



**TOWN COUNCIL
WORK SESSION MINUTES
Monday, September 16, 2019 @ 7:00 p.m.
Town Hall Council Chambers**

1. Update on Upcoming Revenue Sharing Projects – *Town Engineer*

SUMMARY: Town staff has applied to VDOT for Revenue Sharing funds for three infrastructure improvement projects. If approved, the funding would become available in FY2021. All three projects have made it through the pre-screening process and now council must pass a resolution in support of the projects in order to complete the application by October 1, 2019. The three projects are as follows:

1. Mill and pave N. Royal Ave. from W. 14th Street to Commerce Avenue
2. Replace deck on Prospect Street bridge.
3. Replace decorative acorn street light poles along N. Shenandoah Avenue from 14th Street to the South Fork bridge with 30' overhead lights matching those installed on the bridges.

BUDGET/FUNDING:

North Royal Paving – Total project cost: \$200,000 Town match: \$100,000

Prospect St. Bridge – Total project cost: \$208,000 Town match: \$104,000

N. Shenandoah Lighting – Total project cost: \$265,000 Town match: \$132,500

Total Town commitment: \$336,500

STAFF RECOMMENDATION: Staff requests that Council consider the resolution at the next regular meeting.

Council Discussion: Town Engineer Robert Brown noted that Town Staff has applied for revenue sharing from VDOT and all three projects have made it through pre-screening. He stated that the projects need the resolution from Council for support and they are 50/50 match for projects intended for beginning within a year, perhaps engineering, not necessarily dirt moving. Mr. Brown gave Council a brief description of the three projects, including removing the wooden deck along Prospect Street bridge and paving North Royal Avenue. He detailed that the street lights would be installation of safety and security with lights that create less glare for drivers and would also assist with pedestrians as well along N. Shenandoah Avenue which would match the lighting on the bridges.

Councilman Tewalt asked about the Town funding for next year's budget; Mr. Waltz noted that it was \$673,000 total for the Town, and the Staff would need location change for the lights as well, from 25 quantity lights to 18 quantity.

Councilman Meza asked if the projects would need to begin within a year; Mr. Brown noted that the start of the projects would be within a year. Mr. Meza asked if the amount the Town could split up the cost over two years. Mr. Meza asked if the Prospect Bridge was at the end of life; Mr. Brown noted that the decking was at end of life. He added that it is not considered structurally deficient, but rather replacing portions as well with concrete and metal pan which would increase the strength and would not have a load restriction on the bridge.

Mr. Meza voiced support of the bridge with the wood decking with the old feel. Mr. Gillispie stated that the bridge top had been replaced at least four times and it was treacherous in the winter time. He voiced support of it in the being updated with the new planks.

Councilman Holloway asked about Sheetz being on N. Shenandoah Avenue would they be along that section; perhaps Mr. Waltz. Mr. Gillispie asked about reusing the lamp posts currently in place on Shenandoah. Mr. Waltz stated that they could be used along the neighborhoods perhaps.

Mayor Tederick stated that it would be on the next consent agenda for Council approval.

2. Update on CDBG Downtown Revitalization Project: Envision 2.0 – *Director of Planning/Zoning*

SUMMARY: Town Staff will provide a presentation on September 16th to update Town Council on the status of the various project activities that are part of the Community Development Block Grant (CDBG) Envision 2.0.

BUDGET/FUNDING: No change.

STAFF RECOMMENDATION: No action required by Town Council.

