coinsurance after deductible 20% coinsurance after deductible		
\$25 copayment			\$25 copayment			20% coinsurance after deductible		
\$0			\$0			\$0		
\$0			\$0			\$0		
<i>One Person</i> \$25 \$1,500 \$0	<i>Two People</i> \$50	<i>Family</i> \$75	<i>One Person</i> \$25 \$1,500 \$0	<i>Two People</i> \$50	<i>Family</i> \$75	<i>One Person</i> \$25 \$1,500 \$0	<i>Two People</i> \$50	<i>Family</i> \$75
20% coinsurance after dental deductible			20% coinsurance after dental deductible			20% coinsurance after dental deductible		
50% coinsurance after dental deductible			50% coinsurance after dental deductible			50% coinsurance after dental deductible		
50% coinsurance, no dental deductible, with \$1,500 lifetime maximum			50% coinsurance, no dental deductible, with \$1,500 lifetime maximum			50% coinsurance, no dental deductible, with \$1,500 lifetime maximum		

The Local Choice 2018 Comparison of Statewide Plans (continued)

Covered Services	Key Advantage Expanded In-Network You Pay	Key Advantage 250 In-Network You Pay
Diabetic Education	\$0	\$0
Diabetic Equipment	20% coinsurance after deductible	20% coinsurance after deductible
Diabetic Supplies - See Outpatient Prescription Drugs		
Diagnostic Tests and X-rays (for specific conditions or diseases at a doctor's office, emergency room or outpatient hospital department)	20% coinsurance, no deductible	20% coinsurance after deductible
Doctor Visits - on an Outpatient Basis Primary Care Physicians Specialty Care Providers	\$15 copayment \$25 copayment	\$20 copayment \$35 copayment
Early Intervention Services	Copayment/coinsurance determined by service received	Copayment/coinsurance determined by service received
Emergency Room Visits Facility Services Professional Provider Services - Primary Care Physicians - Specialty Care Providers Diagnostic Tests and X-rays	\$250 copayment per visit (waived if admitted to hospital) \$15 copayment \$25 copayment 20% coinsurance, no deductible	\$350 copayment per visit (waived if admitted to hospital) \$20 copayment \$35 copayment 20% coinsurance after deductible
Home Health Services (90 visit plan year limit per member)	\$0	\$0
Home Private Duty Nurse's Services	20% coinsurance after deductible	20% coinsurance after deductible
Hospice Care Services	\$0	\$0
Hospital Services Inpatient Treatment • Facility Services • Professional Provider Services - Primary Care Physicians - Specialty Care Providers Outpatient Treatment • Facility Services • Professional Provider Services - Primary Care Physicians - Specialty Care Providers Diagnostic Tests and X-Rays	\$300 copayment per stay \$0 \$0 \$100 copayment \$15 copayment \$25 copayment 20% coinsurance, no deductible	\$400 copayment per stay \$0 \$0 \$150 copayment \$20 copayment \$35 copayment 20% coinsurance after deductible
Infusion Services Facility Services Professional Provider Services Home Services Infusion Medications - Outpatient Settings - Home Settings	10% coinsurance after deductible 10% coinsurance after deductible 10% coinsurance after deductible 10% coinsurance after deductible 10% coinsurance after deductible	10% coinsurance after deductible 10% coinsurance after deductible 10% coinsurance after deductible 10% coinsurance after deductible 10% coinsurance after deductible

Note: Yellow highlights denote benefit change for 2018.

