



**TOWN OF FRONT ROYAL, VIRGINIA
TOWN COUNCIL MEETING
Monday, February 11, 2013 @ 7:00 p.m.
Warren County Government Center**

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of the Regular Council Meeting minutes of January 28, 2013.
5. Receipt of Petitions and/or Correspondence from the Public
6. Reports:
 - a. Report of special committees or Town officials and Town Manager.
 - b. Requests and inquiries of Council members.
 - c. Report of the Mayor
 1. Presentation of the Town Charter to the Warren County Public Schools – Pam McInnis
 - d. Proposals for addition/deletion of items to the Agenda.
- *7. **CONSENT AGENDA ITEMS** – (ROLL CALL VOTE REQUIRED) - None
 - A. COUNCIL APPROVAL – Donation of Safety Vests
 - B. COUNCIL APPROVAL – Purchase of Water Meters

**The nature of a consent agenda is such that discussion of individual items does not occur.*

8. **PUBLIC HEARING** – An Ordinance to Amend Town Code Pertaining to Fence Height and Safety (*1st Reading*)
9. **PUBLIC HEARING** – An Ordinance to Amend Town Code Pertaining to Sign Refacing Exemption (*1st Reading*)
10. **COUNCIL APPROVAL** – Capital Improvements Program (CIP)
11. **COUNCIL AUTHORIZATION TO ADVERTISE FOR PUBLIC HEARING** – Setting of Real Estate, Personal Property and Personal Property Tax Relief (PPTRA) Tax Rates
12. **COUNCIL AUTHORIZATION** – Mayor to Meet with Board of Supervisors Chairman

WORK SESSION

**Monday, February 11, 2013 to Follow Regular Meeting
Warren County Government Center**

1. Front Royal Limited Partnership Boundary Adjustment Discussion – (NO BACKUP)



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 7(A)

Meeting Date: February 11, 2013

Agenda Item: COUNCIL APPROVAL – Donation of Safety Vests

Summary: Council has received a request from the Director of Energy Services seeking approval of the donation of (80) safety vests in various sizes to Blue Ridge Opportunities to use as needed. The vests are a combination of inventory between the Departments of Energy Services and Environmental Services that currently do not meet the Virginia Department of Transportation (VDOT) standards.

Budget/Funding:

Attachments: Memorandum from Director of Energy Services

Meetings: Work Session held February 4, 2013

Staff

Recommendation: Approval ✓ Denial

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the donation of (80) safety vests in various sizes from the Departments of Energy Services and Environmental Services, to Blue Ridge Opportunities to use as needed.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

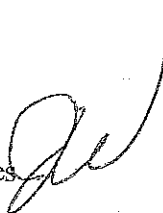
*To be clear and concise, motions should be made in the positive

Approved By: SB

Town of Front Royal
Energy Services
P.O. Box 1560
Front Royal, Virginia 22630-1560
(540) 635-3027 Fax: (540) 635-5497



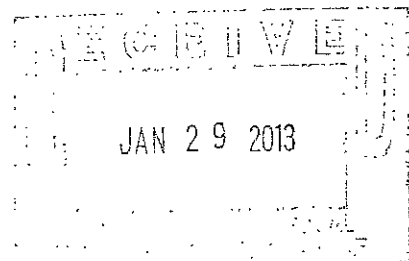
Memo

To: Steve Burke, Town Manager
From: Joseph Waltz, Director of Energy Services 
Date: January 29, 2013
Re: Donation of safety vests to Blue Ridge Opportunities

In July 2012, The Virginia Department of Transportation (VDOT) changed the requirements for high visibility safety apparel from ANSI/ISEA Class 2 to a Class 3. This change impacted all departments in the Town, which created a surplus of safety vests that are Class 2 and no longer meet the new specifications for VDOT.

I'm requesting the donation of 80 safety vests in various sizes to Blue Ridge Opportunities to use as needed. These safety vests are a combination of inventory between Energy Services and Environmental Services that currently do not meet the new VDOT standard.

If you have any questions or concerns, please feel free to call me.





**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 7(B)

Meeting Date: February 11, 2013

Agenda Item: COUNCIL APPROVAL – Purchase of Water Meters

Summary: Council has received a request from the Purchasing Agent, seeking approval of the purchase of (350) Neptune straight 5/8" x 5x8 T-10 cold water meters with E-Coder R900i registers at a cost of \$225.00 per meter from HD Supply Waterworks. The total purchase will be \$78,750.00. Meters will be kept in inventory as needed.