Mr. Camp presented the following to Council:

Community Development Block Grant Update UPDATE ON PROJECTS

Program Overview

Rehash on Where We Have Been

- Step 1 – The Town Vision (2014)
- Step 2 – Envision 2.0 – Planning Stage
 - Pre-Planning Grant (2015)
 - Planning Grant (2016)
 - Envision 2.0 – Downtown Revitalization Plan (2017)
 - Step 3 – CDBG Implementation Stage
 - Implementation Grant Application & Award (2017-2018)

Implementation Grant (2019- September 25, 2020)

- The CDBG program is administered by the Virginia Department of Housing and Community Development. Funding comes from HUD.
- Provides funding to localities under the categories of affordable housing, infrastructure and economic development. The Town's application was for economic development (Business District Revitalization).
- Required to be managed by a Project Management Team and Façade Advisory Board.
- The Town was awarded a grant of \$700,000

SUMMARY OF BUDGETS

1) Town Plaza	\$219,680
2) Façade Improvement Program	\$640,000
3) Royal Shenandoah Greenway	\$400,000

4) Streetscape Improvement Design	\$28,500
5) Parking & Alley Improvement Design	\$56,500
6) Signage (<i>Wayfinding</i>)	\$162,000
7) Branding & Marketing	\$44,400

Return On Investment = 1.6+ Million Dollars For \$130,000, Plus In-Kind Labor & Budget

Note: The list above excludes administrative costs. FIP includes the match from property owners.

Town Plaza (Gazebo & Bathrooms) \$219,680

Project Objectives:

- Build a Pavilion
- Build Public Restrooms

Time Schedule:

- 50% Plans in October
- 100% Plans by December
- Begin Construction in March
- Construction Substantially Complete in July

Façade Improvement Program \$640,000

Project Objectives:

- To assist property owners in restoring their building facades by giving out “grant” funds. Owner’s match at least 50% of project costs.

Time Schedule:

- Round 1A
 - Construction Starts Oct ’19
 - Construction Ends Jan ‘20
- Round 1B
 - Construction Starts Jan ‘20
 - Construction Ends June ‘20
- Round 2
 - Construction Starts late May ‘20
 - Construction Ends late Aug ‘20

- No extension has been requested or required.
- The DHCD is fully briefed on the revised time schedule and is aware of the current market conditions.
- Staff is actively speaking with contractors to raise awareness and interest in bidding on the projects.
- Staff is advertising via social media, news outlets, flyers, Builder’s Association and Chamber of Commerce.
- Staff has completed lead and asbestos testing on the properties to reduce “risks” for contractors.

Royal Shenandoah Greenway \$400,000

Project Objectives:

Complete the last leg of the Royal Shenandoah Greenway from Happy Creek to S Royal Avenue on Criser Road

Revised Time Schedule: Completed

Streetscape Improvement Design \$28,500

Project Objectives:

- Develop a design for improving the sidewalks, streetlights and utilities in the Downtown Revitalization Area

Time Schedule:

- RFP being advertised (this week)
- Schedule contingent on selected firm, but anticipated to run no longer than 6 months.

Parking & Alley Improvement Design \$56,500

Project Objectives:

- Develop a design for parking and alley improvements in the Downtown Revitalization Area.

(separate but coordinated with Planning Commission study on current parking supply & demand)

Time Schedule:

- RFP being advertised (this week)
- Schedule contingent on selected firm, but anticipated to run up to 6 months

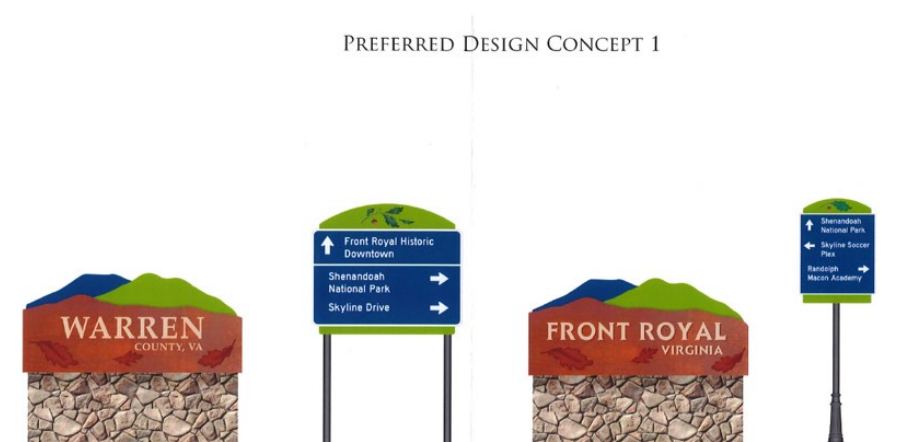
Signage \$162,000

Project Objectives:

