



TOWN COUNCIL WORK SESSION

TUESDAY, February 20, 2018 @ 7:00pm

Town Hall Council Chambers

TOWN/STAFF RELATED ITEMS

1. Creative Communities Partnership Grant Application Requests for Blue Ridge Arts Council and Front Royal Oratorio Society – *Town Manager*
2. Artisan Trail Proposal – *Director of Community Development/Tourism*
3. Continued Discussion of W. Main Street Extension to serve Royal Phoenix Site – *Town Engineer*
4. FY19 Proposed Budget – Review of Enterprise Fund Expenditures – *Director of Finance*

COUNCIL/MAYOR RELATED ITEMS:

5. Council Discussion/Goals (*time permitting*)

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Town of Front Royal, Virginia Work Session Agenda Form

Date: February 21, 2016

Agenda Item: Creative Communities Partnership Grant (*formerly Local Government Challenge Grant*)
Application for the Front Royal Oratorio Society and the Blue Ridge Arts Council

Summary: The Front Royal Oratorio Society and the Blue Ridge Arts Council (BRAC) are seeking the Town's approval of an application for FY19 Virginia Commission of the Arts (VCA) Creative Communities Partnership Grant (*formerly Local Government Challenge Grant*) in the amount of \$5,000.00. The Front Royal Oratorio Society is seeking \$500.00 and the Blue Ridge Arts Council is seeking \$4,500.00. Last year the VCA cut their funding by \$500.00; therefore, the Town only received \$4,500 from VCA but matched \$5,000 for a total of \$9,500 to be dispersed between BRAC (\$8,550) and the Oratorio Society (\$950). After speaking with a VCA representative the funding is capped at \$4,500 again this year. Approval of the application does not obligate the Town to the match. Once the application is approved by VCA the grant monies will not be released until VCA receives a written confirmation from the Town that the matching requirement has been fulfilled. Grant requests must be submitted before April 2, 2018. Formal approval for the grant application will be added to an upcoming agenda.

Note: BRAC has been receiving this funding from the Town since 1988
FR Oratorio Society has been receiving this funding from the Town since 2013

Budget/Funding: Finance Director will be available

Staff Recommendation: Council takes desired action as this is a budget request.



Blue Ridge Arts Council, Inc

305 East Main Street

Front Royal, Virginia 22630

540.635.9909 www.blueridgearts.org

Celebrating
30
years

January 26, 2018

TO: Mr. Joseph E. Waltz, Town Manager
The Honorable Hollis L. Tharpe, Mayor
Members of Town Council

FROM: Blue Ridge Arts Council Board of Directors
Mary Ruth Alred Follett, President
Kym Crump, Executive Director

RE: FY 2018/2019 Budget Request

Blue Ridge Arts Council, Inc. respectfully requests that the Town of Front Royal consider funding our agency in the amount of \$4,500 for the year 2018/2019. This is a level funding request that the arts council has made since FY2014/2015; prior to that, from FY2000/2001 forward the amount was \$5000. The Front Royal Oratorio Society is also funded in the amount of \$500 since 2014/2015. The funding is necessary to continue the ongoing development of the cultural arts and enrichment for the citizens and visitors of Front Royal.

This request comes with an addendum that the town submits a Local Government Challenge Grant proposal to the Virginia Commission for the Arts for matching funds of \$4,500 (maximum amount allotted by VCA). The grant request must be submitted before April 1, 2018 (not a postmark deadline). Front Royal has participated in the matching grant program since 1988, and was awarded the \$5,000 maximum match in VCA funds beginning with the funding year FY 2000/2001 through the current year. For many years this was one of the few funding programs that VCA did not reduce funding for, but sadly last year the funds were cut 10% making the maximum matching amount \$4500. This remains an excellent opportunity for localities to bring back additional state funds to their constituency.

The Arts Council has utilized the funds from Town and the VCA Local Government Challenge Grant to fund many of our programs; art exhibits showcasing local and regional artists; arts-enrichment programs and instructional programs; and community outreach programs, including a wide variety of entertainment promoting awareness in cultural heritage and enjoyment for the arts; presented in a variety of formats, including youth recitals, seasonal performance offerings and community concerts.

Last year, the arts council produced over 75 arts events, showcasing the talents of 250 performing and visual artists, and servicing over 15,000 community residents and visitors. This year we proudly celebrate 30 years of service to our community. Blue Ridge Arts Council has been the cultural mainstay in our community thanks in large part to the support of our organization through your continued funding.

The Town of Front Royal has included the arts council in its annual budget since 1988. It has also submitted a grant to the VCA each year. The matching program is very valuable to the council and immediately doubles your investment in the arts council, and brings back taxpayer dollars to our own community.

We realize how difficult and trying the local economy can be, and the many challenges the town faces each year in regards to funding, but feel that we provide a very vital and necessary service to the town and its residents. We value this long and important partnership with the Town of Front Royal.

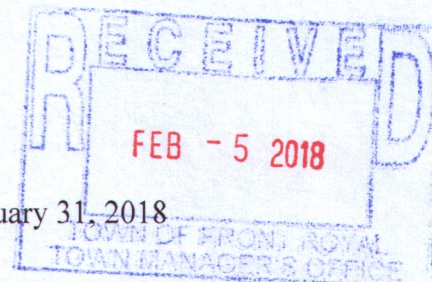
Again, thank you for your consideration of this request, and your continued support of the arts in Front Royal.

FRONT ROYAL ORATORIO SOCIETY

David Freese, Treasurer

Front Royal Oratorio Society
PO Box 1768
Front Royal, Virginia 22630

Mr. Joseph E. Waltz, Town Manager
Town Administration Building
102 E. Main Street
Front Royal, Virginia 22630



January 31, 2018

Dear Mr. Waltz:

On behalf of the Front Royal Oratorio Society, I am writing to the Town Council to request funding consideration for \$500 in the Town's 2018/9 budget.

Last year, the Town Council approved the Oratorio Society for \$500. This letter seeks to renew that request for 2018/19, and if approved, we also ask that the Town Council again apply for matching funds from the Virginia Commission for the Arts (VCA) through its Local Government Challenge Grant program. (We are happy to work with your staff to write the actual application.)

Background

Established in 1960, the Front Royal Oratorio Society is a nonprofit, community-based choir, and stands today as the oldest such choir in the Northern Shenandoah Valley. Our mission is to put the unifying force of choral music at the heart of civic life. We believe music is part of our heritage and that sharing music builds strong communities. Currently, our group of 45 singers ranges in age from 14 to 92, representing virtually every demographic of a 7-country area – all of whom come into town each Monday night to rehearse (and often dine out).

2017/8 Season to Date

The Town's \$500 support in 2017 has been put to good use in our town:

- **April 17, 2017 Annual Community Spring Concert**

Performed a program entitled "Thy Kingdom Come" a program of classical and sacred music. 200 people attended. This concert was written up ahead of time in the Winchester Star, the Culpeper Star and the Martinsburg, WV newspaper, bringing in many out of town attendees.

- **July 3, 2017 – Independence Day Celebration**

Performed in Front Royal's Independence Day Celebration at the 4H Educational Center. We have participated in this community and family event of patriotic pride for over 20 years.