Budget/Funding: FY13 DES Water Line Maintenance line item 9602-47530 "Capital Inventory"

Attachments: Memorandum from Purchasing Agent, Crew Supervisor Boyer, HD Supply Waterworks and Neptune Technology Group, Inc.

Meetings: None

Staff

Recommendation: Approval ✓ Denial _____

Should Council wish to remove this item from the consent agenda, the following motion would allow approval of this request:

Proposed Motion: I move that Council approve the purchase of (350) Neptune straight 5/8" x 5x8 T-10 cold water meters with E-Coder R900i registers from HD Supply Waterworks at a cost of \$78,750.00.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB



TOWN OF FRONT ROYAL

DEPARTMENT OF FINANCE
PURCHASING DIVISION
15 NORTH ROYAL AVENUE
P.O. BOX 1560
FRONT ROYAL, VIRGINIA 22630-1560

CYNTHIA A. HARTMAN, CPPB
Purchasing Agent
(540) 636-6889
(540) 636-7473 fax
email: cahartman@frontroyalva.com

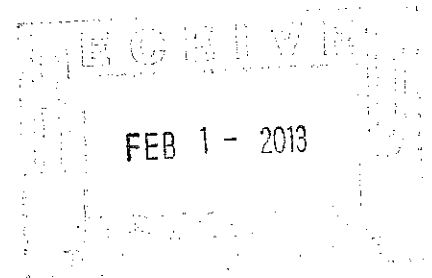
MEMORANDUM

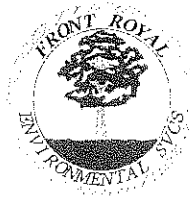
Date: January 31, 2013
To: Tina Presley, Senior Administrative Assistant
Jennifer Berry, Clerk of Council
From: Cindy Hartman, Purchasing Agent 
RE: Agenda Item

On Monday, December 10, 2012, I requested a quote from HD Supply Waterworks for the purchase of three hundred fifty (350) 5/8" water meters. These are kept in inventory for use as needed. These meters will also be able to be read via radio, if we would ever change our system of meter reading. This company is the only authorized Neptune distributor for our area (see attached letter).

Due to the dollar amount, the purchase of these meters will require Council approval. Please add this to the February 11 Council meeting, for their action.

Staff recommends the purchase of three hundred fifty (350) Neptune straight 5/8 x 5x8 T-10 cold water meters with E-Coder)R900i registers at a cost of \$225.00 per meter. The total purchase cost will be \$78,750.00. Funding for this purchase is available in the FY13 DES Water Line Maintenance line item 9602-47530 "Capital Inventory".





MEMORANDUM

TO: Jimmy Hannigan

FROM: Robert B. Boyer

DATE: 1-2-12

SUBJECT: Request to purchase 320 5/8" R900I water meters

I would like to request the purchase of 320 5/8" R900I water meters for inventory since we are currently getting low on meters we have in stock. The cost of the meters which is \$ 87,000.00 could be taken out of line item 9602-7530 which is capitol inventory. The R900I meter is what we have been using to meet the town's specs. The quality of these meters is very good and they have a 10 year warranty on this product.

The R900I water meter can also be radio read if set up which would be a benefit to the town in the future. The R900I's we already have in our system have done a great job and have been very helpful with the digital leak indicator when issues arise with residents.



WATERWORKS BRANCH 514
DEBBIE HENNAGE
842 PANORAMA ROAD
MONTROSS, VA 22520
PHONE (804) 493-8085

Town of Front Royal
ATTN: Jimmy Hannigan

Dec. 14, 2012

Subject: Neptune Water Meters & Meter Reading Equipment

We wish to offer the following proposal:

320	Straight 5/8 x 5/8 T-10 Meters with E-Coder)R900i Registers
1	CE5320B Handheld with HR2650i Receiver, Cradle & Power Supply
1	ARB N_Sight Mobile Host Software
1	MRX920 Mobile Data Collector LESS Laptop
	On-site Implementation & Training

Total Package	\$87,000.00
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****The Utility is responsible for purchasing a Transfer file for their billing system if needed.***

Pricing does not include installation, Billing SW, or SW Interface.

Pricing is firm for a period of 60 days.