- Development of a Wayfinding Sign Design
- Creation of a Wayfinding Signage Plan
- Construction of Wayfinding Signage

Time Schedule:

- Plan completion in Dec. '19
- Sign Fabrication in late June '20
- Installation by late August '20



Branding & Marketing \$44,400

Project Objectives:

Use of funds for a variety of tasks to promote tourism.

- Tourism website www.Discoverfrontroyal.com (google analytics)
- Advertisements (Golf, Southern Living, Blue Ridge Outdoors)
- Visitor's Center Guide (80k)
- Social Media Promotion (doubled traffic in past year)
- Lighted Sign boxes
- Slat wall installation for brochures
- Kiosk

Time Schedule: Completion by end of '19

Council Discussion:

Mayor Tederick asked about the \$700,000 grant. Mr. Camp stated that there are longer portions of the Envision 2.0 document with long term objectives, and the Town is focusing on the short term items, as noted: streetscape and the façade improvement program for example. He noted that the Town received \$700,000 towards the downtown area work, and they are contributing in-kind work.

Councilman Tewalt asked about the bathroom work in the downtown area. Mr. Camp stated that it does include the pavilion and public restrooms near the Town Commons area. He presented the design of the facilities for review by Council and those present. Council and Mr. Camp discussed a possible mop sink, hours of operation and whether the restrooms would be unisex or separated by men/women. Mr. Camp noted that the construction business is quite busy and they have not received good bids at this time. Councilman Meza asked about why the Town needs to be involved if labor is involved; Mr. Camp noted that it is a State requirement with the project.

Councilman Gillispie asked about the number of Round 1 applicants. Mr. Meza asked about having someone using their own contractors. Mr. Camp noted that those using their own contractors must be licensed and meet all the requirements, adding that it was not a difficult process to be on the contractor list.

Mayor Tederick stated that as a side note the Town should bond the contractor that does the brick work for the next brick alleyway, Kidd Lane. He noted that it was nice in theory though the bricks began popping up about a year after the bricks were installed.

Mr. Camp described the google analytics that Ms. Hart has been working on in relation to the Town's new Discover Front Royal website.

3. Budget Amendment for Community Development Block Grant (109 E Main St) – Finance

SUMMARY: Council is requested to approve a budget amendment in the amount of \$2,823.09 to accept funds from Edward Greco for the CDBG façade improvement program related to 109 E Main St. The funds obtained from Mr. Greco and the funds from the Community Development Block Grant will be used to pay the contractor for the façade improvement program. As the Town moves forward with façade improvements, future budget amendments will need to be approved in order for the Town to accept the funds from the property owners. The amounts required to be paid by the property owners are dependent on the amount of bid being awarded, so the Town will be unable to process the budget amendments in advance. Budget amendments will need to be processed as the bids are awarded.

BUDGET/FUNDING:

9130-3410209 Community Development - Reimbursement

9130-47983 Community Development – CDBG Façade Improvement

Council Discussion: Mr. Wilson gave a summary for Mr. Greco's project. Mr. Waltz noted that it would be a consent agenda item this next Monday's meeting. Mayor Tederick stated that each item would not need to come to the worksession, just place on regular consent agendas going forward; Council expressed their agreement with Mayor Tederick.

4. Discussion Pertaining to the Draft South Street Study – *Town Engineer*

AGENDA ITEM: Discussion Pertaining to Draft South Street Study

SUMMARY: In November of 2015, VDOT completed a draft version of a planning level corridor study of South Street between the intersections with Royal Avenue and Commerce Avenue. Since Council has set a goal of reevaluating this study, staff will provide a summary of the suggestions contained within.