- **December 17, 2017 Annual Community Christmas Concert**

We performed a highly-successful Christmas concert entitled "Making Spirits Bright" in December 2017 – our 54th concert here in our town. Key milestones of this concert are:

- 260 area residents attended – including students; residents of Hidden Springs, House of Hope, Chapin House and Commonwealth Assisted Living; scores of local residents and families, and attendees from as far away as Fairfax and Martinsburg.
- Press coverage in area papers and a live interview on WINC-FM radio

2018/19 Request

Our renewed request for \$500 for next year, if approved, will be used for two major concerts – Christmas 2018 and Spring 2019-- and also allow us to participate in community events, as requested.

Budget

The Society's current annual budget is approximately \$17,000, which primarily covers stipends for our conductor, accompanist and local area musicians, and the purchase of musical scores. Administrative expenses are minimal. Our sources of revenue are contributions from individuals, freewill offerings taken at our 2 major annual concerts, grants from private and corporate foundations, and paid advertising in our concert program booklets.

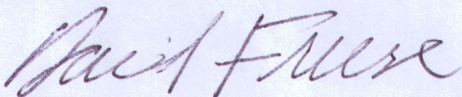
Summary

For more than 55 years, the Front Royal Oratorio Society has been a vital part of the cultural and community fabric here in Front Royal. Our organization brings neighbors together through the arts, while at the same time fostering “hometown” civic pride and encouraging local tourism which is good for area business. We hope that the Town Council will judge our request worthy by approving \$500.00 in its upcoming budget.

Attached are our current 2017/18 budget; a copy of our recent Christmas concert program and publicity showing acknowledgment of the Town's generous contribution.

For any further information, please feel free to contact me at 540-635-4842 or DavidCFreese@yahoo.com

Sincerely yours



David Freese, Treasurer
Front Royal Oratorio Society

Front Royal Oratorio Society – Budget for Year July 1, 2018 – June 30, 2019

Request to Town of Front Royal for \$500 Grant and matching \$500 from VA Commission

<u>Expense – Description</u>	<u>Budget as Adopted</u>			
Salary- Director	\$5,700			
Salary-Accompanist	\$2,950			
Student Intern	\$0			
Music Fees	\$950			
Guest Artists	\$4,300			
Marketing/Publicity/Printing	\$2,300			
Fundraising Event/Reception	\$0			
Paid Radio/Print Ads	\$0			
CD Production	\$0			
Postage	\$460			
Admin, Misc, Audit	\$350			
Rehearsal, Performance Rent	\$450			
Music Storage	\$0			
	\$17,460			
<u>Income – Description</u>				
Member Dues	\$2,800			
Ind'l Donors (non members)	\$3,000			
Ind'l donors (members)	\$1,660			
Ad Sales/Business Donors	\$2,700			
Freewill Offerings at Concerts	\$4,000			
MPL Foundation Grant	\$1,500			
Town of Front Royal/VCA	\$1,000			
Other Grants/Fundraiser	\$600			
CD Sales	\$0			
Amazon Sale Link	\$200			
	\$17,460			

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Work Session Agenda Form

Item # 2

DATE: February 20, 2018

AGENDA ITEM:

COUNCIL CONSIDERATION – Council has been asked to consider adding \$5,000 to the Tourism budget for one-third of the first-year *membership dues* to the Artisans Center of Virginia for participation in the Virginia Artisan Trail Network. Total membership cost is \$15,000.

SUMMARY:

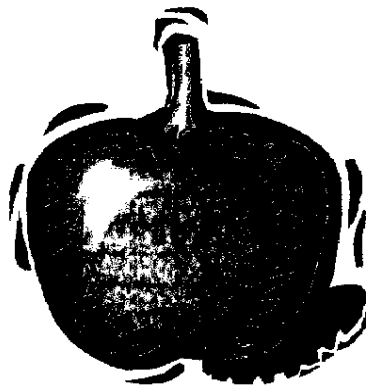
Town Council has been asked to consider adding \$5,000 to the Tourism budget one-third of the first-year *membership dues* to the Artisans Center of Virginia for participation in the Virginia Artisan Trail Network. Total membership cost is \$15,000. This \$5,000 ask is for membership dues only and includes no monies for start-up expenses including public relations, mailings, local website, brochures and other funding after year one.

BUDGET/FUNDING: \$5,000

STAFF COMMENTS:

Because there are still unanswered questions regarding who will be the fiscal agent and the Artisans Trails' sustainability, and this years budget is still in question, Staff is asking for Council's direction as to how it would like Staff to proceed.

Work Session



THE APPLE HOUSE of LINDEN

theapplehouse.net

4675 John Marshall Hwy.

Linden, Virginia 22645 40-636-6329

January 10, 2018

Honorable Mayor Hollis Tharpe
Honorable Town Council Members
Town of Front Royal

Mayor and Members,

Thank you for the service and leadership you provide for our community and citizens. Your guidance and judgment are vital in the management of our community and I thank you.

I am writing today to discuss the Artisan Trail Network, in Virginia, and our local participation in this important project. The economic implications for our community, just like our a state and all the surrounding communities already exist and I along with others want to see our participation and benefit with this successful accomplishment.

Some of what I say may be redundant, and I apologize if it is. FRIBA and BRAC have been moving along with implementing this project. The outline and explanations of what this is, have already been given, I believe.

In the implementation, I will get directly to the point. It takes \$15,000.00 to start the program. We, FRIBA and BRAC have already paid \$5000.00, of our own funds, from interested supporting citizens, as the deposit. We are asking for the balance for the Town and the County to each pay \$5000.00 to reach the goal. Each year after the beginning will involve \$5000.00 total, by Town and County combined to maintain the service we require by the Artisan Trail Organization. On going fund raising and involvement by those that this involves will be taken care of by various appropriate committees, for that purpose.

This type of project is a self-repaying one that results in additional tourism, name recognition, job creation and cultural enhancement in our community. It will stimulate business here. It works well with the involvement tourism plays in the local economic structure. It does not take away, it generates back into your coffers.

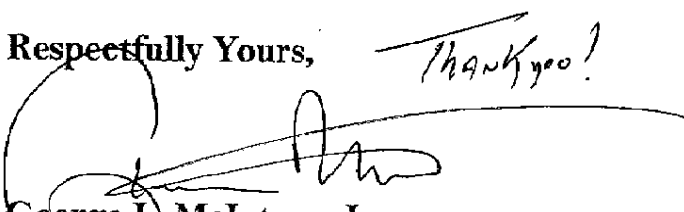
Virginia has a major involvement with the distribution of information, ongoing promotion, education, finances, decision making and forms of implementation to keep our state at the forefront, of the tourism industry and the economic arena. This is one of our many ways of participating with them.

We have many supporters who will happily meet with you, at any time, to answer your questions and rumors that evolve. We have a commitment and our own "skin" in the game to see this project through. The results will enhance Front Royal and Warren County.

Please consider our request in a positive light and find a way to finance our request for this important project. Our membership appreciates your involvement and support.

Respectfully Yours,

Thank you!


George L. McIntyre, Jr.