Please call if we can be of further service.

Thank you,
Deborah Hennage
Cc: Charles Dye
Rodney Ring
Jason Sides

Cindy Hartman

From: Hennage, Deborah [HDS] <deborah.hennage@hdsupply.com>
Sent: Monday, December 10, 2012 5:58 PM
To: Cindy Hartman
Cc: Charles Dye; Ring, Rodney [HDS]
Subject: 5/8" T-10 E-Coder)R900i Meter Pricing

Your Cost:

350 – straight 5/8x5/8 T-10 Meters with E-Coder)R900i Registers are \$225.00 each

Total \$78,750.00

Please let me know if you wish to place an order.

Thank you.

Debbie Hennage
HD Supply Waterworks Branch 514
Inside Sales
842 Panorama Road
Montross, VA 22520
Phone (804) 493-8085
FAX (804) 493-8611

One Team Driving Customer Success and Value Creation

CONFIDENTIALITY NOTICE: This message is for intended addressee(s) only and may contain confidential, proprietary or privileged information, exempt from disclosure, and subject to terms at: <http://www.hdsupply.com/email/>.

From: Cindy Hartman [<mailto:cahartman@frontroyalva.com>]
Sent: Monday, December 10, 2012 3:01 PM
To: Hennage, Deborah [HDS]
Subject: meters

I need a price quote please for a quantity of 350 5/8" water meters. I guess they are still using the T-10?

Thank you,

Cindy



NEPTUNE
TECHNOLOGY GROUP INC.

August 25, 2012

To whom this may concern:

Neptune Technology Group Inc. sells and services Neptune meters, parts and AMR systems through trained and certified distributors throughout the United States and Canada.

HDSupply, located in Martinsburg, WV is Neptune's exclusive distributor for the Virginia, West Virginia and Maryland markets.

Please let me know if I can be of further assistance.

Sincerely,

Ronnie E. Shirley

Southeast Regional Manager



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 8

Meeting Date: February 11, 2013

Agenda Item: PUBLIC HEARING – An Ordinance to Amend Town Code pertaining to Fence Height and Safety (*1st Reading*)

Summary: Council is requested to affirm on its first reading an amendment to Front Royal Town Code Section 175-102 “Fences”. This amendment would allow fences within commercial districts to be (8) feet in height, provided that the height increase is needed for safety or screening and subject to review and approval by the Planning Director. Also, language is proposed that would restrict fences with protruding nails or other materials that create a dangerous condition.

Budget/Funding: None

Attachments: Proposed Amendment

Meetings: Work Session was held January 22, 2013

Staff Recommendation: Approval ✓ Denial

Proposed Motion: I move that Council affirm on its first reading an amendment to Front Royal Town Code to Section 175-102 “Fences”, as presented.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB

**DRAFT AMENDMENT
FENCES HEIGHT & SAFETY**

This draft amendment is intended to reduce the height restriction for fences within commercial districts. The changes would allow fences within commercial districts to be 8 feet in height, subject to review by the Planning Director if located within the front yard. Another change is included that would prohibit dangerous fences.

START -----

TOWN OF FRONT ROYAL MUNICIPAL CODE, Chapter 175, ZONING

175-102 FENCES

A. No fragile, readily flammable material, such as paper, cloth or canvas, shall constitute a part of any fence, nor shall any such material be employed as an adjunct or supplement to any fence.

B. Fences on corner lots shall meet the requirements of Section 175-101.

C. Fences in residential districts shall not exceed the height of four (4) feet in the required front yard or six (6) feet in the side or rear yard as measured from the top most point thereof to the ground or surface, along the center line of the fence.

D. Within commercial zoning districts, Fences located within the front yard shall not exceed the height of six (6) feet as measured from the top most point thereof to the ground or surface, along the center line of the fence, ~~in a commercial district~~. Fences located within commercial zoning districts may be eight (8) feet in height when located within a side or rear yard. The Planning Director may authorize fences in the front yard to be up to eight (8) feet in height when the additional height is determined to be necessary for safety or screening purposes of permitted uses. Appropriate landscape screening may be required for approval of additional fence height in the front yard.

E. Fences surrounding industrial sites, public playgrounds, institutions or schools may not exceed a height of fourteen (14) feet.

F. No fence shall be constructed or altered to include protruding nails, or other materials, that would create a dangerous condition.