FROM VDOT:

November 3, 2015

Study Scope

At the request of the Town of Front Royal, Virginia, VDOT Staunton District Planning initiated a planning level corridor study in the Spring of 2015 along South Street (Route 55) between the intersections with Royal Avenue (US 340) and Commerce Avenue (US 522). The Town wishes to evaluate the applicability and effectiveness of a Road Diet improvement along South Street, in order to enhance multimodal safety and operations along the corridor, as well as aesthetic enhancements. A Road Diet is a practice where vehicular travel lanes are eliminated in order to provide multimodal enhancements such as bike lanes and improved sidewalks along the roadway, in order to improve safety for all users of the corridor. Where existing pavement and right-of-way widths permit, a Road Diet may also incorporate medians for improved pedestrian crossings and landscaping. In order to effectively evaluate a Road Diet improvement along the corridor, the study also analyzes a future No Build scenario and an Access Management improvement scenario as alternatives to the Road Diet improvement.

Description of Figures

Corridor Study Area – As identified on Figure 1, South Street (Route 55) between Royal Avenue (US 340) and Commerce Avenue (US 522) is a 4-lane, undivided roadway serving a primary commercial corridor in the Town of Front Royal, Virginia. The 0.5 mile segment of South Street within the study limits has a VDOT designated functional classification of Minor Arterial and is posted at 25 mph. The roadway is also designated as the Town's truck route for both east / west and north / south travel, in order to remove truck traffic from US 340 through the historic downtown area. Existing roadway characteristics include many off-centered, unaligned side street intersections and numerous, randomly spaced commercial entrances. As a result, there are minimal to no restrictions on turning movements off of or onto South Street creating an operationally unsafe corridor for vehicular and non-motorized users of the facility. Utilizing Access Management best practices for intersection and entrance spacing recommendations, the 0.5 mile study corridor should have a total of 6 – 8 full access points. In the existing state, this section of South Street contains 7 full access side street intersections and approximately 24 full access commercial entrance and alley connections. There are existing sidewalks on both sides of the roadway, extending the entire length of the study corridor and crosswalks are sporadically positioned along the corridor at both the signalized intersection and unsignalized intersections. However, only the signalized intersection of South Street and Commerce Avenue currently contains designated pedestrian phases incorporated with the signal cycle.

Conclusion

Based on the analysis of both future year improvement alternatives, VDOT Staunton District Planning recommends an access management improvement approach to the South Street corridor (Alternative II). While the road diet alternative potentially provides numerous benefits including designated bicycle lanes, enhanced pedestrian crossing safety, and increased opportunities for landscaping and aesthetic

improvements, there are also vehicular operational risks that in VDOT's opinion outweigh the solution benefits. The primary risk with the road diet alternative is the fact that the 2040 projected daily and peak hour volumes along the study corridor (19,000 ADT / greater than 875 vphpd) are approaching traffic levels determined to be at the upper thresholds for road diet implementation by the Federal Highway Administration and other transportation agencies. Additionally, a number of factors may result in the corridor exceeding the projected future ADT, including the importance of the corridor for commuting traffic from southern Warren and Page Counties, increased regional commercial traffic growth based on the truck route designation, increased seasonal traffic based on access to Shenandoah National Park, or an unanticipated higher annual growth rate over the applied 1.0%. Any of these scenarios may push the future ADT of the corridor well past the operational thresholds of a two lane roadway facility. Furthermore, the analysis of the 2040 road diet alternative identified deteriorating side street Levels of Service at unsignalized intersections and queue length concerns at the approaches to the existing signalized intersections along the corridor. The observed queue lengths at the signalized intersections in traffic simulations began to impact upstream intersection operations and overall corridor arterial Level of Service.

The recommendations provided in the access management improvement alternative achieve many of benefits of the road diet option. Eliminating conflicting turning movements and consolidating points of access along the South Street corridor will improve roadway operations and enhance safety for all users of the corridor. Additionally, the recommendations provide opportunities for the Town to work with property owners along South Street to increase "green" space through the reduction of impervious surfaces and provide landscaping enhancements to increase corridor aesthetics.