Vice President FRIBA, Friend of BRAC

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Work Session Agenda Form

Item # 3

DATE: February 20, 2018

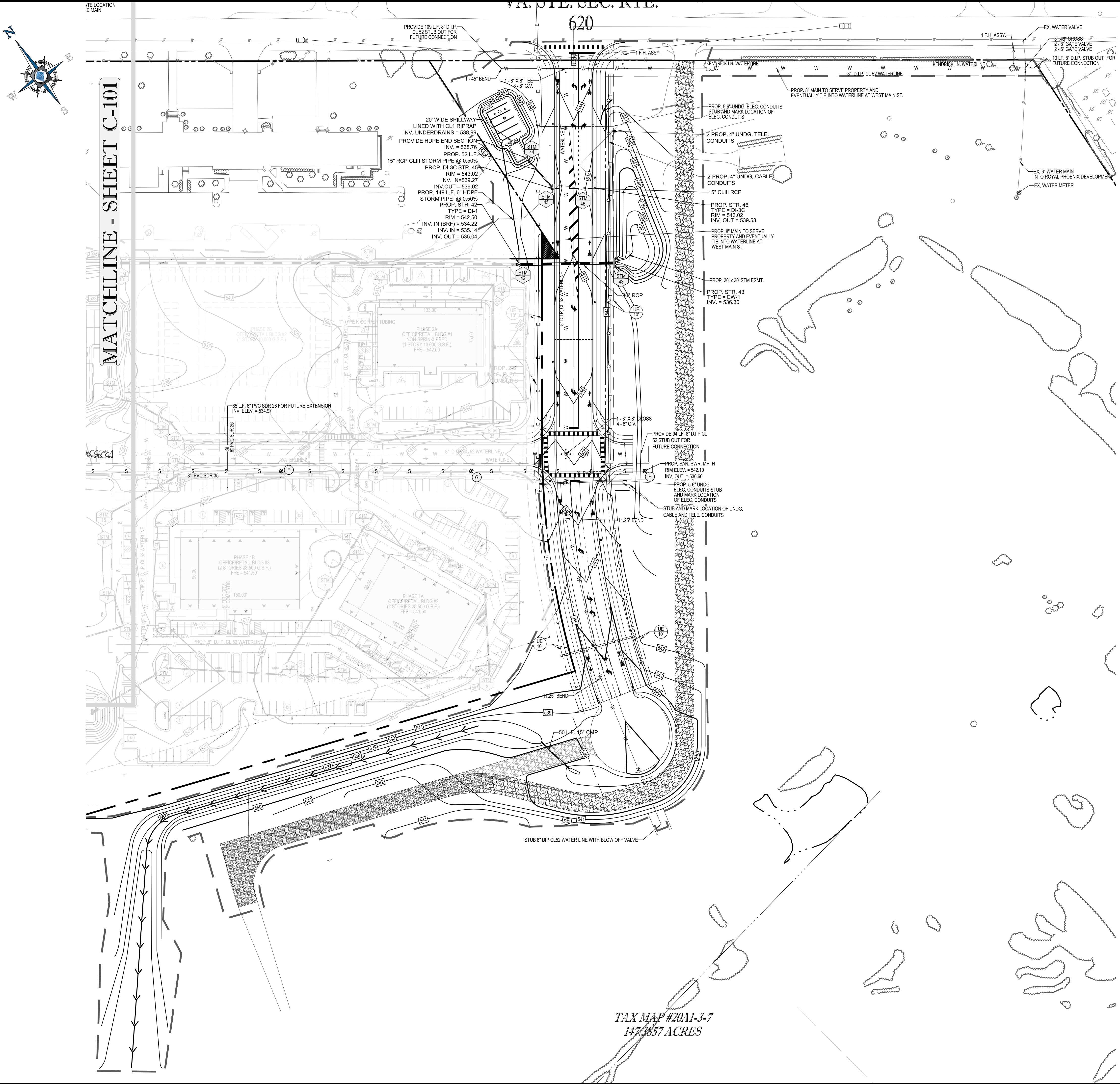
AGENDA ITEM: Continued discussion of West Main Street extension to serve Royal Phoenix site

SUMMARY: At the previous work session, Town Council gave approval to proceed with soliciting bids for the construction of the sewer pump station to serve the northern portion of the Royal Phoenix site. Now, staff wishes to update Council on the extension of Main Street and other related utilities; and to seek approval for the solicitation of bids for this phase of the project. This phase involves the construction of approximately 850 feet of roadway, from Kendrick Lane to a temporary cul-de-sac, as well as utilities and storm drainage within the proposed right of way.

BUDGET/FUNDING: The initial estimate for this phase of the work is approximately \$812,000. IT Federal has pledged to contribute \$150,000 toward the road construction in return for the Town paying for the pump station. In addition VDOT has approved an access grant in the amount of \$650,000 (\$150,000 matching, \$500,000 unmatched).

STAFF RECOMMENDATION: None

Work Session



BOHLER ENGINEERING

SITE CIVIL AND CONSULTING ENGINEERING ARCHITECTURE
LAND SURVEYING DESIGN PERMITTING SERVICES TRANSPORTATION SERVICES
SUSTAINABLE DESIGN

CHARLOTTE, NC
ATLANTA, GA
BALTIMORE, MD
BIRMINGHAM, AL
CHICAGO, IL
CINCINNATI, OH
COLUMBIA, SC
DENVER, CO
FORT LAUDERDALE, FL
HOUSTON, TX
KANSAS CITY, MO
LOS ANGELES, CA
MEMPHIS, TN
MIAMI, FL
MINNEAPOLIS, MN
NEW YORK, NY
PHILADELPHIA, PA
PORTLAND, ME
SAN ANTONIO, TX
SEATTLE, WA
SPRINGFIELD, IL
TAMPA, FL
WASHINGTON, DC
WICHITA, KS
WILSON, NC

REVISIONS			
REV	DATE	COMMENT	BY

811

KNOW WHAT'S BELOW
ALWAYS CALL 811
BEFORE YOU DIG

It's fast. It's free. It's the law.