-----END

Editorial Notes: All language shown in highlight is proposed new text. All language shown in strikethrough is existing language that is proposed to be removed. Regular text shown is existing language with no changes proposed. Language in brackets [xxx] and bulleted headings are only added as editorial notes for this document.

Drafted 9/10/12 (JFC) by referral of Town Council and Planning Commission; 9/17/12 (JFC) minor changes per Town Manager/Attorney review; 1/16/13 (JFC) Per PC recommendation.



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 9

Meeting Date: February 11, 2013

Agenda Item: PUBLIC HEARING – An Ordinance to Amend Town Code pertaining to Sign Re-facing Exemption (*1st Reading*)

Summary: Council is requested to affirm on its first reading an amendment to Front Royal Town Code Section 175-106 “Signs”. The proposed changes would allow existing signs to be re-faced without a sign permit, except when located within the Historic Overlay District. The proposed changes also include the removal of the one-time re-facing rule for nonconforming signs.

Budget/Funding: None

Attachments: Proposed Ordinance Amendment

Meetings: Work Session held January 22, 2013

Staff

Recommendation: Approval ☒ Denial ☐

Proposed Motion: I move that Council affirm on its first reading an amendment to Front Royal Town Code Section 175-106 “Signs”, as presented.

ROLL CALL VOTE REQUIRED

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JB



TOWN OF FRONT ROYAL NOTICE OF PUBLIC HEARINGS

The Town Council of the Town of Front Royal, Virginia will hold the following public hearings on Monday, February 11, 2013, at 7:00 p.m. in the Warren County Government Center's Board Meeting Room:

1) ORD12-09-212 (Fence Height & Safety): Initiated by Town Council referral, the Planning Commission has drafted changes to Section 175-102 of the Town Code. The proposed ordinance changes would increase the maximum height allowed for fences within commercial districts, up to eight (8) feet, provided that the height increase is needed for safety or screening and subject to review and approval by the Planning Director. Also, new code language is proposed that would restrict fences with protruding nails, or other materials, that create a dangerous condition.

2) ORD12-09-215 (Sign Re-facing Exemption): Initiated by Town Council referral, the Planning Commission has drafted changes to Section 175-106.A.4, 175-106.A.5, 175-106.A.6, and 175-106.A.11 of the Town Code. The proposed changes would allow existing signs to be re-faced without a sign permit, except when located within the Historic Overlay District. The proposed changes also include the removal of the one-time re-facing rule for nonconforming signs.

Copies of the above ordinances are available in the Planning and Zoning Office located in the Town Administration Building. All interested citizens are invited to attend these hearings to express their views.

MAYOR AND TOWN COUNCIL
TOWN OF FRONT ROYAL, VIRGINIA

Publish: Northern Virginia Daily – January 26 and February 2, 2013
Warren Sentinel – February 7, 2013

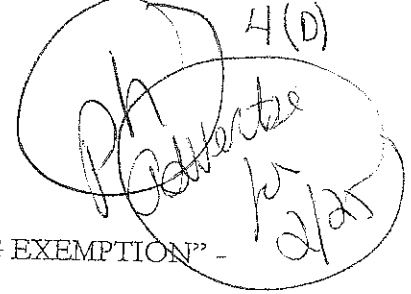


Town of Front Royal, Virginia
Work Session Agenda Form

Date: January 22, 2013

Meeting Agenda Item No.

4(D)



Agenda Item: Ordinance Amendment (ORD12-09-215) "SIGN REFACING EXEMPTION" -
Director of Planning & Zoning

Summary: This particular ordinance amendment, titled "SIGN REFACING EXEMPTION", is 4 of 4 draft amendments to the Town Code that were developed by the Planning Commission and Staff after initial referral by Town Council. This draft amendment proposes to amend the Town of Front Royal's regulations governing signs on private property. Specifically, the proposed ordinance change would allow existing signs to be re-faced without a sign permit, except when located within the historic overlay district. This would only apply for a re-facing, and a definition has been provided. The proposed changes also include the removal of the one-time sign re-facing rule for nonconformity signs and would also prohibit obscene signs.

Council Discussion: This agenda item is scheduled for discussion between Town Council and Staff during the January 22, 2013 Town Council Work Session.

Staff Evaluation: The Planning Director will be at the upcoming Town Council work session to answer questions that Town Council may have.