Town Engineer Brown presented a report to Council, some portions are noted here:

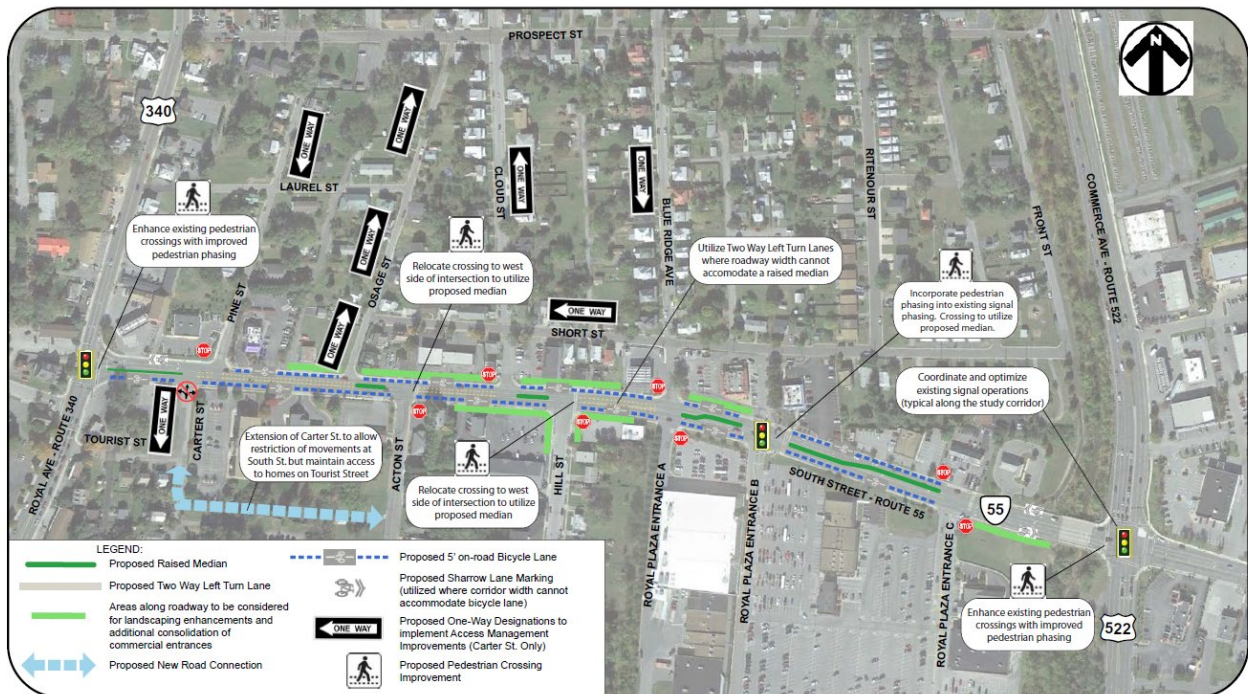


FIGURE 9
FUTURE RECOMMENDATIONS - ALT. 1
ROAD DIET IMPROVEMENTS

TOWN OF FRONT ROYAL
SOUTH STREET STUDY



FIGURE 17
2040 ALTERNATIVE 2
CONCEPTUAL RENDERING

TOWN OF FRONT ROYAL
SOUTH STREET STUDY

Council Discussion: Councilman Tewalt asked that the item be condensed for the meeting review. Mr. Brown described the recommendations from VDOT, including the narrowing of South Street down to fewer lanes, installing bike lanes, medians to give the pedestrians an island to land on while crossing, etc.

Councilman Thompson suggested lighting from Carter Street to McDonald's where fatalities have occurred, as the section is only about a ½ mile. Mr. Brown suggested that the number of commercial entrances should be reduced as well, as that would assist with incidents. He presented Alternative #2, for the Martins entrance change with a light adjustment and would assist with the shopping center area. Council noted that it would assist with the Burger King and McDonald's entrances as well and the tree areas would beautify the street as well. Councilman Tewalt stated that it was about \$6-7 million in improvements as portrayed.

