



TOWN COUNCIL WORK SESSION

Monday, July 1, 2019 @ 7:00 p.m.

Town Hall Council Chambers

1. Request to Hang American Revolution Plaque in Town Hall *(Councilman Tewalt)*

Councilman Tewalt introduced Larry Johnson and Mr. Johnson noted that when in costume he goes as Able Johnston, and added that his great-great-great grandfather was in the militia in North Carolina. He introduced Dale Carpenter, of the Sons of the American Revolution, and Mr. Johnston gave history of how in 1836 Warren County was formed and named after Dr. Joseph Warren, who hailed from Boston, Massachusetts. Mr. Johnston explained to Council that Dr. Warren died in the Battle of Bunker Hill at age 34, as an American patriot that resisted English rule.

Mr. Johnston introduced, Ned, who showed Council, a plaque that they would like placed in nine local public schools, the library, the Government Center, and Town Hall. He asked that a ceremony be held to unveil the plaque and the group be welcomed back for the ceremony. Mayor Tederick agreed with Mr. Johnston's request, accepted the plaque, and asked Town Manager Waltz to plan a nice event to dedicate and unveil the plaque at the Town Hall.

2. Council Discussion/Goals

3. Update on Recycling Collection – *Director of Public Works*

SUMMARY:

The Public Works Director, Mr. Boyer, presented a power point presentation explaining:

- Overview of Current Recycling issues with Town's Recycling program and market
- Options to get the Town through current recycling market conditions
- DEQ Recycling mandate information
- Discussion of possible future solutions from a Regional standpoint

This presentation will also show other areas in Virginia that are currently experiencing same issues due to the lack of demand of recycling and how they are handling.

Recycling Issues

- Overview of Current Recycling issues with Town's Recycling program and market
- Options to get the Town through current recycling market conditions
- DEQ Recycling Mandate information
- Discussion of possible future solutions from a Regional standpoint

Town of Front Royal: Recycling program

- The Town's solid Waste Dept. collects over 400 tons a year of recyclables a year 2018-469.37 tons
- Items are collected in separate bins and hauled to Southern Scrap in Winchester to be sold -Paper, plastic, cardboard, tin and aluminum is collected from residents

Town has been using Southern Scrap for over ten years

- December 2017 Mixed paper rate \$32 per ton
- December 2018-Mixed paper rate \$4.69 per ton

- Price of Cardboard is at a 12-year low
- April 2019-Received letter no longer taking cardboard
- May 1, 2019-Town would be charged \$20 per ton processing fee for cardboard
- Southern Scrap-no longer accepts items from Front Royal or the City of Winchester

Recycling Issues And Market

There is currently a low demand for the recycling market; China has stopped purchasing about 90% of recycling and implemented new contamination laws

- China was the world's largest global importer of most types of recycling materials, importing more than 7.3 million metric tons of waste products from developed countries. Accordingly, it's been a reliable external source to accept our recycled goods
- China had been processing at least half of the world's exports of waste paper, metals and used plastic —7.3 million tons in 2016, according to industry data
- US used to send 4,000 shipping containers of recycled goods to China-DAILY!
- In 2017, China passed the National Sword policy banning plastic waste from being imported —for the protection of the environment and people's health —beginning in January 2018.

Recycling Issues: Town's options

The Town will need to adjust it's recycle program like other local Town's and cities-short term and long term.

Option #1-Republic Services in Manassas:

- Willing to take recycling as single stream
 - Town would have to collect recycling curb side, then haul it once a week
 - Cost is \$105 per ton for them to take our recyclables
 - Currently, we collect an average of 410 tons per year = \$43,050 increase to budget
- With this option Town would not need a new recycle trailer in FY20 or any additional roll-off containers

Possible Funding Options

The Town could increase the trash monthly charge minimum of \$0.85 per trash cart to cover the cost

\$14.95 month-96 gal (Currently \$14.10)

\$12.85 month-32 gal (Currently \$12.00)

The \$48,000 in FY20 budget for new Recycle Trailer could be redirected to cover cost for first year

Option #2-Suspend Recycle program

- Cease recycling program until market and demand comes back
- Have residents place their recyclables in with their trash
- This would be residential trash so there wouldn't be any tipping fees

Local Cities and how they are dealing with recycling issues:

City of Staunton, VA: Has postponed their curbside recycling program for now

City of Harrisonburg, VA: Postponed curbside recycling program, Offering location drop offs twice a week at local parks

City of Winchester: Recently discussed at Council meeting, Decided to put out public survey for two weeks allowing residents opinions to be heard, considering same options at this time

DEQ Recycling Mandate-25%

Mandatory Recycling Rates for Localities

The Virginia General Assembly has adopted legislation which set the following recycling rates for communities:

Each county, city, town or regional authority was required to establish recycling programs that would meet or exceed a recycling goal of 25% of its municipal solid waste generation. The statutory recycling rate of 25 percent continues today for many Virginia localities, but legislation introduced in 2006 provides for a two-tiered recycling mandate -15% and 25%.

Localities or regions (called Solid Waste Planning Units or SWPUs) with population densities less than 100 persons per square mile or with an unemployment rate 50% higher than the statewide average now qualify for a 15% mandated recycling level, with all others remaining at the 25% recycling mandated level.