Key Advantage 500 In-Network You Pay	Key Advantage 1000 In-Network You Pay	High Deductible Health Plan In-Network You Pay
\$0	\$0	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$25 copayment \$40 copayment	\$25 copayment \$40 copayment	20% coinsurance after deductible 20% coinsurance after deductible
Copayment/coinsurance determined by service received	Copayment/coinsurance determined by service received	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$25 copayment \$40 copayment 20% coinsurance after deductible	\$25 copayment \$40 copayment 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
\$0	\$0	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$0	\$0	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$0 \$0	\$0 \$0	20% coinsurance after deductible 20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$25 copayment \$40 copayment 20% coinsurance after deductible	\$25 copayment \$40 copayment 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible

The Local Choice 2018 Comparison of Statewide Plans (continued)

Covered Services	Key Advantage Expanded In-Network You Pay	Key Advantage 250 In-Network You Pay
Maternity <i>Professional Provider Services (Prenatal & Postnatal Care)</i> - Primary Care Physicians - Specialty Care Providers	\$15 copayment \$25 copayment If your doctor submits one bill for delivery, prenatal and postnatal care services, there is no copayment required for physician care. If your doctor bills for these services separately, your payment responsibility will be determined by the services received.	\$20 copayment \$35 copayment
Delivery - Primary Care Physicians - Specialty Care Providers <i>Hospital Services for Delivery (Delivery Room, Anesthesia, Routine Nursing Care for Newborn)</i> <i>Outpatient Diagnostic Tests</i>	\$0 \$0 \$300 copayment per stay* 20% coinsurance, no deductible	\$0 \$0 \$400 copayment per stay* 20% coinsurance after deductible
Medical Equipment, Appliances, Formulas, Prosthetics and Supplies	20% coinsurance after deductible	20% coinsurance after deductible
Outpatient Prescription Drugs - Mandatory Generic Retail up to 34-day supply* *You may purchase up to a 90-day supply at a retail pharmacy by paying multiple copayments, or the coinsurance after the deductible <i>Home Delivery Services (Mail Order)</i> Covered Drugs for up to a 90-Day Supply	Tier 1 - \$10 copayment Tier 2 - \$30 copayment Tier 3 - \$45 copayment Tier 4 - \$55 copayment Tier 1 - \$20 copayment Tier 2 - \$60 copayment Tier 3 - \$90 copayment Tier 4 - \$110 copayment	Tier 1 - \$10 copayment Tier 2 - \$30 copayment Tier 3 - \$45 copayment Tier 4 - \$55 copayment Tier 1 - \$20 copayment Tier 2 - \$60 copayment Tier 3 - \$90 copayment Tier 4 - \$110 copayment
Diabetic Supplies	20% coinsurance, no deductible	20% coinsurance, no deductible
Routine vision - Blue View Vision Network (Once Every Plan Year) <i>Routine Eye Exam</i> <i>Eyeglass Lenses</i> <i>Eyeglass Frames</i> <i>Contact Lenses (In Lieu of Eyeglass Lenses)</i> • Elective • Non-Elective <i>Upgrade Eyeglass Lenses (Available for Additional Cost)</i> • UV Coating, Tints, Standard Scratch-Resistant • Standard Polycarbonate • Standard Progressive • Standard Anti-Reflective • Other Add-Ons	\$25 copayment \$20 copayment Up to \$100 retail allowance** Up to \$100 retail allowance Up to \$250 retail allowance \$15 \$40 \$65 \$45 20% off retail	\$35 copayment \$20 copayment Up to \$100 retail allowance** Up to \$100 retail allowance Up to \$250 retail allowance \$15 \$40 \$65 \$45 20% off retail
Shots - Allergy & Therapeutic Injections (At Doctor's Office, Emergency Room or Outpatient Hospital Department)	20% coinsurance, no deductible	20% coinsurance after deductible
Skilled Nursing Facility Stays (180-Day Per Stay Limit Per Member) <i>Facility Services</i> <i>Professional Provider Services</i>	\$0 \$0	\$0 \$0

*This plan will waive the hospital copayment if the member enrolls in the maternity management pre-natal program within the first trimester of pregnancy, has a dental cleaning during pregnancy and satisfactorily completes the program.

**You may select a frame greater than the covered allowance and receive a 20% discount for any additional cost over the allowance.

Note: Yellow highlights denote benefit change for 2018.