Mr. Brown suggested updated traffic counts for the Remount Road/John Marshall Highway. Council did not support the traffic counts for that intersection at this time. Mr. Brown suggested a committee to be formed in order to redirect the needs of the street; Mr. Tewalt noted that without funds available then there was no need to proceed. Councilman Thompson voiced support of Alternative #2 where fatalities are happening. Councilmen Holloway and Meza noted their support of Mrs. Thompson's point as suggested by VDOT.

Council discussed the amount of funding required for Alternative #2. Mr. Waltz noted that they can cycle this into Smart Scale funding for next year's projects. Mr. Meza stated that a goal for Smart

Scale is an attainable goal for the Town perhaps; and Mr. Waltz stated that they would return in a couple months when they had more information.

5. Request to Lease Town Property for Business Parking – Town Manager

SUMMARY: Council has received a request from RPS Composites Virginia, Inc., 211 E 4th Street, to lease business parking space as indicated on the attached diagram “lease request”. This area is a portion of 4th Street.

Below is a letter of request from RPS Composites with sketch and map of area.

RPS COMPOSITES letter:

September 4, 2019

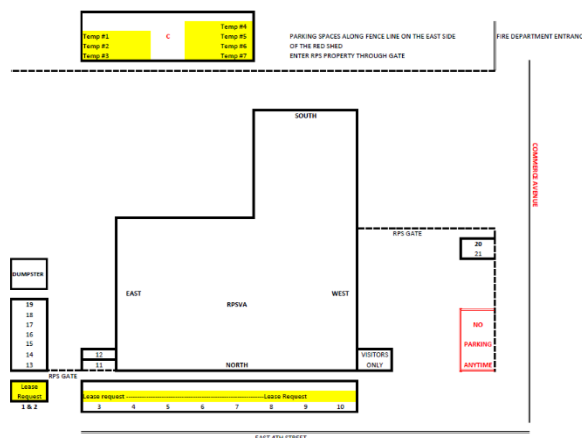
RE: Right of Way Lease Request

To Whom It May Concern

RPS Composites Virginia, Inc. has resided at 211 East 4th Street for over 28 years (under various names). Recently, a used car dealership moved into the space at the corner of Commerce Ave and East 4th street and they lease the property (garage) at the far end of 4th street as well. Since this dealership moved in, our employees have had to fight for parking space and our customers have no place at all to park. It has become increasingly difficult for our vendors to navigate the area due to the overcrowding of used vehicles along our building and in the street.

We have made numerous requests to the owner to come to any compromise with the dealership over parking. Every request is either ignored or met with vulgar responses. In an effort to avoid future conflict and allow our employees and customers adequate parking, we are requesting to lease the right of way along our property from the Town of Front Royal. I have attached a sketch of our property with the requested lease area indicated.

We greatly appreciate you taking the time to consider our request and look forward to hearing back from you in the near future.



Council Discussion: Mr. Waltz noted that they are requesting lease of parking for down past the gate and he suggested parking in front of their site, perhaps 5-6 spaces. Council voiced support for the lease of five years for \$1 and Staff noted that they would work on the paperwork and bring the matter forward at an upcoming meeting for an official vote.

6. Liaison Committee Items for October 17th

SUMMARY: The next Town/County Liaison Committee Meeting is scheduled for October 17, 2019. The agenda from July 18, 2019 is attached and shows those Town items that were discussed. Council is requested to review this agenda and determine whether to continue with those Town items listed and add new items if so desires.

Clerk of Council Berry noted that Councilman Holloway was due to serve on this month's Liaison Committee meeting. Mr. Waltz suggested removing item #5 – WWTP.