Budget/Funding: n/a

Legal Evaluation: The Town Attorney will be available at the upcoming Town Council work session to answer questions that Town Council may have.

Staff Recommendations: Staff recommends moving forward to a public hearing to consider adoption of the draft amendment.

Town Manager Recommendation: The Town Manager will be available at the upcoming work session for discussion and questions.

Council Recommendation:

☐ Additional Work Session ☐ Regular Meeting ☐ No Action
Consensus Poll on Action: ____ (Aye) ____ (Nay)

DRAFT AMENDMENT
SIGN REFACING EXEMPTION

This draft amendment proposes to amend the Town of Front Royal's regulations governing signs on private property. Specifically, the proposed ordinance change would allow existing signs to be re-faced without a sign permit, except when located within the historic overlay district. The proposed changes also include the removal of the one-time sign re-facing rule for nonconformity signs.

START -----

• **TOWN OF FRONT ROYAL MUNICIPAL CODE, Chapter 175, ZONING**

• **Section 175-106.A.4. (Special Definitions)**

4. Special Definitions: For the purposes of these sign regulations, unless the context otherwise requires, the following terms shall have the meanings established below:

[Keep existing definitions as-is, and add the following]

RE-FACE – The act of creating a new sign message by replacing or refurbishing the non-structural components or surface of an existing lawful sign, without creating a new nonconformity to the requirements of this chapter.

• **Section 175-106.A.5. (Prohibited Signs)**

5. Prohibited Signs: The following signs are expressly prohibited unless specifically stated otherwise

[Keep subsections a. – n. as-is, and add the following]

o. Offensive Signs, including signs that include obscene, indecent or profane language or graphic illustrations.

• **Section 175-106.A.6. (Exempt Signs)**

6. Exempt Signs: Sign permits shall not be required for the following signs; however, all other applicable regulations of this ordinance shall apply.

[Keep a. – r. as-is, and add the following]

s. The re-facing of a sign, as defined, except when located within the Historic Overlay District or Entrance Corridor.

• **Section 175-106.A.11. (Nonconforming Signs)**

11. Nonconforming Signs:

a. Nonconforming Sign, generally: Any sign which was lawfully in existence at the time of the effective date of this Ordinance, which does not conform to the provisions herein, ~~and any sign which is accessory to a nonconforming use,~~ shall be deemed a nonconforming sign and may remain except as qualified in Section 175-106A.11.b., herein. No non-conforming sign shall be enlarged, extended or structurally reconstructed in any manner, unless it is in conformance with these sign regulations. However, a nonstructural sign face may be changed ~~on a one-time basis to a new sign face. Any subsequent change to the sign face shall require that the sign conform to the requirements~~

55 of this section. ~~Should a sign owner possess other nonconforming sign(s) of or totaling~~
56 ~~an equivalent size on the property, the owner may elect to permanently remove such~~
57 ~~sign(s) in exchange for sign face change to another nonconforming sign. In such case,~~
58 ~~removal shall be made within 14 days of permit approval, and the new sign face change~~
59 ~~shall not count against the one time change allowed in this section.~~

60
61 b. Removal of Nonconforming Signs: Nonconforming signs may remain, provided that
62 they are kept in good repair, except for the following:

63
64 [1] Damage or Destruction of Nonconforming Sign: A nonconforming sign which is
65 destroyed or damaged to the extent exceeding fifty percent (50%) of its appraised
66 value shall not be altered, replaced or reinstalled unless it is in conformance with these
67 sign regulations. If the damage or destruction is fifty percent (50%) or less of the
68 appraised value, the sign may be restored within two (2) years of the destruction but
69 shall not be enlarged in any manner. The present day replacement cost of an identical
70 new sign, as determined by a sign contractor or manufacturer, shall be considered the
71 appraised value.

72
73 [2] Damage or Destruction of Use: A non- conforming sign shall be removed if the
74 structure or use to which it is accessory is destroyed or demolished to the extent
75 exceeding fifty percent (50%) of the principal structure's appraised value.

76
77 -----END

78 **Editorial Notes:** All language shown in highlight is proposed new text. All language shown in ~~strike through~~ is
79 existing language that is proposed to be removed. Regular text shown is existing language with no changes
80 proposed. Language in brackets [xxx] and bulleted headings are only added as editorial notes for this document.

81
82 Drafted 10/16/2012 (JFC) ; 1/16/13 (JFC) Per PC recommendation.