NOT APPROVED FOR CONSTRUCTION

PROJECT: ROYAL PHOENIX, LOT 6
SITE PLAN-PHASE 2A
FOR ITFEDERAL, LLC

LOCATION OF SITE

KENDRICK LANE
FRONT ROYAL, VA 22630

BOHLER ENGINEERING

28 BLACKWELL PARK LANE, SUITE 201
WARRENTON, VIRGINIA 20186

Phone: (540) 349-4500
Fax: (540) 349-0321
VA@BohlerEng.com

COMMONWEALTH OF VIRGINIA
MICHAEL S. STICKLEY
Lic. No. 031162
8-22-17
PROFESSIONAL ENGINEER

SHEET TITLE:
WEST MAIN STREET
EXTENSION
EXHIBIT

SHEET NUMBER:
C-102

WEST MAIN STREET EXTENSION ENGINEERING				
OPINION OF PROBABLE COST				
PREPARED BY: BOHLER ENGINEERING		PREPARER: CPH		DATE: 11/29/17
PLAN TITLE: ROYAL PHOENIX, LOT 6 SITE PLAN - PHASE 2A		PLAN #: V172037		PLAN DATE: 08/22/17
	QUANTITY	UNIT	UNIT COST	TOTAL COST
WET UTILITIES				
WATER				
8" WATERLINE DIP	1820	LF	\$70.00	\$127,400.00
8" 45° FITTING	1	EA	\$500.00	\$500.00
8" 11.25° FITTING	2	EA	\$500.00	\$1,000.00
CHLORINATION, FLUSHING AND TESTING	1	EA	\$2,000.00	\$2,000.00
8" GATE VALVE	10	EA	\$1,300.00	\$13,000.00
6" GATE VALVE	2	EA	\$1,300.00	\$2,600.00
8" X 8" TEE	1	EA	\$600.00	\$600.00
8" X 8" CROSS	1	EA	\$700.00	\$700.00
8" X 6" CROSS	1	EA	\$500.00	\$500.00
FIRE HYDRANT ASSEMBLY	2	EA	\$4,000.00	\$8,000.00
8" STUB OUT	5	EA	\$2,500.00	\$12,500.00
STORM				
6" HDPE	149	LF	\$16.00	\$2,384.00
15" CLIII RCP	104	LF	\$45.00	\$4,680.00
36" CLIII RCP	119	LF	\$70.00	\$8,330.00
15" HDPE END SECTION	1	EA	\$600.00	\$600.00
EW-1	1	EA	\$2,000.00	\$2,000.00
DI-3C	2	EA	\$4,000.00	\$8,000.00
STM. MAN HOLE	1	EA	\$3,200.00	\$3,200.00
20' SPILLWAY W/ CL I RIPRAP	300	SF	\$3.00	\$900.00
LEVEL 2 BIORETENTION (D)	1	EA	\$30,000.00	\$30,000.00
DRY UTILITIES				
6" CONDUIT ELEC	543	LF	\$14.00	\$7,602.00
4" CONDUIT TELE	96	LF	\$10.00	\$960.00
4" CONDUIT CABLE	96	LF	\$10.00	\$960.00
ROADWAY				
PAVEMENT (FULL SECTION)	4370	SY	\$30.00	\$131,100.00
PAVEMENT (BASE COURSE)	890	SY	\$20.00	\$17,800.00
GRAVEL ACCESS ROAD	10550	SY	\$4.00	\$42,200.00
CONCRETE CURB CG-6	1610	LF	\$15.00	\$24,150.00
RAMP CG-12A	6	EA	\$1,350.00	\$8,100.00
CONC. SIDE WALK	910	SY	\$30.00	\$27,300.00
STREET LIGHTS	11	EA	\$5,000.00	\$55,000.00
STOP SIGN	2	EA	\$200.00	\$400.00
6" WHITE BIKE LINE	1510	LF	\$1.25	\$1,887.50
24" CROSS WALK LINE	260	LF	\$3.00	\$780.00
4" WHITE MINI-SKIPS	80	LF	\$1.25	\$100.00
24" SOLID YELLOW	120	LF	\$3.00	\$360.00
4" SOLID YELLOW	1060	LF	\$1.25	\$1,325.00
4" SOLID DOUBLE YELLOW	190	LF	\$1.25	\$237.50
4" YELLOW MINI-SKIPS	100	LF	\$1.25	\$125.00
24" STOP BAR	5	EA	\$100.00	\$500.00
BIKE LANE SYMBOL	10	EA	\$100.00	\$1,000.00
TURN ARROW	12	EA	\$100.00	\$1,200.00
LANDSCAPING				
TREE	39	EA	\$400.00	\$15,600.00
SHRUB	30	EA	\$150.00	\$4,500.00
EROSION AND SEDIMENT CONTROL				
TEMPORARY STONE CONSTRUCTION ENTRANCE	1	EA	\$2,000.00	\$2,000.00
WASH RACK	1	EA	\$2,000.00	\$2,000.00
SILT FENCE	230	LF	\$8.00	\$1,840.00
SUPER SILT FENCE	2500	LF	\$20.00	\$50,000.00
STORM DRAIN INLET PROTECTION	2	EA	\$175.00	\$350.00
CULVERT INLET PROTECTION	3	EA	\$300.00	\$900.00

TEMPORARY DIVERSION DIKE	300	LF	\$6.00	\$1,800.00
OUTLET PROTECTION	2	EA	\$50.00	\$100.00
ROCK CHECK DAMS	7	EA	\$175.00	\$1,225.00
SITE CLEARANCE	5	AC	\$6,500.00	\$32,500.00
SEEDING	4840	SY	\$0.80	\$3,872.00
GRADING				
TYPICAL SOIL CUT-TO-FILL	7500	CY	\$5.00	\$37,500.00
SUBTOTAL				\$706,168.00
15% CONTINGENCY (CONTRACTOR OH&P, CA'S, ETC.)				\$105,925.20
TOTAL:			\$812,093.20	

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Work Session Agenda Form

Item # 4

DATE: 2/20/18

AGENDA ITEM: FY19 Proposed Budget – Review of Enterprise Fund Expenditures

SUMMARY: Staff will present and review the FY19 Proposed Budget enterprise fund expenditures. Staff will also discuss advertising of the 2018 Personal Property & Real Estate Tax rates. The first reading of P/P & R/E tax rates is scheduled for Town Council's March 12, 2018 regular meeting.

BUDGET/FUNDING: N/A

STAFF RECOMMENDATION: Staff recommends discussion of any questions or concerns regarding the FY19 budget and discuss any additional information council would like to be provided prior to voting for adoption of a FY19 budget.

Work Session

FY2019 PROPOSED BUDGET OVERVIEW PART 2

July 1, 2018-June 30, 2019

ELECTRIC DEPARTMENT (PAGE 50)

-Overall increase of \$293,895

-Salary/Benefits increase of \$90,745 includes COLA, Compensation Study, changes in medical insurance, & portion of Town Manager salary.

-Operating expense increase of \$8,400

- Electrical Engineering Services increase \$7,000

- Interest on deposits increase of \$2,400 (Interest rate imposed by SCC increased effect 1/1/18)

-Capital expenses decreased \$255,000; includes:

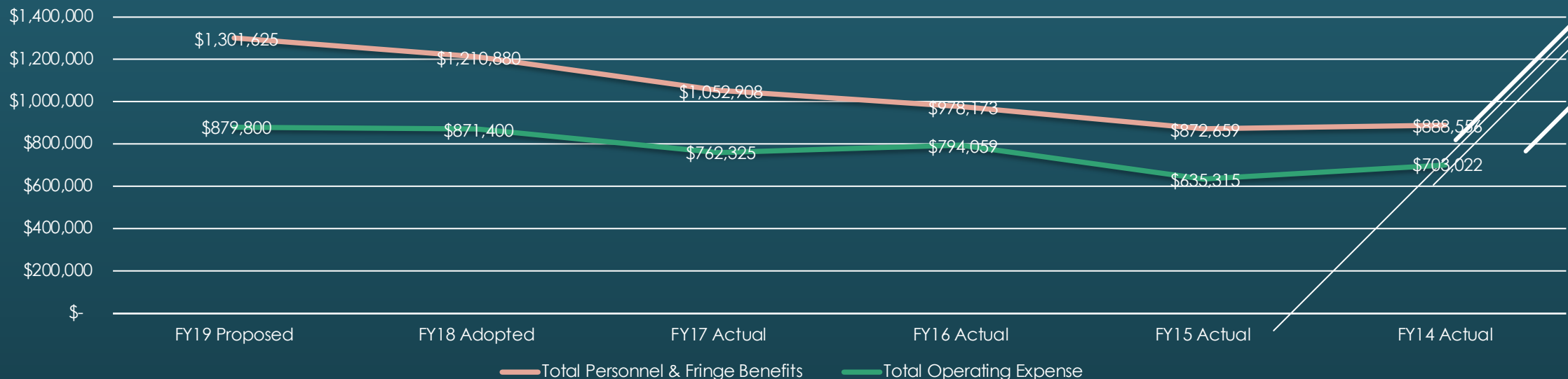
- Purchase of 3 phase site analyzer - \$25,000