Northern Shenandoah Valley Regional Commission

Held a meeting on June 24, 2019 with Local Towns and Cities to discuss regional recycling options Planning to fund a feasibility study to look at the possible benefits in building a local regional facility and other possible long term solutions

Next meeting-July 17 at 10am

Council Discussion: Councilman Tewalt suggested suspending the program until the market came back up. Mr. Waltz noted to keep the program we would need to raise the rates. Mr. Tewalt stated that the recycling items are more strict at this time and it is a detriment to many.

Mr. Waltz stated that the requirement from DEQ for 25% is a regional requirement. To answer Council questions, Mr. Wilson noted that investment-wise, the Town has two trailers, a truck and three personnel.

Councilman Tewalt suggested eliminating recycling completely. Mayor Tederick noted that the item should go on the agenda for a vote.

4. FY20 Budget Amendment for Community Development Department – *Director of Finance*

SUMMARY: Council is requested to approve a FY20 Budget Amendment to create a separate departmental budget for Community Development in the amount of \$26,450. The Town currently has \$45,896.96 that has been carried forward for Community Development. A portion of funds previously set aside that have been carried forward on purchase order#28237 could be used to fund the new departmental budget. The departmental budget would be used to produce/create business brochures, provide letters/notices/post cards regarding upcoming business events, produce business recruitment packets, welcome kits to new businesses locating in town, fund some downtown events such as Hometown Halloween and events we can tag on to, host small events with realtors to showcase the Town of Front Royal, posters for properties for sale, allow staff to attend conferences/trade shows, and for memberships with Virginia Main Streets, Virginia Economic Development Partnership (VEDP) and the Virginia Economic Developers Association (VEDA).

BUDGET/FUNDING: 1000-3510110 – G/F Appropriated Funds Forward \$26,450

1206-43002 – C/D Professional Services \$15,000.00

1206-43007 – C/D Printing & Binding \$1,000.00

1206-43007 – C/D Advertising \$250.00

1206-45201 – C/D Postal Services \$200.00

1206-45401 – C/D Office Supplies \$500.00

1206-45411 – C/D Books & Subscriptions \$500.00

1206-45412 – C/D Furniture & Fixtures \$500.00

1206-45447 – C/D Downtown Events \$3,500.00

1206-45504 – C/D Travel & Education \$3,500.00

1206-45801 – C/D Dues & Memberships \$1,500.00

STAFF RECOMMENDATION: Staff recommends to approve the budget amendment as written.

- Community Development			
Account	Name	FY20 Proposed	FY19 Adopted
43002	Professional Services	15,000	25,000
43006	Printing & Binding	1,000	5,000
43007	Advertising	250	1,000
		-	
45201	Postal Services	200	1,500
		-	
45401	Office Supplies	500	500
45411	Books & Subscriptions	500	500
45412	Furniture & Fixtures	500	1,000
45413	Other Operating Expenses	-	1,000
45447	Downtown Events	3,500	
		-	
45504	Travel & Education	3,500	4,500
45801	Dues & Memberships	1,500	1,500
	Total Operating Expenses	\$ 26,450	\$ 41,500
	Total - Department	\$ 26,450	\$ 41,500
	Annual Adopted Budget		\$ 41,500
	Amended Budget Amount	\$ -	\$ -
	Difference from actual vs amended		

Council Discussion: To answer Council questions, Mr. Wilson noted that some of the funds had been expended and there is not a fiscal year budget for these amounts. Mr. Meza asked about the funds set aside, with two separate budgets. Mr. Wilson noted that the purchase order funds had been rolling forward and this creates a departmental budget and they could certainly close out the purchase order line item. Mr. Meza noted that having funds set aside would not be his preference as it would be a “muddy” way of doing finances. Mayor Tederick asked that it move forward to the agenda for a vote.

5. Ordinance Amendment to Chapter 4-19 - Interim Mayor

SUMMARY: Town Code Chapter 4-19 *“Order of Business; Placement of Items on the Agenda”* is being updating to reflect changes to the procedures on placing items on the agenda and the approval of such items.

Council Discussion: Mayor Tederick voiced support of amending the agenda to allow Council to place items on the agenda when asked. Councilman Tewalt noted that he was not aware that any member of Council being denied an item.

Council decided to remove Item 7f.

6. Closed Meeting – Consultation with Legal Counsel

Motion to Go into Closed Meeting

Councilman Gillispie moved, seconded by Councilman Tewalt that Council convene and go into Closed Meeting for the following purposes: consultation with legal counsel employed or retained by a public body regarding specific legal matters, specifically, (a) compliance with the terms of Town Hall/ Afton Inn Land Exchange Agreement and restrictive covenants, (b) legal obligations and remedies regarding the alleged Afton Inn contract default by the EDA, and, (c) the Town/EDA lawsuit, all requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711. A. 8. of the Code of Virginia.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tewalt and Thompson
No – N/A
Abstain – N/A
Absent – N/A
(Mayor Tederick did not vote as there was no tie to require his vote)

Motion to Certify Closed Meeting at its Conclusion

Councilman Gillispie moved, seconded by Councilman Tewalt that Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tederick, Tewalt and Thompson
No – N/A
Abstain – N/A
Absent – N/A

(By Roll Call)

PRESENT: Interim Mayor Tederick, Councilman Tewalt, Councilman Holloway, Councilman Thompson, Councilman Meza, Councilman Gillispie, Vice Mayor Sealock, Town Manager Waltz, Town Attorney Napier, Clerk of Council Berry, Director of Planning Camp, Director of Finance Wilson, Director of Energy Services Jenkins, Police Chief Magalis, Director of Environmental Services Boyer, Community Development Director Hart, IT Director Jones, members of the public and members of the press