Last agenda items from July 18, 2019, Council chose to remove #5, WWTP:

- 1) IT Federal Main Street Project – Joe Waltz
- 2) Route 522 Corridor Water Upgrade Project – Joe Waltz
- 3) Phase II and III Happy Creek Road Project Update – Joe Waltz
- 4) Property Maintenance Code / Blighted and Derelict Structures – Joe Waltz
- ~~5) WWTP Septage Receiving Station Issues Update – Joe Waltz~~
- 6) Dissolution of the Economic Development Authority (EDA) – Joe Waltz
- 7) Citizen Committee to Evaluate the Town/County/EDA – Joe Waltz
- 8) Development Review Committee – Doug Stanley
- 9) Building Inspections Software – Doug Stanley
- 10) Warren County's In-Town Projects – Doug Stanley

7. Request an Update on Mental Health impact on Law Enforcement from Meza – *Chief of Police*

SUMMARY: Chief Magalis will brief Council on the impact that mental health issues have on the community from a law enforcement standpoint. This will include an explanation of the legal procedures that we must follow when dealing with persons in crisis.

Chief Magalis gave the following report to Council:

**MENTAL HEALTH IMPACTS ON OUR COMMUNITY FROM A LAW
ENFORCEMENT STANDPOINT**

- “Virginia’s state hospital census has experienced a 294 percent increase in civil temporary detention order (TDO) admissions from FY 2013 to FY 2018. Statewide, DBHDS' state hospitals have been averaging a 96 percent census capacity and at times this has inflated to 98 or even 100 percent capacity. This is not a sustainable trajectory. While DBHDS is experiencing increasing pressures, the overall number of statewide TDOs has been holding steady at about 25,500 per year. At the same time, TDO admissions to private hospitals has dropped from 91 percent in FY 2015 to 79 percent in FY 2018”
- Virginia Department of Behavioral Health and Disability Services

EMERGENCY CUSTODY ORDERS

- VA Code 37.2-808
- A magistrate may issue an emergency custody order for an adult or juvenile based on evidence that the person suffers from a mental illness; that, as a result of mental illness, the person will, in the near future, cause serious physical harm to self or others or will suffer serious harm due to a lack of capacity to protect against harm or to provide for basic human needs; that hospitalization or treatment is required, and, for an adult, that he or she is unable or unwilling to consent to treatment.
- A written petition is not legally required but is very helpful. A copy of the petition form is available on the [Virginia Judicial System](#) website. A law enforcement officer also has independent authority to place a person in custody and transport that person for an evaluation if the officer believes he or she meets the criteria for emergency custody.

WHAT HAPPENS WHEN IT IS ISSUED

- An emergency custody order for a person located in Front Royal is forwarded to the Front Royal Police Department for service.

- The order directs a law enforcement officer to take the person into custody and transport him or her to a specified location so that he or she may be evaluated to determine if mental health treatment is needed.
- A family member or friend may be authorized to serve as an “alternative transportation provider” under certain circumstances.
- An emergency custody order allows 8 hours for an employee or designee of the Northwestern Community Services Board to complete an evaluation and locate a treatment facility if necessary.

TEMPORARY DETENTION ORDER

- VA Code 37.2-809
- The requirements for issuing a temporary detention order are similar as for issuance of an emergency custody order: evidence that the person suffers from a mental illness; that, as a result of mental illness, the person will, in the near future, cause serious physical harm to self or others or will suffer serious harm due to a lack of capacity to protect against harm or to provide for basic human needs; that hospitalization or treatment is required, and, for an adult, that he or she is unable or unwilling to consent to treatment.
- The Northwestern Community Services Board must complete an evaluation before a magistrate may issue a temporary detention order.
- A temporary detention order directs a law enforcement officer to take a person into custody and transport him or her to a specified facility for further treatment.
- All temporary detention orders for persons located in Front Royal are forwarded to the Front Royal Police Department for service.
- The person will remain in custody until a court holds a civil proceeding to determine if involuntary admission is needed unless the medical facility director determines that further treatment isn’t necessary.
- A hearing is normally held within 72 hours.

