



TOWN COUNCIL WORK SESSION

Monday, September 17, 2018 @ 7:00pm
Town Hall Council Chambers

TO ADD CLOSED SESSION TO THE AGENDA:

Councilman Meza moved, seconded by Councilman Sealock that Council add a Closed Session item to the agenda regarding the Town Attorney/Personnel (motion cited below).

Vote: Yes – Connolly, Gillispie, Meza, Sealock and Tewalt
No – N/A
Abstain – N/A
Absent – Morrison
(Mayor Tharpe did not vote as there was no tie to require his vote)
(By Roll Call)

1. IT Federal Storm Water Issue – *Town Engineer*

SUMMARY: The Town is installing a 42" storm drain pipe under the new West Main Street Extension. The approved site plan shows the pipe continuing westward for approximately 500' across the IT Federal property. When the Main Street project was put out to bid by the Town, staff used an exhibit prepared by IT Federal's engineer showing the scope of work for the Town's portion of the project. This exhibit showed the Town's scope ending at the first structure after passing under Main Street (Structure 42). IT Federal's developer, Mr. Tran, is refusing to install the remaining 500' of pipe downstream of that structure, saying that it is the Town's responsibility. This issue needs to be resolved quickly so that the pipe being installed under Main Street has a definite channel to drain into.

BUDGET/FUNDING: The cost of the pipe and installation across the IT Federal site were not included in the original funding request for West Main Street so additional funding would likely need to be appropriated if Council decides that the Town will pay for it.

STAFF RECOMMENDATION: If the Town were constructing the roadway in the absence of other site development, any drainage pipes would terminate as close to the right of way line as possible and then open ditches would be graded as needed to ensure positive drainage. The fact that the Town is including Structure 42 in its scope of work is an acknowledgement that Mr. Tran does not want an open ditch across his property and it gives him a convenient place to tie in with a pipe extension. Therefore, the inclusion of Structure 42 is already a concession to Mr. Tran. Since the installation of the pipe across his property would only be an additional benefit to Mr. Tran, staff recommends against it.

Prices based on current contract for West Main Extension

Contract Item	Units	Quantity	Unit Price	Cost
PIPE, CL. III RCP, 42"	LF	504	\$ 211.96	\$ 106,827.84
EW-2	EA	1	\$ 7,390.00	\$ 7,390.00
DROP INLET, DI-1, ON 72" MANHOLE	EA	1	\$ 6,655.00	\$ 6,655.00

Total \$ 120,872.84

Council Discussion:

Council had questions, including the depth of the ditch; Mr. Brown stated that it would be about 8' deep at one end (eastern corner). Also, the approved site plan shows the piping going all the way across and the Town's portion is one pipe Mr. Brown noted. To answer further questions, he explained that the Town would be placing a culvert to divert water and the proposed design would be continue with the natural flow. He stated that the road got lower and the pipes got larger and that adjusted the design, and ITFederal and the Main Street extension is all one site plan. Staff and Council noted that though the developer is proposing that the Town had committed to covering the expense, the Town has no paperwork or records stating such. Council and Staff noted that they would not be covering said expense, as the change was driven by the developer.

2. Mid-Block Crossing on N. Shenandoah Avenue – *Town Manager*

SUMMARY: The Town Manager has assembled a Public Road Safety Committee comprised of Town staff to develop safety improvements on public streets, especially those related to pedestrian safety. The area of N. Shenandoah Ave. between 14th Street and 17th



Street is of particular concern since there have been 5 pedestrian accidents there in the last 3 years with one fatality. The committee has put together a proposal for a mid-block crossing near the Shenandoah Motel and the Speedway gas station.

BUDGET/FUNDING: The cost estimate for this project is \$65,000. No money has been budgeted at this time.

STAFF RECOMMENDATION: Town Manager recommends approval for the purchase of all necessary equipment to establish a mid-block crossing on N. Shenandoah to address pedestrian safety.

From the Staff Report:

ADVANCED SAFETY FEATURES PROPOSED FOR SHENANDOAH AVE.