- Bucket Truck Internal Loan Payment (Year 3 of 6) - \$22,905

- Traffic Signalization - \$35,000

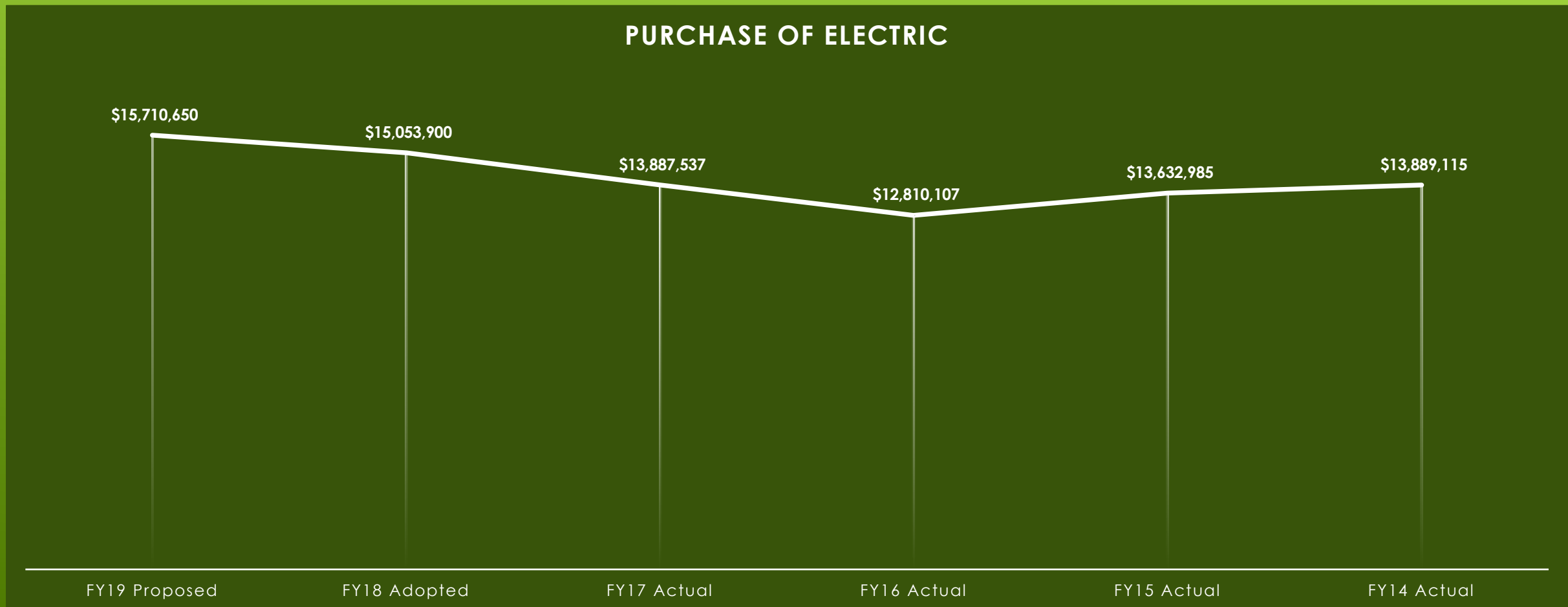
- Fiber Network for Kendrick Lane Substation - \$25,000

(FY18 included \$240,000 for substation upgraded which accounts for majority of the decrease)



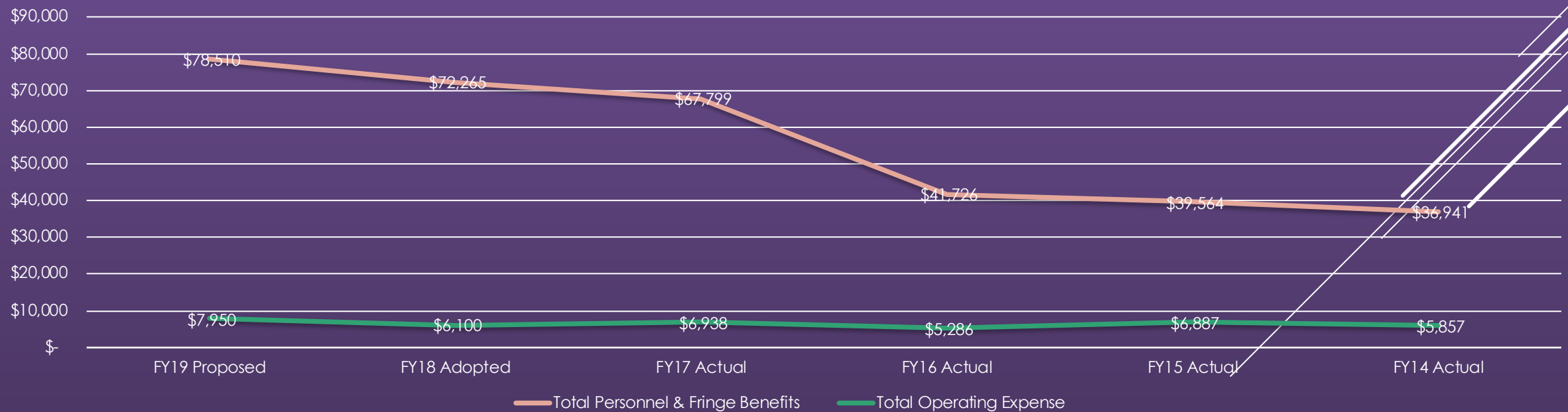
PURCHASE OF ELECTRIC

Purchase of electric including deregulation costs is budgeted to increase \$656,750 when compared to the FY18 Budget