CITAC

- Crisis Intervention Team Assessment Center
- Secure facility staffed by Crisis Intervention Team trained law enforcement officers to protect persons detained at the CITAC and other persons from harm at the CITAC.
- Persons under ECO are transported to the CITAC by on duty law enforcement officers and custody is transferred to CITAC.
- CITAC officers monitor the client prior to, during evaluation, and while awaiting TDO and transport for safety and security.
- The Northwestern CITAC is located on the Winchester Medical Center Campus, which is owned and operated by Valley Health System.
- The CITAC is licensed by the Virginia Department of Behavioral Health and Developmental Services to serve as an evaluation center for individuals requiring evaluation for involuntary hospitalization during posted hours of operation.
- Valley Health will provide and facilitate rapid access for medical clearances, as required, prior to an individual’s admission to a State or private psychiatric facility.

Council thanked Chief Magalis for his work and the detailed report. He noted that more than half of sworn staff of the Police Department is specialty trained in this type of matter.

8. Open Discussion

Councilman Meza noted that the Council should discuss which role the Council would want to play in the future of the EDA; appointed members, financial consideration as the Town did previously; adhoc positions; etc. He stated that he needs to bring back a report to the Reform Committee in the next few weeks.

Mayor Tederick noted that the Town can request their own designation to form their own IDA. Mr. Meza noted that Mr. Stanley has stated that some Board Members have reported that they wish to have the EDA be a Department of the County.

Mr. Gillispie opined that the Town needs to have their foot in the door though he does not wish to have the EDA's financial downfall so his vote would be to form their own Town EDA. Mayor Tederick suggested that it be on as a worksession item coming up. Mr. Gillispie asked if the Council can discuss the matter in Closed Session to review the lawsuit implications. Mr. Meza noted that Mr. Whitten stated that the EDA has been using the double draws for their cash amounts and United Bank had inadvertently given them the funding.

Councilman Holloway noted that the Town should advertise for option two for tap fee reductions to go to a public hearing. Councilman Tewalt noted that it was a conflict of interest as a contractor to have Mr. Holloway bring forward the tap fee matter. He asked Town Attorney Napier if a conflict existed. Mr. Holloway stated that he did feel that there was a conflict. Mr. Napier noted that he would speak about the matter offline.

9. CLOSED MEETING – EDA Lawsuit and Personnel

Motion to Go Into Closed Meeting

Councilman Gillispie moved, seconded by Councilman Holloway that Town Council convene and go into Closed Meeting for 1) consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in Open Meeting would adversely affect the negotiating or litigating posture of the public body; pursuant to Section 2.2-3711. A. 7. of the Code of Virginia and 2) discussion and consideration of performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of Town Council, pursuant to Section 2.2-3711. A. 1., of the Code of Virginia.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tewalt and Thompson

No – N/A

Abstain – N/A

Absent – N/A

(Mayor Tederick did not vote as there was no tie to require his vote)

Motion to Certify Closed Meeting at its Conclusion

Councilman Gillispie moved, seconded by Councilman Tewalt that Town Council certify that to the best of each member's knowledge, as recognized by each Council member's affirmative vote, that only such public business matters lawfully exempted from Open Meeting requirements under the Virginia Freedom of Information Act as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of Town Council.

Vote: Yes – Gillispie, Holloway, Meza, Sealock, Tederick, Tewalt and Thompson
No – N/A
Abstain – N/A
Absent – N/A

BY ROLL CALL

PRESENT: Mayor Tederick, Councilman Tewalt, Councilman Holloway, Councilman Thompson, Councilman Gillispie, Councilman Meza, Vice Mayor Sealock, Town Manager Waltz, Town Attorney Napier, Clerk of Council Berry, Director of Planning Camp, Director of Finance Wilson, Director of Energy Services Jenkins, Police Chief Magalis, Director of Environmental Services Boyer, Community Development Director Hart, IT Director Jones, members of the public and members of the press.