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 10

Meeting Date: February 11, 2013

Agenda Item: COUNCIL APPROVAL – Capital Improvements Program (CIP)

Summary: Council is requested to adopt the Town's Capital Improvements Program (CIP) for Fiscal Years 2013 - 2017, as presented.

Budget/Funding: None

Attachments: CIP

Meetings: Work Session held November 5, 2012 and February 4, 2013

Staff

Recommendation: Approval ☒ Denial ☐

Proposed Motion: I move that Council adopt the Capital Improvements Program (CIP) for Fiscal Years 2013 – 2017, as presented.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: SB



Town of Front Royal, Virginia
Council Agenda Statement

Page 1
Item No. 11

Meeting Date: February 11, 2013

Agenda Item: COUNCIL AUTHORIZATION TO ADVERTISE FOR PUBLIC HEARING
– Setting of Real Estate, Personal Property and Personal Property Tax Relief (PPTRA) Tax Rates

Summary: Council is requested to authorize staff to advertise a public hearing for the setting of real estate and personal property tax rate at the current rate (\$.11 per \$100 assessed value for real estate and \$.64 per \$100 assessed value for personal property) and adjust the Personal Property Tax Relief (PPTRA) tax Rate from 70% to 67% per qualifying vehicle for FY 2013-2014.

Budget/Funding: None

Attachments: Information pertaining to the PPTRA

Meetings: Work Session held February 4, 2013

Staff Recommendation: Approval ☒ Denial ☐

Proposed Motion: I move that Council authorize Staff to advertise a public hearing for Monday, March 11, 2013, for the setting of real estate, personal property at the current rate and personal property tax relief (PPTRA) from 70% to 67% per qualifying vehicle for FY 2013-2014.

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proposed motions are offered by Staff for guidance
*To be clear and concise, motions should be made in the positive

Approved By: JB

Personal Property Tax Relief (PPTRA)

Through the Personal Property Tax Relief Act of 1998 (PPTRA), the Commonwealth of Virginia grants partial relief of the personal property tax levied on the first \$20,000 of the assessed value for qualifying vehicles. In 2004, the General Assembly passed legislation capping PPTRA relief at \$950 million for the entire State, beginning with the year 2006. The legislation also ended reimbursement for prior year taxes on September 1, 2006, and authorized the City to remove the State credit and bill vehicle owners for the entire tax.

Each locality must annually recalculate relief to equitably distribute the locality's PPTRA reimbursement from the State.

The Town of Front Royal has maintained a 70% PPTRA rate for the past several years, this fiscal year the factor needs to be adjusted to 67% per qualifying vehicle.

Explanation of formula:

Town receives \$287,000 funding from Commonwealth for PPTRA... the Town billed citizens during calendar year 2012 the amount of \$307,720.58 PPTRA [at 70%], this rate must decrease in percentage to allow the deficit to decrease for missed revenue from the State funding and what the Town is billing. Last year the deficit was \$20,720.58

Example of changing the percentage

Car valued at \$15,000

2012 taxes: 15,000 value @ .64 per \$100 = \$96.00

PPTRA @ 70% = (67.20) town actually receives less than this

Tax payer owes = \$28.80

2013 taxes: 15,000 value @ .64 per \$100 = \$96.60

PPTRA @ 67% = (64.72)

Tax payer owes = \$31.88



**Town of Front Royal, Virginia
Council Agenda Statement**

Page 1
Item No. 12

Meeting Date: February 11, 2013

Agenda Item: COUNCIL AUTHORIZATION – Mayor to Meet with Board of Supervisors Chairman

Summary: Council is requested to authorize the Mayor to meet with the Warren County Board of Supervisors Chairman to negotiate a resolution of lost revenue in the Route 522 North Corridor with negotiations to be completed in ninety (90) days.

Budget/Funding: None

Attachments: None

Meetings: Work Session held February 4, 2013

Staff Recommendation: Approval ✓ Denial

Proposed Motion: I move that Council authorize the Mayor to meet with the Warren County Board of Supervisors Chairman to negotiate a resolution of lost revenue in the Route 522 North Corridor with negotiations to be completed in ninety (90) days.

*Note: Motions are the formal & final proposal of Council,
proposed motions are offered by Staff for guidance

*To be clear and concise, motions should be made in the positive

Approved By: JB