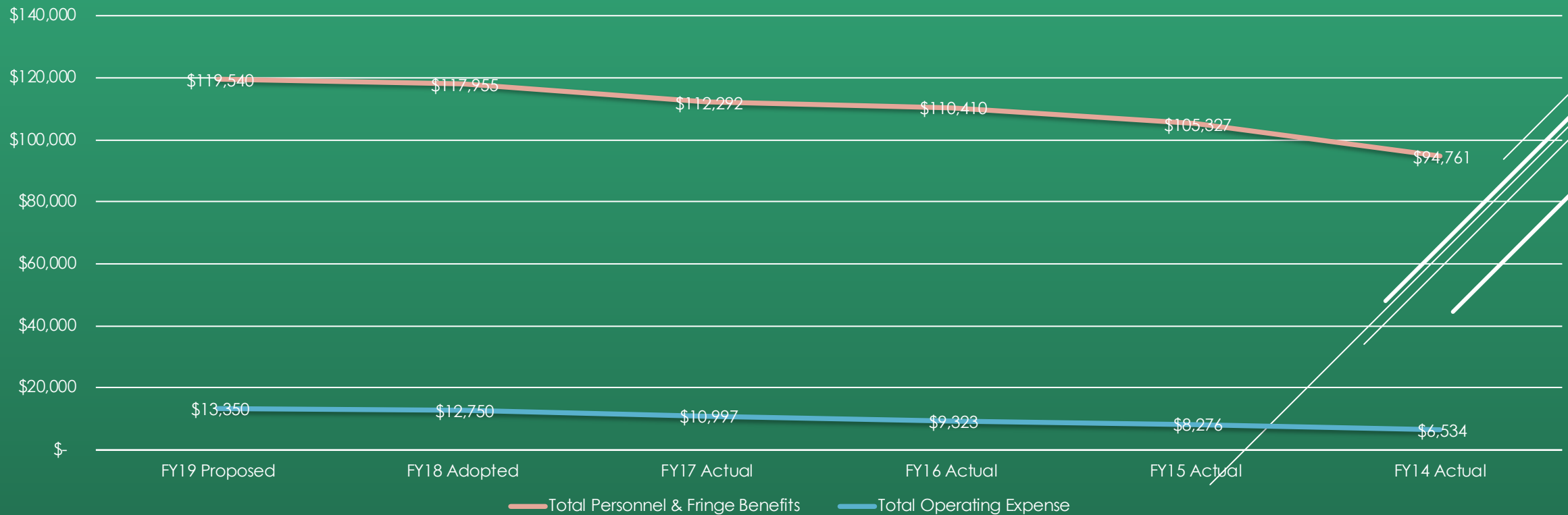
METER READING - ELECTRIC

- Overall increase of \$8,095
- Salary/Benefits increase of \$6,245 includes:
 - Compensation Study - \$965
 - Medical Insurance change in coverages - \$4,440
 - COLA
- Operating expense increase of \$1,850
 - Auto Maintenance Increase - \$1,000 due to aging vehicles
 - Maintenance Service Contracts increase of \$500



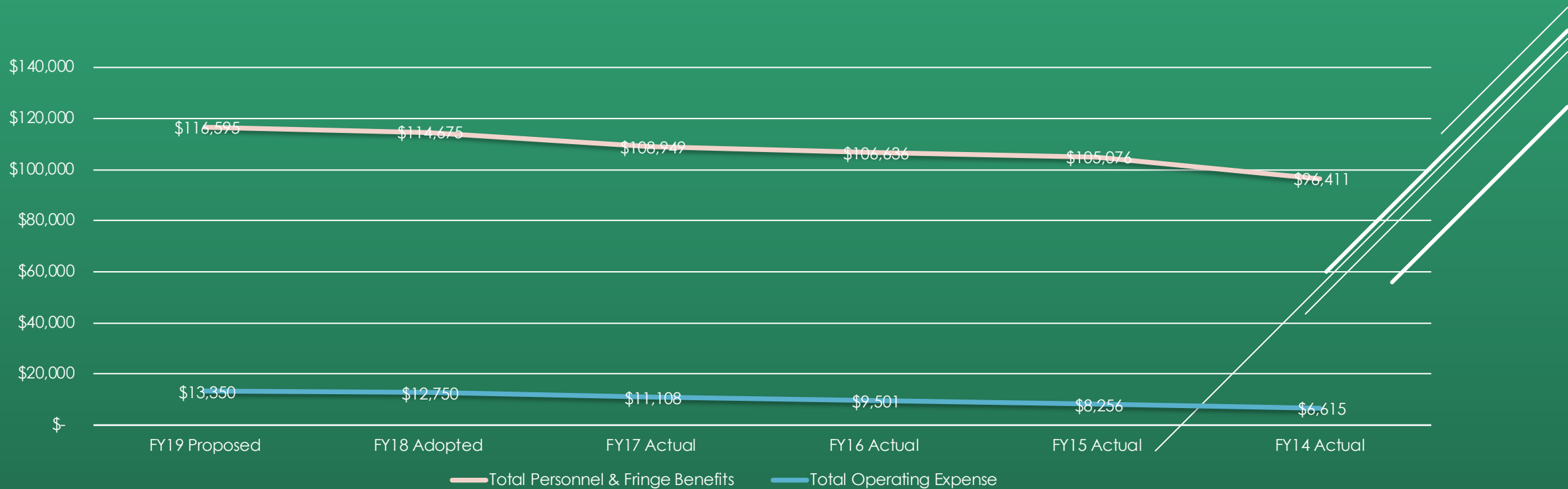
WATER ADMINISTRATION (PAGE 58)

- Overall increase of \$2,185
- Salary/Benefit increase of \$1,585 due to compensation study & COLA
- Operating expense increase of \$600



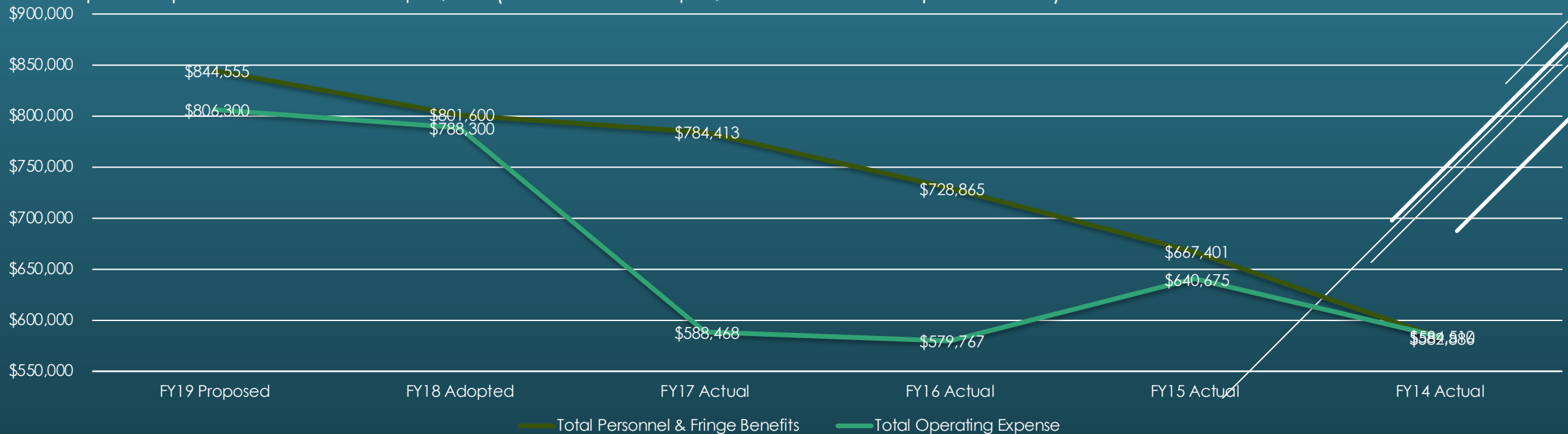
SEWER ADMINISTRATION

- Overall increase \$2,520
- Salary/Benefit increase of \$1,920 due to compensation study & COLA
- Operating expense increase of \$600