Key Advantage 500 In-Network You Pay	Key Advantage 1000 In-Network You Pay	High Deductible Health Plan In-Network You Pay
\$25 copayment \$40 copayment If your doctor submits one bill for delivery, prenatal and postnatal care services, there is no copayment required for physician care. If your doctor bills for these services separately, your payment responsibility will be determined by the services received.	\$25 copayment \$40 copayment	20% coinsurance after deductible 20% coinsurance after deductible
\$0 \$0 20% coinsurance after deductible	\$0 \$0 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
Tier 1 - \$10 copayment Tier 2 - \$30 copayment Tier 3 - \$45 copayment Tier 4 - \$55 copayment Tier 1 - \$20 copayment Tier 2 - \$60 copayment Tier 3 - \$90 copayment Tier 4 - \$110 copayment	Tier 1 - \$10 copayment Tier 2 - \$30 copayment Tier 3 - \$45 copayment Tier 4 - \$55 copayment Tier 1 - \$20 copayment Tier 2 - \$60 copayment Tier 3 - \$90 copayment Tier 4 - \$110 copayment	20% coinsurance after deductible 20% coinsurance after deductible
20% coinsurance, no deductible	20% coinsurance, no deductible	20% coinsurance after deductible
\$40 copayment \$20 copayment Up to \$100 retail allowance** Up to \$100 retail allowance Up to \$250 retail allowance \$15 \$40 \$65 \$45 20% off retail	\$40 copayment \$20 copayment Up to \$100 retail allowance** Up to \$100 retail allowance Up to \$250 retail allowance \$15 \$40 \$65 \$45 20% off retail	\$15 copayment \$20 copayment Up to \$100 retail allowance** Up to \$100 retail allowance Up to \$250 retail allowance \$15 \$40 \$65 \$45 20% off retail
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$0 \$0	\$0 \$0	20% coinsurance after deductible 20% coinsurance after deductible

The Local Choice 2018 Comparison of Statewide Plans (continued)

Covered Services	Key Advantage Expanded In-Network You Pay	Key Advantage 250 In-Network You Pay
Spinal Manipulations and Other Manual Medical Interventions (30 Visits Per Plan Year Limit Per Member) <i>Primary Care Physicians</i> <i>Specialty Care Providers</i>	\$15 copayment \$25 copayment	\$20 copayment \$35 copayment
Surgery – See Hospital Services		
Therapy Services <i>Cardiac Rehabilitation Therapy, Chemotherapy, Radiation Therapy, Respiratory Therapy, Occupational Therapy, Physical Therapy, and Speech Therapy</i> Facility Services Professional Provider Services – Primary Care Physicians – Specialty Care Providers	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
Wellness services <i>Well Child (Office Visits at Specified Intervals Through Age 6)</i> – Primary Care Physicians; – Specialty Care Providers; – Immunizations and Screening Tests <i>Routine Wellness – Age 7 & Older</i> • Annual Check-Up Visit (One Per Plan Year) – Primary Care Physicians – Specialty Care Providers – Immunizations, Lab and X-Ray Services • Routine Screenings, Immunizations, Lab and X-Ray Services (Outside of Annual Check-Up Visit) <i>Preventive Care (One of Each Per Plan Year)</i> • Gynecological Exam • Pap Test • Mammography Screening • Prostate Exam (Digital Rectal Exam) • Prostate Specific Antigen Test • Colorectal Cancer Screenings	No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible

Note: Yellow highlights denote benefit change for 2018.

Key Advantage 500 In-Network You Pay	Key Advantage 1000 In-Network You Pay	High Deductible Health Plan In-Network You Pay
\$25 copayment \$40 copayment	\$25 copayment \$40 copayment	20% coinsurance after deductible 20% coinsurance after deductible
20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible
No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible
No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible
No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible

8



Work Session Agenda Form

Item # 8

DATE: 2/5/18

AGENDA ITEM: FY19 Proposed Budget – Review of Revenues & General Fund Expenditures

SUMMARY: Staff will present and review the FY19 Proposed Budget revenues and general fund expenditures.

BUDGET/FUNDING: N/A

STAFF RECOMMENDATION: Staff recommends to discuss any questions or concerns regarding the FY19 budget and discuss any additional information council would like to be provided prior to voting for adoption of a FY19 budget.

Work Session

9