MID-BLOCK CROSSING

HIGH VISIBILITY CROSSWALK MARKING

- Alerts drivers to areas where pedestrian traffic occurs

PEDESTRIAN REFUGE ISLAND

- Gives pedestrians a safe zone in mid-crossing to assess traffic in the other direction
- Prevents cars from using the center turn lane in the immediate vicinity of the crosswalk

OFFSET OVERHEAD LIGHTING

- Offset lighting creates fewer shadows than direct overhead lighting

PEDESTRIAN HYBRID BEACON

- Most effective measure to get vehicles to stop
- Recommended for high volume roadways

Midblock Crosswalk along N. Shenandoah Ave Cost Estimate

Item	Cost
Pedestrian Hybrid Beacon (PHB)	\$ 35,000
Crosswalk (Thermo/concrete/asphalt/signs)	\$ 5,000
Additional lighting fixtures	\$ 20,000
Miscellaneous	\$ 5,000
Total Cost	\$ 65,000

Council Discussion:

Mayor Tharpe asked about where Council would obtain the funding. He noted that Mr. Morrison had expressed concern with pedestrians controlling traffic flow. Mayor Tharpe noted that saving a life is priceless and he was in support of the project if Staff could do a lot of the work.

Councilman Meza asked about the frustration that may be created with the delay and potential back up which may be caused by the pedestrians stopping traffic. Mr. Meza asked about the proposed the traffic signal which may be installed at 17/18th Streets. He also questioned where else in town the Council may be setting a precedent in around the community. Councilman Connolly asked about the funding, and expressed hope in pursuing the project.

Mr. Waltz stated that the only amount he was aware of was General Fund. Mayor Tharpe asked about possible monies. Mr. Meza asked about discussing the crosswalk with the County. Vice Mayor Tharpe asked about possible grant funding for the project, as there have been numerous fatalities.

Councilman Sealock noted that the bypass was implemented in 1966 and the traffic has only increased. He stated that he and the Town Manager spent time at and with the National Highway Transportation Safety Board and they have noted that the Town's lighting, crosswalks, and other aspects are inadequate. Their estimate of cost was over \$200,000 though with the Town employees installing the items the savings was fantastic. Mr. Meza asked about improving lighting along the area. Mr. Sealock stated that the lights there are decorative and they are creating shadows, rather than being helpful to drivers.

Mayor Tharpe stated that the project seemed favorable to Council and Staff would work to find funding.

3. Liaison Committee Meeting Items for October Meeting

SUMMARY: Council is requested to add items to the Liaison Committee Agenda for October 18, 2018.

Items to remove/add:

- All remain – no additions.
- Councilman Meza – with Mayor Tharpe for this meeting.

4. Council Discussion/Goals

Mrs. Hart presented with a framed photo to Mayor Tharpe from the Mid-Atlantic Women's Motorcycle Group as a thanks for the Town's participation in their group activities; adding that they plan to return next week.

Mr. Gillispie asked that Ms. Wines is requesting that the Luray properties place the lien on other properties. Mr. Waltz and the majority of Council voiced support of not holding up the projects. Mr. Tewalt noted his disagreement with the matter. Council chose to place it on the agenda for next week.

Mr. Sealock presented information regarding the gazebo and the removable bollard proposal. He presented the following to Council:

Vice Mayor Tewalt noted that he spoke to the leaders of the two groups meeting on Main Street. He stated that the groups intend to continue to meet on Main Street to express their First Amendment right.

Motion to Go Into Closed Meeting

Councilman Meza moved, seconded by Councilman Connolly that Town Council go into Closed Meeting for the purpose of the assignment, promotion, performance, demotion, salaries, disciplining and/or resignation of specific employees of the Town, pursuant to Section 2.2-3711. A. 1. of the Code of Virginia.

Vote: Yes – Connolly, Gillispie, Meza, Sealock and Tewalt

No – N/A

Abstain – N/A

Absent – Morrison

(Mayor Tharpe did not vote as there was no tie to require his vote)

(By Roll Call)

Motion to Certify Closed Meeting at its Conclusion

Councilman ----- moved, seconded by Councilman ----- that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Action as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Connolly, Gillispie, Meza, Sealock, Tharpe, and Tewalt

No – N/A

Abstain – N/A

Absent – Morrison

(By Roll Call)

PRESENT: Mayor Tharpe, Vice Mayor Tewalt, Councilman Connolly, Councilman Gillispie, Councilman Meza, Councilman Sealock, Town Manager Waltz, Town Attorney Napier, Clerk of Council Berry, Director of Planning Camp, Director of Finance Wilson, Director of Energy Services Jenkins, Police Chief Magalis, Interim Director of Environmental Services Boyer, Community Development Director Hart, IT Director Jones, members of the public and members of the press.

ABSENT: Councilman Morrison