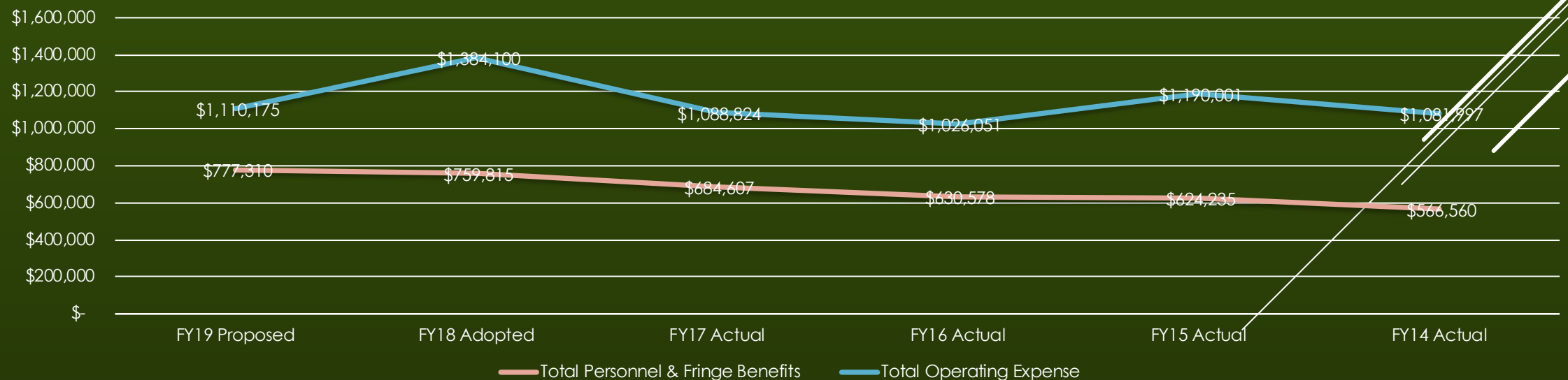
WATER PLANT

- Overall increase of \$20,955
- Salary/Benefit Increase of \$42,955 includes:
 - Compensation Study
 - COLA & Medical Insurance Increase
 - Anticipated Operator Level Increases
- Operating expense increase \$18,000; includes:
 - DEQ Regulation Study/Potential Design for screens - \$100,000
 - Virginia Department of Health Connection Fees - \$18,000
- Capital expense decrease of \$40,000 (FY18 included \$40,000 for vehicle replacement)



WASTE WATER TREATMENT PLANT

- Overall decrease of \$396,430
- Salary/Benefits increase \$17,495 for compensation study, COLA, & changes in medical insurance
- Operating expense decrease of \$273,925
 - Professional Service decrease \$25,000
 - Maintenance Service Contract decrease \$325,000 (No longer hauling sludge)
 - Electrical Service Increase \$55,000 (Rate Increase & full operation of new plant)
 - Repair & Maintenance Supplies Increase \$10,000 (New plant, new replacement parts to keep on hand)
 - Other Operating Supplies Increase \$9,000 (New plant, trying new chemicals/products to best fit needs)
- Capital expenses decreased \$140,000
 - Nutrient credit expense \$60,000 previous year was \$200,000



WATER LINE MAINTENANCE

- Overall decrease \$177,425

- Salary/Benefit decrease of \$48,925; includes compensation study, COLA, & decrease due to reallocation of two employees previously expensed to Water/Sewer Line Maintenance and now expensed to Highway Maintenance

- Operating expense increase of \$1,000

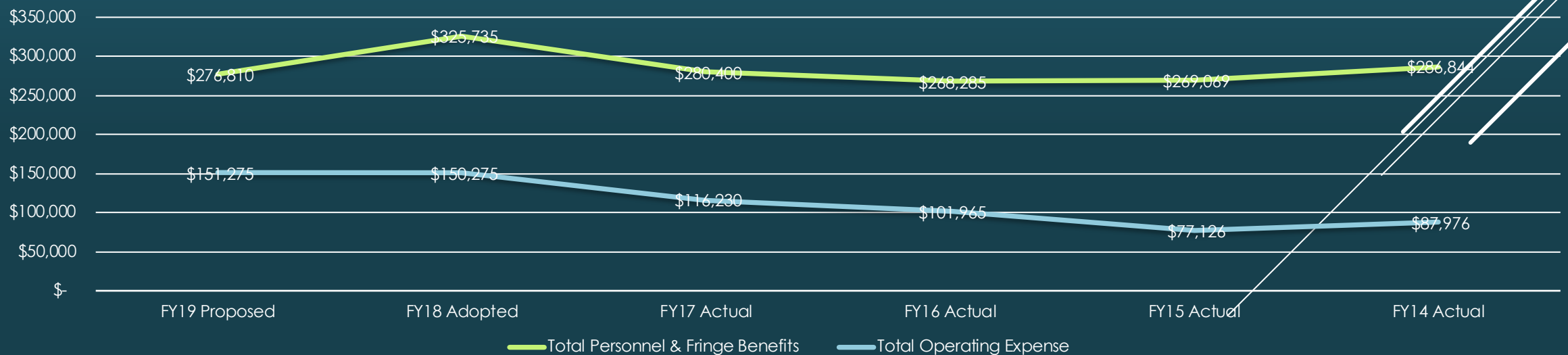
 - Includes \$40,000 leak detection survey

- Capital expense decrease of \$129,500 and includes:

 - Waterline upgrades \$545,000 which includes waterlines to correspond with paving plan

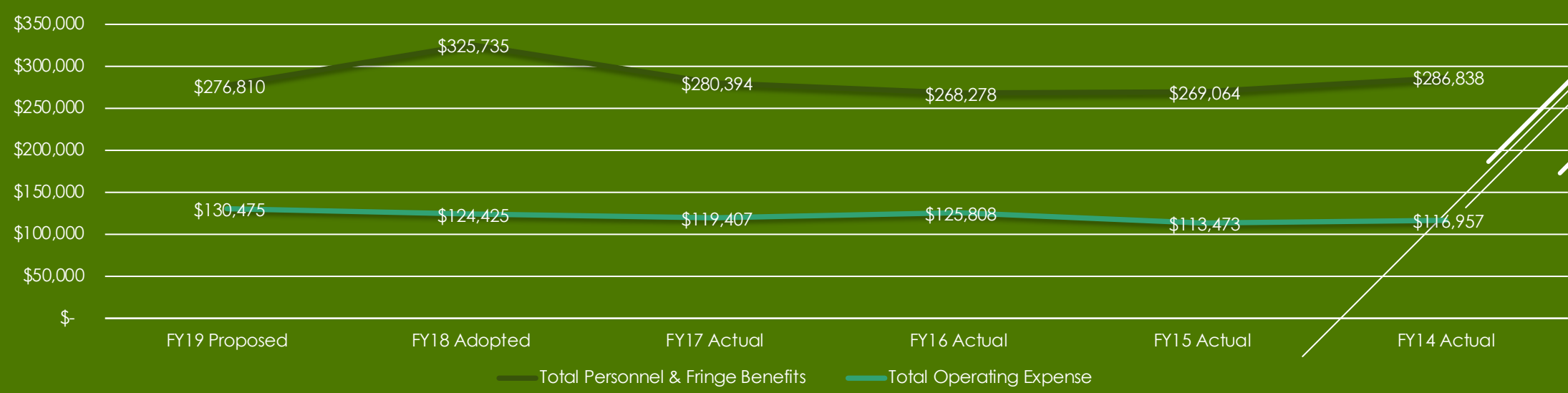
 - Capital Inventory - \$250,000

(FY18 included funds light tower, ultra terrain vehicle, & replacing meter vault at CRC)



