TOWN COUNCIL
WORK SESSION MINUTES
Monday, July 15, 2019 @ 7:00 p.m.
Town Hall Council Chambers

1. <u>Non-exclusive Cable System Franchise Bid Opening</u> – *Director of Finance*
Bid opening by the Director of Finance pursuant to a duly advertised invitation for bids in accordance with Va. Code §§15.2-2102 and 15.2-2103 for the granting of one or more non-exclusive franchises for a cable television system.

Summary: The Town desires to grant one or more non-exclusive cable television franchises following completion of the statutory invitation for bids process. A full text version of the proposed ordinance and proposed cable franchise agreement was made available to the public at the time of advertisement. If no bids are received consistent with the proposed ordinance, the Town will proceed to negotiate separate non-exclusive cable franchise agreements with interested parties.

Staff Recommendations: The Town Manager recommends that the Town enter into one or more non-exclusive cable franchise agreements.

Council Discussion: Mr. Wilson noted that no bids were received, and they would move forward with the franchise agreements and report back to Council at a future meeting.

2. <u>Council Discussion/Goals</u>
Councilman Thompson requested that Crooked Run West water request to be voted on by Council as the issue was in Council's court at this point. Mr. Waltz noted that once it is requested the town is to determine how to move forward. Councilman Meza asked how to decide at this point as more information and discussion should be had.

Council noted that a worksession was held in April on the matter and another one needs to be held before an official vote. Councilman Meza stated that he was open to the matter though Council needed updated information.

Mr. Waltz noted that they would discuss the water request at Council's August 15th goal setting session and he distributed a handout with some of the goals Council would be discussing.

#3 REMOVED FROM THE AGENDA
~~**3. <u>Resolution to Petition VDOT for Maintenance Payments for Leach Run Parkway in the Urban Maintenance Inventory System (UMIS)</u> – *Director of Public Works***~~
~~**SUMMARY: The Virginia Department of Transportation (VDOT) makes payments to municipalities for the maintenance of qualifying highways and requires municipalities requesting lane mileage additions for payments, submit a Resolution for the request. Council is requested to approve the attached Resolution at the August 12, 2019 Council Meeting, for maintenance payments for Leach Run Parkway in the Urban Maintenance Inventory System (UMIS).**~~

4. <u>Budget Amendment and Acceptance of Bids for Façade Improvement Program</u> – *P & Z*
SUMMARY: Attached is a tabulation of the bids received on July 9th for the façade improvement program. These bids are scheduled to be review by the Project Management Team on July 11th, and if approved, will need to be accepted by Town Council, including a budget amendment to establish an account to receive grant funds and funds from property owners for payment to the contractor. Town Staff will discuss this with Town Council during the July 15, 2019 Town Council Work Session.

BUDGET/FUNDING:
Grant funds and funds from property owners.

STAFF RECOMMENDATION:
• No action is required at this time.
• Upon approval from the Project Management Team, at a future Town Council regular meeting, Town Council will need to accept the bids and amend the budget to allow for the acceptance of funds and payment of those funds to the contractor.

Council Discussion: Mr. Camp stated that only one bid was received and it was not competitive. He noted that the bid was way out of the ballpark and the lead and asbestos issues were a concern for some.

5. <u>CLOSED MEETING – Disposition of Publicly held Real Property</u>
Motion to Go Into Closed Meeting
Councilman Meza moved, seconded by Councilman Tewalt, that Town Council convene and go into Closed Meeting for the disposition of publicly held real property, specifically, the sale or vacation of Town right of way to the applicant, Chris Holloway, to that portion of the unimproved right of way on Carter Street, adjoining New Tax Map No. 20A7-15-3 Lot 1A containing 20,000 Sq. Ft., said part of Carter Street to be vacated located along the western side of said Lot 1A and measuring 136.05 feet in length and 40.00 feet in width, as shown on Sheet 2 of 2 on that Plat on titled on Sheet 2 as "Boundary Line Adjustment Between Tax Map 20A7-15-3 Lots 1-6 and 40'Wide Unimproved Portion of Carter Street, Prepared by Brogan Land Surveying, PLC, dated 5/14/19, pursuant to Virginia Code Section 2.2- 3711. A.3., where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of Town Council.

Vote: Yes – Meza, Sealock, Tewalt and Thompson
No – N/A
Abstain – Holloway
Absent – Gillispie and Tederick

Motion to Certify Closed Meeting at its Conclusion
Councilman Meza moved, seconded by Councilman Tewalt, that Council certify that to the best of each member's knowledge, as recognized by each Town Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Town Council, and that the vote of each individual member of Town Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Meza, Sealock, Tewalt and Thompson
No – N/A
Abstain – Holloway
Absent – Gillispie and Tederick

PRESENT: Councilman Tewalt, Councilman Holloway, Councilman Thompson, Councilman Meza, Vice Mayor Sealock, Town Manager Waltz, Town Attorney Napier, Clerk of Council Berry, Director of Planning Camp, Director of Finance Wilson, Director of Energy Services Jenkins, Police Chief Magalis, Director of Environmental Services Boyer, Community Development Director Hart, IT Director Jones, members of the public and members of the press.

ABSENT: Mayor Tederick and Councilman Gillispie