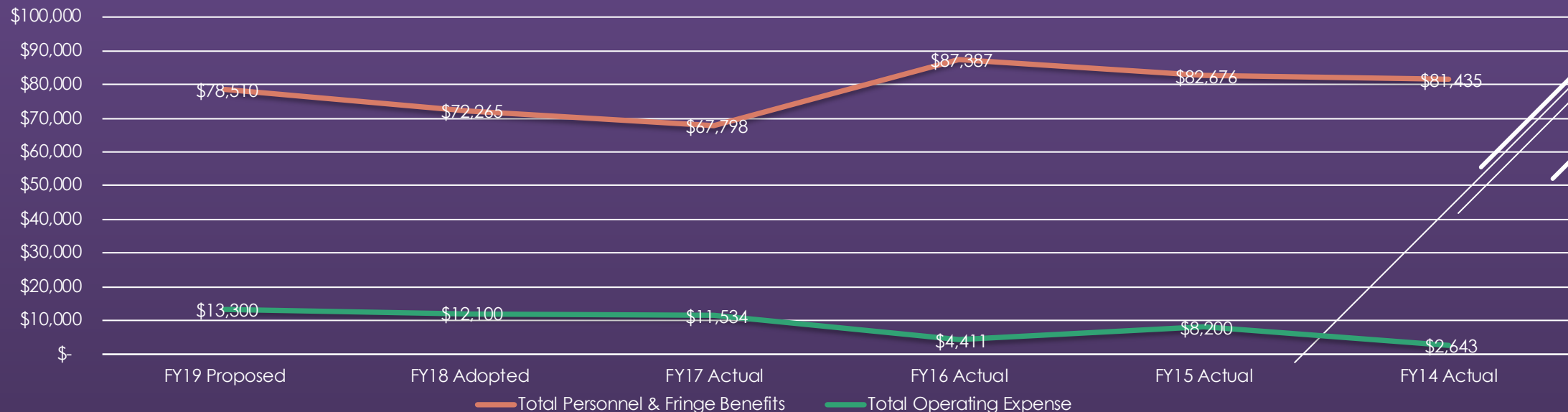
SEWER MAINTENANCE

- Overall decrease \$490,375
- Salary/Benefits decrease of \$48,925 ; includes compensation study, COLA, & decrease due to reallocation of two employees previously expensed to Water/Sewer Line Maintenance and now expensed to Highway Maintenance
- Operating expense increase of \$6,050
 - Other operating supplies increase of \$5,000 due to increase in cost of supplies
- Decrease of \$993,750 for I & I Abatement (Inflow & Infrastructure) compared to FY17
- Capital expenses decrease \$447,500; includes:
 - Capital Sewer Inventory - \$20,000
 - I & I Abatement - \$550,000(FY18 included light town, ultra terrain vehicle, replace vehicle, & update camera equipment)



METER READING - WATER

- Overall increase of \$142,445
- Salary/Benefits increase of \$6,245 includes:
 - Compensation Study - \$965
 - Medical Insurance change in coverages - \$4,440
 - COLA
- Operating Expense increase \$1,200
- Capital Expense increase \$135,000 includes:
 - AMI Radio Water Meters - \$420,000(FY18 included \$285,000 for AMI Radio Water Meters, additional funding will advance the project)

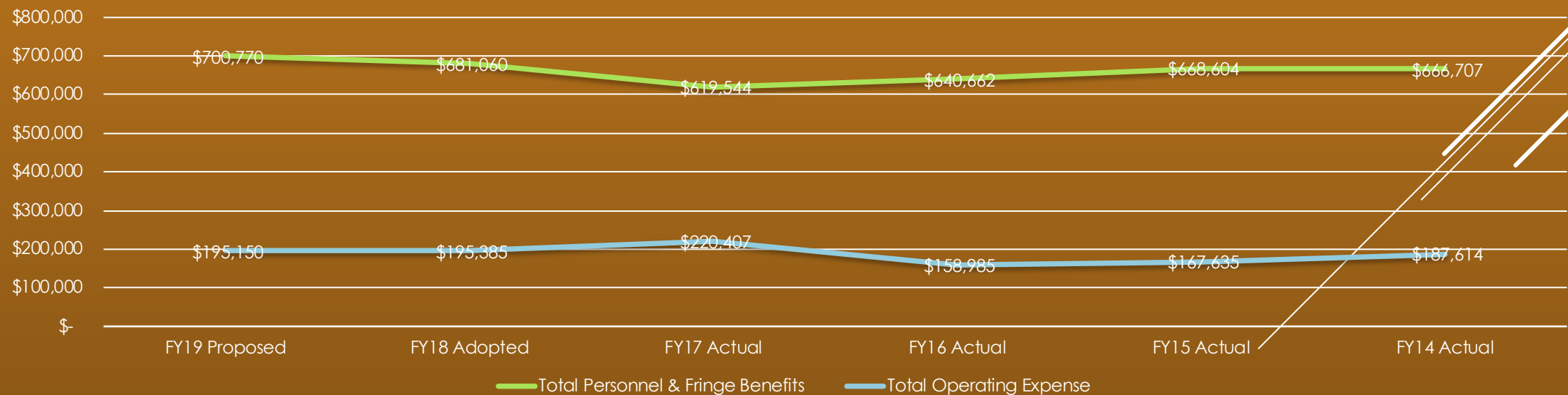


WATER & SEWER DEBT SERVICE

- Sewer debt service increased \$1,000,750
- FY19 includes \$2.2 million for debt service payments on waste water treatment
 - FY18 included half of one year's payment
- FY19 Includes \$103,500 in water enterprise for possible debt service on the Water Loop Project
 - FY18 included \$103,500 which will be carried forward for the project

SOLID WASTE

- Overall increase \$28,025
- Salary/Benefit increase \$19,710; includes Compensation Study, COLA, & Medical Insurance
- Operating expense decrease of \$235
 - Tub grinder maintenance line item has been removed
 - Grinding to be outsourced & tub-grinder sold; proceeds anticipated to purchase recycle trailer
- Capital expense increase of \$52,550 and includes:
 - Payment for internal loan to water fund for purchase of refuse truck - \$34,884 (Payment 2 of 4)
 - First payment of five payments to purchase 2 new refuse trucks (\$84,666)
- Solid waste transfer to general fund has been reduced \$24,000



NEXT STEP

- Advertising Personal Property & Real Estate Tax Rates
 - Current Real Estate Tax Rate is \$0.135 per \$100 of assessed value
 - \$0.005 allocated to Police Department in 2017
 - \$0.001 allocated to Police Department in 2015
 - \$0.003 allocated to Police Department in 2012
 - \$0.003 allocated to W Main Connecting in 2012
 - \$0.003 allocated to Leach Run Parkway in 2012
 - Current Personal Property Rate is \$0.64 per \$100 of assessed value
 - Personal Property Tax Relief will need to be equalized

QUESTIONS?/COMMENTS

Several thin, white, parallel diagonal lines are positioned in the bottom right corner of the slide, extending from the bottom edge towards the top right.

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